

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

**Minutes of the Parish Council Planning Committee meeting held on Tuesday, 5 January 2016
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ**

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
A Cllr C Gooday
A Cllr A Hardy
Cllr W Major
Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None present

The Chairman welcomed everyone to the meeting.

88. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Gooday Illness
Cllr Hardy Long term convalescence

RESOLVED: to approve the apologies for absence received

89. TO RECEIVE DECLARATION OF INTERESTS

ERE/ 1215/0015 **44 Bridge Street**
Cllr Dinsdale declared a personal interest in Agenda Item 94 regarding the above application having known the applicant in the past through business.

90. TO CONSIDER REQUESTS FOR DISPENSATION

No dispensations were requested.

91. VARIATION OF ORDER OF BUSINESS

ERE/1115/0008 **Boarding Cattery Building, 21 Starch Lane**

RESOLVED: to include the decision notice under Agenda item 95, having recently been received

92. PUBLIC PARTICIPATION

No items were raised.

93. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 1 DECEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 December 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

94. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/1215/1593 **38 Park Drive**
Crown lift and thin to protected copper beech tree (TPO)
RESOLVED: that no objections be made to the application

ERE/1215/0014 **8 Buckingham Road**
Erection of single storey rear extension and first floor extension to the front and side.
RESOLVED: that no objections be made to the application

ERE/ 1215/0015 **44 Bridge Street**
Variation of condition 6 (affordable housing) on planning permission ERE/0715/0063
Full Planning - Dwellings MAJOR
RESOLVED: that no objections be made to the application

ERE/1215/0029 **37 Sudbury Avenue**
Two storey side extension with single storey garage
RESOLVED: that no objections be made to the application

95. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0915/0058 **Progress Rail Services, Osmaston Street**
Proposed new industrial building with existing car park to be relocated.
EBC: Approved 7/12/15

ERE/1015/0041 **Springfield Hall, 18 Grasmere Street**
Demolition of an existing single storey extension and construction of a two storey extension.
Withdrawn 16/12/15

ERE/1015/0045 **67 Springfield Avenue**
Two storey rear extension
EBC: Approved 14/12/15

ERE/1115/0005 **34 Bostocks Lane**
Dormers to front & rear and erection of single storey side & rear extension
EBC: Approved 21/12/15

ERE/1115/0008 **Boarding Cattery Building, 21 Starch Lane**
Extension to cattery building
EBC: Approved 30/12/15

96. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 2 FEBRUARY 2016

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 1 December 2015 at 7.25pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Cllr G Dinsdale
	Cllr R Harris
	Cllr Mrs Powers
	Cllr T Sanghera
	Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present

The Chairman welcomed everyone to the meeting.

81. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Hardy	Convalescing
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RESOLVED: to approve the apology for absence received

82. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

83. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

84. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

85. PUBLIC PARTICIPATION

No items were raised.

86. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 1 DECEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 December 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

87. PARISH COUNCIL CEMETERY

- I. Burials and interments
Wednesday, 30/12/15 G204 Burial
- II. Reserved plots since the last meeting
None to date

Resolved: to note the above details

88. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

- I. New litter/dog waste bin installed on Springfield Park

Resolved: to note the above details

- II. Letter to resident regarding makeshift bridge over stream bank
It was noted that a replacement bridge had been erected by the resident before correspondence had been issued.

89. WOODLAND AREA BEYOND THE CEMETERY BOUNDARY

The Clerk confirmed that she had contacted the Tree Officer at DCC who had notified her that tree surveys would normally be carried out near public footpaths or highways to ensure safety. Should a tree or large branch fall over the public footpath behind the Churchyard and Cemetery grounds, DCC would remove.

The Clerk had been advised to contact a qualified Tree Consultant to obtain a survey of park areas. She would make further enquires and report back to the next meeting.

90. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 2 FEBRUARY 2016

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 5 January 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
A	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

The Chairman welcomed everyone to the meeting.

139. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Gooday	Illness
Cllr Hardy	Long-term convalescence
Cllr Mrs K Stewart	Prior meeting engagement
Cllr R Stewart	Prior meeting engagement

RESOLVED: to approve the apologies for absence received

140. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

141. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

142. VARIATION OF ORDER OF BUSINESS

Item 155: Proceeds from Christmas concert was considered in advance of Agenda
Item 154: Finance - Accounts for payments

143. PUBLIC PARTICIPATION

No items were raised.

a) Police report

There was no report under this heading.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
ASB	20	17	18	14	27	32	31	25	39	42	25	42	19
Bicycle theft	1	1	0	0	3	0	0	2	0	1	1	3	0
Burglary	9	2	2	4	10	4	4	2	1	3	4	10	8
Criminal damage/arson	3	6	2	2	11	13	9	5	8	9	12	5	5
Drugs	0	1	0	1	4	1	3	2	0	2	2	4	1
Other crime	0	2	0	1	1	0	2	1	0	1	0	1	0
Other theft	4	1	4	3	5	3	1	5	5	3	3	4	4
Possession of weapons	0	0	0	0	0	0	2	0	0	0	0	0	0
Public order	0	2	2	1	1	0	1	0	1	1	0	0	0
Robbery	0	0	1	0	0	1	0	1	0	2	1	0	0
Shoplifting	1	0	0	1	3	3	7	5	3	0	1	2	3
Theft from person	0	0	1	0	0	0	0	0	0	0	0	0	0
Vehicle crime	1	7	3	2	16	6	2	5	13	15	23	15	7
Violent offences	3	5	7	4	11	11	13	7	8	5	11	11	5
Total:	42	44	40	33	92	74	75	60	78	84	83	97	52

b) County Councillor report

There was no report under this heading.

c) Borough Councillor Report

There was no report under this heading.

144. TO RESOLVE THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 1 DECEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 December 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

145. TO RESOLVE THAT THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 24 NOVEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 24 November 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

146. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 1 DECEMBER 2015

RESOLVED: to receive the Minutes of the meeting held on 1 December 2015

147. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 1 DECEMBER 2015

RESOLVED: to receive the Minutes of the meeting held on 1 December 2015

It was noted that Matters Arising and Any Other Business were not included on Agendas, as per guidance contained in DALC circular 26.

1. **RESOLVED:** that 'Matters for Report' be included on the Agenda with items listed that required details of progress
2. **RESOLVED:** that road safety matters also be included under this heading

148. CHAIRMAN'S ANNOUNCEMENTS

I. Christmas concert

The Chairman expressed his thanks to the Clerk for organising the concert and liaising with different groups involved. Thanks were also extended to Mrs Noskwith and Mrs Bishton for helping with ticket sales on the night.

Although still well attended, it was disappointing that ticket sales had reduced from previous years. It was noted that the concert date was determined by the school.

II. Christmas tree

Cllr Bilbie was thanked for organising installation and dismantling of the tree and for regularly charging the pea-light batteries throughout December. All those involved were thanked for giving their time as volunteers to ensure everything ran smoothly.

It was decided that a permanent power supply to the tree chamber would prove beneficial and the Clerk was asked to investigate costs and report back with findings.

It was noted that several complaints had been received regarding the height of the tree fencing panels. Councillors considered that it was a priority for the Council to safeguard the public and provide adequate security measures to deter vandalism.

In order to avoid replacement fencing costs, Cllr Major volunteered to paint the fencing panels a dark green colour in order to make them less noticeable.

III. Carols Around the Tree

The event had been well supported and proved popular, especially with contributions from Cloudside Junior School children and donations from the local Co-op store. Details of the event had appeared in the school's recent newsletter.

149. REPORT OF THE CLERK

I. Awards for All grant of £9,996 secured: Sandiacre & Risley with Hopwell holiday play scheme 2016

The Chairman thanked the Clerk for submitting a successful Awards for All bid on behalf of both Parish Councils.

The Clerk confirmed that the acceptance contract had been signed and she suggested that a separate bank account be opened to receive the grant funding.

The Clerk confirmed she had received a request from the service provider for the Council to consider increasing the play scheme fees from £5 to £6 per day from February 2016. This remained excellent value for local families at only £1 per hour for childcare provision over 6 hours per day.

1. **RESOLVED:** that the Parish Council set up a new bank account to hold the Awards for All funding, which would be distributed throughout the year.

2. **RESOLVED:** that the service provider increase fees from £5 to £6 per day

II. Correspondence by the Clerk

The Clerk confirmed that residents had been contacted regarding all road safety matters raised. No further responses had been received.

III. Play equipment structure: Installation and inspection arrangements

It was noted that the play frame had been dismantled and was currently in storage with Horizon. A VAT refund amounting to £4,327.22 would cover the cost of installation, a new play safety surface, structural inspection and repainting.

RESOLVED: that the play frame be positioned on Doncaster Avenue Recreation Ground near the public benches on the opposite side to the existing play area

IV. EBC Rural Community Grant: Memorial Institute new kitchen

The outcome of the bid would be made shortly.

150. **TO NOTE CIVIC DATES AND CONCERT DATE 2016**

Event	Date	Confirmed
Civic service	Sunday, 9/10/16	Rev. O Trelenberg
Remembrance Sunday service	Sunday, 13/11/16	Rev. S Holmes
Carols Around the Tree	Saturday, 3/12/16	Parish Council
Christmas concert	Monday, 5/12/16	Friesland School

RESOLVED: to note the above confirmed dates

151. **ROAD SAFETY (ADVISORY GROUP)**

There was no report under this heading.

152. **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) TRAINING**

It was confirmed that DALC was able to offer an evening training session in Sandiacre during March, which could include Councillors from neighbouring parishes. The cost of the session totalled £150 and would benefit Councillors of all experience.

RESOLVED: that Sandiacre Parish Council would host a DALC training session at the Memorial Institute and Councillors from Risley with Hopwell and Stanton-By-Dale would be invited to attend at a reduced rate of £10 per person

The Clerk would contact DALC to arrange a suitable date and details would be circulated to Councillors and neighbouring Clerks to establish interest.

153. **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

DALC Circ 26	LAIS – Housing – CPRE Report and Spending Review Revised Legal Topic Notes Council Processes and Good Practice: Agendas Transparency Fund for Councils with less than £25K turnover per annum Auto Enrolment DALC Office: Christmas Closure Vacancy: Risley with Hopwell Clerk/RFO
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RESOLVED: to note the latest DALC circulars

154. CHRISTMAS CONCERT – Refer Item 155 of the Agenda

RESOLVED: to bring forward Agenda Item 155: Proceeds from Christmas concert in order for it to be considered in advance of Item 154: Finance - Accounts for payments

	<u>09/12/2013</u>		<u>03/12/2014</u>		<u>07/12/2015</u>	
INCOME		£4		£5		£5
Ticket sales	640.00	160	716.00	143	531.20	106
Mince pies	114.00	95	105.60	88	80.40	67

Proceeds from ticket sales amounted to £531.20, a reduction on the previous year.

It was noted that year on year, ticket were predominantly sold within the community by Sandiacre Male Voice Choir or at the concert.

EXPENDITURE

School hall	85.00	Invoice
Band	200.00	Invoice
SMVC	150.00	
Phoenix Choir	25.00	
Charity	35.10	Sandiacre Football Club
Charity	35.10	Sandiacre Cricket Club
Total:	530.20	

RESOLVED: that proceeds from tickets sales be allocated as shown above

Cllr Major offered Sandiacre Male Voice Choir a donation of £50 from his Chairman's allowance as a thank you for their attendance at the Carols Around the Tree event.

155. FINANCE – Refer Item 154 of the Agenda

I. Accounts for payment

<u>MONTH ENDING 31/12/15</u>		<u>EXPENDITURE</u>	<u>£</u>
DD 8/12	E.on (8660)	Electricity charges: Office	64.00
DD 15/12	BT (3066)	Line rental/telephone charges (Dec)	53.08
DD 24/12	Peninsula	Business consultancy	187.20
DD 29/12	Veolia	Waste container collection x 2: November	54.60
DD 29/12	Veolia	Waste container collection x 2: December	54.60
2995	Horizon Landscapes	Grounds maintenance: November	1,217.18
2996	Horizon Landscapes	Repairs: Gate, goalpost bar, replace swing seat	198.00
2997	Severn Trent Water	Water charges: July to December (6 months)	22.35
2998	Mrs M Bloor	Christmas Tree: Tags for decorations (B&Q)	5.00
2999	W Whyatt & Son	Christmas Tree: New batteries x 2	150.00
3000	Mr Christmas Tree	Spruce: Delivery & fitting	288.00
3001	Hags-SMP Ltd	Play inspections: December	72.00
3002	Park Hall Designs	Website maintenance: Sept - Dec 2015	80.00
3003	Mrs M Bloor	Salary December + Burial G204 30/12	1,367.76
3004	HMRC	Tax & NIC: December	392.34
3005	LE Silver Prize Band	Concert: Invoice	200.00
3006	Sandiacre MV Choir	Concert: Donation/Chairman's donation	200.00

3007	Erewash Phoenix Choir	Concert: Donation	25.00
3008	Sandiacre Football Club	Concert: Donation	35.10
3009	Andrews GS	Christmas Tree area: Mow/litter pick	18.00
3010	Andrews GS	Cemetery: Empty compound/Litter pick	40.00
3011	Andrews GS	Cemetery: Infill 5 graves	38.00
3012	Andrews GS	Cemetery: Remove overhanging branches	10.00
3013	Andrews GS	DARG: Repair to MUGA goalpost	5.00
3014	Andrews GS	Pinfold: Repair wind damaged sign	10.00
3015	Andrews GS	Litter picking: December	657.00
3016	Sandiacre Cricket Club	Concert: Donation	35.10
Total:			<u>5,479.31</u>

RESOLVED: to approve the above payments

II. Income and Interest

		£
03-Dec	Sporting Future: Donation to playscheme	450.00
03-Dec	N/D H Lions Club: Donation Christmas tree	50.00
03-Dec	Mr & Mrs Godfrey: Reserved Area 2 / G2	660.00
14-Dec	Hawleys: G197 Add Inscr - Not approved	40.00
14-Dec	Co-op (LE) G66 Add Inscr - Not approved (OofA)	80.00
16-Dec	Mrs Briggs G188 Transfer of Rights	25.00
16-Dec	Lymns, C in St: A96 Plaque (OofA) Not approved	40.00
16-Dec	Lymns (St) A96 Interment	60.00
15-Dec	Co-op (St) G179 H/S approved	120.00
31-Dec	HSBC Election A/C	0.36
31-Dec	HSBC Deposit A/C	1.75
Total		<u>1,527.11</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report presented at the meeting.

156. CORRESPONDENCE

- I. The Royal British Legion: Thank you for £25 donation
- II. Peninsula: Confirmation of reduced monthly fees to £156 pm + VAT
- III. NAMM: November newsletter
- IV. HS2 Phase 2 update and information: www.gov.uk/hs2
- V. Awards for All (Big Lottery): Confirmation of grant award 2016 play scheme
- VI. Resident's letter regarding Remembrance Sunday service choice of venue

In respect of Item VI, Councillors considered the contents of the letter and asked the Clerk to write to the resident outlining the Parish Council's reasons for traditionally holding the Remembrance Sunday service at the Methodist Church.

The Clerk would invite the resident to attend the next Parish Council meeting for Councillors to consider whether the matter should be reviewed.

157. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

158. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 2 FEBRUARY 2016

- Planning Committee meeting 7.00pm
- Cemetery and Parks Committee meeting 7.20pm
- Parish Council meeting 7.40pm

The meeting closed at 8.25pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 2 February 2016
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
PCSO L Buchanan
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None present.

The Chairman welcomed everyone to the meeting.

97. APOLOGIES AND APPROVAL OF ABSENCE

Cllr G Dinsdale	Prior commitment
Cllr A Hardy	Long term convalescence

RESOLVED: to approve the apologies for absence received

98. TO RECEIVE DECLARATION OF INTERESTS

ERE/1215/0047 **St Giles Park, Stanton Road**
Cllr Mrs Stewart declared a personal interest being acquainted with the applicant.

99. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

100. VARIATION OF ORDER OF BUSINESS

Applications

ERE/0016/0026	35 Albert Road
ERE/1115/0025	2 Derby Road

RESOLVED: to include the above applications under Agenda item 103, having been received after the Agenda was issued

Decision notices

ERE/1115/0013	Westfield, Church Drive
ERE/1215/1593	38 Park Drive

RESOLVED: to include the above decision notices under Agenda item 104, having been received after the Agenda was issued

101. PUBLIC PARTICIPATION

No items were raised.

102. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 5 JANUARY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 January 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

103. MATTERS FOR REPORT

There were no matters for report from the previous meeting.

104. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/1115/0056 **47 York Avenue** Mr L Chiswell
Two storey rear extension and alteration/insertion of doors and windows to side elevations
RESOLVED: that no objections be made to the application

ERE/1215/0047 **St Giles Park, Stanton Road** Mr A Ure
Proposed single storey clubhouse extension
RESOLVED: that no objections be made to the application

ERE/0116/2082 **39 Rushy Lane** Mr M Vale
Prior notification of proposed single storey rear extension
RESOLVED: that no objections be made to the application

ERE/1215/1599 **5 Huntingdon Walk** Mrs C Johnson
TPO: Works to protected oak trees
RESOLVED: that no objections be made to the application

ERE/0116/2083 **23 Longmoor Lane** Mr R Stork
Infill to existing extension to the northern side of the property. Maximum dimensions 3.3m x 1.7m
RESOLVED: that no objections be made to the application

ERE/0016/0026 **35 Albert Road** Mr C Phillips
Rear conservatory and two storey front and side extension with rear Juliet balcony
RESOLVED: that no objections be made to the application

ERE/1115/0025 **2 Derby Road**
Change of use of ground floor offices to residential and erection of two storey rear extension (resulting in 5 residential units)
RESOLVED: to note the amendments without further comment

105. TO NOTE PLANNING DECISIONS RECEIVED

ERE/1115/0040 **7 Richmond Avenue**
Erection of first floor rear extension
EBC: Approved 13/1/16

ERE/1015/0042 **35 Albert Road**
Rear conservatory and two storey front and side extension with rear Juliet balcony
EBC: Refused 13/1/16

ERE/1015/0064 **273 Bostocks Lane**
Demolition and alteration of existing single storey extensions, two storey extension to side and rear, porch to front, gates and wall to side elevations of the dwelling and detached garage to rear
EBC: Committee approved 14/1/16

ERE/1115/0013 **Westfield, Church Drive**
Demolition of existing dwelling and garage and construction of replacement dwelling, ancillary garage studio and entrance pillars and gate
EBC: Approved 27/1/16

ERE/1215/1593 **38 Park Drive**
Crown lift and thin to protected copper beech tree
Application withdrawn 22/1/16

106. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 1 MARCH 2016

- Annual Parish Meeting 6.30pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The Chairman gave advance apologies for being unable to attend the next meeting.

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 2 February 2016 at 7.25pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
PCSO L Buchanan
Cllr R Harris
Cllr Mrs Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present.

The Chairman welcomed everyone to the meeting.

91. APOLOGIES AND APPROVAL OF ABSENCE

Cllr S Bilbie	Prior commitment
Cllr A Hardy	Convalescing

RESOLVED: to approve the apologies for absence received

92. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Major declared a personal interest during Agenda Item 100, as a Trustee of the Derby and Sandiacre Canal Society.

93. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

94. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

95. PUBLIC PARTICIPATION

No items were raised.

96. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 5 JANUARY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 January 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

97. MATTERS FOR REPORT

There were no matters raised.

98. PARISH COUNCIL CEMETERY

I. Burials and interments
None since the last meeting.

II. Reserved plots
None since the last meeting.

99. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

I. Springfield Park: Vandalism to swing
It was noted that a new cradle swing had been dismantled through vandalism and some small parts could not be found. The Clerk had arranged for repair.

A knife, which could have been used to dismantle the item had been discarded in the nearby sub-station. It could not be retrieved as access was restricted.

II. Springfield Park: Ground conditions, some areas waterlogged
It was reported that some areas of the park had become waterlogged due to recent spells of heavy rain. However, dog walkers continued to walk the perimeter of the park even though ground conditions were not favourable.

Councillors noted that a permanent perimeter path could prevent ground erosion and assist those wishing to use the park's facilities throughout the year.

III. Parks: Dog walkers not clearing up after their dogs
It was noted that as a consequence of wet ground conditions, not all dog owners were clearing up after their dogs. The Clerk would notify the Dog Warden

100. ANNUAL TREE SURVEY

It was confirmed that the Clerk had sourced a qualified tree consultant who she was liaising with at the present time over a tree survey.

The Clerk had contacted the Chairman of Derby and Sandiacre Canal Society and it was confirmed their trained volunteers could undertake some tree and hedge work.

101. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 1 MARCH 2016

- Annual Parish Meeting 6.30pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 2 February 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
A	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO L Buchanan

MEMBERS OF THE PUBLIC: Mr Ingleby (Resident and Church Warden)

160. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Ms C Bilbie	Work commitment
Cllr S Bilbie	Prior commitment
Cllr G Dinsdale	Prior commitment
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

161. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

162. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

163. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

164. PUBLIC PARTICIPATION

Mr Ingleby raised concerns that the Remembrance Sunday service, organised by the Parish Council, continued to be held at the Methodist Church when traditionally it had been held at St Giles' Church.

Cllr Major noted that the item would be considered under Agenda Item 166.

a) Police report

PCSO Buchanan provided the latest crime figures for January.

Residents were advised to be extra vigilant and secure their vehicles since vehicle crime had increased in the area. Long Eaton officers were currently carrying out bike security marking events to help deter theft.

Officers from the Safer Neighbourhood Team were no longer based at Travers Road and the premises were now only manned on the odd occasion.

PCSO Buchanan was thanked for attending and left the meeting at 7.50pm.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Dec
ASB	17	18	14	27	32	31	25	39	42	25	42	14
Bicycle theft	1	0	0	3	0	0	2	0	1	1	3	1
Burglary	2	2	4	10	4	4	2	1	3	4	10	3
Criminal damage/arson	6	2	2	11	13	9	5	8	9	12	5	7
Drugs	1	0	1	4	1	3	2	0	2	2	4	1
Other crime	2	0	1	1	0	2	1	0	1	0	1	0
Other theft	1	4	3	5	3	1	5	5	3	3	4	1
Possession of weapons	0	0	0	0	0	2	0	0	0	0	0	0
Public order	2	2	1	1	0	1	0	1	1	0	0	2
Robbery	0	1	0	0	1	0	1	0	2	1	0	0
Shoplifting	0	0	1	3	3	7	5	3	0	1	2	1
Theft from person	0	1	0	0	0	0	0	0	0	0	0	0
Vehicle crime	7	3	2	16	6	2	5	13	15	23	15	10
Violent offences	5	7	4	11	11	13	7	8	5	11	11	3
Total:	44	40	33	92	74	75	60	78	84	83	97	43

b) County Councillor report

Derbyshire Community Transport

The Derbyshire Community Transport service would continue to be funded until April 2017 and then reviewed.

Derbyshire Children's Centres

Following a service delivery review, funding for Children's Centres could be withdrawn resulting in closures, which included Sandiacre. A consultation was currently taking place until April.

Derbyshire: Budget position

DCC had published a budget plan that saw reductions and savings across services. Council Tax charges were expected to rise to 3.99%.

c) Borough Councillor Report

There was no report under this heading.

165. TO RESOLVE THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 5 JANUARY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 January 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

166. MATTERS FOR REPORT

I. Christmas Tree chamber: Investigation into a possible power supply

The Clerk confirmed that she had received a quote from Platinum Electrical Ltd for installation of an electricity supply to the Christmas Tree chamber, which included fitting a small supply cabinet. Total cost: £1,391.26 + VAT.

This item would be decided under Agenda Item 172. Budget 2016/2017

II. Play frame and safety surface: Location confirmed / Funding awaited

It was confirmed that the site location for the play frame had been identified on Doncaster Avenue Recreation Ground and the VAT refund was awaited.

III. Remembrance Sunday Service: Letter of correspondence

Councillors considered Mr Ingleby's views that the Parish Council's Remembrance Sunday service should again be held at St Giles' Church. He considered that St Giles' was the most appropriate venue having historic links to local war graves, the British Legion standard was displayed there and it was a time-honoured place for laying poppy wreaths in front of a traditional altar.

Councillors discussed the following matters in detail:

- Reasons for changing the venue several years before
- Numbers now attending from local groups and organisations
- Ease of parking in the village centre around the Methodist Church
- Pedestrian safety at night, especially for the elderly and those with a disability
- Alternating the service between St Giles' Church and the Methodist Church
- Mr Ingleby's views, who was a congregation member and Church Warden

It was noted that civic service dates for 2016 were already approved by the Council and confirmed with both Ministers.

Mr Ingleby was again invited to speak and expressed his view that St Giles' Church was there to support the whole community, but he accepted there could be access problems for some. However, he felt sure St Giles' Church PCC would consider providing extra lighting for the Church Hall car park.

RESOLVED: with unanimous agreement, that the Remembrance Sunday service would be held at the Methodist Church in 2016 and relocated to St Giles' Church from 2017 onwards

The Clerk would notify Rev Trelenberg and Rev Holmes of the decision.

Mr Ingleby thanked Councillors for their decision and left the meeting.

IV. Road safety matters

No new matters were reported.

167. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 5 JANUARY 2016

RESOLVED: to receive the Minutes of the meeting held on 5 January 2016

168. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 5 JANUARY 2016

RESOLVED: to receive the Minutes of the meeting held on 5 January 2016

169. CHAIRMAN'S ANNOUNCEMENTS

Outcome of the Borough and Parish Forum meeting 25/1/16

Cllr Major and the Clerk had attended the Forum meeting and found it informative. Concurrent Function grants to parishes had been discussed and Liz Partington (DCC) had given a presentation on emergency planning procedures.

170. REPORT OF THE CLERK

- I. EBC Rural Community Grant: Memorial Institute kitchen: £8,382 recommended for approval. Commencement of work: Easter 2016

EBC would shortly confirm when the grant would formally be approved and paid.

Work could commence at the end of March during the Easter school break.

- II. EBC Small Community Grant Scheme 2015/16: Final round closes 8/2/15

The Clerk enquired if the Council wished to submit a bid for the second round of funding to apply for a WW2 bench to complement the WW1 bench positioned near Derby Road. A photograph of the design was tabled.

RESOLVED: that the Clerk submit a grant application for a WW2 commemorative bench by 8/2/16, having first taken advice from EBC if the bid met the required funding criteria

- III. DALC Spring Seminar 11/4/16. 10am to 3.30pm, Walton, Chesterfield

RESOLVED: that the Clerk attend the DALC Spring Seminar at a cost of £40

- IV. Councillor training 16/3/16 in Sandiacre

It was reported that 8 Risley Councillors had expressed interest to join Sandiacre Councillors for a localised training session run by DALC. Confirmation of attendance from Stanton-by-Dale Councillors was still awaited.

The Clerk was invited to attend and she offered to assist with refreshments.

- V. Sandiacre & Risley with Hopwell holiday playscheme: Progress to date

It was noted that all arrangements were now in place and publicity material and press releases had been issued in both parishes.

Mr Metcalf had negotiated a reduced rate for hiring the school hall throughout the year and this would allow the scheme to run for several extra days.

- VI. Youth sessions: Hire of the Memorial Institute 2016

Mr Hussein (Sandiacre Youth Worker) had confirmed that sessions could commence in February when interest was re-established.

171. PENSION – AUTO ENROLMENT

The Clerk tabled a report providing Councillors with details of their legal obligations and statutory duties to offer a workplace pension under the Pensions Act 2008.

RESOLVED: to accept the recommendations of the Clerk's report, as given below:

- I. Staging date: Automatic enrolment duties commence 1/8/16
To note the Council's staging date.
- II. EBC: Offer to facilitate the process with the Council to meet legal obligations
To accept the offer from EBC to facilitate the enrolment process for a consultancy fee of £200.
- III. To decide a pension provider and scheme for the Council, as employer
To accept the recommendation to use the National Employment Savings Trust (NEST), having already been identified as the preferred provider by EBC.
- IV. Deciding contribution rates
The Council would pay the minimum level of contribution required.
- V. Informing the Council's employee (Clerk/RFO) of automatic enrolment
The Clerk would act on behalf of the Council to set up the scheme and then prepare official notification to receive as the employee.

Although it was the Clerk's intention to opt-out of the pension scheme, the Council was required to meet the necessary legal duties in setting up a scheme for the following 3 years, after which time it would require review.

- VI. Declaration of Compliance commences 1/5/16. Completion within 5 months of Staging Date
EBC had offered to support the Council complete the Declaration of Compliance, which being a statutory duty, was required to be completed within 5 months of the staging date.

172. TO SET THE 2016/2017 BUDGET

- I. Concurrent function budget allocation 2016/2017
RESOLVED: to set the Concurrent Functions budget allocation as recommend by the Finance Committee and subject to the subsequent reduction of 10% notified by EBC

CF Budget	2015/16	2016/17	Difference
Recreation grounds / Amenity areas	19,423	19,241	
Burial grounds	1,679	579	
Clerk's salary (Reduced from 70% to 60%)	13,522	11,342	-3,462
Total:	34,624	31,162	

- II. To set the level of Precept for 2016/2017
It was confirmed that EBC had again passed over a Council Tax Support Grant of £2,396 for 2016/2017.

Precept	2015/16	2016/17
Precept	28,981	38,250
Council Tax Support Top-up Grant	2,396	2,396
Total	31,377	40,646
Concurrent Function	34,624	31,162
Sub Total:	66,001	71,808

I. **RESOLVED:** to set a Precept of £38,250, including £1,500 towards the supply of power to the Christmas Tree chamber and £260 towards litter picker costs for Padmore Moorings

II. **RESOLVED:** to receive £2,396 (CTSG)

III. **RESOLVED:** to receive in total: £40,646

Band D charges for Precept	2005/16	2016/17	Increase
Per year	11.39	15.03	3.64
Per week	22p	29p	7p

Thanks were extended to the Clerk for all her work on the budget.

173. CEMETERY FEES 2016/2017

RESOLVED: to accept the recommendation of the Finance Committee and set the level of Cemetery fees from 1/4/16 with an increase of 10%

174. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 27	Local Councils Award Scheme (LCAS) LCAS Review NALC Website update Smaller Authorities' Audit Appointments Limited Provisional Local Government Finance Settlement Spring Seminar Training Events 2016 DALC Subscriptions 2016/2017 Managing Employees' Performance
Circular 1	Index of most important elements of 2015 DALC circulars
Circular 2	Revised Legal Topic Notes and Legal Briefing Consultation: National Planning Policy Executive Summary Consultation: New Homes Bonus DALC Executive Vacancies DALC Spring Seminar Training: March 2016 HM Queen's 90 th Birthday celebrations Clerk/RFO vacancies

RESOLVED: to note the DALC circulars shown above

175. FINANCE

I. Accounts for payment

<u>Month ending 31/1/16</u>			<u>£</u>	<u>VAT</u>	<u>Total</u>
DD 8/1	E.on (8660)	Electricity charges: Office	60.80	3.20	64.00
DD 11/1	E.on (5590)	Electricity charges: Canal bridge lights	13.55	0.68	14.23
DD 18/1	BT (3066)	Line rental/telephone charges (Jan)	37.53	7.50	45.03
DD 18/1	BT (0468)	Internet service (rental)	88.00	17.60	105.60
DD 25/1	Peninsula	Business consultancy	156.00	31.20	187.20
DD 31/1	Veolia	Waste container collection x 2: January	57.20	11.44	68.64
3017	EBC	Cemetery: Bin collections 1/1/16 to 31/3/16	66.30		66.30
3018	DECX	Christmas lights: Installation/Dismantling	1,995.00	399.00	2,394.00
3019	Viking	Office supplies	35.44	7.09	42.53
3020	Mrs M Bloor	Salary: January	1,343.84		1,343.84
3021	HMRC	Tax & NIC: January	381.09		381.09
3022	Horizon	Spr Park: Installation litter bin/new swing	352.00	70.40	422.40
3023	Horizon	Grounds maintenance: December 2015	1,014.32	202.86	1,217.18
3024	Andrew's GS	Springfield Park: Remove vandalised swing	10.00		10.00
3025	Andrew's GS	Padmore Moorings: Remove rubbish	10.00		10.00
3026	Andrew's GS	Litter picking: January	540.00		540.00
3027	HAGS-SMP	RSS Playground inspections	60.00	12.00	72.00
3028	EBC	Election costs: May 2015	3,174.15		3,174.15
Total:			9,395.22	762.97	10,158.19

RESOLVED: to approve the above payments

RESOLVED: to transfer £3174.15 from the Election costs account to the current account, as per payment 3028

II. Income and Interest

		<u>£</u>
01-Jan	NS&I Savings Account: Interest 2015	46.00
21-Jan	Co-op LE G204: Grave/Interment x 2	660.00
21-Jan	Co-op LE G188: Additional inscription	40.00
21-Jan	Mr Hopewell: Transfer of Grave Rights	25.00
22-Jan	Awards for All grant: Holiday playscheme 2016	9,996.00
31-Jan	HSBC: Election costs A/C	0.36
31-Jan	HSBC: Deposit A/C	2.00
Total		10,769.36

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report presented at the meeting.

176. **CORRESPONDENCE**

- I. Friesland School: Confirmation of concert booking for Monday, 5/12/16
- II. Sandiacre Male Voice Choir: Thank you for donation and to Cllr Major
- III. Erewash Phoenix Choir: Thank you for donation
- IV. Sandiacre Football Club: Thank you for donation

- V. A M Sports Coaching: Hire of school premises reduced for playscheme
- VI. EBC Rural Community Grant: Letter of recommendation for grant funding
- VII. EBC Concurrent Functions notification of decrease in grant for 2016 from £34,624 to £31,162 (-£3,462)
- VIII. EBC Small Community Grant Scheme: Final round 2015/16 closes 8/2/16
- IX. The Clerk magazine January 2016
- X. Pensions Regulator: Time to choose an automatic enrolment pension scheme
- XI. Mr and Mrs Dumelow: Personal request for the Remembrance Sunday service to be permanently held at St Giles' Church

RESOLVED: to note the above items of correspondence

177. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

178. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 1 MARCH 2016

- Annual Parish Meeting 6.30pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 9.40pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 1 March 2016 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr Mrs L Bilbie
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None present.

RESOLVED: that Cllr Major take the chair in the absence of Cllr Sanghera

107. APOLOGIES AND APPROVAL OF ABSENCE

Cllr T Sanghera	Work commitments
Cllr G Dinsdale	Work commitment
Cllr A Hardy	Long term convalescence

RESOLVED: to approve the apologies for absence received

108. TO RECEIVE DECLARATION OF INTERESTS

ERE/1115/0019 **Lidl, Station Road**
Cllr Mrs Powers declared a personal, but non prejudicial interest in the application.

109. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

110. VARIATION OF ORDER OF BUSINESS

RESOLVED: to consider the applications listed below as they were received after the Agenda was issued and consultation closed before the next meeting

ERE/0216/0036	Pear Tree Yard, Town Street
ERE/0216/0043	10 Jackson Avenue
ERE/0216/0045	20 Hart Avenue
ERE/0215/0050	Former Sandiacre Conservative Club 98a, Derby Road
ERE/0216/0048	Land east of 56, Bostocks Lane

111. PUBLIC PARTICIPATION

No items were raised.

112. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 2 FEBRUARY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 2 February 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

113. MATTERS FOR REPORT

There were no matters for report from the previous meeting.

114. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0216/0011 **80-88 Derby Road**

Erect two storey extension

RESOLVED: that no objections be made to the application

ERE/0216/0021 **18 Grasmere Street**

Retrospective change of use to first and mezzanine floor from D1 (Church Hall) to sui generis (function room) and the proposed demolition of an existing single storey extension and construction of a two storey extension to form a ground floor garage and disabled access lift to the first floor.

RESOLVED: that no objections be made to the application

ERE/1115/0019 **Lidl, Station Road**

AMENDED PLANS

Demolition of existing building and erection of replacement retail store (A1 use) with associated works

EBC: Amended red line and amended front/north elevation

RESOLVED: that no further comments be made to the revised application

ERE/0216/0036 **Pear Tree Yard, Town Street**

Mr R Thompson

Change of use from retail / offices / storage / chiropractor to offices and storage, build up gables to form new pitched roof, insert new windows to front and rear elevations

RESOLVED: that no objections be made to the application

ERE/0216/0043 **10 Jackson Avenue**

Mr Burton

New detached dwelling with access/parking and new access/parking to existing dwelling

RESOLVED: that no objections be made to the application

ERE/0216/0045 **20 Hart Avenue**

Mr M Morgan

Proposed detached two storey dwelling

RESOLVED: that no objections be made to the application

ERE/0215/0050 **Former Sandiacre Conservative Club 98a, Derby Road**

To be considered by EBC Planning Committee 9/3/16

RESOLVED: that objections be made to the revised application on density as it is considered 13 dwellings remain an excessive number for the site resulting in a cramped form of development

ERE/0216/0048 **Land east of 56, Bostocks Lane**

Spire Healthcare Ltd

Specialist healthcare centre (D1 use) with associated access, parking and landscaping.

RESOLVED: that since the consultation notice had only been received that afternoon, Members would examine the application and respond to the Clerk with comments. The Clerk

would then finalise a response to the Borough Council following consultation with Cllr Major and Cllr Sanghera.

115. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0116/2082 **39 Rushy Lane**
Prior notification of proposed single storey rear extension
EBC: Prior approval not required 8/2/16

ERE/1215/0029 **37 Sudbury Avenue**
Two storey side extension with single storey garage
EBC: Approved 8/2/16

ERE/1215/1599 **5 Huntingdon Walk**
TPO: Works to protected oak trees
EBC: Approved 15/2/16

ERE/1115/0056 **47 York Avenue**
Two storey rear extension and alteration/insertion of doors and windows to side elevations
EBC: Approved 16/2/16

ERE/ 1215/0015 **Land north of 44 Bridge Street**
Variation of condition 6 (affordable housing) on planning permission ERE/0715/0063
Full Planning - Dwellings MAJOR
EBC: Approved 16/2/16

ERE/0116/2083 **23 Longmoor Lane**
Infill to existing extension to the northern side of the property. Maximum dimensions 3.3m x 1.7m
EBC: Prior approval not required 19/2/16

116. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 APRIL 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.35pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 1 March 2016 at 7.35pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr S Bilbie (Chairman)
Cllr Mrs L Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
A Cllr A Hardy
Cllr W Major
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr C Gooday
Cllr R Harris
Cllr Mrs Powers
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present.

The Chairman welcomed everyone to the meeting.

102. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy Convalescing

RESOLVED: to approve the apology for absence received

103. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

104. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

105. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

106. PUBLIC PARTICIPATION

No items were raised.

107. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 2 FEBRUARY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 2 February 2016, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment and signed by the Chairman

Cllr Major chaired the meeting in the absence of Cllr Bilbie.

108. MATTERS FOR REPORT

There were no matters raised.

109. PARISH COUNCIL CEMETERY

I. Burials and interments

Burial	Area 1	G157	23/2/16	Resident
Burial	Area 2	Row A, G7	23/2/16	Resident
Burial	Area 1	G222	1/3/16	Resident

II. Reserved plots since the last meeting

Grave	Area 2	Row A, G3	Paid in full	Residents
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110. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

There were no matters to report.

111. REVIEW OF CEMETERY RULES AND REGULATIONS

RESOLVED: that following a review of the Cemetery Rules and Regulations, full Council is recommended to approve with an amendment to Item 15, as shown below:

Item 15. PLANTING

The planting of bulbs, flowers, small shrubs, conifers or trees is allowed in the Cemetery grounds, subject to planting not being invasive. Small flowerbeds are being created.

Planting is by prior permission of the Clerk.

Planting of trees or shrubs of any kind, on, or adjacent to graves or cremated remains plots is not permitted as they will encroach onto other grave space and plots and obstruct grounds maintenance work and grave digging.

112. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 APRIL 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 1 March 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
A	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

179. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Ms C Bilbie	Prior commitment
Cllr G Dinsdale	Work commitment
Cllr A Hardy	Long-term convalescence
Cllr T Sanghera	Work commitment

RESOLVED: to approve the apologies for absence received

180. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

181. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

182. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

183. PUBLIC PARTICIPATION

No items were raised.

a) Police report

Since Officers were unable to attend the meeting, PC Hopwell had provided a brief report providing the latest crime figures.

Crime figures – February

1/2/16 - 29/2/16	Burglary	0	1/2/15 - 28/2/15	Burglary	0
	Non dwelling burglary	3		Non dwelling burglary	2
	Shop theft	2		Shop theft	1
	Theft from motor vehicles	6		Theft from motor vehicles	1
	Anti-social behaviour (ASB)	10		Anti-social behaviour (ASB)	5

Councillors considered that statistics in isolation did not provide an indication of how the police were tackling issues within the community.

The Clerk was asked to enquire if car crime was evident in other parishes or if it was a particular problem for Sandiacre.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Dec	Jan
ASB	18	14	27	32	31	25	39	42	25	42	14	24
Bicycle theft	0	0	3	0	0	2	0	1	1	3	1	1
Burglary	2	4	10	4	4	2	1	3	4	10	3	3
Criminal damage/arson	2	2	11	13	9	5	8	9	12	5	7	3
Drugs	0	1	4	1	3	2	0	2	2	4	1	3
Other crime	0	1	1	0	2	1	0	1	0	1	0	3
Other theft	4	3	5	3	1	5	5	3	3	4	1	4
Possession of weapons	0	0	0	0	2	0	0	0	0	0	0	0
Public order	2	1	1	0	1	0	1	1	0	0	2	2
Robbery	1	0	0	1	0	1	0	2	1	0	0	0
Shoplifting	0	1	3	3	7	5	3	0	1	2	1	3
Theft from person	1	0	0	0	0	0	0	0	0	0	0	1
Vehicle crime	3	2	16	6	2	5	13	15	23	15	10	5
Violent offences	7	4	11	11	13	7	8	5	11	11	3	10
Total:	40	33	92	74	75	60	78	84	83	97	43	63

b) County Councillor report

- Highways Infrastructure Asset Management Strategy: Survey
- Funding for subsidised local bus and community transport services:
Consultation ends 24/4/16
- Progress on proposals to combine authorities
- Annual budget approved with an increase in Council Tax of 3.99%

c) Borough Councillor Report

There was no report under this heading.

184. TO RESOLVE THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 2 FEBRUARY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 2 February 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

185. MATTERS FOR REPORT

I. Remembrance Sunday service: Ministers notified

It was confirmed that no response had been received from either congregation.

II. EBC Small Community Grant Scheme 2015/16: WW2 bench applied for

It was confirmed that the grant application had been unsuccessful on this occasion. EBC had suggested that Ward Councillors could be approached.

Cllr Mrs Bilbie, Cllr Bilbie and Cllr Major expressed interest to offer funding of £500 each from their EBC community grant to provide a new bench in the village centre commemorating the end of WW2 and which matched the existing WW1 bench. Funding would be available in the new financial year.

III. Road safety matters

There was no report under this heading.

186. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 2 FEBRUARY 2015

RESOLVED: to receive the Minutes of the meeting held on 2 February 2016

187. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 2 FEBRUARY 2016

RESOLVED: to receive the Minutes of the meeting held on 2 February 2016

188. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

189. REPORT OF THE CLERK

I. Auto-enrolment: Outcome of the meeting with EBC Payroll Manager 22/2/16

The Parish Council was now registered with NEST pension provider and the Pensions Regulator. The employer contribution rate was set at the minimum required.

In June and before the staging date of 1/8/16, the Chairman would officially notify the Clerk of the pension offered by the Council.

II. Cemetery/Church yards: Notice to remove glass/fragile objects

To ensure safety of the public and grounds maintenance contractors, notices for the removal of glass objects and precious memorabilia had been displayed at the Cemetery and Churchyard gates in advance of grass strimming work commencing mid-March.

III. Councillor training 16/3/16 in Sandiacre: Final numbers/arrangements

Councillors confirmed their attendance at the forthcoming training event.

The Clerk would ensure refreshments were available on the night and notify DALC of the numbers attending.

- IV. EBC grant for Memorial Institute kitchen: Date for work to commence
It was confirmed that the Clerk and Mrs Noskwith (Trustee Chairman) would meet with the Director of Sandiacre Kitchen Fit the following morning to make final arrangements for work to commence to install a new kitchen.
It was planned that work would be carried out over the Easter holidays.
- V. Sandiacre & Risley with Hopwell holiday playscheme: February half-term
The playscheme had been a success and was well attended. There were no problems encountered and young people from the area had acted as supervised volunteers to undertake work experience with approval of the school.

The provider would complete a feedback form for the Council and Awards for All.

- VI. Snow Warden scheme: Grit from DCC received
Half a tonne of free grit had been received through the DCC scheme and was stored ready for use when needed.
- VII. The Queen's 90th birthday celebration
The Clerk tabled details of a street planter that could mark the occasion of the Queen's birthday and be a long-lasting reminder of the occasion and also a community asset.

RESOLVED: that an order be placed with Broxap for a slim steel street planter to display the name of the Parish Council and with wording to commemorate the Queen's 90th birthday

The planter would be placed in front of the Parish Council office to add colour to the premises and be contained within a secure area, but visible to all.

- VIII. Youth sessions: Hire of the Memorial Institute 2016
It was confirmed that payment had been made to the Memorial Institute for youth sessions up to 18/12/15 and sessions would continue when further interest was received.

Youth Services continued to visit Doncaster Avenue Recreation Ground each week with the youth bus, but presently, there was insufficient interest to hire the Memorial Institute. Youth Services would notify the Clerk when session were expected to commence during lighter evenings.

190. DOCUMENTS FOR REVIEW

- I. Council's Action Plan
RESOLVED: to approve without amendment
- II. Code of Conduct for Councillors
RESOLVED: to approve without amendment
- III. Complaints Procedure
RESOLVED: to approve without amendment
- IV. Grant Funding Policy (Section 137)
RESOLVED: to approve without amendment

V. Grievance Procedure

RESOLVED: to approve without amendment

VI. Internal Audit Plan

RESOLVED: to approve with an amendment: The Clerk may place orders up to the value of £250 for any urgent or essential items, as per the revised Financial Regulations

191. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 3	External Audit for Smaller Authorities Transparency Fund DALC Subscriptions 2016/2017 DALC Spring Seminar Clerk/RFO vacancies: Osmaston & Yeldersley Aldercar & Langley Mill
DALC Circ 4	Grants: Countryside Stewardship – Defra Emergency Flood Relief – Sport England Architectural Heritage Community Buildings – Locality Neighbourhood Planning – Locality War Memorials – War Memorials Trust Premier League & FA Facilities: Football Foundation Training & Events Mediation for Town and Parish Councillors / Staff Training The Dark Arts – Minutes and procedures training 'Clerks Chat@' DALC Annual Subscription Clerk/RFO vacancy: Parwich

RESOLVED: to note the DALC circulars shown above

192. FINANCIAL STATEMENT

RESOLVED: to note the financial report presented at the meeting.

193. ACCOUNTS FOR PAYMENT

			£	VAT	Total
<u>DD 8/2</u>	E.on (8660)	Electricity charges: Office	60.80	3.20	64.00
<u>DD 15/2</u>	BT (3066)	Line rental/telephone charges			55.44
<u>DD 24/2</u>	Peninsula	Business consultancy	156.00	31.20	187.20
<u>DD 29/2</u>	Veolia	Waste container collection x 2: January	71.93	14.38	86.31
3029	Shaw & Son	Parish Council receipt book	19.85	3.97	23.82
3030	HAGS-SMP	RSS Playground inspections	60.00	12.00	72.00
3031	Park Hall Designs	Website 1/1/16-31/3/16	60.00		60.00
3032	Mrs M Bloor	Salary: February	1,343.84		1,343.84
3033	HMRC	Tax & NIC: February	381.09		381.09
3034	AM Sports Coaching	February 1/2 Term playscheme	1,115.00		1,115.00
3035	Andrews GS	Lock-up clearance / tidy up	20.00		20.00
3036	Andrews GS	Litter picking: February	549.00		549.00
3037	Memorial Institute	Youth sessions: 31/7/15-18/12/15 (21)	388.50		388.50
Total:			4,226.01	64.75	4,346.20

I. **RESOLVED:** to approve the above payments

II. **RESOLVED:** to transfer £5,000 from the business account to the current account

194. INCOME RECEIVED

	£
05-Feb Mr D Rose: Transfer of Rights G215	25.00
12-Feb Mrs C Tyler: Transfer of Rights G66	25.00
12-Feb Hawleys: H/S approval G215	40.00
19-Feb EBC: Rural grant	8,382.00
24-Feb Lymn's: S2/RA/G7 Grave/Int (PIF)	600.00
24-Feb Co-op: G157 Interment (2nd)	120.00
24-Feb Co-op: G222 Grave+Interment (PIF)	540.00
25-Feb Area 2, Ra, G3: Reserved grave	660.00
26-Feb HMRC: VAT refund	4,327.22
29-Feb HSBC Election A/C	0.26
29-Feb HSBC Deposit A/C	2.20
<u>Total</u>	<u>14,721.68</u>

RESOLVED: to note the income received

195. CORRESPONDENCE

- I. Long Eaton and South Community Forum: 18/2/16 at Long Eaton TH
- II. NAMM: Renewal subscription 2016
- III. EBC: Rural Community – Confirmation of grant award 2015/16: £8,382
- IV. EBC: Confirmation of grant award paid to the Council's bank

a) **RESOLVED:** to note the above items of correspondence

b) **RESOLVED:** not to renew the annual subscription with NAMM (£205 + VAT)

196. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

197. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 APRIL 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

Cllr Major gave advance apologies for being unable to attend the next meeting.

The meeting closed at 8.25pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 5 April 2016 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr T Sanghera	(Chairman)
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
A	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Mrs L Bilbie
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None present.

In the absence of Cllr Sanghera, Cllr Dinsdale chaired the meeting.

117. APOLOGIES AND APPROVAL OF ABSENCE

Cllr T Sanghera	Work commitments
Cllr A Hardy	Long term convalescence
Cllr W Major	Holiday

RESOLVED: to approve the apologies for absence received

118. TO RECEIVE DECLARATION OF INTERESTS

There were no declarations of interest.

119. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

120. VARIATION OF ORDER OF BUSINESS

RESOLVED: to consider the application listed below as it was received after the Agenda was issued and consultation closes before the next Committee meeting

ERE/ 0316/0061 **Land north of 23 Moores Avenue**

121. PUBLIC PARTICIPATION

No items were raised.

122. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 1 MARCH 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 March 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

123. MATTERS FOR REPORT

There were no matters for report from the previous meeting.

124. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0216/0048 **Land east of 56, Bostocks Lane** Spire Healthcare Ltd
Specialist healthcare centre (D1 use) with associated access, parking and landscaping.

DELEGATED RESPONSE FROM THE PREVIOUS MEETING: that no objections be made, but comments submitted to request soft landscaping and screening of the proposed development in order to be visually pleasing and which includes unobtrusive lighting that does not adversely impact upon nearby residential properties.

ERE/0316/0008 **16, Friesland Drive** Mr King
Proposed front access ramp
RESOLVED: that no objections be made

ERE/ 0316/0026 **7, Lime Grove** Mr M Thomasson
Erection of two storey side extension
RESOLVED: that no objections be made

ERE/0361/0057 **79 Netherfield Road**
First floor extension and two storey side extension to house
RESOLVED: that objections be made, as follows: The scale, density and design of the proposed development would be out of character with the existing street scene and be over dominant and overbearing. No off-street parking provision appears to be identified in the plan.

ERE/ 0316/0061 **Land north of 23 Moores Avenue**
Attached two storey dwelling
Consultation date: 4/4/16 Officer: E Gardner
RESOLVED that since no details were currently available, the Clerk be given delegated authority to respond following consultation with Cllr Sanghera and Cllr Major

125. TO NOTE PLANNING DECISIONS RECEIVED

ERE/1215/0014 **8 Buckingham Road**
Erection of single storey rear extension and first floor extension to the front and side
EBC: Approved 3/3/16

ERE/1215/0047 **St Giles Park, Stanton Road**
Proposed single storey clubhouse extension
EBC: Approved 10/3/16

ERE/1115/0025 **2 Derby Road**
Change of use of ground floor offices to residential and erection of two storey rear extension (resulting in 5 residential units)
EBC: Approved 11/3/16

ERE/0215/0050 **Sandiacre & District Conservative Club (former) 98a Derby Road**
Erection of 13 bungalows with associated car parking
EBC Planning Committee: Approved 11/3/16

ERE/ 0116/0049 **Progress Rail Services, Osmaston Street**
Application for variation of condition 5 (finished floor levels) following grant of planning permission (ERE/0915/0058)
EBC: Approved 16/3/16

ERE/0016/0026 **35 Albert Road** Mr C Phillips
Rear conservatory and two storey front and side extension with rear Juliet balcony
EBC: Refused 17/3/16

ERE/0216/0011 **80-88 Derby Road**
Erect two storey extension
EBC: Approved 5/4/16

ERE/1115/0019 **Lidl, Station Road** AMENDED PLANS
Demolition of existing building and erection of replacement retail store (A1 use) with associated works
EBC: Approved 4/4/16

126. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 3 MAY 2016

- Annual Parish Council 6.30pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 5 April 2016 at 7.35pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr S Bilbie (Chairman)
Cllr Mrs L Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
A Cllr A Hardy
A Cllr W Major
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr G Dinsdale
Cllr C Gooday
Cllr R Harris
Cllr Mrs Powers
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present.

The Chairman welcomed everyone to the meeting.

113. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy Convalescing
Cllr W Major Holiday

RESOLVED: to approve the apologies for absence received

114. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

115. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

116. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

117. PUBLIC PARTICIPATION

No items were raised.

118. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 1 MARCH 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 March 2016, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment and signed by the Chairman

119. MATTERS FOR REPORT

There were no matters raised.

120. PARISH COUNCIL CEMETERY

I. Burials and interments

Interment	29/3/16	A107	30/3/16	Resident
Burial	30/3/16	G220	30/3/16	Resident
Burial	Area 2 Row A	G9	13/4/16	Resident
Burial	21/4/16	G32	21/4/16	Resident
Burial	25/4/16	G217	25/4/16	Past resident

It was confirmed the Clerk would attend the burial on 13/4/16, when on leave.

II. Reserved plots since the last meeting

None.

121. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

It was noted that the Clerk had arranged removal of graffiti from the skate park grounds.

122. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 3 MAY 2016

- Annual Parish Council 6.30pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.30pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 5 April 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
A	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO L Buchanan – Item 203

MEMBERS OF THE PUBLIC: Residents: R Heydon, Mr Ingleby and Mr Reed
Mr and Mrs Hickingbotham
Mrs Antcliff - Risley
Mr Green - Post Office Communication Workers Union (CWU)

In the absence of Cllr Major, Cllr Bilbie (Vice-Chairman) chaired the meeting.

198. APOLOGIES AND APPROVAL OF ABSENCES

Cllr W Major	Holiday
Cllr Ms C Bilbie	Work commitment
Cllr A Hardy	Long-term convalescence
Cllr T Sanghera	Work commitment

RESOLVED: to approve the apologies for absence received

RESOLVED: that due to Cllr Hardy's extended convalescence to return to full health, he would be granted further dispensation until the September meeting

199. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

200. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

201. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

202. PUBLIC TO RAISE MATTERS

Resident's raised concerns over the proposed relocation of Sandiacre Post Office from the main high street to Stanton Road and asked for the Parish Council's support to retain existing services at the present location.

RESOLVED: that Standing Orders be extended to allow all members of the public an opportunity to speak on the matter

The following points were raised:

- The proposed new site away from the village centre is considered to be too distant from other local shops and amenities and will be too far to walk for people without transport including, young families, elderly people and those with mobility issues
- People currently use the post office while visiting other shops along the high street and without this regular passing trade, other local businesses could suffer
- The bus service to the proposed site is more limited, which could deter use
- There is currently convenient parking and good pedestrian access, but the new site is away from the village centre and close to a school in a built up area, which will increase congestion and create more road safety issues
- The stand-alone Stanton Road store has previously experienced raids and the introduction of post office facilities and increased cash handling throughout the day could target increased crime
- If the proposed site does not prove popular and is not convenient for the majority of users it could mean the demise of post office facilities within the community

Cllr Bilbie highlighted that the Post Office was currently carrying out a public consultation and it was very important that residents responded individually to voice concerns and put forward comments.

Mr Green introduced himself as a local Post Master and Union Representative. He noted that it was Government policy to modernise the post office system and post offices could no longer remain stand-alone services, they had to be financially viable. It was important for communities to accept change to help retain post office services.

Councillors were invited to ask questions of residents to clarify issues before the matter was considered under Agenda Item 211 below.

Mr Hickingbotham left the meeting at 8.00pm. Other residents confirmed they wished to remain in the meeting to receive the decision of the Council.

203. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

PCSO Buchanan presented her report and advised that the police were now asking members of the public to avoid ringing 101 when they could make on-line contact for general enquiries.

Priority profile

Theft from motor vehicles.

Panel meetings
Now discontinued.

Surgeries

Sandiacre library	21/4/16	3.00pm to 4.00pm
Co-op, Derby Road	31/5/16	12.00pm to 12.30pm
Spa store, Stanton Road	25/6/16	5.00pm to 5.30pm

ASB - March 2015	26	March 2016	21	+5
ASB - Year to date 2015	283	Year to date 2016	327	+44

Crime figures showed a 23% increase from March 2015 to March 2016.

Crime - Year to date 2015	374	Crime - Year to date 2016	462	+89
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Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Dec	Jan
ASB	18	14	27	32	31	25	39	42	25	42	14	24
Bicycle theft	0	0	3	0	0	2	0	1	1	3	1	1
Burglary	2	4	10	4	4	2	1	3	4	10	3	3
Criminal damage/arson	2	2	11	13	9	5	8	9	12	5	7	3
Drugs	0	1	4	1	3	2	0	2	2	4	1	3
Other crime	0	1	1	0	2	1	0	1	0	1	0	3
Other theft	4	3	5	3	1	5	5	3	3	4	1	4
Possession of weapons	0	0	0	0	2	0	0	0	0	0	0	0
Public order	2	1	1	0	1	0	1	1	0	0	2	2
Robbery	1	0	0	1	0	1	0	2	1	0	0	0
Shoplifting	0	1	3	3	7	5	3	0	1	2	1	3
Theft from person	1	0	0	0	0	0	0	0	0	0	0	1
Vehicle crime	3	2	16	6	2	5	13	15	23	15	10	5
Violent offences	7	4	11	11	13	7	8	5	11	11	3	10
Total:	40	33	92	74	75	60	78	84	83	97	43	63

b) County Councillor report

Cllr Bilbie presented details of the temporary road closure notice for carriageway resurfacing work along Town Street from 8/5/16 to 22/5/16.

c) Borough Councillor Report

There was no report under this heading.

204. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 MARCH 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 March 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

205. MATTERS FOR REPORT

I. Outcome of DALC Councillor training session

It was noted that 16 Councillors from 3 local parishes had attended induction training organised by Sandiacre Parish Council with DALC. The event had proved popular and future localised training could be arranged on different topics.

Cllr Stewart and Cllrs Mrs Stewart gave apologies that they had been unable to attend on the night.

II. Memorial Institute kitchen refurbishment work

It was confirmed that completion of the new kitchen facilities was expected by 15/4/16.

III. Planter ordered to commemorate the Queen's 90th birthday celebration

It was reported that a commemorative planter had been ordered and delivery was expected within the next 4 to 6 weeks.

206. TO RESOLVE THAT THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 1 MARCH 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 March 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

207. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 1 MARCH 2016

RESOLVED: to receive the Minutes of the meeting held on 1 March 2016

208. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 1 MARCH 2016

RESOLVED: to receive the Minutes of the meeting held on 1 March 2016

209. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

210. REPORT OF THE CLERK

I. Installation of play frame on Doncaster Avenue Recreation Ground

The play frame was now installed and details had been given to the insurance company. RSS would carry out a full inspection on their next site visit.

II. Christmas lights: Options for consideration

The Clerk had obtained quotations for Christmas lights following recent receipt of publicity material from several companies. Included were traditional lamp column motifs and solar powered ornamental trees used on columns.

Each quotation was in excess of £3,000 for decorations with additional charges required for delivery, installation and storage.

It was noted that the 2016/17 budget allocation of £1,500 provided for an electricity supply to the Christmas tree chamber to avoid ongoing battery maintenance and which could provide an enhanced light display.

RESOLVED: that the Clerk investigate the cost of enhanced lighting for the Christmas Tree to make it a central display feature

III. Grant Thornton: Accounts for the year ended 31 March 2016 – Submission date 17/6/16

It was noted that the Year End Accounts must be approved by Council before 15 June 2016 and then submitted to Grant Thornton, the external auditor.

The Clerk would finalise the accounts and contact Mr Ingman, the internal auditor to arrange delivery in May.

IV. Clerk's leave / Office closure - April/May/June

The Clerk confirmed she had leave approved for the following period due to personal commitments and the office would be closed. However, she would intermittently check for any urgent calls and was due to attend a burial at the Cemetery on Wednesday 11/4/16.

Details of office closures were displayed on the Parish Council's website and an emergency mobile number was also provided.

The Clerk would attend the DALC seminar on Monday, 11/4/16.

- Tuesday 12/4/16 to Friday 15/4/16
- Bank holiday - Monday 2/5/16
- Monday 9/5/16 to Friday 13/5/16
- Monday 30/5/16 to Friday 6/6/15

V. Request to use Doncaster Avenue Recreation Ground for events: Wednesday, 27/7/16 and Saturday, 20/8/16.

Application to use Doncaster Avenue Recreation Ground for two public events had been made separately by Erewash Museum and Victoria House Childcare.

Risk assessment would be undertaken by each organiser. The proprietor of Victoria House wished to run a family fun day to raise money for charity.

RESOLVED: that Erewash Museum be granted approval to run their Roadshow on 27/7/16 and Victoria House Childcare would receive approval subject to confirmation from EBC that a Temporary Event Notice might be needed

211. CONSULTATION - SANDIACRE POST OFFICE

Councillors were invited to individually comment on the proposal for relocating the existing post office from Derby Road to Stanton Road into a convenience store.

Councillors expressed their support for keeping the post office facilities at the present location. In making their decision, they considered all the relevant factors brought to their attention and the impact a change of setting would have on the wider community.

Councillors confirmed they would respond individually to the consultation and urged residents to do the same so the Post Office were fully aware of community feeling

and that the present site was in a prime business location at the heart of the community and easily accessible for all.

The Clerk was asked to ensure maximum publicity of the consultation within the community to encourage all residents to respond with comments or concerns.

RESOLVED: with unanimously agreement that the Parish Council respond to the consultation expressing support for the current service to remain in place

Members of the public thanked Councillors for considering their views and left the meeting at 8.20pm. Mr Green remained in the meeting until the end.

212. DOCUMENTS FOR REVIEW

Cemetery Rules and Regulations – Item 15 Planting

To approve the Cemetery and Parks Committee recommendation for amendment.

RESOLVED: to approve the recommendation of the Cemetery and Parks Committee for amendment at Item 15 and to adopt the Rules and Regulations, as shown

213. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 5	DALC Update on Public Contracts Regulations 2015 CiLCA 2016/17 - Employment Council News Community Transport Funding Internal Audit & Check List Clerk & RFO template – DALC requirements when advertising vacancies Clerk vacancies
DALC Circ 6	Governance and Accountability for Smaller Authorities England Section 137 Expenditure Limit 2016/17 = £7.42 Local Council Audits 2015/16 New External Audit Regime for Smaller Authorities from 1/4/17 National Living Wage DALC Spring Seminar 11/4/16 An Introduction to Neighbourhood Planning Clerk vacancy
DALC Circ 7	Schedule of training courses and seminars

RESOLVED: to note the DALC circulars shown above

214. FINANCIAL STATEMENT

RESOLVED: to note the financial report presented at the meeting.

215. ACCOUNTS FOR PAYMENT

<u>Month ending 31/3/16</u>		EXPENDITURE	<u>Total</u>
<u>DD 8/3</u>	E.on (8660)	Electricity charges: Office	64.00
<u>DD 8/3</u>	E.on (9390)	Electricity charges: Christmas lighting	61.80
<u>DD 15/3</u>	BT (3066)	Line rental/telephone charges	49.35
<u>DD 24/3</u>	Peninsula	Business consultancy	187.20
<u>DD 29/3</u>	Veolia	Waste container collection x 2: February	130.91
3038	Horizon	Grounds maintenance: February	1,217.18
3039	HAGS-SMP	RSS Playground inspections: March	72.00
3040	DALC	Cllr training session 16/3/16	150.00
3041	Horizon	Grounds maintenance: March	1,217.18

3042	Mrs M Bloor	Salary: March	1,344.04
3043	HMRC	Tax & NIC: March	380.89
3044	IRIS SME Solutions	Payroll software	294.00
3045	Memorial Inst.	Hire of hall: Council meetings	249.75
3046	Andrew's GS	Litter picking: March	697.50
3047	DALC	Spring seminar: Clerk	40.00
3048	DALC	Annual subscription: Option 1 2016/17	859.05
3049	ICCM	Annual subscription 1/4/16-31/3/17	90.00
3050	Andrew's GS	Cemetery: Low level maintenance	72.00
3051	Viking	Refuse sacks: Litter picking	122.36
Total			<u>7,299.21</u>

RESOLVED: to approve the above payments

216. INCOME RECEIVED

31-Mar	Business Account (2)	1.82
31-Mar	Election Account (3)	0.20
31-Mar	Grant/s Account (4)	0.30
31-Mar	Transfer of rights: A40	25.00
31-Mar	Headstone approval: G202	120.00
31-Mar	Plaque approval: A40	40.00
31-Mar	Interment: A40	60.00
Total		<u>247.32</u>

RESOLVED: to note the income received

217. CORRESPONDENCE

- I. EBC: Parish Council office non domestic rating notice 2016/2017 – Rate £532.40. Charge due = Nil
- II. EBC: Payment of the Precept and Concurrent Functions grant on 8/4/16
- III. SLCC: The Clerk magazine
- IV. ICCM: The Journal

RESOLVED: to note the above items of correspondence

218. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

219. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 3 MAY 2016

- Annual Parish Council 6.30pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.45pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 3 May 2016 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
Cllr C Gooday
A Cllr A Hardy
Cllr W Major
Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Mrs L Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None present.

1. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy Long term convalescence

RESOLVED: to approve the apology for absence received

2. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

3. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

4. VARIATION OF ORDER OF BUSINESS

There were no variations of business.

5. PUBLIC PARTICIPATION

No items were raised.

6. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 5 APRIL 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 April 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

7. MATTERS FOR REPORT

Delegated response

ERE/ 0316/0061

Land north of 23 Moores Avenue

Attached two storey dwelling

Delegated decision: That no objections be made to the application

8. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0316/0072

Car wash, Mark Street - Burger King

Demolition of the existing car wash building and erection of a 'drive thru' restaurant and associated works

RESOLVED: that objections be made, as follows:

- Councillors are concerned by the lack of detailed supporting evidence contained within the application document, this includes Section 19 relating to the number of employees proposed and Section 20 relating to an indication of opening hours applied for – No details are provided
- It is suggested that a condition is imposed to restrict hours of operation and trading
- It is suggested that soft landscaping is introduced for the site
- It is suggested that consideration be given to a level of security for the site to avoid an adverse impact upon nearby residential properties from noise and disturbance, especially late at night
- Adequate parking should be provided to avoid parking around nearby residential streets

ERE/0416/0015

72, Wood Avenue

Two storey side extension with raised platform to rear

RESOLVED: that no objections be made

ERE/0416/0022

233, Derby Road

Proposed first floor extension over existing garage with glazed link

RESOLVED: that no objections be made

ERE/0416/0032

50 Hayworth Road

First floor front extension, front porch and garage conversion

RESOLVED: that no objections be made

9. TO NOTE PLANNING DECISIONS RECEIVED

It was noted that decision notices were not yet displayed on the EBC website.

The Clerk would provide an update as soon as details became available.

10. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 7 JUNE 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 3 May 2016 at 7.40pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr G Dinsdale
Cllr C Gooday
Cllr R Harris
Cllr Mrs C Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present.

In the absence of Cllr Bilbie, Cllr Major chaired the meeting.

1. APOLOGIES AND APPROVAL OF ABSENCE

Cllr S Bilbie	Work commitment
Cllr A Hardy	Convalescing

RESOLVED: to approve the apologies for absence received

2. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

3. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

4. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

5. PUBLIC PARTICIPATION

No items were raised.

6. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 5 APRIL 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 April 2016, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment and signed by the Chairman

7. MATTERS FOR REPORT

There were no matters raised.

8. PARISH COUNCIL CEMETERY

I. Burials and interments

None to report.

II. Reserved plots since the last meeting

None to report.

III. Grounds maintenance

To note that grounds maintenance work commenced 4/4/16.

The Clerk reported that she had received a request from a family for permission to install a commemorative bench at the end of the Cemetery path by the last row of graves. Permission was granted, subject to a suitable public bench being sourced.

Councillors considered that space for benches was now limited, although space for creating planting areas between the benches would enhance the Cemetery grounds.

The Clerk was asked to include this item on the next Agenda.

9. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

The Clerk advised that the latest RSS inspection report had been received, but upon further investigation, certain play equipment items referred to did not appear to require repair or replacement.

RESOLVED: that the Clerk discuss the matter further with RSS and ask for an Engineer to meet with her and carry out a site visit

The Clerk was asked to ascertain which other companies carried out play inspection reports and the costs involved.

10. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 7 JUNE 2016

- | | |
|--------------------------------|--------|
| • Planning Committee | 7.00pm |
| • Cemetery and Parks Committee | 7.20pm |
| • Parish Council | 7.40pm |

The meeting closed at 7.35pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the ANNUAL PARISH COUNCIL meeting held on Tuesday, 3 May 2016 at 6.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
A	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present.

1. TO ELECT THE CHAIRMAN OF THE COUNCIL AND RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillors were invited to nominate a Chairman for the ensuing year.

RESOLVED that Cllr Major be re-elected Chairman

In accordance with the Local Government Act 1972, Cllr Major signed the Declaration of Acceptance of Office before the Clerk.

2. TO ELECT THE VICE-CHAIRMAN AND RECEIVE THE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillors were invited to nominate a Vice-Chairman for the ensuing year.

RESOLVED that Cllr Bilbie be re-elected Vice-Chairman of the Parish Council

In the absence of Cllr Bilbie, the Declaration of Acceptance of Office would be signed before the Clerk at the next meeting.

3. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Ms Bilbie Work commitment
Cllr Bilbie Work commitment
Cllr A Hardy Long-term convalescence

4. TO RECEIVE ANY DECLARATIONS OF INTEREST

There were no declarations of interest received.

5. PUBLIC PARTICIPATION SESSION

No items were raised.

6. TO APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 19 MAY 2015

RESOLVED: that the Minutes of the Annual Parish Council meeting held on 19 May 2015, copies of which have been previously circulated to Members, were confirmed as a true record, with one amendment and signed by the Chairman

Amendment to read: Cllr Mrs Katharine Stewart and not as shown.

RESOLVED: that the Annual Parish Council Minutes would be agreed at the next full Council meeting in June

7. TO APPOINT AN INTERNAL AUDITOR

RESOLVED: to appoint Mr D Ingman as the Council's internal auditor for the ensuing year

8. TO REVIEW COMMITTEE STRUCTURES AND TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES

Planning Committee 1. Cllr Sanghera – Appointed Chairman 2. Cllr Dinsdale 3. Cllr Gooday 4. Cllr Hardy 5. Cllr Major 6. Cllr Mrs Powers 7. Cllr Mrs Stewart	Cemetery & Parks Committee 1. Cllr Bilbie – Appointed Chairman 2. Cllr Mrs Bilbie 3. Cllr Mrs Chandler 4. Cllr Mrs Dickman 5. Cllr Hardy 6. Cllr Major 7. Cllr Stewart
Finance Committee 1. Cllr Major – Appointed Chairman 2. Cllr Ms Bilbie 3. Cllr Bilbie 4. Cllr Dinsdale 5. Cllr Harris 6. Cllr Mrs Powers 7. Cllr Sanghera	Road Safety Advisory Group 1. Cllr Gooday – Appointed Chairman 2. Cllr Ms Bilbie 3. Cllr Mrs Bilbie 4. Cllr Harris 5. Cllr Mrs Powers
Personnel Committee To consist of the Chairman and all Members of the Council, with a quorum of 5 Members.	
Personnel Committee – Sub Committees <u>Grievance and Disciplinary Panels</u> The Grievance and Disciplinary Panels shall consist of the Chairman and two Members, to be called upon as and when available. <u>Appeal Panel</u> The Appeal Panel shall consist of the Chairman or Vice-Chairman and two other Members, not previously involved, to be called upon as and when available.	

RESOLVED: to approve the above Committee structures

9. TO REVIEW THE COMMITTEE TERMS OF REFERENCE

Planning Committee

The Planning Committee has delegated authority to make independent decisions upon planning applications, unless applications were brought before the full Council due to time restraints or the importance of the application.

Finance Committee

The Finance Committee meet in November, or as required, to monitor the Council's spending, review its financial affairs, set the annual budget and determines the parish Precept and Concurrent Function's budget.

1. To prepare the annual budget, including the Precept.
2. To include reserves for future projects.
3. To ensure adequate financial controls are in place to utilise and protect the Council's finances and assets.
4. To include insurance of buildings and property and maintenance of the Council's Asset Register.
5. To review and amend the Council's Financial Regulations annually and to ensure that the Council is observing the regulations.
6. To monitor and ensure compliance with laid down internal and external audit and other financial procedures, regulations and statutes.
7. To monitor the Council's financial risk assessments and recommend changes where necessary.
8. To review the Annual Statement of Accounts.

Throughout the year there will be monthly financial reports presented to the full Council for regular monitoring of income and expenditure.

Cemetery and Parks Committee

To deal with the provision, maintenance and management of the Cemetery and to comply with the terms of the Burial Act.

To deal with all matters in relation to grounds maintenance on those pieces of land that the Parish Council owns and maintains. These include, Doncaster Avenue Recreation Ground, Springfield Park, Padmore Moorings, open space at Faircroft Avenue, Pinfold and compound and Memorial Institute grounds.

To deal with all aspects of hanging basket provision, tree works, grounds maintenance contracts, play inspections and Christmas lighting and the tree.

Road Safety Advisory Group

The Committee shall meet as and when required throughout the year to address any matters that have arisen with regard to local road and transport issues.

Personnel Committee

The Committee shall meet as required throughout the year.

The Personnel Committee's role is to deal with all matters relating to employees the Parish Council may wish to deal with outside of a full Parish Council meeting.

The Parish Council delegates the power to the Personnel Committee to make decisions regarding employment matters on their behalf, including matters regarding grievance and disciplinary procedures.

It should be recognised that whilst the Personnel Committee are bound by the requirements to publicly advertise meetings and to publish Agendas and Minutes, that the majority of business is likely to be conducted in closed session due to the confidential nature of the business being transacted.

Grievance and Disciplinary Panels

The Grievance and Disciplinary Panels shall consist of the Chairman and two Members, to be called upon as and when available.

Appeal Panel

The Appeal Panel shall consist of the Chairman or Vice-Chairman and two other Members, not previously involved, to be called upon as and when available.

RESOLVED: to approve the above Terms of Reference

10. TO APPOINT MEMBERS TO OTHER BODIES

RESOLVED that representatives be appointed to outside bodies for the ensuing year, as follows:

- a) Borough and Parish Council's Forum (EBC)
The Clerk and any Member may attend the twice yearly meetings at the Borough Council (Ilkeston and Long Eaton Town Hall).
- b) Memorial Institute Management Board of Trustees
 - 1. Cllr Mrs Dickman
 - 2. Cllr Hardy
 - 3. Cllr Mrs Stewart
 - 4. Cllr Stewart
 - 5. Mrs Noskwith (Non-Councillor representative)

It was noted that the Parish Council was custodian trustee of the charity and could appoint 5 Nominative Members, which included Councillor or non-Councillor members for a period of one year.

The remaining places were provided by Representative Members from the Memorial Institute user groups.

- c) Parish and Town Councils' Liaison Forum (DCC)
Any Member may attend.
- d) Risley Education Foundation
It was noted that the term of office for the representative was four years (2014/2018). Mr F Jones was currently the non-Councillor representative.
- e) Dr Bland's Almshouses – Charitable Trust
 - 1. Cllr Major County Council and Parish Council representative
 - 2. Rev Trelenberg Vicar of St Giles' Church
 - 3. Mrs Noskwith Parish Council - Non-Councillor representative

**11. TO FIX THE DATES AND TIMES OF ORDINARY MEETINGS OF THE COUNCIL
AND COMMITTEES FOR THE ENSUING YEAR**

RESOLVED: to approve the following meeting dates and times:

Tuesday, 7 June 2016
Tuesday, 5 July 2016
Summer Recess
Tuesday, 6 September 2016
Tuesday, 4 October 2016
Tuesday, 1 November 2016
Tuesday, 6 December 2016
Tuesday, 10 January 2017 **MOVED TO THE SECOND TUESDAY**
Tuesday, 7 February 2017
Tuesday, 7 March 2017
Tuesday, 4 April 2017
Tuesday, 9 May 2017 **MOVED TO THE SECOND TUESDAY**

Planning Committee	7.00pm
Cemetery and Parks Committee	7.20pm
Full Council meetings	7.40pm
Finance Committee (November)	TBC
Road Safety Working Group	As required

The meeting closed at 6.45pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 3 May 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
A	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

1. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Ms C Bilbie	Work commitment
Cllr S Bilbie	Work commitment
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

2. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

3. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

4. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

5. PUBLIC TO RAISE MATTERS

No items were raised

6. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

There was no report under this heading.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Dec	Jan	Feb
ASB	14	27	32	31	25	39	42	25	42	14	24	24
Bicycle theft	0	3	0	0	2	0	1	1	3	1	1	1
Burglary	4	10	4	4	2	1	3	4	10	3	3	4
Criminal damage/arson	2	11	13	9	5	8	9	12	5	7	3	3
Drugs	1	4	1	3	2	0	2	2	4	1	3	2
Other crime	1	1	0	2	1	0	1	0	1	0	3	0
Other theft	3	5	3	1	5	5	3	3	4	1	4	6
Possession of weapons	0	0	0	2	0	0	0	0	0	0	0	1
Public order	1	1	0	1	0	1	1	0	0	2	2	0
Robbery	0	0	1	0	1	0	2	1	0	0	0	0
Shoplifting	1	3	3	7	5	3	0	1	2	1	3	1
Theft from person	0	0	0	0	0	0	0	0	0	0	1	0
Vehicle crime	2	16	6	2	5	13	15	23	15	10	5	10
Violent offences	4	11	11	13	7	8	5	11	11	3	10	9
Total:	33	92	74	75	60	78	84	83	97	43	63	61

Councillors considered that although local officers were now regularly assigned to Long Eaton, it was important for the police to retain a visible presence in Sandiacre.

There continued to be inconsiderate parking around local schools, although the schools themselves continued to address the problem directly with parents.

The Clerk was asked to write to the police outlining concerns that further community involvement was needed, especially as crime figures were rising.

b) County Councillor report

Cllr Major congratulated Ladycross Infant School on becoming the first school in Derbyshire to receive a Modeshift STARS Gold award, recognising its commitment to reducing school run congestion and keeping pupils healthy.

It was noted that DCC continued to consult with communities before seeking to make budget savings. The community transport consultation had now closed.

c) Borough Councillor Report

- Graffiti displayed beneath the A52 bridge had now been removed
- A number of self-seeding trees on unregistered land near Lock Lane would be removed by the Canal Trust and EBC in August
- EBC's Annual Meeting would take place on 12/5/16. The new Mayor and Deputy would be elected and Lead Members for Committees appointed. Cllr Stevenson was the Mayor-Elect. Cllr Major was expected to become the Lead Member for Finance and Resources
- There was no movement on the Stanton regeneration site at the present time although a review of the Supplementary Planning Document was due shortly and would form part of the main Core Strategy planning document. Local Parish Councils would be notified as soon as there were any developments

7. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 APRIL 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 April 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

8. MATTERS FOR REPORT

I. Post Office consultation: Parish Council response submitted

Cllr Sanghera left the room having declared a pecuniary interest as a Post Office management employee and also that his wife worked at Sandiacre Post Office.

The Clerk confirmed she had responded to the consultation on behalf of the Council by letter and on-line. Receipts had been received for both.

There being no further discussion, Cllr Sanghera returned to the meeting.

II. Memorial Institute kitchen: Refurbishment work now completed

It was noted that installation work had been completed and payment of the EBC grant had been made. Feedback received on the new kitchen was very positive.

III. Commemorative planter received and positioned by the Parish Council office

It was noted that bedding plants could be planted in the coming weeks once the weather had improved. The Clerk would source plants on behalf of the Council.

The Clerk confirmed she was willing to plant and maintain the container to save costs for the Council and to ensure it looked attractive throughout the year.

IV. Public 'fun day' event 20/8/16 – Temporary Event Notice not required

It was confirmed that the event organiser had been informed and permission had been granted for the event to proceed. A risk assessment was awaited.

9. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 5 APRIL 2016

RESOLVED: to receive the Minutes of the meeting held on 5 April 2016

10. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 5 APRIL 2016

RESOLVED: to receive the Minutes of the meeting held on 5 April 2016

11. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

12. REPORT OF THE CLERK

I. Christmas tree lights: Quotation from DECX

It was noted that DECX had confirmed installation and dismantling costs for the Christmas lights in 2016 would remain the same as 2015 at £1,995 + VAT.

A quotation for Christmas tree lights (not battery operated) had been obtained:

LED lights: 20 x 10m 24v strings = £695 + VAT

Baubles 110 for a 20' tree: 60 x 10cm, 30 x 15cm and 20 x 20cm = £395 + VAT

RESOLVED: to accept the quotation for new Christmas Tree lights in 'warm white'

Cllr Dinsdale left the meeting at 8.05pm for another engagement.

The Clerk was asked to arrange for the Christmas tree fence panels to be painted.

II. Easter play scheme feedback

Feedback received from parents had been very positive and up to 48 children had attended. No problems had been encountered.

III. EBC Community Grants Schemes (up to £2,000) – Closes 31/5/16 and 25/7/16

Councillors considered that the EBC grants were community led and it would be beneficial for the Parish Council to consult with residents through the Council's Autumn newsletter to identify and prioritise projects for work prior to submitting bids.

IV. EBC Rural Communities Grant Scheme closes 31/5/16: New and innovative community led projects

Refer above.

V. Parish and Town Councils Liaison Forum: DCC Matlock 27/6/16 6pm-8pm

Details were noted.

VI. Minutes of the Borough and Parish Councils' Forum meeting 25/1/16

The Minutes were noted.

13. ZURICH INSURANCE – POLICY SCHEDULE 2016/2017

Copies of the insurance renewal policy had been circulated in advance of the meeting.

RESOLVED: to approve the schedule presented without amendment

14. LITTER PICKING

Cllr Major outlined a proposal that allowed the Parish Council to take over the collection of litter along Derby Road following complaints received from residents that the current service provided by EBC was not fully effective.

Mr Wallace, the self-employed contractor already litter picking on the Council's two parks and Padmore Moorings was willing to include the area on his rounds for an additional 1.5 hours per week.

The proposal was for litter picking only and collection of waste bags would remain the responsibility of EBC. EBC had already indicated their support of the scheme.

RESOLVED: to approve the above scheme for a trial period of 6 months

15. DERBYSHIRE AND DERBY MINERALS LOCAL PLAN

RESOLVED: to note the document without comment

16. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

None since the last meeting.

17. FINANCIAL STATEMENT

I. **RESOLVED:** to note the financial statement presented at the meeting

II. **RESOLVED:** to approve the following transfers between accounts

- £1,500 from the current account to election costs account
- £1,908 from the grant account to the current account for the Easter play scheme
- £50,000 from the current account to the business account to earn interest

18. ACCOUNTS FOR PAYMENT

<u>DD 8/4</u>	E.on (8660)	Electricity charges: Office	64.00	
<u>DD 11/4</u>	E.on (3559)	Electricity charges: Bridge lighting	3.17	
<u>DD 18/4</u>	BT (3066)	Line rental/telephone charges	45.20	
<u>DD 18/4</u>	BT (0468)	Internet/broadband charges 1/4 - 30/6	100.80	
<u>DD 24/4</u>	Peninsula	Business consultancy	187.20	
<u>DD 29/4</u>	Veolia	Waste container collection x 2: February	97.58	
3052	Horizon	Spr Park: Swing repairs	92.40	31-Mar
3053	Horizon	DARG: Install play frame/safety matting	3,768.00	31-Mar
3054	EBC	Cemetery: Bin collection 1/4 - 30/6	70.98	
3055	Severn Trent	Cemetery: Water supply from 1/4 - 31/3/17	68.47	
3056	Kitchen Fit Sandiacre	Memorial Inst: New kitchen (EBC grant)	8,382.00	
3057	A M Sports Coaching	Easter play scheme: (Incl. A4A Grant)	2,018.00	
3058	Chem-Clean	DARG: Removal of graffiti	168.00	
3059	Broxap	Commemorative planter	788.40	
3060	Intelligent Elec Sol's	Car park: Repairs to lamp column	75.00	
3061	Andrew's GS	Litter picking: April	620.00	
3062	Andrew's GS	General work	115.00	
3063	RSS	Play area inspections: April	72.00	
3064	Viking	Office supplies: Stationery / Stamps	195.56	
3065	Mrs Bloor	Salary + Burial 13/4/16 & Mlge: April	1,374.36	
3066	HMRC	Tax & NIC: April	385.74	
			Total	<u>18,691.86</u>

RESOLVED: to approve the above payments

19. INCOME RECEIVED

08-Apr	Precept and Concurrent Functions Grant	71,808.00
22-Apr	G212: Interment (Advance payment)	132.00
22-Apr	G218: Reserved grave/Interment fees	726.00
22-Apr	Gillotts: G217 Grave / Int. (Past resident)	1,188.00
22-Apr	Co-op (ST): G32 Interment	132.00
30-Apr	Business Account (2)	1.98
30-Apr	Election Costs Account (3)	0.25
30-Apr	Grant/s Account (4)	0.44
		Total <u>73,988.67</u>

RESOLVED: to note the income received

20. CORRESPONDENCE

- I. SLCC: The Clerk magazine
- II. Clerks and Councils Direct magazine
- III. EBC: Confirmation that the Mayor elect will attend Sandiacre civic events in 2016
- IV. EBC: Erewash in bloom competition

RESOLVED: to note the above items of correspondence

21. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

22. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 7 JUNE 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.45pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 7 June 2016 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
A Cllr C Gooday
A Cllr A Hardy
Cllr W Major
A Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Stewart

MEMBERS OF THE PUBLIC: Mr and Mrs Brookes

11. APOLOGIES AND APPROVAL OF ABSENCE

Cllr C Gooday	Holiday
Cllr A Hardy	Long term convalescence
Cllr Mrs C Powers	Work commitments

RESOLVED: to approve the apologies for absence received

12. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

13. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

14. VARIATION OF ORDER OF BUSINESS

RESOLVED: to consider the applications listed below as they were received after the Agenda was issued and a response should be submitted prior to the next meeting.

ERE/0516/0050	8, Buckingham Road
DCC - CW8/0516/17	Erewash Valley Golf Club Ltd, <u>Stanton by Dale</u>
ERE/0517/0037	Former Stanton Iron Foundry, Lows Lane, <u>Stanton by Dale</u>

15. PUBLIC PARTICIPATION

No items were raised.

16. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 3 MAY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 3 May 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

17. MATTERS FOR REPORT

There are no matters for report arising since the last meeting.

18. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0516/0003 **13, Derby Road** Mr R Weston
Change of use to ground floor 13 Derby Road from sui-generis to A1 and A2. External alterations to both ground floor 13 and first floor 13A Derby Road
RESOLVED: that no objections be made

ERE/0516/2091 **25, Victoria Road** Mr M Vincent
Prior notification of a larger home extension (4m in depth)
RESOLVED: that no objections be made

ERE/0516/2035 **50, Lock Lane** Mr E Woolley
Proposed front porch, single storey rear extension and first floor rear extension
RESOLVED: that no objections be made

ERE/0516/0050 **8, Buckingham Road**
Erection of single storey rear extension and two storey front and side extension
RESOLVED: that since no documents were available at the meeting the Clerk respond would respond following consultation with Cllr Sanghera and Cllr Major

ERE/0316/0072 **Car wash, Mark Street** Burney (Midlands) Ltd for Burger King
Notification from EBC: Revised design
RESOLVED: to submit objections, as previously stated:

- A condition be imposed to restrict hours of operation and trading
- Soft landscaping is introduced for the site
- Consideration be given to a level of security for the site to avoid an adverse impact upon nearby residential properties from noise and disturbance, especially late at night
- Adequate parking should be provided to avoid parking around nearby residential streets

CW8/0516/17 **Erewash Valley Golf Club Ltd, Stanton by Dale** Mr Thomas
Development of an improved golf practice range, including a practice putting green, range building and car park using imported inert materials at Erewash Golf Club
RESOLVED: that no objections be made

ERE/0517/0037 **Former Stanton Iron Foundry, Lows Lane, Stanton by Dale**
Trust Civil Engineers Ltd
Outline planning application for the development of a B1, B2 and B8 business park and associated works with the matter of access for determination now
RESOLVED: that objections be made, specifically to any increase in traffic volume that directly impacts upon the amenity of Sandiacre and in particular, that caused by construction traffic accessing the site to and from the M1/A52 route directly via Longmoor Lane / Derby Road

19. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0316/0008 **16, Friesland Drive**
Proposed front access ramp
EBC: Approved 27/4/16

ERE/ 0316/0026 **7, Lime Grove**
Erection of two storey side extension
EBC: Approved 6/5/16

ERE/ 0316/0061 **Land north of 23 Moores Avenue**
Attached two storey dwelling
EBC: Approved 11/5/16

ERE/0361/0057 **79 Netherfield Road**
First floor extension and two storey side extension to house
EBC: Refused 18/5/16
The application detracts from the host dwelling and wider street scene

ERE/0416/0015 **72, Wood Avenue**
Two storey side extension with raised platform to rear
EBC: Approved 2/6/16

20. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 JULY 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 7 June 2016 at 7.40pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
A	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr G Dinsdale
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: Mr and Mrs Brookes

11. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Mrs L Bilbie	Work commitment
Cllr A Hardy	Convalescing

RESOLVED: to approve the apologies for absence received

12. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

13. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

14. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

15. PUBLIC PARTICIPATION

No items were raised.

16. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 3 MAY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 3 May 2016, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment and signed by the Chairman

17. MATTERS FOR REPORT

There were no matters raised.

18. PARISH COUNCIL CEMETERY

I. Burials and interments

8/6/16 A142 Interment for 1 (Resident)

II. Reserved plots since the last meeting

S2,A4 Mr Oldham Grave and interment for 1 (Resident)

19. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

I. RSS playground inspection: Outcome of the second Engineer visit

The Clerk reported that a second Engineer from RSS had recently visited both parks to undertake a play equipment report and his findings were different to the first. In one instance the risk identified had been reduced from high to medium.

It was also acknowledged by the Engineer that several repairs to play equipment items had already been carried out, but were not identified in the reports.

II. Sovereign Playgrounds: Quotation for play inspection work at reduced cost

In light of the above, the Clerk had sourced another national company to carry out inspections who were used by schools and local authorities and were more cost effective. A cost comparison and details of service were tabled.

RESOLVED: that the Cemetery and Parks Committee recommend to full Council that the existing service provider be changed with immediate effect and the 'gold package' contract with Sovereign Playgrounds be accepted

III. Incidents of vandalism since the last meeting and associated costs

- Springfield Park: Litter bin damaged beyond repair. Replacement ordered at a cost of £139 + VAT
- DARG: Skateboard park wooden fencing panels vandalised and removed to prevent further damage
- DARG: Clearance of broken bottles around Skateboard park and grassed areas
- DARG: Broken tree branches near play area
- DARG: Small fires lit on the BMX track

IV. Tree works and Annual Inspection Report

The Clerk confirmed she was meeting Canopy Tree Services on Tuesday, 14/6/16 to ascertain the cost of an annual tree report.

20. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 JULY 2016

- | | |
|--------------------------------|--------|
| • Planning Committee | 7.00pm |
| • Cemetery and Parks Committee | 7.20pm |
| • Parish Council | 7.40pm |

The meeting closed at 7.30pm

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 7 June 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
A	Cllr R Harris	
A	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Mr and Mrs Brookes

23. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Ms C Bilbie	Work commitment
Cllr Mrs L Bilbie	Work commitment
Cllr C Gooday	Holiday
Cllr A Hardy	Long-term convalescence
Cllr R Harris	Work commitment
Cllr Mrs Powers	Work commitment

RESOLVED: to approve the apologies for absence received

24. TO RECEIVE DECLARATIONS OF INTERESTS

Agenda Item 45. Correspondence – Ladycross Infant School consultation

Cllr Major declared a personal, but not prejudicial interest as his child attended Cloudside Junior School.

25. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

26. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

27. PUBLIC TO RAISE MATTERS

Mr and Mrs Brookes raised concerns that EMH Homes had not yet undertaken grounds maintenance work at properties on Barker Avenue North, despite reminders. Grassed areas around properties were now in a state of neglect.

The Clerk was asked to contact EMHA to ask when grass cutting would commence.

Concern was also raised over the neglected state of a stretch of open land that ran alongside the bottom of the motorway bank and behind Barker Avenue North.

It was noted that EBC had responsibility for the area, but it was not regularly maintained and designated more for conservation and wildlife. Cllr Major would visit the area to determine the problem.

28. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

Officers were unable to attend the meeting and apologies and a report had been provided by PC Hopwell.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	April	May	June	July	Aug	Sept	Oct	Dec	Jan	Feb	Mar	Apr
ASB	32	31	25	39	42	25	42	14	24	24	23	25
Bicycle theft	0	0	2	0	1	1	3	1	1	1	1	1
Burglary	4	4	2	1	3	4	10	3	3	4	2	6
Criminal damage/arson	13	9	5	8	9	12	5	7	3	3	7	10
Drugs	1	3	2	0	2	2	4	1	3	2	1	1
Other crime	0	2	1	0	1	0	1	0	3	0	0	0
Other theft	3	1	5	5	3	3	4	1	4	6	0	5
Possession of weapons	0	2	0	0	0	0	0	0	0	1	0	0
Public order	0	1	0	1	1	0	0	2	2	0	0	1
Robbery	1	0	1	0	2	1	0	0	0	0	0	0
Shoplifting	3	7	5	3	0	1	2	1	3	1	2	1
Theft from person	0	0	0	0	0	0	0	0	1	0	1	0
Vehicle crime	6	2	5	13	15	23	15	10	5	10	8	1
Violent offences	11	13	7	8	5	11	11	3	10	9	10	4
Total:	74	75	60	78	84	83	97	43	63	61	55	55

b) County Councillor report

Cllr Major reported on the following:

- Due to a high intake of children at Ladycross Infant School, not all families in the catchment area were now guaranteed a place for their child.
- Plans for new possible tram routes linking Nottingham and Derby indicated a route could run close to Sandiacre and include part of the old canal system
- Following a consultation on the future of Aiming High, the scheme had been withdrawn by DCC to help reduce budget costs
- All DCC Councillors would soon receive funding to support particular areas of deprivation in their areas as part of a £2.5m countywide allocation. Cllr Major would receive funding of £20,000 for the Sandiacre North Ward.

c) Borough Councillor Report

Consultants were currently investigating the efficiency of Leisure Centre services throughout the Borough with a view to finding savings and generating more income.

29. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 MAY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 3 May 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

30. MATTERS FOR REPORT

I. Police: Response to concerns relating to reduced community involvement
There had been no response from the police to the matters raised.

II. Litter picking Derby Road: Satisfactory outcome to the scheme
The new scheme was working well and residents were noticing a difference with the introduction of a more regular and effective service provided by the Parish Council.

31. TO RECEIVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 3 MAY 2016

32. TO RECEIVE THE DECLARATION OF OFFICE OF THE VICE-CHAIRMAN

Cllr Bilbie signed the Declaration of Acceptance of Office in the presence of the Clerk.

33. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 3 MAY 2016

RESOLVED: to receive the Minutes of the meeting held on 3 May 2016

34. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 3 MAY 2016

RESOLVED: to receive the Minutes of the meeting held on 3 May 2016

35. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

36. REPORT OF THE CLERK

I. Christmas tree lights: Quotation for large baubles and installation costs
It was confirmed that DECX was able to supply silver matt and shiny baubles for the Christmas tree alongside warm white pea-lights at an additional cost for installation of £275 + VAT.

It was noted that Platinum Electricals would shortly install an electricity supply to the Christmas tree chamber and also notify Western Power of the connection.

RESOLVED: to approve the additional cost of installation for large silver baubles to enhance the Christmas tree lights display in the village centre

II. Workplace Pension Scheme: Progress

It was highlighted that the Council must be legally compliant with the workplace pension scheme by 1/8/16. The Declaration of Compliance checklist had recently been received from the Pensions Regulator and was required to be followed.

RESOLVED: that the Clerk ensure all documentation was in place prior to the deadline for the Council to be legally compliant

RESOLVED: that the Chairman sign all necessary documentation on behalf of the Council (as employer) to offer the Clerk (the Council's only employee) a workplace pension

III. WW2 bench: Sponsorship

Ward Councillors confirmed their support to cover purchase and installation costs of a WW2 bench through their 2016/17 community grant to complement the existing WW1 bench by the village sign and flower beds.

The Clerk would provide details for Cllr Bilbie.

It was confirmed that 10 hanging baskets were expected to be displayed by EBC in the coming week and bedding plants would soon be planted by Horizon.

IV. New Financial Regulations: To review at the next meeting as per DALC Circ. 9

RESOLVED: that this item would be included on the next Agenda for consideration, together with a Cemetery Bench policy

37. TO CONSIDER SUSTAINABILITY OF THE SANDIACRE AND RISLEY WITH HOPWELL PLAY SCHEME 2017

Cllr Major highlighted that the Sandiacre and Risley with Hopwell play scheme funded through the £10,000 Awards for All grant and run at Cloudside Junior School was proving very successful and popular with local families.

Therefore, in order to ensure future sustainability of the scheme, Cllr Major was looking into the possibility of securing £10,000 from the newly formed DCC Members' Community Priorities Programme to sustain the scheme throughout 2017.

RESOLVED: to note the offer and thank Cllr Major for his support

38. PLAY EQUIPMENT INSPECTIONS PROVIDER

Following earlier discussion by the Cemetery and Parks Committee, the full Council was recommended to approve a change in service provider from RSS to Sovereign Playgrounds to reduce costs by £560 per year and provide a more effective inspection programme and reporting system.

Sovereign Playground offered 3 detailed play inspections per year under their 'gold package' for councils that fully met legal standards. Zurich Insurance had been notified and were satisfied by the cover offered. Additionally, the litter picker carried out daily site checks of play equipment on each park over 6 days per week.

RESOLVED: that the Clerk cancel the contract with RSS and instruct Sovereign Playgrounds to carry out future play equipment inspections and reports

The Clerk was thanked for looking into the matter and for finding a budget saving.

39. YEAR END ACCOUNTS 2015/2016

I. To receive the report of the Internal Auditor

The internal auditor's report was received and noted. Financial records and accounts were maintained to a high standard and were in good order.

II. To accept the Annual Return for the financial year 2015/16: Sect's 1 & 2

RESOLVED that the following be approved as part of the Annual Return:

- Annual governance statement (Page 2)
- Accounting statement 2015/2016 (Page 3)

The Chairman and Clerk, as RFO, signed the Annual Return.

III. To appoint the Internal Auditor for 2016/2017

RESOLVED that Mr D Ingman be appointed internal auditor for 2016/2017

IV. Submission of the Annual Return to Grant Thornton

The Annual Return would be submitted to Grant Thornton and notices displayed as per the Local Audit and Accountability Act 2014.

The Clerk was thanked for all her work in preparing the Year End Accounts.

40. SALARY SCALES – NJC AGREEMENT

It was reported that a pay settlement had been agreed with the National Joint Council (NJC) for a 1% pay increase from 1/4/16 and 1/4/17.

RESOLVED: that the Clerk receive the 1% increase, back-dated from 1/4/16 at Point 34 of the NJC pay scale

41. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 8	Governance and Accountability Locum Clerks Neighbourhood Planning Champion Local Council Award Scheme Section 137 and the Power of General Competence Tesco Bags of Help NALC launches Star Councils 2016 Awards Sheep watch UK Arnold-Baker on Local Council Administration Tenth Edition – 25% discount Certificate in Local Council Administration Training Sessions Vacancies: Aston PC / Belper TC
Circular 9	Internal Auditor list New Financial Regulations 2016: NALC Model document highlights changes Transparency for small authorities Training courses: 'Grave matters' 17/6/16 / Planning process 18/10/16

42. FINANCIAL STATEMENT

The report was circulated at the meeting and itemised by the Clerk.

I. **RESOLVED:** to note the financial statement presented at the meeting

II. **RESOLVED:** to approve the following transfers between accounts

£840 from the grant account to the current account for the half-term play scheme

43. ACCOUNTS FOR PAYMENT

DD 9/5	E.on (8660)	Electricity charges: Office	64.00
DD 16/5	BT (3066)	Line rental/telephone charges	47.72
DD 24/5	Peninsula	Business consultancy	187.20
DD 31/5	Veolia	Waste container collection x 2	97.34
3067	Horizon	Grounds maintenance work: April	1,256.30
3068	Horizon	Additional planting: As per new contract	912.00
3069	D Ingman	Internal audit: 2015/16 accounts	190.00
3070	Intelligent Elec Sol's	Bridge lights: LED replacement bulbs	280.00
3071	Mrs Bloor	Office planter: Flowers and 2 watering cans	57.28
3072	Mrs Bloor	Salary: May & mileage (To see auditor = 88mls)	1,387.60
3073	HMRC	Tax & NIC: May	374.29
3074	A M Sport Coaching	Play scheme: May (A4A & PC funding)	895.00
3075	Andrew's GS	Litter picking: May	735.00
		General low level work: Incl. Cemetery work &	
3076	Andrew's GS	F/P 14 as per the DDC MM Grant 2015	605.00
3077	Zurich Municipal	PC insurance cover: 1/6/16-31/5/17	3,186.06
Total			<u>10,274.79</u>

RESOLVED: to approve the above payments and note that E.on was intending to increase electricity charges for the Parish Council office in the coming month

It was noted that annual costs for the Parish Council office were still being established.

44. INCOME RECEIVED

09-May	Co-op L/E FD's	A2 GA9 Grave for 1 / Interment	594.00
09-May	Lymns FD's	G220 Grave for 2 / Interment 1	594.00
09-May	Mrs Rigby	G49: Pre-paid interment	132.00
31-May	Mr Oldham	A2 GA4: Reserved grave / Interment (Res)	594.00
31-May	Stanton-by-Dale PC	Cllr induction training session (DALC)	40.00
31-May	Risley with Hopwell PC	Cllr induction training session (DALC)	20.00
31-May	G T Edwards (Mason)	A58 Interment	132.00
31-May	Hawleys (Mason)	G49 Headstone	132.00
31-May	M S Bailey (Mason)	A107 Plaque	66.00
31-May	M S Bailey (Mason)	A58 Plaque additional inscription	44.00
31-May	Election Account (2)	Interest	0.34
31-May	Business Account (3)	Interest	2.07
31-May	Grant/s Account (4)	Interest	0.38
Total			<u>2,350.79</u>

RESOLVED: to note the income received

45. CORRESPONDENCE

- I. Post Office consultation: Decision notice to move to new premises
- II. Internal Auditor: Confirmation that internal audit was satisfactory
- III. The Clerk magazine
- IV. Ladycross Infant School: Consultation by the Governing Body with local stakeholders over the possible establishment of academy status

RESOLVED: to note the above items of correspondence without comment

46. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

47. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 JULY 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.35pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 5 July 2016 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Miss C Bilbie
Cllr S Bilbie
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None

21. APOLOGIES AND APPROVAL OF ABSENCE

Cllr G Dinsdale	Work commitments
Cllr A Hardy	Long term convalescence

RESOLVED: to approve the apologies for absence received

22. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

23. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

24. VARIATION OF ORDER OF BUSINESS

RESOLVED: to note the decision notice received after the Agenda was issued

Agenda item 30

ERE/0216/0048

56, Bostocks Lane

25. PUBLIC PARTICIPATION

No items were raised.

26. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 7 JUNE 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 7 June 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

27. MATTERS FOR REPORT

ERE/0516/0050 **8, Buckingham Road**
Erection of single storey rear extension and two storey front and side extension
Delegated response: that no objections be made

RESOLVED: to note the response

28. DELEGATION OF CONSULTATION DECISIONS OVER THE SUMMER RECESS

RESOLVED: that the Clerk be given delegated authority to respond to planning applications over the Summer recess following consultation with the Planning Committee Chairman and Parish Council Chairman.

Should a major application be submitted during this time, the Clerk would notify all Members of the Planning Committee.

29. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0616/0011 **Land west of 52 Stanton Road**
Erection of detached dwelling
RESOLVED: that comments be made on the density of the proposed development on the land identified, which could be considered as a cramped form of development

ERE/0616/0012 **Unit 8, Octavia Ho. Bostocks Lane**
Installation of detached emergency generator and timber palisade fence enclosure to house the proposed generator and existing water tank
RESOLVED: that no objections be made

ERE/0616/0016 **4 Lancaster Avenue**
Two storey side extension
RESOLVED: that no objections be made

ERE/0616/0020 **56 Station Road**
Change of use from retail to A5 (food takeaway)
RESOLVED: that objections be made with regard to impact of noise, odour and smells affecting the amenity of nearby residential properties.

Consideration should be given to operating hours and parking provision with an expected increase in traffic volume for change of use from retail to 'takeaway' facilities.

DCC **Ward recycling, Quarry Hill Ind. Est. Ilkeston**
Scoping opinion consultation
RESOLVED: to note the consultation

30. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0516/0003 **13, Derby Road**
Change of use to ground floor 13 Derby Road from sui-generis to A1 and A2. External alterations to both ground floor 13 and first floor 13A Derby Road
EBC: Approved 24/6/16

31. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

FOLLOWING THE SUMMER RECESS

TUESDAY, 6 SEPTEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

Cllr Sanghera left at the close of the meeting having given apologies for being unable to attend the remaining meetings due to an unexpected family commitment.

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 5 July 2016 at 7.40pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr S Bilbie (Chairman)
Cllr Mrs L Bilbie
A Cllr Mrs J Chandler
Cllr Mrs S Dickman
A Cllr A Hardy
Cllr W Major
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr R Harris
Cllr Mrs C Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None

21. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Mrs J Chandler Illness
Cllr A Hardy Convalescing

RESOLVED: to approve the apologies for absence received

22. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

23. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

24. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

25. PUBLIC PARTICIPATION

No items were raised.

26. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 7 JUNE 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 7 June 2016, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment and signed by the Chairman

27. MATTERS FOR REPORT

There were no matters raised.

28. PARISH COUNCIL CEMETERY

I. Burials and interments

29/6/16 G219 Burial for 1 (Non-resident)

II. Reserved plots since the last meeting

None.

The Clerk reported there had been a problem with access and parking along Church Drive during a burial on 29/6/16 and in addition, an ambulance was needed at the Church during the service.

The Clerk had discussed the problem at the time with the Funeral Director and staff attending and reminded them that a risk assessment was needed before the first visit. However, it seems this was undertaken, but the problem arose at the time of arrival when the hearse and a number of cars blocked the road and could not turn.

RESOLVED: that all Funeral Directors should be reminded that access for residents and emergency vehicles along Church Drive is required at all times

III. Headstone testing

The Clerk would seek quotes for work to cover headstone testing in the Cemetery and closed Churchyards, as per the review and budget allocation.

29. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

I. Incidents of vandalism since the last meeting and associated costs

Doncaster Avenue Recreation Grounds: Fly tipping of soil.

The Clerk reported that the middle entrance gate to Springfield Park had been closed since it was vandalised some time ago, but it was the only access point for people with mobility scooters.

RESOLVED: that the Clerk ascertain the cost of a new gate and installation costs and arrange for access to be provided at the earliest opportunity

II. Annual tree inspection report

Canopy Tree Services had quoted for a comprehensive tree survey at a cost of £600, which would reduce in price after the first in-depth assessment.

The Clerk highlighted all areas to be contained in the report, including the tract of land at the back of the Cemetery that had not previously been assessed.

RESOLVED: that Canopy Tree Services undertake the initial report and areas for work would be prioritised

30. DELEGATION OVER THE SUMMER RECESS

RESOLVED: that the Clerk be given delegated authority over the Summer recess to deal with urgent matters following consultation with the Committee Chairman and Council Chairman.

31. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

FOLLOWING THE SUMMER RECESS

TUESDAY, 6 SEPTEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.35pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 5 July 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
A	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

48. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Ms C Bilbie	Work commitment
Cllr Mrs J Chandler	Illness
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

49. TO RECEIVE DECLARATIONS OF INTERESTS

Cllr Major declared a disclosable personal interest (DPI) that he had recently been employed by the Printer who had published the Parish Council's first newsletter. However, items on the Agenda did not relate to decisions on production of the newsletter or tendering, only collating content for the next edition with the Clerk.

50. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

51. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

52. PUBLIC TO RAISE MATTERS

No items were raised.

53. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

A report had not been provided by the police or apologies given.

Councillors expressed their disappointment that a police presence at Parish Council meetings had again reduced and that a community report was not being provided.

The Clerk noted she had recently learnt that Sgt Damien Shannon had been appointed as the new Safer Neighbourhood Sergeant for Erewash. Also, if the public rang 101 to contact a local officer they were asked for a badge number.

Councillors considered that contact details for local officers should be shown in the Parish Council's forthcoming newsletter with badge numbers provided.

Councillors requested that the newsletter also include the following:

- Fines that could be issued by EBC for fly tipping
- Charges made by EBC for disposal of items
- Costs incurred by the Parish Council for vandalism on parks during the previous financial year

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	May	June	July	Aug	Sept	Oct	Dec	Jan	Feb	Mar	Apr	May
ASB	31	25	39	42	25	42	14	24	24	23	25	25
Bicycle theft	0	2	0	1	1	3	1	1	1	1	1	2
Burglary	4	2	1	3	4	10	3	3	4	2	6	5
Criminal damage/arson	9	5	8	9	12	5	7	3	3	7	10	4
Drugs	3	2	0	2	2	4	1	3	2	1	1	2
Other crime	2	1	0	1	0	1	0	3	0	0	0	0
Other theft	1	5	5	3	3	4	1	4	6	0	5	4
Possession of weapons	2	0	0	0	0	0	0	0	1	0	0	0
Public order	1	0	1	1	0	0	2	2	0	0	1	1
Robbery	0	1	0	2	1	0	0	0	0	0	0	0
Shoplifting	7	5	3	0	1	2	1	3	1	2	1	1
Theft from person	0	0	0	0	0	0	0	1	0	1	0	0
Vehicle crime	2	5	13	15	23	15	10	5	10	8	1	1
Violent offences	13	7	8	5	11	11	3	10	9	10	4	8
Total:	75	60	78	84	83	97	43	63	61	55	55	53

b) County Councillor report

Cllr Major sought agreement from the Council to have new play equipment installed on Doncaster Avenue Recreation Ground following his application for funding through DCC's Community Priority Programme.

He was applying for £10,000 to provide new equipment on the park and £10,000 to sustain the holiday play scheme at Cloudside Junior School throughout 2017.

RESOLVED: that new play equipment be installed on the recreation ground

RESOLVED: that the Clerk undertake a consultation with park users, local schools and child care providers to meet the funding application criteria

c) Borough Councillor Report

Cllr Mrs Powers reported that 4 Councillors had attended a meeting with Mr S Birkinshaw (EBC Head of Planning) to receive an update on redevelopment of the Stanton site. Cllr Major outlined the history of the site and developer interest.

Presently, there were no proposals for new development, but Mr Birkinshaw had offered to meet with Sandiacre Councillors to consider their views with regard to preparing the draft Supplementary Planning Document (SPD) and highway matters.

The Clerk would arrange a Special Meeting with Mr Birkinshaw for September before the SPD was finalised.

54. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 JUNE 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 7 June 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

55. MATTERS FOR REPORT

I. Police: Response to concerns relating to reduced community involvement

There had been no response from the police to the matters raised.

II. Litter picking Derby Road: Satisfactory outcome to the scheme

The new scheme was working well and residents had noticed a difference with the introduction of a more regular and effective service provided by the Parish Council.

56. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 7 JUNE 2016

RESOLVED: to receive the Minutes of the meeting held on 7 June 2016

57. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 7 JUNE 2016

RESOLVED: to receive the Minutes of the meeting held on 7 June 2016

58. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

59. REPORT OF THE CLERK

I. EBC: Audit of Concurrent Function spending 2015/2016

The Clerk would meet with Ann Smith (Senior Internal Auditor) the next day following EBC's request to carry out a routine audit of several Parish Council's Concurrent Function's grant spending in the previous financial year.

II. Workplace Pension Scheme

The Chairman had written to the Clerk that day, on behalf of the Parish Council, to offer her a workplace pension prior to the staging date of 1/8/16.

The Clerk had replied that she wished to opt-out of the NEST pension scheme.

The Clerk would meet with the EBC Payroll Manager (external consultant) on 1/8/16 to finalise arrangements for meeting the Pensions Regulator's criteria and ensuring the Parish Council was legally compliant with the new scheme.

III. Annual Returns: Website notices displayed as per Audit regulations

It was confirmed that notices were published on the Parish Council's website, as required under the audit arrangements.

IV. Hanging baskets / Flower beds

It was noted that Horizon Landscapes had completed planting of flower beds and EBC had installed the majority of hanging baskets. However, the Clerk was liaising with EBC to ensure the contract for 10 hanging baskets was met.

V. Play Scheme: Half-term numbers and feedback response: Enclosed

Copies of the May half-term feedback form had previously been circulated.

The scheme was proving very popular and numbers ranged from 38 to 51 per session. Several parents had fed back that the scheme was 'brilliant', their children couldn't wait to attend and the scheme was well run and friendly.

VI. Doncaster Avenue Recreation Ground public events:

- Erewash Museum: Wednesday 27/7/16 between 11am to 3pm
- Neighbourhood Dog Warden: PDSA microchipping event 17/8/16
- British Heart Foundation: Charity fun day, 20/8/16 - 11.30am to 2.30pm

VII. Clerk's leave over August / Office closure:

- Wednesday 3/8/16
- Monday 8/8/16 - Friday 12/8/16
- Monday 22/8/16
- BH Monday 29/8/16

60. REVIEW OF FINANCIAL REGULATIONS

RESOLVED: to approve the amendments, as per DALC circular 9

61. CEMETERY BENCH AND PLANTING POLICY

RESOLVED: to accept the recommendation of the Cemetery and Parks Committee that the Cemetery had ample commemorative benches in place and commemorate planters should now be considered by families wishing to remember loved ones

62. DELEGATION OVER THE SUMMER RECESS AND SIGNING OF CHEQUES

RESOLVED: that the Clerk be given delegated authority over the Summer recess to raise cheques and consider quotations, following consultation with the Chairman and Vice-Chairman.

63. PARISH COUNCIL NEWSLETTER / PUBLIC CONSULTATION

RESOLVED: that the Clerk and Chairman compile the Autumn newsletter and the Clerk seek a number of quotes from different companies for publication and distribution

64. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 10	DALC Chief Officer DALC Annual Executive Meeting and AGM Call for Executive Members for the period 2016-2019
Circular 11	DALC Forthcoming training Bus Service Bill 'Blue Light' deal for National Parks Managing performance and older workers
Circular 12	DALC annual executive & AGM

65. FINANCIAL STATEMENT

The report was circulated at the meeting and itemised by the Clerk.

RESOLVED: to note the financial report presented and to agree the revised format of the budget monitoring report

66. ACCOUNTS FOR PAYMENT

<u>DD 8/6</u>	E.on (8660)	Electricity charges: Office	64.00
<u>DD 15/6</u>	BT (3066)	Line rental/telephone charges	53.22
<u>DD 24/6</u>	Peninsula	Business consultancy	187.20
<u>DD 28/6</u>	Veolia	Waste container collection x 2	108.85
3078	RSS	Playground inspections: May	72.00
3079	Horizon	Grounds maintenance work: May	1,256.30
3080	Severn Trent	Office: Water supply: Dec - June 2016	47.63
3081	DECX	New pea-lights/baubles (50%)	654.00
3082	Broxap	Spr Park: New litter bin/anchor bolts	220.74
3083	Mrs Bloor	Salary (June) + Arrears from 1/4/16	1,384.01
3084	HMRC	Tax & NIC: June	396.74
3085	Andrew's GS	DARG: Remove fly tipping	10.00
3086	Andrew's GS	Litter picking: June	680.00
3087	EBC	Cemetery: Bin collection 1/7/16-30/9/16	70.98
3088	E.on (5590)	Electricity charges: Canal bridge lights	14.07
Total			<u>5,219.74</u>

RESOLVED: to approve the above payments

67. INCOME RECEIVED

16-Jun	Hawleys	G157: Additional Inscription	44.00
16-Jun	T Bonser	Cemetery: Memorial rose	132.00
16-Jun	Gillotts FD	A142: Plot / Interment	198.00
30-Jun	A W Lymn (C in Stone)	G220: Headstone	132.00
30-Jun	Hawley's	G217: Headstone	132.00
30-Jun	Co-op FC (ILK)	G219: Grave x 1/Interment (O of A)	1,188.00
30-Jun	Election Account (2)	Interest	0.34
30-Jun	Business Account (3)	Interest	4.20
30-Jun	Grant/s Account (4)	Interest	0.33
Total			<u>1,830.87</u>

RESOLVED: to note the income received

68. CORRESPONDENCE

- I. EBC today: Magazine
- II. Severn Trent & United Utilities: New plan for Cemetery water supply: No change
- III. RSS: Confirmation contract for play inspections ceased
- IV. Commonwealth Day 13/3/17: Councils asked to mark the day with flags

RESOLVED: to note the above items of correspondence

In respect of Item IV, the Clerk was asked to look into the possibility of obtaining bunting for the Parish Council premises to mark Commonwealth Day.

69. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

70. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

FOLLOWING THE SUMMER RECESS

TUESDAY, 6 SEPTEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.35pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 6 September 2016 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Cllr S Bilbie
	Cllr R Harris
	Cllr R Stewart

MEMBERS OF THE PUBLIC: None

32. APOLOGIES AND APPROVAL OF ABSENCE

Cllr G Dinsdale	Abroad
Cllr A Hardy	Long term convalescence

RESOLVED: to approve the apologies for absence received

33. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

34. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

35. VARIATION OF ORDER OF BUSINESS

RESOLVED: to note the applications received after the Agenda was issued

Agenda item 40

ERE/0816/0038	254, Derby Road
ERE/0816/0040	Car Wash, Mark Street
ERE/0816/0046	49, Stanton Road (Post Office)
ERE/0816/0047	49, Stanton Road (Post Office)

36. PUBLIC PARTICIPATION

No items were raised.

37. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 5 JULY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 July 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

38. MATTERS FOR REPORT

There were no matters to report.

39. TO NOTE DELEGATED RESPONSES OVER THE SUMMER RECESS

ERE/0716/0041 **79, Netherfield Road**
First floor extension and two storey side extension to house. Revised scheme.

It was noted that no objections were made.

40. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0816/2099 **94, Derby Road** Mrs K Daft
Prior notification of single storey rear extension, with pitched roof
RESOLVED: that no objections be made

ERE/0816/0029 **Westfield, Church Drive** Mr W O'Donnell
Construction of replacement garage, with garden room with first floor studio & storage to rear of host dwelling
RESOLVED: that no objections be made

ERE/0816/0038 **254, Derby Road** Miss J A Wilson
Single storey rear extension incorporating original (existing) outhouse
RESOLVED: that no objections be made

ERE/0816/0040 **Car Wash, Mark Street** Burger King
Burger King drive through signage
RESOLVED: that objections be made as follows: *EBC SPD - Shop Fronts*
The proposed internally illuminated advertising fascia sign at a height of 2.75m near a pavement will appear dominant on the existing street scene and would not enhance or preserve the character and appearance of a nearby conservation area

ERE/0816/0046 **49, Stanton Road (Post Office)** Bank of Ireland
Installation of ATM cash machine in side elevation
RESOLVED: that no objections be made

ERE/0816/0047 **49, Stanton Road (Post Office)** Bank of Ireland
Advertisement consent application for advertising collar to surround ATM cash machine.
RESOLVED: that no objections be made

41. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0516/0050 **8, Buckingham Road**
Erection of single storey rear extension and two storey front and side extension
EBC: Refused 18/7/16 on size, mass, design and impact on the existing property and street scene

ERE/0516/2035 **50, Lock Lane**
Proposed front porch, single storey rear extension and first floor rear extension
EBC: Approved 18/7/16

ERE/0416/0022 **233, Derby Road**
Proposed first floor extension over existing garage with glazed link
EBC: Approved 22/7/16

ERE/0316/0072 **Car wash, Mark Street**
Revised design for Burger King
EBC: Approved 1/8/16

ERE/0616/0011 **Land west of 52 Stanton Road**
Erection of detached dwelling
EBC: Approved 3/8/16

ERE/0616/0016 **4 Lancaster Avenue**
Two storey side extension
EBC: Approved 3/8/16

ERE/0616/0012 **Unit 8, Octavia House, Bostocks Lane**
Installation of detached emergency generator and timber palisade fence enclosure to house the proposed generator and existing water tank
EBC: Approved 5/8/16

ERE/0616/0020 **56 Station Road**
Change of use from retail to A5 (food takeaway)
EBC: Approved 25/8/16 with conditions (Customer hours restricted: 11am to 11.30pm M-Sat)

CW8/0516/17 **Erewash Valley Golf Club Ltd, Stanton by Dale**
Development of an improved golf practice range, including a practice putting green, range building and car park using imported inert materials at Erewash Golf Club
Committee meeting 25/8/16. Decision due.

42. BROXTOWE BC CONSULTATION: POTENTIAL ADDITIONAL SITES

The additional sites within Broxtowe which could be the subject of future development were noted: Bramcote, Chetwynd Barracks and Nuthall.

RESOLVED: to note the consultation without comment

43. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 4 OCTOBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 6 September 2016 at 7.40pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
A	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
A	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr C Gooday
Cllr R Harris
Cllr Mrs C Powers
Cllr T Sanghera
Cllr Mrs K Stewart
Insp J Thompson
Sgt D Shannon

MEMBERS OF THE PUBLIC: None

32. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Mrs L Bilbie	Prior commitment
Cllr Mrs S Dickman	Holiday
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

33. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Bilbie declared a personal (but not pecuniary) interest in Agenda Item 39.2 as it related to a family member.

34. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

35. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

36. PUBLIC PARTICIPATION

No items were raised.

37. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 5 JULY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 July 2016, copies of which have been previously circulated to Members, were confirmed as a true record.

38. MATTERS FOR REPORT

Item 29.1 Springfield Park entrance gate

The Clerk reported that she had contacted Horizon Landscapes to obtain a quote for the cost of a new entrance gate, but one had not been provided. However, the resident requiring access to the park with her mobility scooter had offered to keep a spare key for the times she needed access and the gate could remain secure at all other times.

RESOLVED: this arrangement could be trialled and did not incur a cost

39. PARISH COUNCIL CEMETERY

I. Burials and interments

27/7/16	A139	Interment	Resident
17/8/16	A140	Interment	Resident

II. Reserved plots since the last meeting

31/8/16	Un-consecrated Plot 1	Resident
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40. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

I. Incidents of vandalism since the last meeting

It was noted that there had been very few incidents on both parks in recent weeks.

Matters needing attention involved resident's discarding garden waste and soil on Doncaster Avenue Recreation Ground, which required removal.

II. Annual tree inspection report

A copy of the inspection report had previously been circulated.

The Clerk had met with Mr Edmunds (Canopy Tree Services) and areas for work had been prioritised, as follows:

- Urgent remedial work to 2 trees in St Giles' Churchyard. Both required a faculty and approval of the EBC Tree Officer.
- Pollarding of the Yew at Padmore Moorings in the Conservation Area
- Clearance of saplings and self-seeding trees near the footpath running behind St Giles' Church and the Parish Council Cemetery, within the boundary line
- Tree 27 on Springfield Park

It was noted that the group of 6 Poplars nearest the library and maintained by DCC had also been assessed due to their location adjoining the park and found to be in need of attention.

RESOLVED: that the Clerk confirm approval of the work required as shown above and also inform DCC Estates of the Tree Surgeon's findings of the Poplars

III. Play equipment inspection report

It was noted that Sovereign had carried out their first play area inspection, but had only assessed Doncaster Avenue Recreation Ground and not included Springfield Park.

The Clerk had been advised that there would be a further cost to include the Springfield Park play area, but this would be at a reduced rate of £297 if the Council agreed to an inspection for both parks.

RESOLVED: that Sovereign cover both parks for an additional cost of £297

The report had not identified any replacement of chain links on the flat seat swings as highlighted by the previous inspection report by RSS and queried.

Most items were deemed low priority other than replacement of the play safety surface below the baby cradle swing bay. The Clerk would seek quotations.

41. PINFOLD MAINTENANCE

It was reported that the neighbouring property to the Pinfold had been identified as recently discarding fresh garden waste into the Pinfold grounds, which the Parish Council maintained.

RESOLVED: that the Clerk remind the occupant that any future fly-tipping on Parish Council land would incur a cost for removal

42. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 4 OCTOBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.40pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 6 September 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
A	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

71. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Ms C Bilbie	Work commitment
Cllr Mrs L Bilbie	Prior commitment
Cllr Mrs S Dickman	Holiday
Cllr G Dinsdale	Abroad
Cllr A Hardy	Long-term convalescence

- I. **RESOLVED:** to approve the apologies for absence received
- II. **RESOLVED:** to extend the dispensation given to Cllr Hardy for a further 6 month period until March 2017 by which time his health could improve
- III. **RESOLVED:** to give dispensation for this meeting and the next to Cllr Ms C Bilbie due to her current work pattern which involved evening shifts

72. TO RECEIVE DECLARATIONS OF INTERESTS

Cllr Major declared a disclosable personal interest (DPI) in Agenda Item 83.ii being an employee of Ashbourne Colour Print. He left the meeting during this item and did not vote.

73. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

74. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

75. PUBLIC TO RAISE MATTERS

No items were raised.

76. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

Insp Jim Thompson (Ilkeston and Long Eaton Division) and Sgt Damien Shannon (Erewash Safer Neighbourhood Team) introduced themselves and covered their experience within the force.

It was noted that PC Vicky Edwards had recently been assigned to Sandiacre to work alongside PCSO Buchanan and officers would attend Parish Council meetings if on duty and when not committed to dealing with incidents. Reports would be provided that focused more on trends and outcomes than statistics.

Figures for Sandiacre were good and compared to previous years showed a reduction in crime and recorded incidents. Residents were urged to report problems and at the present time, priorities included dealing with auto crime and burglaries.

Cllr Major highlighted that the Council had introduced a holiday play scheme during 2016 and also evening youth sessions. Since then, there had been a noticeable reduction in vandalism on Doncaster Avenue Recreation Ground, which the Council maintained. Previously, repairs had been dealt with quickly but had proved costly.

It was noted that Officers had been infrequently attending Council meetings or providing reports and it would be useful if they could liaise more regularly. Statistics were not necessarily required, but general reports to show how incidents were being dealt with was beneficial.

Local officers were invited to contribute a small piece to the Council's forthcoming newsletter and attend the forthcoming Civic Service and Remembrance Day Service.

A question was raised on what more could be done to deter inconsiderate parking around schools. It was explained that this was more a matter for schools themselves who could liaise directly with parents, but the matter could be brought up to ensure improvement.

Officers emphasised they wanted to work with the community and multi-agency partners to do their best to tackle crime and make arrests over a large area.

Officers were thanked for attending and left the meeting at 8.15pm.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
ASB	39	42	25	42	19	14	24	24	23	25	24	30	24
Bicycle theft	0	1	1	3	0	1	1	1	1	1	2	0	1
Burglary	1	3	4	10	8	3	3	4	2	6	5	1	2
Crim dam/arson	8	9	12	5	5	7	3	3	7	10	4	6	7
Drugs offences	0	2	2	4	1	1	3	2	1	1	2	0	0
Other crime	0	1	0	1	0	0	3	0	0	0	0	0	1
Other theft	5	3	3	4	4	1	4	6	0	5	4	4	4
Poss. of weapons	0	0	0	0	0	0	0	1	0	0	0	2	0
Public order	1	1	0	0	0	2	2	0	0	1	1	0	1
Robbery	0	2	1	0	0	0	0	0	0	0	0	1	0
Shoplifting	3	0	1	2	3	1	3	1	2	1	1	1	0
Theft from person	0	0	0	0	0	0	1	0	1	0	0	0	0
Vehicle crime	13	15	23	15	7	10	5	10	8	1	1	3	3
Violent offences	8	5	11	11	5	3	10	9	10	4	8	6	6
Total:	78	84	83	97	52	43	63	61	55	55	52	54	49

b) County Councillor report

Consultation on proposals to join Sheffield City Region with Chesterfield

Details could be found at the following link: www.derbyshire.gov.uk/chesterfield

DCC Liaison Forum Meeting

A meeting would be held on 31/10/16 at County Hall between 6pm and 8pm.

c) Borough Councillor Report

Masterplan development for the Stanton Regeneration Site (SRS)

Cllr Major confirmed that several members of the Parish Council had recently attended an informal meeting at EBC with Mr Birkinshaw (Head of Planning and Regeneration).

Councillors wanted to become familiar with the history of the site and learn how the Supplementary Planning Document (SPD) would form part of the Erewash Core Strategy and influence any future development of the site once a public consultation was carried out in the coming weeks.

It was expected that a 6-week consultation period would begin shortly. This item would be included on the next Agenda for the Council to submit a response.

The Clerk would issue a copy of the draft SPD to Councillors once approved by the Borough Council Executive in the coming week.

77. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 JULY 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 5 July 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

78. MATTERS FOR REPORT

Commonwealth Bunting

The Clerk confirmed that if the Council wished to mark the Commonwealth Day in March 2017, bunting could be obtained at a cost of around £20.

RESOLVED: that bunting should be obtained and displayed in the office grounds

79. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 5 JULY 2016

RESOLVED: to receive the Minutes of the meeting held on 5 July 2016

80. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 5 JULY 2016

RESOLVED: to receive the Minutes of the meeting held on 7 July 2016

81. CHAIRMAN'S ANNOUNCEMENTS

Cllr Major confirmed he had not been required to take any urgent action under delegated authority over the Summer Recess.

82. REPORT OF THE CLERK

I. Audit of the 2015/2016 Annual Return by Grant Thornton

Grant Thornton had approved the Annual Return and the Public Inspection Notice could now be displayed and appear on the Council's website.

II. Audit of Concurrent Function's grant by EBC

EBC had confirmed that no further action was required. A revised out-turn statement would be produced for parishes to ensure consistency of information.

III. Christmas Tree chamber: Electricity connection now installed

Electricity had been supplied to the chamber and a timer fitted that could be used throughout December to display the Christmas tree lights.

DECX had asked that the Christmas tree be installed a week earlier than usual to allow time for installation of the lights and ensure everything was ready for the official switch-on taking place on Saturday 3rd December.

Cllr Major noted that since there had been no incidents or acts of vandalism to the Christmas tree or lights since they were introduced several years ago, smaller public barrier fencing could now be trialled.

The Clerk was asked to ascertain details and costs.

IV. WW2 bench: Date of installation w/c 12/9/16

The WW2 bench, donated by three Sandiacre Borough Councillors, was now held in storage and the Clerk was obtaining a licence from DCC to locate it near a public highway. Mr Wallace and Mr Piper would install in close proximity to the WW1 bench by the village sign on Derby Road.

Cllr Major, Cllr Bilbie and Cllr Mrs Bilbie had made a donation through their EBC Community Grants.

V. Hanging basket contract with EBC: Eight baskets for 2016

EBC had only installed 8 out of the 10 hanging baskets originally contracted for, but the invoice for year 1 of 3 had been reduced accordingly.

The Clerk had provided a reserve list of suitable lamp columns, but this had been overlooked when the baskets were fitted. Ten baskets would be displayed in 2017.

VI. CiLCA: Commitment to complete

The Clerk confirmed that due to personal family commitments that had recently arisen, she felt unable to commit to taking the CiLCA at the present time and working to complete the portfolio.

Councillors expressed their support of the Clerk and noted the work already undertaken for a large Parish Council and her commitment to the role, which included working at CiLCA level in numerous areas.

The Clerk would notify DALC of the position.

VII. Summer play scheme feedback: Enclosed

Feedback from both children and parents for the Parish Council's summer play scheme held at Cloudside Junior School and supported by Awards for All had indicated that it was a tremendous success.

Nearly 60 children had attended daily sessions over a 4 week period and there had been a wide variety of activities on offer. Comments included: 'I want to come every day' and 'brilliant, no matter the child's age, there is something for all'.

VIII. Workplace Pension Scheme compliance

The Clerk was in the process of notifying NEST that she wished to opt-out of the pension scheme. It was expected that compliance with the Pension Regulator would soon be concluded.

IX. SafeSync Cloud system and IRIS Payroll Lite package to be discontinued 2017

It was noted that the two schemes would end at the beginning of 2017.

The Clerk was asked to seek a new Cloud system provider and investigate the Parish Council using the free HMRC payroll system when IRIS Payroll Lite was discontinued.

X. Write-off office copier due to replacement item

RESOLVED: to write off the old office copier and remove from the Asset Register

XI. EBC: Rural Communities Grant Scheme: Extension to 31/10/16

It was noted that the application criteria had changed and had become stricter. It was now more accessible for local groups and organisations to apply than Parish Councils wishing to add to their existing facilities.

Parish Councils could assist with applications if local groups or organisations approached them.

83. PARISH COUNCIL NEWSLETTER

- I. To consider the contents and details of the community feedback form
It had not proved possible to circulate a copy of the form at the meeting.

The Clerk was asked to provide a copy for Councillors and feedback on the content and layout could be given to Cllr Major for any adjustments to be made.

- II. To consider the publisher and distributor based on quotations received
Cllr Major left the meeting for this item having previously declared a disclosable pecuniary interest (DPI).

Cllr Bilbie took the chair and reported on the quotations received.

Quotations had been sought from three local printers, but only two had replied to offer a price based on an A5 booklet format:

- Ashbourne Colour Print - £368
- Hassall Printers - £895

RESOLVED: that Ashbourne Colour Print be used for producing the newsletter

Cllr Major returned to the meeting and took the chair having been informed of the decision.

84. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 13	What does 'Vote Leave' mean for Town & Parish Councils? Derbyshire Dales CVS Seminar - Automatic enrolment for employers Chair Skills: Training
Circ 14	Appointment of new Chief Officer for DALC DALC Annual Executive Committee Meeting / AGM Reminder Training & Events NALC Information Commissioner's Tool Kit

85. FINANCIAL STATEMENT

A report was circulated at the meeting and itemised by the Clerk.

RESOLVED: to note the financial report presented

86. ACCOUNTS FOR PAYMENT

<u>DD 8/7</u>	E.on (8660)	Electricity charges: Office	111.00
<u>DD 11/7</u>	E.on (3559)	Electricity charges: Bridge lighting	14.07
<u>DD 18/7</u>	BT (3066)	Line rental/telephone charges	51.84
<u>DD 18/7</u>	BT (0468)	Internet/broadband charges 1/7 - 30/9	100.80
<u>DD 20/7</u>	Sovereign	Playground inspection: DARG only FIRST	47.99
<u>DD 25/7</u>	Peninsula	Business consultancy	187.20
<u>DD 28/7</u>	Veolia	Waste container collection x 2	97.34
3089	Horizon	Grounds maintenance work: June	1,256.30
3090	Mrs Bloor	Salary: July	1,361.63
3091	HMRC	Tax & NIC: July	381.90
3092	Viking	Brother copier/scanner	280.80

3093	Andrew's GS	Litter picking: July	680.00
3094	Andrew's GS	Low level maintenance work: Cem/Parks	635.00
3095	Mr Piper	Play equipment supply paint/painting	701.62
Total:			<u>5,907.49</u>

<u>DD 8/8</u>	E.on (8660)	Electricity charges: Office	111.00
<u>DD 15/8</u>	BT (3066)	Line rental/telephone charges	56.17
<u>DD 22/8</u>	Sovereign	Playground inspection: DARG only	47.99
<u>DD 24/8</u>	Peninsula	Business consultancy	187.20
<u>DD 30/8</u>	Veolia	Waste container collection x 2	86.31
3096	Canopy Tree Services	Annual Tree Survey (First)	780.00
3097	EBC	Hanging baskets (8/10) - 1st year of three	576.00
3098	A M Sports Coaching	Summer Play Scheme 4 weeks (A4A/PC)	4,460.00
3099	Platinum Electricals	Christmas chamber lighting supply	1,669.51
3100	Horizon	Grounds maintenance work: July	1,256.30
3101	Mr Dunham	Litter picking cover: Aug 15-17	60.00
3102	Mrs Bloor	Salary: August	1,361.63
3103	HMRC	Tax & NIC: August	381.90
3104	David Ogilvie	WW2 bench + 2 plaques (EBC Cllr Grants)	952.80
3105	Andrew's GS	Litter picking: August (5 weeks)	790.00
3106	Andrew's GS	Parks/Cem: Low level maintenance work	280.00
Total:			<u>13,056.81</u>

RESOLVED: to approve the above payments

87. INCOME RECEIVED

25-Jul	Mrs G Weston	G32: Transfer of Rights	27.50
25-Jul	Mr S Rafferty	A58: Transfer of Rights	25.00
25-Jul	Co-op LE	A139 Plot/Interment	198.00
31-Jul	Election Account (2)	Interest	0.35
31-Jul	Business Account (3)	Interest	5.04
31-Jul	Grant/s Account (4)	Interest	0.35
Total:			<u>256.24</u>

02-Aug	EBC	Borough Cllrs x 3/Comm. grants for WW2 bench	1,500.00
02-Aug	Mr A Mills	G157: Transfer of Rights	27.50
02-Aug	Hawleys	A142: Memorial plaque	66.00
30-Aug	Lymns (ST)	A140: Plot/Interment for 1	198.00
30-Aug	Mrs T Bonser	A142: Plot/Interment for 2 (Out of Area)	528.00
31-Aug	Election Account (2)	Interest	0.35
31-Aug	Business Account (3)	Interest	3.95
31-Aug	Grant/s Account (4)	Interest	0.36
Total:			<u>2,324.16</u>

RESOLVED: to note the income received

88. CORRESPONDENCE

- I. DCC: Your Derbyshire magazine
- II. EBC today: Magazine
- III. EBC: Communications survey to 9/9/16
- IV. Notice of increase in Insurance Premium Tax from 9.5% to 10% from 1/10/16
- V. Notice that Safesyn Cloud System will expire
- VI. IRIS Payroll Lite to discontinue from April 2017: Free upgrade until renewal
- VII. Sandiacre History: Group Newsletter September 2016
- VIII. ICCM: Journal Autumn 2016
- IX. Clerks and Councils Direct: Magazine September 2016
- X. SLCC: The Clerk magazine

RESOLVED: to note the above items of correspondence

89. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

90. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 4 OCTOBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 9.15pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 4 October 2016
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr T Sanghera	(Chairman)
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Mrs L Bilbie
Cllr Mrs Chandler
Cllr Mrs Dickman
Cllr R Stewart

MEMBERS OF THE PUBLIC: None

In the absence of Cllr Sanghera, Cllr Major chaired the meeting.

44. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy	Long term convalescence
Cllr T Sanghera	Work commitment

RESOLVED: to approve the apologies for absence received

45. TO RECEIVE DECLARATIONS OF INTERESTS

ERE/0916/1658	Town Street	Sandiacre Parish Council
T19 Willow – Works in a Conservation Area		

All Committee members declared a personal interest and did not vote on this item.

46. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

47. VARIATION OF ORDER OF BUSINESS

RESOLVED: to note the tree application and decision notice received after the Agenda was issued

Agenda item 51

ERE/0916/1658	Town Street	Sandiacre Parish Council
T19 Willow – Works in a Conservation Area		

Agenda item 52

ERE/0816/1646	39 Bostocks Lane	Draycott and Risley Ward
Works to Ash protected by a Tree Preservation Order (TPO)		

48. PUBLIC PARTICIPATION

No items were raised.

49. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 6 SEPTEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 6 September 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

50. MATTERS FOR REPORT

There were no matters to report.

51. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0816/0053 **12 The Paddocks** Mr C Lamb
Front, side and rear single storey extensions and 2 storey and first floor rear extension
RESOLVED: that no objections be made

ERE/0816/0053 **129 Travers Road** Mr V Ilyin
Two storey side extension & rear single storey extension & conservatory to rear
RESOLVED: that no objections be made

ERE/0916/2103 **23 Moores Avenue** Bowerman Homes
Prior notification of single storey rear extension
RESOLVED: that no objections be made

ERE/0916/1655 **Rockville, Church Street** T Richards, Tree Services
Various works to 10 trees in a Conservation Area
RESOLVED: that no objections be made

ERE/0916/0022 **33 Friesland Drive** Mr A Trickett
Ramped access to front and rear of property
RESOLVED: that no objections be made

ERE/0916/1658 **Town Street** Sandiacre Parish Council
T19 Willow – Works in a Conservation Area
RESOLVED: to note the application made on behalf of the Parish Council

EBC Planning Department had recently been reminded by the Clerk to consult the Parish Council on all planning applications made for the area. It was noted they did not consult on tree applications. Details were displayed on EBC's website.

52. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0816/2099 **94, Derby Road**
Prior notification of single storey rear extension, with pitched roof
EBC: Prior approval not required

ERE/0716/0048 **Great Bear Distribution, Mark Street**
Display of a double sided hoarding sign
EBC: Refused 9/9/16: Detrimental impact upon the amenity of the area and Conservation Area

ERE/0716/0016 **Wilsthorpe Lodge, Bostocks Lane**
Relocation of existing stables and use of land for equestrian purposes
EBC: Committee approved 21/9/16

ERE/0361/0057

79 Netherfield Road

First floor extension and two storey side extension to house. The revised scheme addresses the problems of appearance and overlooking stated in the refusal notice.

EBC: Approved 20/9/16

CW8/0516/17

Erewash Valley Golf Club Ltd, Stanton by Dale

Development of an improved golf practice range, including a practice putting green, range building and car park using imported inert materials at Erewash Golf Club

DCC: Approved: 1/9/16

ERE/0816/1646

39 Bostocks Lane

Works to Ash tree protected by a Tree Preservation Order

EBC: Approved 29/9/16

53. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 1 NOVEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.15pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 4 October 2016 at 7.40pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr Dinsdale
Cllr C Gooday
Cllr Mrs C Powers
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None

In the absence of Cllr Bilbie, Cllrs Mrs Bilbie chaired the meeting.

43. APOLOGIES AND APPROVAL OF ABSENCE

Cllr S Bilbie	Abroad
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

44. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

45. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

46. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

47. PUBLIC PARTICIPATION

No items were raised.

48. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 6 SEPTEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 6 September 2016, copies of which have been previously circulated to Members, were confirmed as a true record.

49. MATTERS FOR REPORT

Item 40.2 Tree works

Urgent tree work had been carried out in St Giles' closed churchyards. The Arch-Deacon had approved the work and a retrospective faculty was being sought.

Item 40.2 Poplars by the library

The library had been notified that remedial work to 6 Poplars on DCC land was recommended. The library had confirmed they would inform their Tree Surgeon.

Item 40.3 Play inspections

Sovereign Playgrounds had been asked to carry out inspections on both parks and the report for Doncaster Avenue Recreation Ground would be completed shortly.

EBC had independently arranged an annual inspection report for both Parish Council parks. They had been notified the reports were not required.

Item 41. Pinfold

Residents had been notified that garden waste should not be discarded on Parish Council land.

RESOLVED: to note the above

50. PARISH COUNCIL CEMETERY

I. Burials and interments

27/9/16 G213 Burial Former resident

II. Reserved plots since the last meeting

None to date.

III. Headstone testing

The Clerk was arranging headstone testing through ICCM.

51. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

There were no matters reported.

52. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 1 NOVEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.40pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 4 October 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
A	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
A	Cllr R Harris	
	Cllr Mrs C Powers	
A	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Mrs T McFadden (Ex-Post Mistress – Derby Road branch)
Mr P Green (Communication Workers Union)

91. APOLOGIES AND APPROVAL OF ABSENCES

Cllr S Bilbie	Abroad
Cllr R Harris	Prior commitment
Cllr A Hardy	Long-term convalescence
Cllr T Sanghera	Working away

RESOLVED: to approve the apologies for absence received

Cllr Major gave advance apologies for having to leave the meeting early due to family commitments.

In the absence of Cllr Major and Cllr Bilbie, Cllr Dinsdale would chair the meeting.

92. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

93. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

94. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

95. PUBLIC TO RAISE MATTERS

Mr Green and Mrs McFadden introduced themselves and explained they wished to make clear to the Parish Council and public that the Post Office had taken the decision to relocate the Sandiacre branch to new premises and away from the village centre.

The Post Office had considered the move as part of its national review programme and conducted a formal public consultation. The decision of the Post Office was final and any concerns about the new location or facilities should be taken directly to them.

It was noted the Parish Council's website required updating to show the new address.

Cllr Major emphasised the Parish Council had responded to the consultation in favour of the post office remaining at the existing premises, or siting a branch in the centre of the village.

Cllr Major thanked Mr Green and Mrs McFadden for attending the meeting and airing their views. They left the meeting at 7.55pm.

Cllr Major left the meeting shortly afterwards and Cllr Dinsdale took the chair.

96. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

PC Edwards and PCSO Buchanan had jointly prepared a police report. A copy of which had previously been circulated.

Current priorities:

- Theft from and damage to motor vehicles
- Burglary Non Dwellings: Shed and allotment break-ins

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
ASB	39	42	25	42	19	14	24	24	23	25	24	30	24
Bicycle theft	0	1	1	3	0	1	1	1	1	1	2	0	1
Burglary	1	3	4	10	8	3	3	4	2	6	5	1	2
Crim dam/arson	8	9	12	5	5	7	3	3	7	10	4	6	7
Drugs offences	0	2	2	4	1	1	3	2	1	1	2	0	0
Other crime	0	1	0	1	0	0	3	0	0	0	0	0	1
Other theft	5	3	3	4	4	1	4	6	0	5	4	4	4
Poss. of weapons	0	0	0	0	0	0	0	1	0	0	0	2	0
Public order	1	1	0	0	0	2	2	0	0	1	1	0	1
Robbery	0	2	1	0	0	0	0	0	0	0	0	1	0
Shoplifting	3	0	1	2	3	1	3	1	2	1	1	1	0
Theft from person	0	0	0	0	0	0	1	0	1	0	0	0	0
Vehicle crime	13	15	23	15	7	10	5	10	8	1	1	3	3
Violent offences	8	5	11	11	5	3	10	9	10	4	8	6	6
Total:	78	84	83	97	52	43	63	61	55	55	52	54	49

b) County Councillor report

There was no report under this heading.

c) Borough Councillor Report

There was no report under this heading.

97. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 SEPTEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 6 September 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

98. MATTERS FOR REPORT

Item 76. Police report

On 6/9/16, Sgt Jo Meakin had joined the Safer Neighbourhood Team covering Sandiacre, Ockbrook, Borrowash, Sawley, Breaston and Draycott.

99. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 6 SEPTEMBER 2016

RESOLVED: to receive the Minutes of the meeting held on 6 September 2016

100. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 6 SEPTEMBER 2016

RESOLVED: to receive the Minutes of the meeting held on 6 September 2016

101. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

102. REPORT OF THE CLERK

I. Parish Council newsletter: Distribution arrangements

The newsletter was being printed and would be distributed throughout Sandiacre by JPW Leaflet Distribution Ltd (Draycott) from week commencing 10/10/16.

II. WW2 bench: DCC Highways licence applied for

Once permission from DCC Highways was received following the public notice period, arrangements for installation would be made.

III. Pension Regulator: Compliance declaration completed and approved

Notice had been received from the Pension Regulator that the Parish Council was now fully compliant with offering a workplace pension scheme.

IV. Snow Warden Scheme: 2017

The Clerk enquired if the Council wanted to sign up for the Snow Warden Scheme throughout 2017.

RESOLVED: to adopt the DCC scheme, which offered free grit

- V. Heritage Lottery Fund: Pinfold and compound – Potential project
Heritage Lottery Funding was currently able to offer parishes within Erewash a number of grants for projects that protected and conserved local heritage sites.

The Clerk was asked to ascertain if the Lock-up and Pinfold (a scheduled monument) maintained by the Parish Council was eligible to receive funding for structural improvement work.

The Clerk had contacted the local History Group who were able to offer background information on the building dating back to the 1700's.

- VI. Donation to British Legion and Sandiacre Methodist Church
It was noted that a donation of £25 was traditionally offered to the Methodist Church for holding the Remembrance Sunday Service.

RESOLVED: that a donation of £25 be given to the Methodist Church from S137 and £25 for the British Legion from S137

The Chairman would support the cost of refreshments for the Civic Service held at St Giles' Church with a donation of £25 from his Chairman's Allowance.

- VII. Clerk attending VAT training on 27/10/16 at North Wingfield
The above was noted.

- VIII. Clerk's annual appraisal: To decide a date and time
It was noted that Cllr Major and Cllr Mrs Bilbie would arrange a date with the Clerk in the coming month to undertake her annual appraisal.

- IX. October play scheme: Final week w/c 24 October at Cloudside Junior School
It was noted that publicity posters were displayed advertising the last week of the scheme during October 2016.

Further funding for 2017 had been applied for as part of DCC's Community Priority Programme, but there was no guarantee at the moment this would be received by Cllr Major, as County Councillor.

It was noted that West Hallam Parish Council had made enquiries to establish who the Parish Council used to provide their holiday play scheme.

103. STANTON REGENERATION SITE – SUPPLEMENTARY PLANNING DOCUMENT (SPD)

EBC had begun a public consultation on draft plans to redevelop the Stanton Regeneration Site. The draft Supplementary Planning Document (SPD) would introduce new policies that formed part of EBC's Core Strategy and any guidance included would form a material consideration for any future development.

Issues covered: The number of new homes, scale of employment provision, need for community infrastructure and the enhancement of green infrastructure.

Since a priority for Sandiacre was the impact of increased traffic movement and congestion in the village centre, Councillors were invited to forward their comments to the Clerk and Chairman for a response to be collated and submitted before the deadline of 24/10/16.

104. LITTER PICKING - DERBY ROAD

It was noted that Mr Wallace (contractor) had carried out litter picking along Derby Road each Saturday for the previous 6 months and the trial period was coming to an end. EBC had previously undertaken the work, but complaints had been received that areas were being missed.

The new scheme had proved successful and Mr Wallace was willing to continue.

RESOLVED: that Mr Wallace be offered a further 12 month contract for Derby Road to form part of his existing contract for litter picking both Parish Council parks, Padmore Moorings and the old canal towpath (carried out on behalf of DCC)

The Clerk would inform EBC of the extended arrangement.

105. CIVIC AND PUBLIC EVENTS

- Civic Service: St Giles' Church - Sunday, 9/10/16 at 6.30pm
- Remembrance Sunday Service: Methodist Church - Sunday 13/11/16 at 6pm
- Carols Around the Tree: Derby Road - Saturday, 3/12/16 at 4.30pm
- Parish Council Christmas concert: Friesland School - Monday, 5/12/16 at 7pm

Councillors were asked to make every effort to attend Parish Council events.

RESOLVED: to note the above dates and times

106. CAROLS AROUND THE TREE

- 20' Spruce ordered
- Cloudside Junior School children invited to create Christmas artwork display
- DECX to obtain barrier fencing for the Council
- Mayor and Consort to attend for the official switch-on
- Sandiacre Male Voice Choir to lead the carols
- Sandiacre Co-op to donate mince pies
- Risk assessment to be amended - DECX to install Christmas lights

RESOLVED: to note the above arrangements were in place

107. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 14	DALC: Appointment of Chief Officer from October: Ms <i>Wendy Amis</i> DALC: Annual Executive Committee Meeting / AGM DALC: Training & Events NALC Information Commissioner's Tool Kit
Circular 15	Council Tax Referendum Principles New DALC Advice Service - Cemeteries and burial grounds Tesco Bags of Help update Neighbourhood Planning

108. FINANCIAL STATEMENT

A report was circulated at the meeting and itemised by the Clerk.

RESOLVED: to note the financial report presented

109. ACCOUNTS FOR PAYMENT

DD 8/9	E.on (8660)	Electricity charges: Office			111.00
DD 15/9	BT (3066)	Line rental/telephone charges	40.09	8.01	48.10
DD 20/9	Sovereign	Playground inspection: DARG only	39.99	8.00	47.99
DD 26/9	Peninsula	Business consultancy	156.00	31.20	187.20
DD 28/9	Veolia	Waste container collection x 2	81.32	16.26	97.58
3107	Horizon	Grounds maintenance work: July	1,046.92	209.38	1,256.30
3108	Grant Thornton	Annual Return audit 2016	400.00	80.00	480.00
3109	Viking	Office supplies	84.48	5.90	90.38
3110	Viking	Office supplies	8.98	1.80	10.78
3111	Mrs Bloor	Salary: September	1,361.83		1,361.83
3112	HMRC	Tax & NIC: September	381.70		381.70
3113	Mrs Bloor	Office planter: Autumn bedding	39.32		39.32
3114	Mrs Bloor	Chair's allowance: Civic refreshments	25.30		25.30
3115	EBC	Cemetery: Bin collection 1/10-31/12/16	70.98		70.98
3116	Andrew's GS	Litter picking: September	680.00		680.00
Total:			4,416.91	360.55	4,888.46

RESOLVED: to approve the above payments

110. INCOME RECEIVED

05-Sep	Mrs S Bilbie	Un-consecrated Area: Plot 1 / St rose	330.00
27-Sep	Hawley (Mason)	G222: Headstone approval	132.00
27-Sep	Hawley (Mason)	A140: Plaque approval	66.00
27-Sep	Hawley (Mason)	Area 2: G9	132.00
27-Sep	Hawley (Mason)	G104: Headstone approval	132.00
27-Sep	Gillotts FD	G213: Interment	132.00
30-Sep	Election Account (2)	Interest	0.32
30-Sep	Business Account (3)	Interest	3.99
30-Sep	Grant/s Account (4)	Interest	0.09
Total:			928.40

RESOLVED: to note the income received

111. CORRESPONDENCE

- I. Pension Regulator: Compliance undertaken for employee pension scheme
- II. Snow Warden Scheme: 2017

RESOLVED: to note the above items of correspondence

112. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

113. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 1 NOVEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.25pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 1 November 2016
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council	
	Cllr S Bilbie	
	Cllr Mrs J Chandler	(Part meeting)
	Cllr R Harris	
	Cllr R Stewart	

MEMBERS OF THE PUBLIC: None

54. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy	Long term convalescence
Cllr G Dinsdale	Work commitment

RESOLVED: to approve the apologies for absence received

55. TO RECEIVE DECLARATIONS OF INTERESTS

56. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

57. VARIATION OF ORDER OF BUSINESS

ERE/1016/2106 **32 Beech Avenue**
Prior notification of a single storey rear extension

Resolved: to consider the application received that day

58. PUBLIC PARTICIPATION

No items were raised.

59. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 4 OCTOBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 4 October 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

60. MATTERS FOR REPORT

There were no matters to report.

61. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0196/0049 **43 York Avenue**
Lawful development certificate for a proposed rear dormer, side window to second floor, and alterations to chimney. Certificate of lawfulness (Parish Council not consulted)
RESOLVED: to note the decision of EBC 21/10/16 shown below

ERE/0916/0059 **54 Longmoor Lane** Mr and Mrs Bramley
Demolition of existing single storey out building; erection of two storey side extension and single storey conservatory.
RESOLVED: that no objections be made

ERE/1016/0032 **42 Springfield Avenue** Mrs A Shepherd
Single storey rear extension
RESOLVED: that no objections be made

ERE/1016/2106 **32 Beech Avenue** Mr J Greenaway
Prior notification of a single storey rear extension
RESOLVED: that objections be made in relation to size, density and impact on a neighbouring property

62. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0816/0038 **254 Derby Road**
Single storey rear extension incorporating original (existing) outhouse
EBC: Approved 11/10/16

ERE/0816/0053 **12 The Paddocks**
Front, side and rear single storey extensions and 2 storey and first floor rear extension
EBC: Approved 12/10/16

ERE/0316/0072 **Car wash, Mark Street**
Revised design for Burger King
EBC: Approved 12/10/16

ERE/0916/2103 **23 Moores Avenue**
Prior notification of single storey rear extension
EBC: Refused 18/10/16 on size and width

ERE/0916/1655 **Rockville, Church Street**
Various works to 10 trees in a Conservation Area
EBC: Approved 21/10/16

ERE/0916/1658 **Town Street**
T19 Willow – Works in a Conservation Area
EBC: Approved 26/10/16

ERE/0816/0053 **129 Travers Road**
Two storey side extension & rear single storey extension & conservatory to rear
EBC: Approved 26/10/16

ERE/0816/0046 **49, Stanton Road (Post Office)**
Installation of ATM cash machine in side elevation
EBC: Approved 26/10/16

ERE/0816/0047 **49, Stanton Road (Post Office)**
Advertisement consent application for advertising collar to surround ATM cash machine.
EBC: Approved 26/10/16

ERE/0196/0049 **43 York Avenue**
Lawful development certificate for a proposed rear dormer, side window to second floor, and alterations to chimney. Certificate of lawfulness
(Parish Council not consulted) *EBC: Approved 21/10/16*

63. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 6 DECEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.15pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 1 November 2016 at 7.40pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
A	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Cllr Ms C Bilbie
	Cllr Mrs L Bilbie
	Cllr C Gooday
	Cllr Harris
	Cllr Mrs C Powers
	Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None

53. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Mrs Dickman	Holiday
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

54. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

55. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

56. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

57. PUBLIC PARTICIPATION

No items were raised.

58. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 4 OCTOBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 4 October 2016, copies of which have been previously circulated to Members, were confirmed as a true record.

59. MATTERS FOR REPORT

There were no matters for report.

60. PARISH COUNCIL CEMETERY

I. Burials and interments

5/10/16 A12 Interment Out of area - Past resident

II. Reserved plots since the last meeting

None to date.

III. Headstone testing

The Clerk confirmed she had contacted Teleshore to obtain a quote for testing all headstones in the Parish Council's Cemetery.

Costs were included in the budget and Teleshore was a national company used by other Parish Councils.

61. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

There had been several incidents of small fires being lit on Doncaster Avenue Recreation Ground over several evenings and the police had been informed. It was noted that youths had been moved on from causing disturbance in other parishes and were now in this area.

Street lighting and 2 lamp columns on the Multi User Games Area (MUGA) had failed over several evenings and this had increased activity on the car park and play areas.

The Clerk confirmed that an electrician had identified a tripping problem with the Parish Council's lighting system and new bulbs were needed for the MUGA lights following damage. Unlit street lamp columns had been reported to DCC.

Councillors would encourage residents to report any incidents to the police as they occurred.

62. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 6 DECEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.25pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 1 November 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
A	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

114. APOLOGIES AND APPROVAL OF ABSENCES

Cllr S Dickman	Holiday
Cllr G Dinsdale	Prior commitment
Cllr A Hardy	Long-term convalescence

RESOLVED: to approve the apologies for absence received

115. TO RECEIVE DECLARATIONS OF INTERESTS

Agenda Item 129. Memorial Institute – Outside provision

Cllr Stewart and Cllrs Mrs Stewart declared an interest as Trustees of the Memorial Institute Management Board. They remained in the meeting, but did not vote.

116. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

117. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

118. PUBLIC TO RAISE MATTERS

No items were raised

119. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

PCSO Buchanan was expected to attend the meeting to provide a police report, but had not arrived.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
ASB	42	25	42	19	14	24	24	23	25	24	30	24	22
Bicycle theft	1	1	3	0	1	1	1	1	1	2	0	1	2
Burglary	3	4	10	8	3	3	4	2	6	5	1	2	4
Crim dam/arson	9	12	5	5	7	3	3	7	10	4	6	7	7
Drugs offences	2	2	4	1	1	3	2	1	1	2	0	0	0
Other crime	1	0	1	0	0	3	0	0	0	0	0	1	0
Other theft	3	3	4	4	1	4	6	0	5	4	4	4	3
Poss. of weapons	0	0	0	0	0	0	1	0	0	0	2	0	0
Public order	1	0	0	0	2	2	0	0	1	1	0	1	0
Robbery	2	1	0	0	0	0	0	0	0	0	1	0	0
Shoplifting	0	1	2	3	1	3	1	2	1	1	1	0	0
Theft from person	0	0	0	0	0	1	0	1	0	0	0	0	0
Vehicle crime	15	23	15	7	10	5	10	8	1	1	3	3	1
Violent offences	5	11	11	5	3	10	9	10	4	8	6	6	8
Total:	84	83	97	52	43	63	61	55	55	52	54	49	47

b) County Councillor report

There was no report under this heading.

PCSO Buchanan joined the meeting at 7.45pm and explained she had been delayed due to dealing with an urgent police matter.

The Chairman informed PCSO Buchanan that the police had been notified not long before that activities involving cannabis were taking place on the library car park.

PCSO Buchanan left the meeting to deal with the situation.

c) Borough Councillor Report

HS2

Cllr Major confirmed that the Borough Council would consider the best interest of Erewash when considering the matter as the scheme progressed.

Supplementary Planning Document – SPD

Cllr Major noted that the SPD would be amended following the recent consultation and be considered by full Council in the New Year.

Closure of Leisure Centre facilities

It was noted that due to certain facilities not being financially viable and losing money, EBC had made the decision to close Leisure Centre crèche facilities and cafes.

Cllr Powers expressed her regret that the Borough Council had taken such action.

Novotel extension

Cllr Harris noted that an application for an extension to the Novotel would be considered shortly.

120. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 OCTOBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 4 October 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

121. MATTERS FOR REPORT

- I. Item 95. Website: Post Office details updated on the website
- II. Item 102. WW2 bench: Installation due
- III. Item 102. Snow Warden Scheme: Agreement undertaken
- IV. Item 102: Litter picking contract extended and agreed with Mr Wallace

RESOLVED: to note the above

122. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 4 OCTOBER 2016

RESOLVED: to receive the Minutes of the meeting held on 4 October 2016

123. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 4 OCTOBER 2016

RESOLVED: to receive the Minutes of the meeting held on 4 October 2016

124. CHAIRMAN'S ANNOUNCEMENTS

The Chairman noted that Dale Abbey Parish Council had expressed interested to work in partnership with other adjacent parishes over matters relating to the Stanton Regeneration Site as all would be affected by any changes, especially traffic levels.

125. REPORT OF THE CLERK

I. October play scheme: Feedback

It was reported that 50 children had attended sessions and the play scheme had again proved very popular.

There was sufficient money remaining from the Awards for All grant to cover 3 days over the Christmas period and the provider was willing to run the scheme on December 21, 22 and 23.

RESOLVED: that the scheme should be run during December and the Parish Council would support a contribution for healthy eating over the 3 days

II. Feedback from the VAT training session 27/10/16

The Clerk had attended the course and from information received, she did not recommend that the Parish Council become VAT registered. The only charges made by the Council covered Christmas concert and refreshment tickets.

VAT could be reclaimed from any invoices made payable to a local authority.

III. Remembrance Sunday Service 13/11/16 at 6pm: Arrangements
All Councillors were asked to attend the service.

It was noted that the Methodist Church had asked for service sheets to be printed by the Parish Council on this occasion.

IV. Christmas concert 5/12/16: Publicity / Tickets now on sale
Councillors were asked to attend the Parish Council event and tickets were available from the Clerk.

Publicity posters were displayed and all arrangements were in place.

V. Quotation for replacement play surface on Doncaster Ave. Recreation Ground
Horizon Landscapes had provided a quote for replacing the play safety surface beneath the swing bay on Doncaster Avenue Recreation Ground that had been vandalised in the past.

RESOLVED: to approve the quote received for £695 + VAT to supply and fit new green safety matting

126. STANTON REGENERATION SITE – SUPPLEMENTARY PLANNING DOCUMENT (SPD)

Copies of the Council's response to the SPD had previously been circulated.

RESOLVED: to note the contents of the consultation response

127. PARISH COUNCIL NEWSLETTER

I. Format, content and distribution of 4,000 copies
Cllr Powers expressed her disappointment over the format, content and distribution of the newsletter and that an article relating to the workings of the Road Safety Advisory Group had been omitted since the last issue.

It was noted that Cllr Major and the Clerk had received delegated authority to compile the newsletter and the original A4 format had been changed to A5 to include a public consultation questionnaire on the back page.

The Clerk confirmed she had replaced the previous article on the Group's work with one highlighting the Planning Committee's remit in order to illustrate another aspect of the Council's work. Due to shortage of space, it could not be included.

It was noted that concerns over missed areas of distribution had been addressed when raised and JPW Distribution had arranged for additional coverage.

The Clerk advised that 3 printing companies had been approached to supply a quote for producing an A5 newsletter, but only 2 had responded. Full Council had agreed the printing company to be used based on the lowest cost.

The Chairman asked Councillors to inform the Clerk if they wanted to be involved in the production of future issues or submit content for inclusion.

The Clerk was thanked for all her involvement in producing the newsletter.

Cllr Gooday expressed his view that the Parish Council should become involved with social media and introduce improvements to the website.

RESOLVED: to note the above comments relating to the newsletter and include social media and developing the Parish Council's website on the next Agenda

- II. To consider the questionnaire responses received: 8
A summary of residents' comments was circulated at the meeting.

Of the 8 questionnaires returned, 5 expressed positive comments on how the Council maintained areas and 3 suggested improvements.

Five responses showed residents were not opposed to an increase in the Precept of between £1 and £2 in order to improve services provided by the Parish Council and which benefitted the wider community.

Some items related to EBC and these matters would be passed on.

RESOLVED: to note the contents of the questionnaires

Cllr Ms C Bilbie left the meeting at 8.25pm.

128. CONCURRENT FUNCTIONS BUDGET, PRECEPT & CEMETERY FEES 2017/2018

- I. To set a date and time for the Finance Committee meeting

RESOLVED: that the Finance Committee should meet on Wednesday, 30 November at 7pm

- II. To set the 2017/2018 draft budget

It was noted that the draft budget would be set at the Finance meeting ready for recommendation to full Council. Details from the Borough Council were awaited.

129. MEMORIAL INSTITUTE – OUTSIDE PROVISION

The Clerk reported that she had recently submitted a bid to Central England Co-op for £5,000 for the Memorial Institute to obtain outside seating and two planters for use by the Pre-School children. However, only £1,350 had been awarded, thereby reducing the number of items that could be obtained.

The Clerk explained that over several years she had voluntarily sourced a number of large grants for the Trustees to help them modernise the inside of the building. The Co-op grant was to finalise improvements and support outdoor facilities. Although the grant application was successful, only a picnic bench and 1 planter could be provided.

The Clerk confirmed that due to outside funding having been received, there was no claim on the Council's 2015/16 budget allocation of £750 to the Memorial Institute.

The Clerk enquired if the Council would consider allocating £300 already set aside in the 2016/17 budget, together with a donation of £200 to provide a second planter for community use.

RESOLVED: that the Parish Council donate £500 to the Memorial Institute towards a planter, including £300 already allocated in the 2016/17 budget

The Clerk would inform the Trustees.

130. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

There were no circulars received since the last meeting.

131. FINANCIAL STATEMENT

A report was circulated at the meeting and itemised by the Clerk.

RESOLVED: to note the financial report presented

132. ACCOUNTS FOR PAYMENT

DD 10/10	E.on (8660)	Electricity charges: Office	111.00
DD 11/10	E.on (5590)	Canal bridge lights: 1/7 - 30/9/16	2.45
DD 17/10	BT (3066)	Line rental/telephone charges	59.74
DD 17/10	BT (0468)	Internet/broadband charges 1/7 - 30/9	108.00
DD 20/10	Sovereign	Playground inspection: DARG only	47.99
DD 24/10	Peninsula	Business consultancy	187.20
DD 28/10	Veolia	Waste container collection x 2	97.34
3117	Andrew's GS	Litter picking: October	680.00
3118	Horizon	Grounds maintenance work: Sept	1,256.30
3119	A M Sports Coaching	Play Scheme: October 1/2 term	1,115.00
3120	Mrs Bloor	Salary: October	1,361.63
3121	HMRC	Tax & NIC: October	381.90
3122	Ashbourne C Print	Newsletter printing	368.00
3123	SLCC	Annual membership 2016/17	167.00
3124	SLCC DB's Branch	VAT training: Clerk	15.00
3125	Royal B Legion	Donation (S137)	25.00
3126	Methodist Church	Donation (S137)	25.00
3127	EBC	Pension compliance: Consultancy fee	200.00
3128	Andrew's GS	Low level maintenance work	150.00
Total:			<u>6,358.55</u>

RESOLVED: to approve the above payments

RESOLVED: to approve a transfer of £1,060 from the Grant Account to the Current Account to cover the play scheme costs

133. INCOME RECEIVED

14-Oct	Co-op LE	A12 Interment (Out of area fee)	264.00
14-Oct	Western Power	DARG: Wayleave payment	8.05
26-Oct	Miss T Garratt	A12: Transfer of Rights	27.50
26-Oct	Co-op LE	G204: Headstone approval	132.00
	Election Account (2)	Interest	0.20
	Business Account (3)	Interest	1.70
	Grant/s Account (4)	Interest	0.07
Total			<u>433.52</u>

RESOLVED: to note the income received

134. CORRESPONDENCE

- I. Application to site a seat on the highway: Permission granted
- II. Your Derbyshire magazine
- III. ICCM: Financial statement
- IV. DALC: Annual report
- V. Active Communities Grants between £5,000 - £50,000 for community groups

RESOLVED: to note the above correspondence

135. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

136. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 6 DECEMBER 2016

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.40pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 6 December 2016
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
A	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman (From 7.05pm)
Cllr R Stewart
Mrs H Thompson (Resident)

MEMBERS OF THE PUBLIC: None

64. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy	Long term convalescence
Cllr C Gooday	Family commitment
Cllr Mrs C Powers	Other commitment

RESOLVED: to approve the apologies for absence received

65. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

66. TO CONSIDER REQUESTS FOR DISPENSATION

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

67. VARIATION OF ORDER OF BUSINESS

Application

ERE/1116/00451 **Lidl, Station Road**

Decision Notices

ERE/1016/0032 **42 Springfield Avenue**

ERE/1016/2106 **32 Beech Avenue**

Resolved: to consider the above application and note the decision notices received after the Agenda was issued

68. PUBLIC PARTICIPATION

No items were raised.

69. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 1 NOVEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 November 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

70. MATTERS FOR REPORT

There were no matters to report.

71. TO CONSIDER PLANNING APPLICATIONS RECEIVED

TPO/ 1016/1667 **14 Ellerslie Grove**
Fell protected scots pine tree
Received 31/10/16 (PC not consulted)
Resolved: to note the TPO application to EBC

ERE/1116/0018 **23 Moores Avenue** Bowerman Homes
Single storey side/rear extension
Resolved: that no objections be made

ERE/1116/0036 **2 Lincoln Avenue** Mr A Stoppiello
Single storey side/rear extension
Resolved: that no objections be made

ERE/1116/0040 **20 Shafetesbury Avenue** Mr and Mrs Thompson
Single storey rear extension
Resolved: that no objections be made

ERE/1116/00451 **Lidl, Station Road** Lidl UK GmbH
2 X Fascia signs on glazed elevations, 3 X Billboard/hoardings on northern store elevation, 1 X 48 Sheet billboard in car park, 1 X Totem sign at site entrance and 1 X Poster display unit by trolley bay - Advertising consent
Resolved: that objections be made, as follows:
The signage in design and appearance is over-bearing and overly dominant, which is detrimental to the amenity and character of the street scene and residential dwellings opposite. The site is in close proximity to a nearby Conservation Area and dominant signage detracts from the character and appeal of the area.

72. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0916/0022 **33 Friesland Drive**
Ramped access to front and rear of property
EBC: Approved 18/11/16

ERE/0916/0059 **54 Longmoor Lane**
Demolition of existing single storey out building; erection of two storey side extension and single storey conservatory.
EBC: Approved 23/11/16

ERE/1016/0032 **42 Springfield Avenue**
Single storey rear extension
EBC: Approved 30/11/16

ERE/1016/2106 **32 Beech Avenue**
Prior notification of a single storey rear extension
PC: Objections be made in relation to size, density and impact on a neighbouring property
EBC: Prior approval not required

73. CORRESPONDENCE

ERE/0516/0050 **8 Buckingham Road**
Erection of single storey rear extension and two storey front and side extension
Appeal reference number: APP/N1025/D/16/3159876
Appeal starting date: 11 November 2016

RESOLVED: to note the item of correspondence

74. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 10 JANUARY 2017

SECOND TUESDAY IN THE MONTH

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.15pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 6 December 2016 at 7.20pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Cllr Ms C Bilbie
	Cllr Mrs K Stewart
	Mrs H Thompson (Resident)

MEMBERS OF THE PUBLIC: None

63. APOLOGIES AND APPROVAL OF ABSENCE

Cllr A Hardy	Long-term convalescence
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RESOLVED: to approve the apology for absence received

64. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received.

65. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

66. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

67. PUBLIC PARTICIPATION

No items were raised.

68. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 1 NOVEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 November 2016, copies of which have been previously circulated to Members, were confirmed as a true record.

69. MATTERS FOR REPORT

There were no matters for report.

70. PARISH COUNCIL CEMETERY

I. Burials and interments

14/11/16	A95	Interment
17/11/16	G193	Burial
21/11/16	Un-C 1	Interment
29/11/16	G177	Burial

II. Reserved plots since the last meeting

None to date.

III. Headstone testing

The Clerk reported that a Teleshore Engineer was testing headstones in the Parish Council's Cemetery that day. The outcome of the report would be brought to the next meeting.

71. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

I. To report any incidents since the last meeting

Street lighting on Doncaster Avenue and two lamp columns on the Multi User Games Area (MUGA) had been repaired. No further incidents of drug taking or vandalism on Doncaster Avenue Recreation Ground had since been reported.

II. Doncaster Avenue Recreation Ground

It was noted that installation of replacement play safety surface beneath the swing bay had been completed.

The Clerk was asked to include an item on the next Agenda covering amenity areas with renovation work to the village sign and consideration of two planters on Derby Road near The Paddocks.

72. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 10 JANUARY 2017

SECOND TUESDAY IN THE MONTH

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.35pm

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 6 December 2016 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
A	Cllr R Harris	
A	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Mrs H Thompson (Resident)

137. APOLOGIES AND APPROVAL OF ABSENCES

Cllr C Gooday	Family commitment
Cllr A Hardy	Long-term convalescence
Cllr R Harris	Work commitment
Cllr Mrs Powers	Other commitment

RESOLVED: to approve the apologies for absence received

Councillors were reminded to provide a reason for absence as they have a duty to attend Council meetings.

If a Councillor fails to attend any meetings for six months, they will automatically cease to be a Councillor unless the Council approves the reason for absence before the end of the six month period.

138. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

139. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

140. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

141. PUBLIC TO RAISE MATTERS

Mrs Thompson raised concerns over the Government's preferred route for HS2 coming in close proximity to Sandiacre and moving north towards Stanton Gate. She felt the area was of significant value for recreational use in unspoilt countryside and asked how the Council intended to respond to the consultation.

Councillors confirmed they would ensure the very best interests of Sandiacre and its residents were taken into account when the Council submitted a response. However, residents were urged to respond individually to the consultation to ensure a large number of views were expressed.

The route refinement consultation was now open and would run for 16 weeks. Information events were being held along the route during January and February 2017.

Mrs Thompson thanked the Council and left the meeting at 7.45pm.

142. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

There was no report under this heading.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
ASB	19	14	24	24	23	25	24	30	24	22	32	32	23
Bicycle theft	0	1	1	1	1	1	2	0	1	2	0	2	1
Burglary	8	3	3	4	2	6	5	1	2	4	2	2	3
Crim dam/arson	5	7	3	3	7	10	4	6	7	7	6	5	9
Drugs offences	1	1	3	2	1	1	2	0	0	0	0	0	2
Other crime	0	0	3	0	0	0	0	0	1	0	1	0	0
Other theft	4	1	4	6	0	5	4	4	4	3	5	2	3
Poss. of weapons	0	0	0	1	0	0	0	2	0	0	0	0	0
Public order	0	2	2	0	0	1	1	0	1	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	0	0	0	0	0
Shoplifting	3	1	3	1	2	1	1	1	0	0	1	0	1
Theft from person	0	0	1	0	1	0	0	0	0	0	0	0	1
Vehicle crime	7	10	5	10	8	1	1	3	3	1	1	5	4
Violent offences	5	3	10	9	10	4	8	6	6	8	9	9	5
Total:	52	43	63	61	55	55	52	54	49	47	57	57	52

Cllr Major confirmed he had recently met with Insp. Thompson to discuss local issues, including travellers moving through the area and deterring youths from drug taking on Doncaster Avenue Recreation Ground. The meeting had been positive.

b) County Councillor report

It was noted that DCC was not intending to remove bus subsidies at the present time.

c) Borough Councillor Report

Supplementary Planning Document (SPD) - Stanton Regeneration site

The consultation responses for the SPD had been considered by EBC and the views of the Parish Council had been taken into account with regard to traffic and highway issues affecting the centre of Sandiacre through any future redevelopment.

Peer Review

EBC had recently undergone a peer review to consider the effectiveness of its services.

143. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 NOVEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 1 November 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

144. MATTERS FOR REPORT

There were no matters to report from the previous Minutes.

145. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 1 NOVEMBER 2016

RESOLVED: to receive the Minutes of the meeting held on 1 November 2016

146. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 1 NOVEMBER 2016

RESOLVED: to receive the Minutes of the meeting held on 1 November 2016

147. CHAIRMAN'S ANNOUNCEMENTS

There were no matters for report.

148. REPORT OF THE CLERK

I. DALC training: Law and Practice of Local Council Meetings. 23/2/17. Stretton Village Hall 10am – 2.30pm. £25 per delegate

The Clerk sought approval to attend the above training session on procedural matters and confirmed Cllrs Mrs Powers had also expressed interest to attend.

Discussion followed on the benefits of sending more than one person to a training session and the added financial pressure it would have on a small training budget.

It was considered more cost effective to send the Clerk on training sessions and then report back details to full Council or circulate course material.

The Council had previously arranged for localised training through DALC covering Councillors' roles and responsibilities and Councillors from other parishes had been invited to attend, which had helped reduce costs and proved popular.

RESOLVED: unanimously:

1. that a Councillor wishing to attend a training course should do so at their own expense
2. that the Clerk be approved to attend the DALC training session at a cost of £25, details of course material would be made available to all Councillors
3. that further localised training would be arranged and areas for training identified that benefitted the Council as a whole

The Clerk was asked to inform Cllr Mrs Powers of the decision

II. Pinfold: Outcome of meeting with EBC Conservation Officer 28/11/16

The Clerk had met with the Conservation Officer and it was estimated that at least £50,000 of outside funding would be needed to undertake conservation work for the building to allow public access, although the building was structurally sound.

It was the responsibility of the Parish Council to submit a grant to English Heritage and this would involve working with other organisations to meet the strict criteria.

RESOLVED: that the Council did not currently have the resources to submit a large structural bid and money was allocated each year for on-going maintenance

III. Christmas concert

Ticket sales

The concert had been a success, but several unexpected problems had arisen on the night and it was not yet known if ticket sales were down on previous years.

To date, 57 concert tickets and 38 refreshment tickets had been sold, but more income was expected as Sandiacre Male Voice Choir had sold tickets in advance and widely promoted the event in neighbouring areas.

Thanks were extended to Mrs Bishton (Erewash Phoenix Choir) for collecting £170 in ticket sales and promoting the event in the community and neighbouring areas. Mrs Bishton and Mrs Noskwith were thanked for helping on the night.

Risk Assessment

The Clerk tabled a copy of a draft risk assessment she had prepared for the event.

RESOLVED: to approve the risk assessment

Thanks were extended to the Clerk for organising the event.

The Chairman asked all Councillors to support future civic events.

IV. Carols Around the Tree

Councillors considered the event had been well attended with over 70 people present, including children from Cloudside Junior School.

Thanks were extended to Cllr Bilbie and Cllr Sanghera for installing the Christmas tree barrier fencing.

The Clerk was asked to thank the following for their involvement:

- Sandiacre Co-op for donating free mince pies
- Cloudside Junior School for providing children's art work
- Sandiacre Male Voice Choir for leading the carols

RESOLVED: that the Clerk obtain the cost of a publicity banner that could be displayed around the Christmas tree fence panels next year to publicise the event

RESOLVED: to agree Cllr Major's offer that he could again use his Chairman's allowance of £50 to make a donation to Sandiacre Male Voice Choir for assisting the Council with the community event since they had not charged a fee

Councillors noted that the event had not taken as long as expected and arrangements could be extended next year. It was suggested that a local bell ringing group could be asked to attend as well as the choir.

V. Christmas lights and tree: Installation / dismantling / Barrier fencing

The Clerk reported there had been several problems with the level of service provided by DECX with installation of Christmas pea-lights and an assurance to supply green barrier fencing for the Christmas tree had not been met on the day.

Cllr Bilbie, Cllr Sanghera and the Clerk, had been required at short notice to install existing barrier fencing to ensure public safety and safeguard new decorations.

RESOLVED: that the Clerk inform DECX of the Council's dissatisfaction with their level of service and to remind them that the agreement made in September to provide replacement green barrier fencing had been ignored

VI. Borough and Parish Form Meeting: Minutes enclosed. Next meeting 23/1/17 at 2.30pm in Long Eaton TH

It was confirmed that the Clerk and Cllr Major would attend the next meeting.

VII. Valuation Office: Business rates to change (PC = £1,125, below £12,000, no fee)

It was noted there was no change and the Council was not required to pay a fee.

VIII. Website maintenance

The Clerk confirmed she had contacted Mr Broughton to establish how the website could be improved through design and community engagement and to establish costs. She was currently awaiting a reply.

Councillors considered that older pupils from Friesland School could be invited to design a Parish Council logo and a competition could be organised.

Councillors considered that any form of social media interaction on the Council's official website was not practical. Councillors could be contacted in other ways and the Clerk was available through the office and website to deal with any enquiries.

RESOLVED: not to introduce any form of social media interaction with the public through the Council's website

IX. Office closure and emergency contact: Wednesday 15/12/16 until Tuesday, 3/1/17

Details of the office closure and emergency contact over the Christmas and New Year period were noted.

149. WRITING OFF CHRISTMAS TREE ITEMS NO LONGER REQUIRED

It was noted the Council no longer required the following items following further investment into Christmas lighting and they could be removed from storage:

- Four metal barrier fence panels (Speedy-tree fencing)
- Batteries for charging tree pea-lights
- Battery operated Christmas tree strings of pea-lights

It was confirmed that the batteries and Christmas pea-lights were in good working order and could be re-used. Councillors considered if the Memorial Institute would find them useful and the lights could be used by the Pre-School for outside the premises.

Cllr Mrs Dickman, Mrs Stewart and Cllr Stewart declared an interest as Trustees of the Memorial Institute Management Board and did not vote.

RESOLVED: to write-off the above items and ask the Memorial Institute Trustees if they would like them to be offered to the Pre-School group for re-use

150. HS2

Information leaflets had been distributed to local households and there would be roadshows in the area explaining the Government's preferred route.

Once consulted, the Council would respond.

151. STANTON SUPPLEMENTARY PLANNING DOCUMENT (SPD) – TRAFFIC MITIGATION

It was confirmed that the draft SPD would be considered for approval by EBC in the New Year and the views of the Parish Council had been taken into account.

152. STANTON BY DALE PARISH COUNCIL

It was confirmed the item referred to Dale Abbey Parish Council and not as shown.

1. **RESOLVED:** to respond to Cllr Farmer (Dale Abbey Parish Council Chairman) outlining support for collaborative working with local parishes on any future matters regarding development of the Stanton Regeneration site and expected traffic issues
2. **RESOLVED:** that Cllr Major, Cllr Bilbie and Cllr Sanghera would be called upon to represent the Council at any future combined meetings of local parishes affected by possible development of the Stanton site and especially, highway's issues. Details would be brought back to full Council.

153. OUTCOME OF CLERK'S APPRAISAL

Cllr Major and Cllr Mrs L Bilbie (appraisal assessors) provided an overview of the appraisal meeting held with the Clerk in November.

Councillors thanked the Clerk for reaching targets and the very high standard of work she had maintained over the past year and which showed continuing commitment to the Council.

The Clerk thanked Councillors for all their support.

154. PARISH COUNCIL NEWSLETTER

Four responses had been received since the last meeting and were circulated.

RESOLVED: to note the comments received, not all of which related to areas covered by the Parish Council

155. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 16	A fond farewell to Sarita Presland and a warm welcome for Wendy Amis Annual Executive Meeting & AGM – 6 October 2016 National Minimum Wage Increase Police & Crime Commissioner Funding for Communities Bright Ideas Fund Neighbourhood Planning update from DCLG Grants for Green Spaces Training Vacancy: Bonsall PC
Circular 17	2016 -18 National Salary Award Derbyshire Alert Community Messaging System HR for busy councils Update from the Derbyshire County Council Parish and Town Council Liaison Forum Responsive bus service for rural residents Updated Legal Topic Notes NALC opposes council tax referendum principles for local councils

RESOLVED: to note the DALC circulars

156. FINANCIAL STATEMENT

The latest bank reconciliation was circulated at the meeting.

The Clerk confirmed she was monitoring Direct Debit payments to E.on after the charge to the office and outside areas had increased several months ago. VAT charges on actual costs indicated that £111 pm far exceeded consumption.

RESOLVED: to note the financial report presented

157. ACCOUNTS FOR PAYMENT

<u>DD 8/11</u>	E.on (8660)	Electricity charges: Office	111.00
<u>DD 16/11</u>	BT (3066)	Line rental/telephone charges	49.22
<u>DD 21/11</u>	Sovereign	Playground inspection: DARG only	47.99
<u>DD 25/11</u>	Peninsula	Business consultancy	187.20
<u>DD 28/11</u>	Veolia	Waste container collection x 2	120.12
3129	Viking	Office supplies	57.54
3130	Mr K Piper	Installation of WW2 bench	495.00
3131	Mr J Bloor	Office: Internet security software	16.99
3132	Mr N Wilford	Infilling graves and re-turfing	225.00
3133	A W Lymn	Refund of overpaid fees: G193	264.00
3134	Mrs Bloor	Salary: November	1,385.35
3135	HMRC	Tax & NIC: November	395.35
3136	Canopy Trees	Trees works: Cemetery and parks	1,980.00
3137	Memorial Institute	Donation for planter	500.00
3138	Horizon	Grounds maintenance: October	1,256.30
3139	Memorial Institute	Hire of meeting room: March to Dec 2016	185.00
3140	Mr R Hamson	MUGA: Supply and fit 2 flood lights	290.00
3141	Andrew's GS	Litter picking	25.00
3142	Andrew's GS	Low level work	850.00
		Total:	<u>8,441.06</u>

RESOLVED: to approve the above payments

158. INCOME RECEIVED

11-Nov	DCC	Litter collection: Old canal towpath	936.00
14-Nov	Bailey (Mason)	A12: Plaque	66.00
14-Nov	Lymns C-in-Stone	A139: Plaque	66.00
14-Nov	Lymns (ST)	A95: Interment	66.00
15-Nov	Mrs Froggatt	A146: Plot / Interment	198.00
15-Nov	Lymns: G193	Burial: Out of Area fee (Overpayment)	264.00
30-Nov	Election Account (2)	Interest	0.19
30-Nov	Business Account (3)	Interest	1.88
30-Nov	Grant/s Account (4)	Interest	0.03
Total:			<u>1,598.10</u>

RESOLVED: to note the income received

159. CORRESPONDENCE

- I. Valuation Office: Premises business rates 2017
- II. The Clerk magazine
- III. Veolia: Notification of price increase by £72 from 1/1/17
- IV. Sandiacre Methodist Church: Receipt for £25 donation
- V. Royal British Legion: Letter of thanks for £25 donation

RESOLVED: to note the above correspondence

160. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

161. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 10 JANUARY 2017

SECOND TUESDAY IN THE MONTH

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.45pm

Signed by the Chairman: _____

Date: _____