

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

**Minutes of the Parish Council Planning Committee meeting held on Tuesday, 6 January 2015
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ**

PRESENT:

	Cllr G Dinsdale	(Chairman)
	Cllr Mrs J Chandler	
A	Cllr Miss K Hales	
	Cllr A Hardy	
	Cllr A Hughes	
	Cllr P Hunt	
	Cllr W Major	
	Cllr Mrs A Noskwith	(Ex-officio)
	Cllr L White	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

86. APOLOGIES FOR ABSENCE

Cllr Miss K Hales Work commitment

RESOLVED: to approve the apology for absence submitted by Cllr Miss K Hales

87. VARIATION OF ORDER OF BUSINESS

There was no variation to the order of business on the Agenda.

88. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

89. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

90. PUBLIC SPEAKING

No items were raised.

91. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

92. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 DECEMBER 2014

RESOLVED: that the Minutes of the meeting held on Tuesday, 2 December 2014, as previously circulated to Members, were signed by the Chairman as a correct record.

93. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/ 1214/0028 **20 York Avenue** Mr and Mrs Barry
Construction of single storey side extension
RESOLVED: that no objections be made

ERE/ 1214/0018 **5 Park Drive** Mrs M Abbott
Change of use of an existing annexe into a single dwelling
RESOLVED: that the following objections be made: To convert the garage into a single independent dwelling would be out of keeping with the existing street scene based on scale of the plot size and layout of the dwelling

94. TO NOTE PLANNING DECISIONS RECEIVED

ERE/1114/0001 **Unit 2, Canal Side, Ilkeston Road**
New ground floor shop front and first floor window
EBC: Approved 23/12/14

95. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

EBC: Consultation from 5/1/15 to 16/2/15
Consultation on Erewash Draft Developer Contributions (S.106) Supplementary Planning Document (SPD) - In accordance with the Town and County Planning (Local Planning (England) Regulations 2012

RESOLVED: that this item be included on the Agenda for the next meeting

PART 2 - CONFIDENTIAL INFORMATION

96. CONFIDENTIAL ITEM

There were no items deemed confidential.

97. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 3 FEBRUARY 2015

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 6 January 2015 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

PART 1 - NON-CONFIDENTIAL ITEMS

124. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Miss Hales	Work commitment
Cllr Hulls	Family commitment
Cllr Judson	Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

125. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

126. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

127. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

128. PUBLIC SPEAKING – 10 MINUTES

No members of the public were present.

a) Police report

There was no report under this heading.

Police Authority website: Statistics

SANDIACRE	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
ASB	30	44	11	28	31	33	17	30	34	32	25	35	20
Bicycle theft	4	0	1	1	0	1	2	2	1	1	0	2	1
Burglary	5	5	7	5	2	7	6	3	7	4	0	6	9
Criminal damage/arson	13	7	9	3	8	8	5	10	4	5	10	7	3
Drugs	0	3	0	1	4	1	2	3	1	1	2	2	0
Other crime	0	0	0	0	0	0	3	0	2	0	1	1	0
Other theft	6	3	3	0	3	0	0	1	2	5	5	3	4
Possession of weapons	0	0	0	0	1	1	0	1	0	0	0	0	0
Public order	1	0	0	0	0	0	0	1	1	0	3	1	0
Robbery	1	0	0	0	0	1	0	0	0	0	0	0	0
Shoplifting	5	5	4	2	2	6	1	3	0	0	0	2	1
Theft from person	0	1	1	0	0	0	0	0	0	0	0	1	0
Vehicle crime	4	9	6	6	6	3	11	5	4	3	1	4	1
Violent offences	3	4	6	4	7	8	5	8	16	12	7	5	3
Total:	72	81	48	50	64	69	52	67	72	63	54	69	42

b) County Councillor report

There was no report under this heading.

c) Borough Councillor Report

There was no report under this heading.

129. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 2 DECEMBER 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 2 December 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Cllr Bilbie joined the meeting at 7.35 and gave apologies for late arrival due to travelling.

I. Page 57. Service of Remembrance

The Clerk had contacted Rev Holmes to arrange the date of the 2015 service and in order to notify the Mayor's office. To date, a reply had not been received.

The Clerk was asked to contact Rev Holmes again to ascertain details and issue an invitation to the Mayor's office at the earliest opportunity.

II. Page 57. Sandiacre Co-op – Sponsorship of flower beds

The Clerk would contact the Co-op Manager to discuss possible sponsorship of flower beds in front of the store.

A letter of thanks had been sent to the store Manager after the Carols Around the Tree event in appreciation of free mince pies and chocolates.

III. Page 58. Members' Community Grant Scheme

Cllr Mrs Hulls and Cllr Mrs Booth had both confirmed they were unable to offer a donation to the Parish Council's February half-term playscheme at Cloudside Junior School having already funded local projects.

Cllrs Bilbie and Dinsdale agreed to increase their grant funding to £250 each to support the scheme.

IV. Page 58. McDonald's Restaurant

It was noted that the appeal would be heard on 26 February 2015.

V. Page 58. Parish Council Office

It was confirmed that the Police Authority Solicitor had been notified that the office lease would not be extended beyond 28/2/15.

The planning application had been submitted by hand after the last meeting, but EBC had later invalidated it because further information was required.

The Clerk had re-submitted the application and Mr Cox (Planning Officer) had verified everything was now to hand and the application could proceed.

Quotations for building work would now be sought and details brought to the next Council meeting.

It was confirmed that Mr Ashley (EBC) had been reminded that the street cleaner should vacate the Lock-up before 30/1/15, since building work would commence without delay and priority would be given to installing a new roof.

Following the Christmas break, the Clerk would now undertake the following:

- Transfer of £10,000 from the National Savings Account
- Inform Severn Trent to reinstate a water supply to the building
- BT and other services would be introduced for the change of use

130. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 DECEMBER 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 2 December 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

131. TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY, 26 NOVEMBER 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Finance Committee meeting held on Wednesday, 26 December 2014, as previously circulated to Members be received and noted with one amendment: Cllr P Hunt to be shown as present at the meeting.

Matters Arising from the Minutes

Page 4. Clerk's Salary

RESOLVED: to approve the Committee's recommendation that the Clerk's salary be increased from 1/1/15 in line with the agreed NJC National Salary Awards: Pt 34

132. **TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed confidential.

133. **CHAIRMAN'S ANNOUNCEMENTS**

There was no report under this heading.

134. **REPORT OF THE CLERK ON:**

a) Christmas pea-lights: Installation / Investment of new lights

The Clerk reported that complaints had been received over the Christmas period with regard to the poor display of pea-lights on trees by Padmore Moorings.

The Clerk had notified DECX of the ongoing problems and asked them to rectify any problems as a matter of urgency or consider a refund. Although Engineers had visited and established a timer needed adjustment, the problems had continued throughout December.

The Clerk would meet with the Managing Director of DECX to resolve the problems and arrange for installation to be carried out much sooner.

Councillors considered where savings had been made, which allowed for further investment into festive lights to enhance and improve the existing displays.

- I. **RESOLVED:** that the Parish Council invest in 2 additional batteries for the Christmas Tree to support additional strings of warm white pea-lights
- II. **RESOLVED:** that the Clerk ascertain if it would be possible to display some form of festive lighting on the canal bridge and obtain quotations
- III. **RESOLVED:** that the Clerk obtain quotations for new strings of warm white pea-lights to replace any written-off by the canal side

b) Christmas concert: Change of date - Monday, 7/12/15

The Clerk reported that Friesland School had offered a new date for the Parish Council concert of Monday, 7/12/15 due to the school hall being needed during the first week in December for the drama department's play.

This date was convenient for the band and both choirs and the Clerk would complete the lettings form once the date was agreed.

It was noted that the concert had again been well supported and enjoyed by those attending, but had again over-run slightly because of the interval.

RESOLVED: that the 2015 concert should start at 7.00pm instead of 7.15pm to allow for a 30 minute interval and a prompt finish at 10.00pm

c) Christmas Tree installation: Risk assessment

Cllr Bilbie was thanked for undertaking a risk assessment of the tree and pea-light's installation and dismantling.

The following items were considered when installing the tree and considering public safety for the Carols Around the Tree event:

- Due to the 20' high tree being in close proximity to two well-used public footpaths and a main highway, a tall fence had been erected. This had ensured safety in a public open space and avoided litter being discarded beneath the tree
- At the next event, it would be useful for at least 2 Councillors and the Clerk to be identified as public safety marshal's wearing high visibility jackets, especially as the event attracts young children and the numbers of those attending could increase year on year
- A copy of the risk assessment would be made available for Councillors

d) Carols Around the Tree: Risk assessment

The Clerk reported that she had undertaken a risk assessment at the time and details would be brought to the next meeting.

It was noted that a first aid kit had been taken to the event and lighting and public safety near a main highway had been considered as priorities.

135. CHRISTMAS CONCERT – DISTRIBUTION OF PROCEEDS

RESOLVED: that the Parish Council distribute the concert proceeds of £716, as follows;

- | | | |
|---------------------------------------|------|------------|
| • Friesland School - Hire of hall | £85 | (Invoiced) |
| • Sandiacre Male Voice Choir | £200 | |
| • Long Eaton Silver Prize Band | £200 | (Invoiced) |
| • Erewash Phoenix Choir | £50 | |
| • DB's, Leic's, Rutland Air Ambulance | £181 | |

136. REVIEW OF POLLING STATIONS: CONSULTATION

To consider responding to the consultation.

The following Polling Stations are proposed for Sandiacre:

- Sandiacre North Parish - Memorial Institute
- Sandiacre South Parish - Cricket Club
- Springfield Park Parish - Petersham Hall
- Sandiacre West Parish – Risley VH

Councillors considered the distances involved with each venue and how easily accessible they were for the majority of residents when voting at the next election, especially for residents living in the Springfield Park area who may not be familiar with the Petersham Estate in Long Eaton.

Consultation recommendation: Springfield Park – Petersham Hall

A vote was taken to respond to the consultation by proposing Trent College as the preferred Polling Station for Sandiacre Park residents, not Petersham Hall:

For: 4
Against: 5
Abstentions: 2

As the vote was lost, it was **RESOLVED**: not to respond to the consultation, but to accept the above Polling Stations, with Petersham Hall being allocated for Sandiacre Park residents

137. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET 2015/2016

EBC Finance Officers would meet with Parish Council representatives on Wednesday, 14 January at the Borough and Parish Forum meeting to confirm the level of Concurrent Function's budgets being given to parishes from 1/4/15.

RESOLVED: that the Concurrent Functions budget would be ratified at the February Council meeting

138. TO SET THE LEVEL OF PRECEPT 2015/2016

Without details of the Concurrent Function's allocation being available at the present time, Councillors were unable to set the Precept.

RESOLVED: to ratify the Precept at the February Council meeting

139. TO SET THE LEVEL OF CEMETERY FEES FOR 2015/2016

Refer Finance Committee Minutes 26 November 2014 - Appendix 1

RESOLVED: to ratify the Cemetery fees, as shown

140. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 26	2014 – 2016 National Salary Award
Circ 27	2014-2016 NJC Pay award frequently asked questions Internal Audit Congratulations to Belper - Great British High Street Awards 2014 Councillor Induction Training DALC Spring Seminar New Mills Town Council Vacancy: RFO Morton Parish Council Vacancy: Clerk/RFO DALC Christmas break closure

RESOLVED: to note the listed circulars

141. FINANCE

I. Accounts for payment

DD 4/12	Eclipse	Internet: December 2014	17.94
2676	RSS HAGS-SPM	Playground inspections: November	72.00
2677	RSS HAGS-SPM	Spr PK: Replace vandalised swing seat	117.60
2678	NAMM	Subscription 1/1/15 - 31/12/15	184.50
2679	S H Electrical	MUGA lights: Repair timer	30.00
2680	E.on	DARG: Electricity 24/9/14-3/12/14	122.91
2681	DSL	Christmas Tree: Security fencing	157.44
2682	S H Electrical	MUGA lights: Area lighting adjusted	30.00
2683	Viking	Office supplies (Paper)	32.23
2684	Mrs Bloor	Salary: December	1,220.88
2685	HMRC	Tax: £119.60 & NIC: £198.62	318.22
2686	Viking	Office: Printer toner/Paper	229.43
2687	Horizon	Grounds maintenance: November	1,199.20
2688	Travis Perkins	Christmas Tree: Security fencing	74.46
2689	Travis Perkins	Christmas Tree: Security fencing	28.84
2690	BT	Calls 16/9-15/12 Rental: 1/12-28/2	224.42
2691	RSS HAGS-SPM	Playground inspections: December	72.00
2692	Andrew's GS	Lock-up: Clearance trestle tables	15.00
2693	Andrew's GS	Christmas Tree: Area grass cutting	25.00
2694	Andrew's GS	Salt bins: Refills	18.00
2695	Andrew's GS	Christmas Tree/Battery maintenance	144.00
2696	Andrew's GS	Litter picking: December	657.00
2697	SMVC	Christmas concert proceeds	200.00
2698	Phoenix Choir	Christmas concert proceeds	50.00
2699	LE SP Band	Christmas concert proceeds	200.00
2700	DLR Air Ambul	Christmas concert proceeds	181.00
DD 24/12	Peninsula	H/S Consultancy	240.00
DD 31/12	SITA	Waste collection both parks	75.89
DD 31/12	Eclipse	Internet: January 2015 (Early payment)	17.94
Total:			<u>5,955.90</u>

RESOLVED: to approve the above payments

II. Income and Interest

09-Dec	Hemlockstone Lions Club: Tree donation	50.00
09-Dec	A77: Transfer of Rights	25.00
09-Dec	Concert: Ticket sales	716.00
11-Dec	G124: Lymns - Grave/interment for 2 (PIF)	625.00
11-Dec	G179: Co-op Grave/interment for 1 (PIF)	513.00
11-Dec	G126: Lymns - Interment (Out of area)	216.00
11-Dec	A24: Co-op - Interment 1	55.00
11-Dec	A77: Co-op - Interment 1	55.00
11-Dec	A77: Co-op - Plaque inscription	28.00
31-Dec	HSBC Interest	2.70
31-Dec	HSBC Interest - Election account	0.29
Total:		<u>2,285.99</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial budget monitoring reports tabled at the meeting

- Bank reconciliation from April to December
- Income from April to December
- Expenditure April to December: Concurrent Function's headings
- Expenditure April to December: Precept headings

142. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) EBC Today magazine: Issue 14
- b) NAMM Newsletter: November and December 2014
- c) Derbyshire Alert: Ozbox scheme - Funding ceased
- d) DCC: Footpath 13 and 20 closure until 30/4/15
- e) DCC: Temporary road closure Stanton Road on 26/1/15 only
- f) Thank you from British Legion for £25 donation
- g) Long Eaton Silver Prize Band new premises: Trade Centre, Derby Road Sandiacre

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

143. CONFIDENTIAL ITEM

No items were deemed confidential.

144. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 3 FEBRUARY 2015

- | | |
|------------------------------|--------|
| • Planning Committee meeting | 7.00pm |
| • Parish Council meeting | 7.30pm |

The meeting closed at 8.15pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

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at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr G Dinsdale	(Chairman)
	Cllr Mrs J Chandler	
A	Cllr Miss K Hales	
	Cllr A Hardy	
	Cllr A Hughes	
	Cllr P Hunt	
	Cllr W Major	
	Cllr Mrs A Noskwith	(Ex-officio)
	Cllr L White	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Cllr S Dickman

MEMBERS OF THE PUBLIC: Mr and Mrs Turner

PART 1 – NON CONFIDENTIAL INFORMATION

98. APOLOGIES FOR ABSENCE

There were no apologies for absence received.

99. VARIATION OF ORDER OF BUSINESS

RESOLVED: to note a variation in order of business on the Agenda to include a recently received planning application

ERE/0115/2051 **31A Victor Crescent**
Prior notification of single storey rear extension

100. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Application	Interest
Committee Members	105	ERE/0115/0003	All Members declared a personal interest as Sandiacre Parish Councillors
Cllr Mrs Noskwith	105	ERE/0115/0022	Cllr Mrs Noskwith declared an interest as an acquaintance of the applicant & family
Cllr Dinsdale	105	ERE/0115/0022	Cllr Dinsdale declared an interest as an acquaintance of the applicant

101. DISPENSATIONS

There was a request for dispensation to the Clerk from all Members of the Planning Committee in relation to the following application, which allowed Members to stay in the meeting and vote during consideration of the item:

ERE/0115/0003 **Bldg in Memorial Inst. Grounds, Doncaster Ave** Sandiacre PC
Change of use to convert part of the existing building, currently used as a secured storage area into a Parish Council office

The Clerk confirmed a dispensation was granted.

102. PUBLIC SPEAKING

No items were raised.

103. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

104. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 6 JANUARY 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 6 January 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

105. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0115/0003 **1 Sycamore Crescent** Mrs J Chester
Outline planning application for the erection of one dwelling WITHDRAWN 19/1/15

ERE/0115/0003 **Bldg in Memorial Inst. Grounds, Doncaster Ave** Sandiacre PC
Change of use to convert part of the existing building, currently used as a secured storage area into a Parish Council office
RESOLVED: that no objections be made

ERE/0115/0022 **39 Beech Avenue** Mr N Glenister
Erection of single storey front extension
RESOLVED: that no objections be made

ERE/0115/2051 **31A Victor Crescent** Mr I Lambert
Prior notification of single storey rear extension
RESOLVED: that no objections be made

106. TO NOTE PLANNING DECISIONS RECEIVED

ERE/ 1214/0028 **20 York Avenue**
Construction of single storey side extension
EBC approved: 27/1/15

107. CONSULTATION ON EREWASH DRAFT DEVELOPER CONTRIBUTIONS (S.106) SUPPLEMENTARY PLANNING DOCUMENT (SPD)

RESOLVED: to note the consultation without comment

108. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

109. CONFIDENTIAL ITEM

There were no items deemed confidential.

110. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 3 MARCH 2015

- Annual Parish meeting 6.30pm
- Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

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Minutes of the Parish Council meeting held on Tuesday, 3 February 2015 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

Cllr Mrs A Noskwith (Chairman)
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr G Dinsdale
A Cllr Miss K Hales
Cllr A Hardy (Vice-Chairman)
Cllr A Hughes
Cllr Mrs J Hulls
Cllr P Hunt
A Cllr I Judson
Cllr W Major
Cllr L White
Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Mr and Mrs Turner (Albert Road residents)

PART 1 - NON-CONFIDENTIAL ITEMS

145. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Judson Prior commitment

RESOLVED: to accept the apology submitted by Councillor Judson

146. VARIATION OF ORDER OF BUSINESS

RESOLVED: that the Clerk refer to Item C of her report in response to an item raised by residents over anti-social behaviour on Doncaster Avenue Recreation Ground

147. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Interest
All Councillors, with the exception of Cllr Mrs Hulls	162	Members declared a Disclosable Pecuniary Interest as residents of Sandiacre and Parish Councillors setting the Precept
Cllr Bilbie Cllr Mrs Noskwith Cllr Mrs White	154 c) 162	Councillors declared an interest as Trustees of the Memorial Institute

148. DISPENSATIONS

The Clerk advised Councillors that they had dispensation to set the Precept for the duration of their term.

149. PUBLIC SPEAKING – 10 MINUTES

Mr and Mrs Turner enquired if swings on Doncaster Avenue Recreation Ground could be relocated to the centre of the park or some form of screening could be introduced by the perimeter fence to mask the level of noise created by young people gathering late at night and causing a disturbance to properties on Albert Road.

Councillors felt it would be too costly to move items of play equipment, but considered options for reducing noise levels, including setting a hedge by the perimeter fence or displaying signs to limit the hours of use on play equipment.

The Clerk reported that she had recently met with Youth Services and it was hoped to introduce weekly activity sessions to encourage young people to meet socially in order to deter nuisance, anti-social behaviour and drug taking on the park.

Residents were strongly urged to ring 101 if disturbance and excessive noise levels continued at unsocial hours so the police were alerted to the problem.

Mr and Mrs Turner thanked Councillors and left the meeting at 7.45pm.

a) Police report

PC Hopwell was unable to attend the meeting, but had provided crime figures for January and reported that DCC had not yet confirmed if the proposed no waiting/no stopping markings by Ladycross Infant School would be introduced.

<u>All crime</u> 1/1/15 to 31/1/15 (-44.4%) 1/4/14 to 31/1/15 (-7.3%)	<u>ASB</u> 1/1/15 to 31/1/15 (-7.1%) 1/4/14 to 31/1/15 (-19.1%)	<u>Criminal damage</u> 1/1/15 to 31/1/15 (-77.8%) 1/4/14 to 31/1/15 (-12.5%)
<u>Drugs</u> 1/1/15 to 31/1/15 (Nil) 1/4/14 to 31/1/15 (71.4%)	<u>Shop Theft</u> 1/1/15 to 31/1/15 (-100%) 1/4/14 to 31/1/15 (-62.9%)	<u>Theft from motor vehicles</u> 1/1/15 to 31/1/15 (-40%) 1/4/14 to 31/1/15 (-42.9%)

Police Authority website: Statistics

SANDIACRE	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
ASB	44	11	28	31	33	17	30	34	32	25	35	20	17
Bicycle theft	0	1	1	0	1	2	2	1	1	0	2	1	1
Burglary	5	7	5	2	7	6	3	7	4	0	6	9	2
Crim. damage/arson	7	9	3	8	8	5	10	4	5	10	7	3	6
Drugs	3	0	1	4	1	2	3	1	1	2	2	0	1
Other crime	0	0	0	0	0	3	0	2	0	1	1	0	2
Other theft	3	3	0	3	0	0	1	2	5	5	3	4	1
Poss. of weapons	0	0	0	1	1	0	1	0	0	0	0	0	0
Public order	0	0	0	0	0	0	1	1	0	3	1	0	2
Robbery	0	0	0	0	1	0	0	0	0	0	0	0	0
Shoplifting	5	4	2	2	6	1	3	0	0	0	2	1	0
Theft from person	1	1	0	0	0	0	0	0	0	0	1	0	0
Vehicle crime	9	6	6	6	3	11	5	4	3	1	4	1	7
Violent offences	4	6	4	7	8	5	8	16	12	7	5	3	5
Total:	81	48	50	64	69	52	67	72	63	54	69	42	44

b) County Councillor report

Cllr Major reported that DCC had agreed a 1.98% increase in its share of the Council Tax for the next financial year.

c) Borough Councillor Report

There was no report under this heading.

150. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 6 JANUARY 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 6 January 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

I. Page 62. Service of Remembrance

The Clerk had confirmed with Rev Holmes that she was available to conduct the Service of Remembrance and the Mayor's office had been notified of the following 2015 civic events:

Civic Service	Sunday, 11 October	6.30pm
Service of Remembrance	Sunday, 8 November	6.00pm
Carols Around the Tree	Saturday, 5 December	4.30pm
PC Christmas Concert	Monday, 7 December	7.00pm

II. Page 63. Sandiacre Co-op – Sponsorship of flower beds

The Clerk had met with Ms Blunt (Co-op Manager) to discuss sponsorship of the flower beds in front of the store and she had agreed to raise funds for new shrubs amounting to £300 in 2015 and £300 in 2016.

The Clerk had also met with Horizon and they could select a range of suitable shrubs for planting in the coming weeks to make the area look neat and tidy.

RESOLVED: that planting by Horizon should proceed at this time to allow funds to be raised by the Co-op. A sponsorship sign would then be arranged.

III. Page 63. Members' Community Grant Scheme

Cllr Bilbie confirmed he was able to offer £250 to support the February half-term playscheme at Cloudside Junior School and funds would be available for A M Sports Coaching in the coming week.

Cllr Dinsdale confirmed he would apply shortly and ensure funds were available prior to the scheme commencing on Monday, 9 February 2015.

On a different matter, Cllr Dinsdale reported that the wooden slats on the EBC blue benches by the Red Lion PH were in need of repair. The Clerk confirmed she would inform EBC that repairs to the seating area were required.

IV. Page 65. Risk Assessments

Risk assessments for installation of the Christmas Tree and lights and the Carols Around the Tree event would be considered by Peninsula prior to circulation.

151. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 6 JANUARY 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 6 January 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

152. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

153. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

154. REPORT OF THE CLERK ON:

a) Outcome of the meeting with Mr Guyler, DECX (Christmas lighting)

The Clerk had met with Mr Guyler to discuss problems encountered over the Christmas period that had created a poor display of pea-lights by the canal.

DECX had attempted to fix the problems at the time, but it was believed that old faulty timers and transformers had created intermittent lighting and further investment was required to address the problems.

Mr Guyler would provide a quotation for new parts and new strings of pea-lights to enhance the existing display and include options for extra lighting by the bridge.

b) Outcome of the Borough and Parish Forum meeting

Parishes had been informed that the Concurrent Functions budget allocations and Council Tax Support Grants to parishes would remain unchanged for 2015/16. However, this was subject to approval by EBC Members at their full Council meeting in March.

Not all parishes were represented at the meeting and a letter confirming the above was subsequently issued.

c) Outcome of the meeting with Youth Services and Sporting Futures

Mr T Hussein (Sandiacre Youth Officer) and Mr J Beckett (Sporting Futures) had met with the Clerk to establish if enhanced youth provision could now be provided.

Mr Beckett had secured funding of £673 to provide a block of 8 evening sessions and Mr Hussein could 'match fund' with Sporting Futures and the Parish Council to offer weekly sessions at the Memorial Institute over a 12 month period.

This would allow youngsters currently using the youth bus, the opportunity of indoor facilities where a wider range of sporting and social activities could be offered to deter young people from ASB and drug talking on the park at night.

RESOLVED: that £1,000 from the 2015/16 budget be set aside for crime prevention measures to allow 'match funding' with Youth Services

Councillors were supportive of the initiative, but emphasised that the Memorial Institute facilities must be respected by young people and should not sustain any damage, otherwise the venue would be withdrawn and a claim for damages made.

d) Cemetery boundary line: Land Registry title

In 2008, the Parish Council had applied to Land Registry for registration of Title Deed for the Cemetery grounds. However, plans sent to Land Registry at the time by the office were incorrect and had resulted in the southern and eastern boundary lines had been wrongly extended. The problem had only recently been discovered when documents were removed from the archives for an enquiry.

The Clerk had notified Land Registry in writing of the discrepancy, but had been advised that the Title Deed would need to be considered by their legal department before any changes could be made. The Clerk asked Councillors to consider using the services of the Parish Council Solicitor as he was familiar with the registration process and held the Cemetery Deeds.

RESOLVED: that the Parish Council's Solicitor be instructed to contact Land Registry and arrange for adjustment of the Cemetery boundary line

e) February half-term playscheme: Cloudside Junior School

It was confirmed there had been a good response to the playscheme and all arrangements were now in place for it to be held week commencing 9/2/15.

f) RSS: Playground inspections' report

The Clerk had met with Horizon to identify play areas requiring attention, as outlined in the latest monthly play inspection report completed by RSS. However, it was noted that the Clerk had again found several items listed that had been repaired in the past and which showed the report had not been updated.

Whilst undertaking the site visit, Horizon had been asked to quote for the following:

- Surface repairs to the bank path leading up to the Council's Lock-up
- Cemetery: New footpath running by the bottom perimeter fence in Area 2
- Cemetery: Small slab path to outline an area of cremated remains plots

RESOLVED:

- I. Not to invest in surface repairs or replacement to the bank path at this time
- II. To approve the introduction of a new Cemetery footpath in Area 2 with funding from the 2015/16 budget
- III. To approve the installation of a small slab path by the filled cremated remains plots with funding from the 2015/16 budget

158. CONSULTATION ON THE D2 COMBINED AUTHORITY PROPOSAL BY 23/1/15

It was noted that the Parish Council could respond to DCC by 4 February 2015.

RESOLVED: to submit the following comments:

There appears to be no apparent benefit to the establishment of this body and it was considered that it could take away the identity of Parish Councils and diminish their role and responsibility to the community.

Parish Councils have an important role to play at local level and should Derby and Derbyshire become a Combined Authority, it would be very important for Parish Council to continue to have a voice and be heard.

159. PREPARATIONS FOR NEW PARISH COUNCIL OFFICE

a) Planning application: Progress to date

It was confirmed that the public consultation ended on 16/2/15 and the application would be determined by Mr Cox (Planning Officer) on 3/3/15.

b) Building specification

A building specification for tendering purposes and internal design had been obtained from Mr P Gaughan (Building Consultant, Stanton by Dale).

c) Appointment of building contractor

RESOLVED: that for expediency, the Clerk and Cllrs Noskwith, Major and Hunt be given delegated authority between meetings to proceed with the tendering process and undertake necessary arrangements for completion of the new office

Completion of the tendering process and reports on progress of building work and installation would be brought to full Council until work was finalised.

d) Facilities for the Clerk if new premises not available

It was noted that it was unlikely the Clerk could move to new office premises when the existing office lease expired on 28/2/15. Therefore, arrangements had been made for office equipment and archive material to be placed in storage.

The Clerk would work at home until the new office was refurbished and visit Sandiacre for meetings and Cemetery matters. Zurich Insurance would be informed.

e) Mail redirection costs / Telephone contact

Arrangements had been made for mail to continue to be sent to 73 Travers Road, which would then be redirected by Royal Mail to the Clerk's home address for a period of 6 months from 1/3/15.

BT had confirmed rental of the Parish Council office landline could continue and the Clerk would arrange for calls to be diverted to her mobile phone from 1/3/15.

f) Publicity regarding new arrangements

The Clerk would ensure that businesses, the public, Funeral Directors, DCC and EBC were made aware of the change in circumstances and new arrangements.

160. STANTON SITE REGENERATION

Cllr Hunt provided a report of the meeting between local Parish Council representatives and senior planning officers held on Tuesday, 27/1/15 to discuss progress of the Stanton Site application. The Clerk and Cllrs Hunt, Noskwith and Major had been present.

Although further documentation and amendments had recently been submitted by the applicant (Saint-Gobain), EBC Planning Officers did not consider that sufficient information had been provided to further address fundamental key issues. The application retained excessive retail development and 1,950 new dwellings.

Questions had been raised by EBC, but proposals remained in place which would have an adverse impact upon the environment, biodiversity and local heritage, with one proposal to divert sections of Erewash canal with closure and new build.

There were no proposals to ease traffic movement through neighbouring parishes and a developer had not yet been found to take the development forward.

The application would be decided by the Borough Council's Planning Committee at a meeting to be held on Wednesday, 25 February 2015 at 5.30pm at Long Eaton TH.

161. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET 2015/2016

It was confirmed that EBC had again allocated a Concurrent Function's Grant of £34,624 to Sandiacre Parish Council for 2015/2016, but which was subject to final ratification by EBC Members at their March meeting.

RESOLVED: to set a Concurrent Function's budget of £34,624, subject to final approval by the Borough Council without amendment.

Recreation & Amenities Areas	19,423.00
Burial Grounds	1,679.00
Clerk's salary	13,522.00
Total Concurrent Function	<u>34,624.00</u>

162. TO SET THE LEVEL OF PRECEPT 2015/2016

It was confirmed that EBC had again 'passed over' a Council Tax Support Grant of £2,396 to Sandiacre Parish Council for 2015/2016.

Precept	28,981.00
Council Tax Support Top-up Grant	2,396.00
Total	<u>31,377.00</u>
Concurrent Function	34,624.00
Sub Total:	<u>66,001.00</u>

I. **RESOLVED:** to set a Precept of £28,981

II. **RESOLVED:** to receive £2,396 (CTSG)

III. **RESOLVED:** to receive in total: £31,377

Band D property

£11.16 per year 2014/2015

Estimated: £11.52 per year 2015/2016

163. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 1	Index of most important elements of 2014 DALC circulars
Circ 2	DALC Banking Details Abolition of the Public Works Loan Board Local Council Award Scheme DALC Spring Seminar: Guest speakers Clerk & RFO vacancies: Risley PC / Stoney Middleton PC
Circ 3	Advice/help please Electronic Meeting Summons To Become Lawful in England On 30th January Transparency Code for smaller authorities (£25k or less) Love Your Local Market 13-27 May 2015 Fit For Work Begins Local Council Award Scheme Clerk/RFO vacancy: Turnditch and Windley PC

- I. **RESOLVED:** to note the above circulars
- II. **RESOLVED:** not to adopt at the present time the system described in Circular 3 that allowed Councillors to receive unsigned electronic copies of meeting summonses. Meeting papers would be circulated by the Clerk, as usual.

164. FINANCE

I. Accounts for payment

			Gross
DD	Eclipse	Internet: Paid 31/12/14 - No January pymt	
2701	Horizon	Grounds maintenance: December	1,199.20
2702	EBC	Wheeled bin collection: 1/1/15 - 31/3/15	66.30
2703	E.on	DARG: Electricity 24/9/14-3/12/14	18.90
2704	Mr Christmas Tree	20' Spruce / Foliage / Delivery	270.00
2705	RSS HAGS-SPM	Playground inspections: January	72.00
2706	Mrs Bloor	Salary: January / Increase / Burial G136	1,265.68
2707	HMRC	Tax: £131.20 & NIC: £213.19	344.39
2708	Royal Mail Group	Redirection of mail from 1/3/15-31/8/15	195.00
2709	Andres GS	Grit bin refills (First)	36.00
2710	Andres GS	DARG: Remove broken branches	10.00
2711	Andres GS	Hart Ave. Grit bin refill	9.00
2712	Andres GS	Cemetery: Supply 12 grave markers	18.00
2713	Andres GS	Litter picking: January	540.00
2714	EBC	Disclosure and Debarring checks (2)	52.00
DD 30/1	SITA	Waste collection both parks	75.89
DD 26/1	Peninsula	H/S Consultancy	240.00
Total:			4,412.36

RESOLVED: to approve the above payments

II. Income and Interest

21-Jan	Co-op (ST): G136 Interment (O of A)	216.00
21-Jan	Co-op (Derby): G136 Transfer of Rights	25.00

21-Jan	Co-op (ST): A93 Interment	55.00
21-Jan	Co-op (ST): A93 Memorial plaque	55.00
21-Jan	M S Bailey Mason: A137 Memorial plaque	55.00
01-Jan	NS&I Account: Interest	146.09
31-Jan	HSBC Interest	3.18
31-Jan	HSBC Interest - Election account	0.29
Total:		<u>555.56</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report tabled at the meeting

165. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) Sandiacre Male Voice Choir: Thank you for donation
- b) Air Ambulance Service: Thank you for donation
- c) Clerks and Councils Direct Magazine: January 2015
- d) The Clerk Magazine: January 2015
- e) DCC: Temporary road closure Bostock's Lane and M1 J25 / Rushy Lane, junction of Derby Road for 100m north – Resurfacing carriageway on Sunday 8/2/15 and Sunday 15/2/15 (7.00am to 6.00pm)
- f) EBC: Concurrent Function Budget - Present position for Sandiacre
- g) EBC: What's On leaflet
- h) EBC: Election Agents/Candidates briefing 17/3/15 2pm Ilkeston TH
- i) SITA: Cost of recycling and waste management to increase by 10% at 1/1/15

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

166. CONFIDENTIAL ITEM

No items were deemed confidential.

167. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 3 MARCH 2015

- Annual Parish Meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.55pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 3 March 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr G Dinsdale	(Chairman)
A	Cllr Mrs J Chandler	
A	Cllr Miss K Hales	
	Cllr A Hardy	
A	Cllr A Hughes	
	Cllr P Hunt	
	Cllr W Major	
	Cllr Mrs A Noskwith	(Ex-officio)
	Cllr L White	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Bilbie, Cllr Mrs S Dickman and Cllr Mrs N White

MEMBERS OF THE PUBLIC: Mrs French

PART 1 – NON CONFIDENTIAL INFORMATION

111. APOLOGIES FOR ABSENCE

Cllr Dinsdale	Prior engagement
Cllr Mrs Chandler	Prior engagement
Cllr Hughes	Holiday

RESOLVED: to approve the apologies submitted by Councillors

112. VARIATION OF ORDER OF BUSINESS

RESOLVED: to note the following variations in order of business on the Agenda that includes recently published planning applications and decision notices:

APPLICATIONS

ERE/0215/0050	Former Sandiacre & District Conservative Club
ERE/0215/0049	8 Regent Street

DECISION NOTICES

ERE/0115/0003	Building in Memorial Institute Grounds, Doncaster Avenue
ERE/0115/2051	31A Victor Crescent
ERE/0215/0001	Former Sandiacre & District Conservative Club
ERE/0115/0022	39 Beech Avenue

113. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Application	Interest
Cllr Hardy	118.3	ERE/0215/0050	Cllr Hardy declared an interest as a past member of the Conservative Club Management Committee
All Members	119.4	ERE/0115/0003	Interest as Parish Councillors

114. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

115. PUBLIC SPEAKING

No items were raised.

116. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

117. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3 FEBRUARY 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 6 January 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

118. TO CONSIDER PLANNING APPLICATIONS RECEIVED

1. ERE/0215/0001 **Former, Sandiacre & Dist. Conservative Club** Mr S Taylor
Prior notification of proposed demolition
Comments were submitted, but the application was withdrawn 26/1/15: Item 119.7 refers

2. ERE/ 0215/0017 **The Bungalow, Church Drive** Mr and Mrs Morris
Erection of brick gazebo (Retrospective application)
RESOLVED: that no objections be made

3. ERE/0215/0050 **Former Sandiacre & Dist. Conservative Club** Mr S Taylor
Demolition of existing building and erection of 18 bungalows with associated car parking
RESOLVED: that the following objections be made:

Design and layout

It is considered that the density and layout of the proposed development is inappropriate and creates a cramped form of development, which is out of keeping with surrounding housing.

There should be efficient plot sizes and consideration given to reduced housing numbers, which have adjacent parking spaces provided.

Overlooking and loss of privacy

Overlooking and loss of privacy from existing neighbouring properties should be considered.

Vehicle access and parking / Highway safety

It is considered that there is insufficient parking for the number of dwellings proposed and for visitors likely to visit the site at weekends. One parking space for each property does not seem adequate and could create on-street parking, adversely impacting upon the amenity of surrounding housing.

Adequate parking and turning space should be available to provide sufficient off-street parking and access should be provided for emergency services directly to properties. A communal bin area would not seem to sufficiently address the needs of elderly occupants and a wide turning space for refuse collection vehicles is not identified.

Moorfield Crescent is the single access to the site and 18 private vehicles will account for an increased level of traffic generation, which would adversely impact upon surrounding properties.

Drainage

The land slopes down towards properties on Derby Road and there has been incidents of major drainage problems in the past with excessive rain water and blocked drains. An increased number of dwellings on the site would exacerbate an existing drainage problem.

4. ERE/0215/0049 **8 Regent Street** Mr A Smith
Demolition of existing offices and workshops and construction of five terraced dwellings
RESOLVED: that the following objections be made:

Design and layout

It is considered that the density and layout of the proposed development creates a cramped form of development on a relatively small site.

Vehicle access and parking / Highway safety

It is considered that there is insufficient parking for the number of dwellings proposed and one space per dwelling will create on-street parking.

119. TO NOTE PLANNING DECISIONS RECEIVED

1. ERE/ 1214/0028 **20 York Avenue**
Construction of single storey side extension
EBC approved: 2/2/15
2. ERE/ 1214/0018 **5 Park Drive**
Change of use of an existing annexe into a single dwelling
EBC approved: 3/2/15
3. ERE/0213/0001 **Former Stanton Ironworks Site**
EBC Planning Committee meeting: Wednesday, 25 February 2015
MEETING POSTPONED: DATE TO BE CONFIRMED
4. APP/N1025/A/14/2226966 **Land at M1 Junct, Bostocks Lane (McDonald's Rest.)**
APPEAL meeting: Long Eaton TH on Thursday, 26th February 2015
Decision expected in the coming weeks
5. ERE/0115/0003 **Bldg in Memorial Inst. Grounds, Doncaster Ave**
Change of use to convert part of the existing building, currently used as a secured storage area into a Parish Council office
EBC approved: 20/2/15
6. ERE/0115/2051 **31A Victor Crescent**
Prior notification of single storey rear extension
EBC 20/2/15: Prior approval not required
7. ERE/0215/0001 **Former Sandiacre & Dist. Conservative Club**
Prior notification of proposed demolition
EBC 26/2/15: Prior approval not required for the method of demolition and proposed restoration of the site.
8. ERE/0115/0022 **39 Beech Avenue**
Erection of single storey front extension
EBC: Approved 23/2/15

9. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

10. **CONFIDENTIAL ITEM**

There were no items deemed confidential.

11. **DATE AND TIME OF THE NEXT MEETING: TUESDAY, 14 APRIL 2015**

SECOND TUESDAY IN THE MONTH

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 7.25pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 3 March 2015 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
A	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
A	Cllr A Hughes
	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PC Hopwell and PCSO Buchanan (To Item 173, a)

MEMBERS OF THE PUBLIC: Eight residents were present

PART 1 - NON-CONFIDENTIAL ITEMS

169. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler	Prior engagement
Cllr A Hughes	Holiday
Cllr Judson	Prior engagement

RESOLVED: to accept the apologies submitted by Councillors

170. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

171. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

172. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

173. PUBLIC SPEAKING – 10 MINUTES

Members of the public raised the following concerns:

- Sandiacre continues to suffer from a high level of HGV traffic, particularly along Derby Road and Longmoor Lane heading to and from the M1/A52, which adversely impacts upon the community
- Road surface conditions are deteriorating and a high volume of HGV's create traffic congestion and cause ongoing concern for road safety
- The proposed introduction of HS2 and development of the Stanton site will intensify traffic generation through the centre of the village
- Stevens Road and Wood Avenue currently experience problems with traffic flow and double decker buses are shortly expected to use the route
- Albert Road and King Edward Street experienced a high volume of traffic at school drop-off and collection times and speeding traffic at quieter times
- There is dangerous driving and inconsiderate parking around Ladycross Infant School at school collection and drop-off times

Councillors stressed that they totally supported residents' concerns for a reduction in HGV traffic travelling through Sandiacre and they tirelessly campaigned for a solution. They also fully supported road safety awareness and considerate parking.

PC Hopwell advised that the police had received few, if any, reports of problems with traffic in the area or reports of any collisions. However, she would meet with Civil Enforcement Officers the following morning at Ladycross Infant School to observe traffic flow and parking with a view to highlighting safety awareness.

PCSO Buchanan suggested members of the public volunteer for the Community Speed Watch scheme, where residents could support the police by using speed detection devices. Those found speeding were reported to the police.

RESOLVED: that the Clerk write to EBC and DCC to outline community concerns of ongoing traffic problems and to ask for wider solutions to be considered, including additional traffic calming measures and the introduction of modern digital speed cameras along Derby Road and Longmoor Lane.

Residents were thanked for attending and left the meeting.

a) Police report

PC Hopwell had provided the following report:

<u>Dwelling burglaries</u> Feb 2014 to 2015 -37% 1/2/15 to 28/2/15 -100%	<u>ASB</u> Feb 2014 to 2015 -21.9% 1/2/15 to 28/2/15 -53.8%	<u>Criminal damage</u> Feb 2014 to 2015 -11.9% 1/2/15 to 28/2/15 -33.3%
<u>Drug offences</u> Feb 2014 to 2015 62.5% 1/2/15 to 28/2/15 0%	<u>Shop Theft</u> Feb 2014 to 2015 -63.2% 1/2/15 to 28/2/15 -50%	<u>Theft of vehicle</u> Feb 2014 to 2015 -73.3% 1/2/15 to 28/2/15 0%
<u>Theft from vehicles</u> Feb 2014 to 2015 -47.3% 1/2/15 to 28/2/15 -83.3%		

Sgt Caldecott had made Officers aware of speeding problems along Park Drive, which had been reported by Cllr Major following complaints from residents.

Police structure

It was reported that Sgt Nick Pitt would soon be replacing Sgt Liam Caldecott who was moving to Ripley HQ and Insp Lauren Woods was currently covering for Insp Katie Andrews whilst she was temporarily on maternity leave.

Parking on grass verges

Councillors enquired what more could be done to deter drivers from parking on grass verges and causing environmental damage that appeared unsightly, particularly during adverse weather conditions resulting in heavy mud.

It was reported that there continued to be a problem on Victoria Road with a vehicle causing an obstruction on the pavement.

PC Hopwell advised that the responsibility for parking enforcement, including parking on verges had transferred from the police to Civil Enforcement Officers (CEO's). Details would be passed to them.

Police Officers were thanked for attending and left the meeting at 8.05pm

Police Authority website: Statistics

SANDIACRE	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan
ASB	11	28	31	33	17	30	34	32	25	35	20	17	18
Bicycle theft	1	1	0	1	2	2	1	1	0	2	1	1	0
Burglary	7	5	2	7	6	3	7	4	0	6	9	2	2
Crim. damage/arson	9	3	8	8	5	10	4	5	10	7	3	6	2
Drugs	0	1	4	1	2	3	1	1	2	2	0	1	0
Other crime	0	0	0	0	3	0	2	0	1	1	0	2	0
Other theft	3	0	3	0	0	1	2	5	5	3	4	1	4
Poss. of weapons	0	0	1	1	0	1	0	0	0	0	0	0	0
Public order	0	0	0	0	0	1	1	0	3	1	0	2	2
Robbery	0	0	0	1	0	0	0	0	0	0	0	0	1
Shoplifting	4	2	2	6	1	3	0	0	0	2	1	0	0
Theft from person	1	0	0	0	0	0	0	0	0	1	0	0	1
Vehicle crime	6	6	6	3	11	5	4	3	1	4	1	7	3
Violent offences	6	4	7	8	5	8	16	12	7	5	3	5	7
Total:	48	50	64	69	52	67	72	63	54	69	42	44	40

b) County Councillor report

There was no report under this heading.

c) Borough Councillor Report

There was no report under this heading.

174. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 3 FEBRUARY 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 3 February 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 63. Sponsorship of flower beds

Horizon had been asked to re-plant flower beds in front of the Co-op and refill beds along Derby Road. The Co-op Manager had been informed that further planting of the beds by the store would commence shortly and sponsorship was awaited.

Page 63. Members' Community Grant Scheme

Cllr Bilbie was thanked for allocating £250 from his EBC community grant towards the Parish Council's February half-term playscheme at Cloudside Junior School and Cllr Dinsdale was thanked for allocating £500. A grant of £750 had been received from EBC to make up the difference.

Page 64. DECX Christmas lighting

Mr Guylar (Director) was expecting to visit the area in the coming week with an electrician to identify electrical problems and resolve the timer issues.

Page 65. Cemetery boundary line

The Parish Council's Solicitor had confirmed he would contact Land Registry to arrange correction of the eastern and southern boundary lines.

Page 65. Cemetery paths

It was confirmed that Horizon had installed a new footpath by the Cemetery perimeter fence in the grave section and a small slab path had been introduced near the cremated remains plots. Both had made beneficial improvements to the area.

Page 66. New Parish Council office

Thanks were extended to the Clerk, her husband and Cllrs Major, Bilbie and Hunt for arranging closure of the office and moving items to storage on Saturday, 28/2/15.

Keys had been left on the premises for collection by Police Estates.

The Clerk had notified the public, EBC, DALC, Funeral Directors and Masons of the change in Parish Council contact details. BT had been expected to offer redirection of the landline number, but this had not proved possible and a temporary mobile number was now being used from 2/3/15 to contact the Clerk. Mob: 07731 755 242

Mail redirection was in place and working well.

Page 67. Stanton Site regeneration

The EBC Planning Committee meeting arranged for 25/2/15 had been postponed. No further details were currently available.

175. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3 FEBRUARY 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 3 February 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

176. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

177. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

178. REPORT OF THE CLERK ON:

a) Borough and Parish Councils' Forum: To receive the enclosed Minutes

The Minutes of the Forum meeting were noted.

b) Outcome of meeting with Erewash Volunteer Centre 16/2/15

Cllr Mrs Noskwith and the Clerk had met with Stella Scott (Chief Executive) and Linda Brown (Volunteer Centre Manager) to discuss the organisation's services.

The meeting had been very informative and it was agreed that information on funding opportunities and volunteer services to the community could be published on the Parish Council's notice boards and website.

c) February half-term playscheme: Outcomes

Mr Metcalf (A M Sports Coaching) had confirmed that the February half-term playscheme had proved successful and been popular with lots of activities on offer:

Monday	Tuesday	Wednesday	Thursday	Friday
18	40	39	42	25

d) Hanging baskets: New contract / Local business sponsorship

RESOLVED: that the Parish Council enter into a further 3-year agreement for sponsorship of 2 hanging baskets at a reduced cost of £55 + VAT per year.

To increase the number of floral baskets in the village centre and along Station Road, all local businesses were being invited to contact EBC to provide sponsorship. It was hoped to create a colourful display, which would benefit the whole community.

e) Cemetery/Church yards: Notice to remove glass/fragile objects

Grass cutting would commence in March and to ensure the safety of grounds maintenance teams, notices for the removal of glass items and breakable objects, including memorabilia were now being displayed on the Cemetery and closed Churchyard entrance gates.

f) Road Traffic Regulations Order: The Greenway/Doncaster Ave. - DCC decision

It was noted that the following restrictions would be introduced on the school 'keep clear' markings:

Schedule 1. No stopping 7.30am to 6pm - Monday to Friday

Doncaster Avenue - South side: From a point 50 metres north-east of its junction with the Greenway in a south easterly direction for a distance of 66 metres

Schedule 2. Proposed no waiting at any time

Doncaster Avenue - North side: From its junction with The Greenway in a westerly direction for a distance of 21 metres

The Greenway – Both sides: From its junction with Doncaster Avenue in a northerly direction for a distance of 19 metres

Schedule 3. No waiting 8.30am to 9.30am and 2.45pm to 3.45pm - Monday to Friday

North side: From its junction with The Greenway in an easterly direction for a distance of 45 metres

179. PREPARATIONS FOR NEW PARISH COUNCIL OFFICE

a) Planning application: Progress to date

It was confirmed that the planning application for change of use had been approved by EBC on 20/2/15 (Notification received 24/2/15) and conversion work could now proceed.

b) Building specification: Internal modifications and partition fencing

An internal building specification had been obtained from Paul Gaughan Associates to assist Councillors plan the building interior and office section.

c) Tendering process

Several local builders were submitting a quotation for conversion work. Quotations would be received until Friday, 13 March 2015.

d) Appointment of building contractor

RESOLVED: that Cllrs Noskwith, Major and Hunt receive delegated authority before the next Parish Council meeting to decide the most suitable quotation received and to appoint a builder in order for work to proceed at the earliest opportunity.

Details would be brought to the next meeting.

180. CONSULTATION ON THE BROXTOWE LOCAL PLAN

a) Development Management Policies, Issues and Options

b) Preferred Approach to site allocations (Green Belt Review)

I. **RESOLVED:** to note the consultation and that Councillors may respond individually

II. **RESOLVED:** that Cllr Hughes be asked to look through the document and identify any matters that directly related to Sandiacre for the Clerk to submit a response on behalf of the Council, if necessary

181. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 4	Internal Audit Elections 2015 – get it right Vacancies: Scarcliffe PC / Pentrich PC / Unstone PC
Circ 5	New subscription rates and training delivery: 1/4/15 – 31/3/16 1. 1% increase on the 2014/15 fee together with the full range of services and support as offered in the current year 2. The second and higher fee is optional, but includes an increase on the basic subscription fee to cover Group 1 training. Two suites of training will be operated: Group 1 and Group 2.

	All the courses in Group 1 will be “free” to any Council paying the extra training fee. The extra fee will enable Councillors and the Clerk/RFO to book onto as many courses as they wish.
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I. **RESOLVED:** to note the above circulars

II. **RESOLVED:** to remain with the current DALC services: Circ 5, Item 1

182. FINANCE

I. Accounts for payment

			<u>Gross</u>
DD 4/2	Eclipse	Internet:	17.94
2715	Royal Mail Group	CANCELLED: ORIGINAL RECEIVED	
2716	IRIS Bus Software	Annual software subscription: Payroll	274.80
2717	Severn Trent	Cemetery: Water rates: 1 April & 1 October	95.18
2718	Mrs Bloor	Salary: February / Burials G201 & G206	1,289.60
2719	HMRC	Tax: £131.20 & NIC: £213.19	355.64
2720	A M Sports Coaching	February Half-term play scheme	750.00
2721	Viking	Office: Two 84 ltr stacking boxes	47.98
2722	Mrs Bloor	Office: Eight duplicate keys	40.00
2723	DALC	Annual subscription: 1 April 2015	846.00
2724	Andrew's GS	Cemetery/Church grounds: Clearance	54.00
2725	Andrew's GS	Cemetery/Church grounds: Clearance	36.00
2726	Andrew's GS	Litter picking: February	540.00
2727	Mr J Bloor	Office: Mobile £9.99 / £20 top-up	29.99
DD 28/2	SITA	Waste collection both parks	83.09
DD 28/2	Peninsula	H/S Consultancy	240.00
Total:			<u>4,700.22</u>

RESOLVED: to approve the above payments

II. Income and Interest

28-Feb	HSBC Interest	2.20
28-Feb	HSBC Interest - Election account	0.26
	Gillotts: G205 Grave for 2 (PIF)	625
	Mr & Mrs MacPherson: Transfer of Rights	50.00
		<u>677.46</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report tabled at the meeting

183. ITEMS FOR INFORMATION – CORRESPONDENCE

DCC consultation: Proposed changes to B_line – Responses by 29/3/15

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

184. CONFIDENTIAL ITEM

No items were deemed confidential.

185. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 14 APRIL 2015 – SECOND TUESDAY IN THE MONTH

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.55pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 14 April 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

A	Cllr G Dinsdale	(Chairman)
A	Cllr Mrs J Chandler	
A	Cllr Miss K Hales	
	Cllr A Hardy	
A	Cllr A Hughes	
A	Cllr P Hunt	
	Cllr W Major	
	Cllr Mrs A Noskwith	(Ex-officio)
	Cllr L White	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Mrs N White

MEMBERS OF THE PUBLIC: None

PART 1 – NON CONFIDENTIAL INFORMATION

RESOLVED: that in the absence of Cllr Dinsdale, Cllrs Mrs Noskwith take the Chair.

123. APOLOGIES FOR ABSENCE

Cllr Mrs Chandler	Convalescing
Cllr Hughes	Other commitment
Cllr Hunt	Holiday

RESOLVED: to approve the apologies submitted by Councillors

124. VARIATION OF ORDER OF BUSINESS

There were no variations of business to the Agenda.

125. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Application	Interest
Cllr Major	130. VI	ERE/0315/0047 1, Lock Cottage	Cllr Major declared a personal interest as an acquaintance of the applicant

126. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

127. PUBLIC SPEAKING

No items were raised.

128. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

129. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3 MARCH 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 3 March 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

130. TO CONSIDER PLANNING APPLICATIONS RECEIVED

To ensure a timely response to the submission deadline, the Clerk had responded to the following 3 planning applications following consultation with Committee members:

I. ERE/0315/0014 **24 Station Road** Mrs J Haw
Change of use from shop to dog grooming salon (Retrospective)
Validated: 3/3/15 Officer: Steven Burgoyne No objections

II. ERE/0315/0012 **1 Sycamore Crescent** Mrs J Chester
Outline planning application for the erection of one dwelling with access, appearance, layout and scale for determination now (Resubmission of ERE/0115/0003)
Validated: 5/3/15 Officer: Graham Wraight No objections

III. ERE/0315/0021 **29 Hayworth Road** Ms K Frith
Change of use of first floor office space to residential flat
Validated: 6/3/15 Officer: Nick Cox No objections

IV. ERE/0315/0036 **Beech House, Lock Lane** Mr and Mrs Merry
Listed building consent for the conversion of existing stores to living accommodation including alterations to elevations, erection of single storey rear extension and creation of vehicle parking area
Validated: 11/3/15 Officer: Nick Cox Ward: Derby Road East
RESOLVED: To note the application

V. ERE/0315/0035 **Beech House, Lock Lane** Mr & Mrs Merry
Conversion of existing stores to living accommodation including alterations to elevations, erection of single storey rear extension and creation of vehicle parking area
Validated: 11/3/15 Officer: Nick Cox Ward: Derby Road East
RESOLVED: To note the application

VI. ERE/0315/0047 **1 Lock Lane** Mrs M Hyde
Erection of replacement conservatory
Validated: 20/3/15 Officer: Valerie Glew Ward: Sandiacre South
RESOLVED: That no objections be made

131. TO NOTE PLANNING DECISIONS RECEIVED

ERE/ 0215/0017 **The Bungalow, Church Drive**
Erection of brick gazebo (Retrospective application)
EBC: Approved 8/4/15

132. DELEGATION OF PLANNING APPLICATION DECISIONS

RESOLVED: that the Clerk be given delegated authority to respond to planning applications before the next meeting following consultation with the Committee Chairman

133. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

134. CONFIDENTIAL ITEM

There were no items deemed confidential.

135. DATE AND TIME OF THE NEXT MEETING

THIRD TUESDAY IN THE MONTH – Tuesday, 19 May 2015

RESOLVED: that the next meeting of the Planning Committee would be held on Tuesday, 19 May 2015

Results of the Parish Council elections would not be declared until Sunday, 10 May 2015, leaving insufficient time to meet the requirement of at least 3 clear days proper notice to *summons* Councillors to attend the meeting.

- Annual Parish Council meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 7.20pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 14 April 2015 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
A	Cllr Mrs J Chandler
A	Cllr Mrs S Dickman
A	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
A	Cllr A Hughes
A	Cllr Mrs J Hulls
A	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

PART 1 - NON-CONFIDENTIAL ITEMS

186. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler	Convalescing
Cllr Mrs S Dickman	Other commitment
Cllr A Hughes	Other commitment
Cllr Mrs J Hulls	Holiday
Cllr P Hunt	Holiday
Cllr I Judson	Other commitment

RESOLVED: to accept the apologies submitted by Councillors

187. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

188. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

189. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

190. PUBLIC SPEAKING – 10 MINUTES

No items were raised.

a) Police report

PCSO Buchanan had offered apologies for being unable to attend the meeting and a police report had been provided. Cllr Mrs Noskwith presented the report.

Statistics

SANDIACRE	March 2015
ASB	26
Bicycle theft	3
Burglary	10
Criminal damage/arson	11
Drugs	5
Other crime	6
Other theft	Not shown
Possession of weapons	0
Public order	0
Robbery	0
Shoplifting	3
Theft from person	0
Vehicle crime	14
Violent offences	9
Total:	87

SANDIACRE	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
ASB	28	31	33	17	30	34	32	25	35	20	17	18	14
Bicycle theft	1	0	1	2	2	1	1	0	2	1	1	0	0
Burglary	5	2	7	6	3	7	4	0	6	9	2	2	4
Criminal damage/arson	3	8	8	5	10	4	5	10	7	3	6	2	2
Drugs	1	4	1	2	3	1	1	2	2	0	1	0	1
Other crime	0	0	0	3	0	2	0	1	1	0	2	0	1
Other theft	0	3	0	0	1	2	5	5	3	4	1	4	3
Possession of weapons	0	1	1	0	1	0	0	0	0	0	0	0	0
Public order	0	0	0	0	1	1	0	3	1	0	2	2	1
Robbery	0	0	1	0	0	0	0	0	0	0	0	1	0
Shoplifting	2	2	6	1	3	0	0	0	2	1	0	0	1
Theft from person	0	0	0	0	0	0	0	0	1	0	0	1	0
Vehicle crime	6	6	3	11	5	4	3	1	4	1	7	3	2
Violent offences	4	7	8	5	8	16	12	7	5	3	5	7	4
Total:	50	64	69	52	67	72	63	54	69	42	44	40	33

PSCO Buchanan joined the meeting at 7.35pm having been on duty in the area.

ASB / Vandalism

It was confirmed that the police had been notified of recent vandalism to Skate Park equipment and fencing. A jump grind rail and wooden fencing posts had been removed with force, but had been recovered on the park. Repair work had

been arranged. It was thought the metal rail had been used to damage a small brick wall in front of the library. DCC would carry out repairs to the wall.

Over the weekend a litter bin on Springfield Park had been set alight. The bin had been cleaned and the inner surface found to be intact and still usable.

PCSO Buchanan confirmed there had been a number of vehicle break-ins in Long Eaton and several in Sandiacre, together with motorbike theft. Extra patrols were being introduced.

Councillors noted that problems were starting to increase with the lighter nights and crime statistics were beginning to rise.

PCSO Buchanan answered Councillors' questions and was thanked for attending. She left the meeting at 7.40pm.

b) County Councillor report

There was no report under this heading.

c) Borough Councillor Report

There was no report under this heading.

191. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 3 MARCH 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 3 March 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 62. Highway matters

Geoff Pickford (Service Director, Highways) had been invited to visit to gain an impression of the adverse impact that a high volume of HGV traffic moving through Sandiacre, to and from the M1/A52, was having on the community. He would be asked if more could be done to ease the problem.

Page 64. Christmas lighting

An electrical check had identified that a new timer was required for the Christmas pea-lights by Padmore Moorings. Mr Guyler (Director) had advised that 46 of the 59 strings of pea-lights were working, but 9 strings needed replacing.

RESOLVED: that a new timer be ordered at a cost of £195 + VAT, plus 15 strings of warm white pea-lights at £32 + VAT per string.

Page 65. Hanging basket sponsorship with EBC

The Clerk had personally distributed 60 leaflets to businesses in Sandiacre to promote sponsorship of hanging baskets. To date, no businesses had responded to EBC. Mrs Reid (Glorious Homes) would remind business owners along Station Road of the 17/4/15 deadline.

The Parish Council had sponsored 2 hanging baskets in the village centre and one had been sponsored by John A Stephens Ltd, Nottingham. Thanks were extended to Cllr Bilbie for promoting sponsorship outside of the community.

192. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3 MARCH 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 3 March 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

193. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

194. CHAIRMAN'S ANNOUNCEMENTS

Cllr Mrs Noskwith reported that repair work to the Multi Use Games Area had been required following a visual inspection and hand test. New concrete bases were required around a number of perimeter fence panels to ensure maximum stability.

Horizon Landscapes had been asked to carry out work at the earliest opportunity and work would be completed by 17/4/15. Safety fencing was in place and the MUGA had been closed to users whilst repair work was being undertaken.

195. REPORT OF THE CLERK ON:

a) Outcome of meeting with James Beckett (Sporting Futures) 10/3/15
Mr Beckett had confirmed he was applying for funding of £10,000 from Sports England to enhance sports provision in the community to encourage young people not to engage in criminal activity or anti-social behaviour. It would be several months before the outcome of the bid was known.

b) Delegation for paying cheques

RESOLVED: that the Clerk be given delegated authority to raise cheques with two Councillors on the first Tuesday in the month during May and August (Summer recess).

c) Annual Returns Notice: Year Ended 31/3/15: To be returned by 15/6/15
The Accounts would be verified by the internal Auditor and brought to the June Parish Council meeting for approval then submitted to Grant Thornton before the deadline of 15 June 2015.

d) Summer Play Scheme: Application submitted to EBC Small Grant Scheme
The Clerk had applied for £2,000 from the EBC Small Grant Scheme for a 3-week Summer playscheme at Cloudside Junior School instead of the usual 2 week period.

If the bid was successful, the scheme would be held over 3 weeks in August.

- e) Parish & Town Councils Liaison Forum: County Hall, Matlock 22/6/15 6pm-8pm
Details of the meeting were noted.
- f) Automatic Enrolment Pension Training: DALC - Ashbourne 23/6/15 (£25)

RESOLVED: that the Clerk attend the training course provided by DALC

- g) Cemetery: Reserved grave space from 1/1/15 (Sections 1 & 2)
The Clerk reported that several graves had recently been reserved in a short space of time due to Funeral Plans becoming more popular and people were being advised by Funeral Directors to purchase grave space in advance.

Although Sandiacre Parish Council Cemetery had sufficient grave space at the present time for long-term use, the position was being closely monitored as other Cemeteries were not allowing reserved graves as space diminished, which created interest for Sandiacre Cemetery from non-residents.

RESOLVED: that the Clerk monitor the first row of Area 2 to establish used and reserved grave space. Details would then be brought back to Council for consideration of permitting future reserved grave space for either residents or non-residents.

196. PREPARATIONS FOR NEW PARISH COUNCIL OFFICE: SUB COMMITTEE REPORT

- a) Appointment of building contractor
Seven building contractors had been approached to submit a quotation for work to convert the front of the Parish Lock-up building into a new office facility. Of these, 2 builders had responded, but one quote far exceeded the other.

Crown Maintenance (Nottingham) Ltd had been appointed.

- b) Building work: Expected start and finish date
Work would commence on 16/4/15 and was expected to be completed in May. Kevin Renshaw (EBC: Senior Building Control Officer) would inspect the premises to ensure they met required building specifications.

Electric shutters would be installed to the front of the building for added security and a 5' metal fence, with gate for maintenance access, would be installed inside the site to define a boundary with the Memorial Institute and ensure the safety of children playing in the grounds if the public entrance gate to the office was open.

The Clerk confirmed that she had contacted EBC to establish a new postal address for the Parish office and also to confirm the rateable value of the building following part change of use to business premises.

The Clerk was thanked for ensuring a smooth transition during the temporary change of premises.

197. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 6	Spring Seminar – change of venue Legal Topic Note 5 Grant Thornton Free Seminar No referendums relating to Council Tax increases for local councils in England Automatic Enrolment Training: Guidance for Town and Parish Councils Vacancies: Bamford with Thornhill PC / Smisby PC
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Circ 7	Elections 2015 Transparency Code / Smaller Authorities Audit Regulations 2014 Subscription Rates and Training Delivery Spring Seminar Reminder Automatic Enrolment Training – Guidance for Town and Parish Councils
Circ 8	Purdah Guidance Changes to the smaller authorities' local audit and accountability framework Town and Parish Council websites Sustainable Communities Act: Training session for all DALC Member Councils Spring Seminar reminder Clerk Induction Training Vacancies: Matlock Town Council / Dalbury Lees PC / Charlesworth PC
Circ 9	Government Ombudsman to Larger Parish & Town Councils Consultation Vacancies: Bamford With Thornhill PC / Shirland and Higham PC
Circ 10	Government Transparency Fund of £4.7m My Community: Free advice and grants Audit Briefing Session with Grant Thornton Section 137: Expenditure Limit 2015/16 = £7.36

RESOLVED: to note the above circulars

198. FINANCE

I. Accounts for payment

<u>March</u>			<u>Gross</u>
DD 5/3	Eclipse	Internet: March 2015	17.94
2729	EBC	Building Regulation charges (new office)	150.00
2730	DECX	Christmas lights: Dismantling	1,080.00
2731	RSS	Play inspections: February 2015	72.00
2732	Horizon	Cemetery: New path (Area 2) / Slab path	3,150.00
2733	Horizon	Grounds maintenance: February 2015	1,199.20
2734	E.on	Lighting DARG: 4/12/14 - 3/3/15	170.51
2735	Andrew's GS	Cemetery: Ground maintenance / mole hills	18.00
2736	Park Hall Designs	Website: Hosting, Domain renewal, maintenance	235.78
2737	Andrew's GS	Springfield PK: Remove planks from brook	30.00
2738	RSS	Inspections: March 2015	72.00
2739	Andrew's GS	Pinfold: Ground clearance and tidying	45.00
2740	Paul Gaughan	Drawing and building specification (new office)	942.00
2741	Mrs Bloor	Postal charges: Keys for Lock-up	2.59
2742	Andrew's GS	DARG: Transfer of waste between parks	20.00
2743	Mrs Bloor	Salary: March 2015	1,242.16
2744	HMRC	Tax: £126 & NIC: £206.74 March	332.74
2745	Andrew's GS	DDC MMG - Footpath 14 clearance	120.00
2746	Mrs Bloor	Kettle (new office)	24.99
2747	Viking	New office: Supplies	355.70
2748	Andrew's GS	Lock-up: Clearance of discarded material	45.00
2749	Andrew's GS	DARG: Disposal of discarded shopping trolley	10.00
2750	Horizon	Grounds maintenance: March 2015	1,199.20
2751	Memorial Inst.	Hire of hall: July 2014 to March 2015	187.63
2752	Andrew's GS	Litter Picking: March	540.00
DD 24/3	Peninsula	H/S Consultancy; March 2015	240.00

DD 30/3	BT (First DD)	Charges: 16/12/14-12/3/15 Line 1/3/14-31/5/15	194.16
DD 31/3	SITA	Waste collection both parks	83.09
Total:			<u>11,779.69</u>

1 – 14 April			<u>Gross</u>
DD 2/4	Eclipse	Internet: March 2015	17.94
2753	ICCM	Annual subscription: 1/4/15 - 31/3/16	90.00
2754	EBC	Cemetery: Wheeled bin collection 1/4-30/6	66.30
Total:			<u>174.24</u>

RESOLVED: to approve the above payments

II. Income and Interest

04-Mar	Mr/Mrs Roper: G209 Res'd grave / 2 Interments	1,250.00	PIF
04-Mar	Gillotts: G213 - Grave x 2 & Interments x 2	1,250.00	PIF
04-Mar	Lymn: G201 Grave x 1 & Interment (O of A)	1,026.00	PIF
04-Mar	Gillotts: G207: Ashes into grave	55.00	
05-Mar	Lymn: G181 - Interment	216.00	
05-Mar	Hawley: G207 - Additional inscription	28.00	
31-Mar	HSBC Interest - Business Account	2.57	
31-Mar	HSBC Interest - Election account	0.29	
Total:		<u>3,827.86</u>	

01-Apr	G206: Lymn's Craftmen in Stone H/S (NA)	108.00
01-Apr	A24: Hawley - Memorial plaque	60.00
01-Apr	A117: Mrs V Shaw - Transfer of Rights	25.00
01-Apr	A117: Co-op Stapleford - Memorial plaque	55.00
01-Apr	Sect 2 A1: Mr & Mrs Worthington - Res'd grave	405.00
10-Apr	CF Grant / Precept 2015-2016	66,001.00
13-Apr	G210: Pre-purchase of grave	625.00
13-Apr	G136: Co-op Loughborough H/S approval	56.00
Total:		<u>67,335.00</u>

RESOLVED: to note the above income and interest received

III. Financial Report

EXPECTED INCOME

VAT Refund	5,206.00
DCC - Minor Maintenance Grant	385.00
DCC - Litter picking (Old canal towpath)	468.00
Total:	<u>6,059.00</u>

RESOLVED: to note the financial report tabled at the meeting

IV. Quotations received

RESOLVED: that Horizon Landscapes be approved to install a new 4 flat-seat swing bay on Springfield Park and provide a wetpour play safety surface beneath

It was noted that a rolling programme of improvement work to play equipment was set as part of the 2015/2016 budget. Horizon (as the most cost effective provider) would be asked to quote for work to replace the play safety surface beneath the swings on Doncaster Avenue Recreation Ground, damaged in the past by vandalism.

199. ITEMS FOR INFORMATION – CORRESPONDENCE

DCC None
EBC None
General Sandiacre History Group: Newsletter 29
 DB's Law Centre: Information on membership benefits
 Tinnitus Support Conference: 25/4/15 Winding Wheel, Chesterfield
 NAMM Newsletter: February
 Clerks and Councils Direct magazine
 The Clerk Magazine

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

200. CONFIDENTIAL ITEM

No items were deemed confidential.

201. DATE AND TIME OF THE NEXT MEETING

THIRD TUESDAY IN THE MONTH – Tuesday, 19 May 2015

It was noted that the Parish Council election count was not expected to be declared until Sunday, 10 May 2015, leaving insufficient time to meet the statutory requirement of at least 3 clear days proper notice to summon Councillors to attend a meeting if the Council meeting was held on 12 May 2015.

I. **RESOLVED:** that the next meeting of the Parish Council would be re-scheduled from Tuesday, 12 May 2015 to Tuesday, 19 May 2015

II. **RESOLVED:** that the Clerk notify all Councillors and candidates standing for election that the date of the next Parish Council meeting had been changed

- Annual Parish Council meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.20pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 19 May 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
Cllr C Gooday
Cllr A Hardy
Cllr W Major
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr R Harris
Cllr Stewart

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

1. ELECTION OF CHAIRMAN

RESOLVED that Cllr Sanghera be elected Chairman of the Planning Committee for the ensuing year 2015/2016

2. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Ms C Bilbie	Work commitment
Cllr Mrs L Bilbie	EBC commitment
Cllr S Dickman	Holiday
Cllr Mrs C Powers	Holiday

3. VARIATION OF ORDER OF BUSINESS

RESOLVED to vary the order of business to include the following recent application:

ERE/0515/1540	14 Ellerslie Grove	Mr L Creedy
Removal of pine tree to ground level		
Validated 5/5/15	Officer: Valerie Glew	Tree preservation order (TPO)

4. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

5. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

6. PUBLIC SPEAKING

No items were raised.

7. **TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.**

There were no items deemed confidential.

8. **TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 14 APRIL 2015**

RESOLVED: that the Minutes of the meeting held on Tuesday, 14 April 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

9. **TO CONSIDER PLANNING APPLICATIONS RECEIVED**

ERE/ 0415/0031 **114 Longmoor Lane (Care Home)** Hillcare Ltd
Erection of extensions and alterations to existing care home to provide 11 no. Additional bedrooms (resubmission of ERE/1010/0009 allowed on Appeal).

RESOLVED that comments submitted for the original application remain relevant:

- The proposed scheme for extensions and alterations to provide 11 new bedrooms, by virtue of the height and mass of the new development would have a detrimental impact upon nearby neighbouring properties
- Creation of new bedrooms will increase the flow of traffic gaining access to and from the site via Margaret Avenue, especially at weekends, thereby adversely affecting the character and amenity of nearby residential properties. Offsite parking may be required should there be insufficient parking provision on site.

ERE/ 0415/0040 **159 Longmoor Lane** Mrs A Kennedy
Ground floor rear extension

RESOLVED to note the application without comment

ERE/ 0415/0042 **Cloud House, Church Drive** Mr M Helm
Erection of a detached garage with store over

RESOLVED to note the application and comment that the advice of the EBC Conservation Officer should be regarded prior to work commencing

ERE/0515/0005 **56 Maple Avenue** Mrs A Habgood
Lawful development certificate for a proposed development consisting of a single storey rear extension

RESOLVED to note the application and the decision of EBC to refuse the application (dated 19/5/15) for reason of height

ERE/0515/1540 **14 Ellerslie Grove** Mr L Creedy
Removal of pine tree to ground level Tree Preservation Order (TPO)
RESOLVED to note the application and comment that the advice of the EBC Tree Officer should be regarded prior to work commencing

Cllr Dinsdale noted that 2 additional applications and a decision notice had recently been published on the EBC website.

RESOLVED that the following applications be brought to the June meeting since details were not yet available for consideration.

ERE/0515/0019 **Unit B Mark Street** Monarch Education Furniture
Application for removal of condition no.3 of planning permission ERE/1113/0034 to allow for 24 hour operation Variation of Condition

ERE/ 0515/0027 **69 Victor Crescent** Mr A Sheldon
Large garage with work area inside high enough for a 2 post car ramp for hobbies

10. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0315/0012 **1 Sycamore Crescent**

Outline planning application for the erection of one dwelling with access, appearance, layout and scale for determination now (Re-submission of ERE/0115/0003)

EBC: Refused 17/4/15 for reason of cramped form of development

ERE/0 215/0049 **8 Regent Street**

Demolition of existing offices and workshops and construction of five terraced dwellings

EBC: Approved 21/4/15

ERE/0315/0021 **29 Hayworth Road**

Change of use of first floor office space to residential flat

EBC: Approved 28/4/15

ERE/0315/0014 **24 Station Road**

Change of use from shop to dog grooming salon (Retrospective)

EBC: Approved 28/4/15

ERE/0315/0047 **1 Lock Lane**

Erection of replacement conservatory

EBC: Approved 6/5/15

11. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

12. CONFIDENTIAL ITEM

There were no items deemed confidential.

13. DATE AND TIME OF THE NEXT MEETING

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 7.25pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 19 May 2015 at 7.30pm in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
A	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
	Cllr A Hardy	
	Cllr R Harris	
A	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

1. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Ms C Bilbie	Work commitment
Cllr Mrs L Bilbie	EBC commitment
Cllr S Dickman	Holiday
Cllr Mrs C Powers	Holiday

2. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

3. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

4. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

5. PUBLIC SPEAKING – 10 MINUTES

No items were raised.

a) Police report

There was no report under this heading.

Police website statistics

SANDIACRE	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
ASB	31	33	17	30	34	32	25	35	20	17	18	14	27
Bicycle theft	0	1	2	2	1	1	0	2	1	1	0	0	3
Burglary	2	7	6	3	7	4	0	6	9	2	2	4	10
Criminal damage/arson	8	8	5	10	4	5	10	7	3	6	2	2	11
Drugs	4	1	2	3	1	1	2	2	0	1	0	1	4
Other crime	0	0	3	0	2	0	1	1	0	2	0	1	1
Other theft	3	0	0	1	2	5	5	3	4	1	4	3	5
Possession of weapons	1	1	0	1	0	0	0	0	0	0	0	0	0
Public order	0	0	0	1	1	0	3	1	0	2	2	1	1
Robbery	0	1	0	0	0	0	0	0	0	0	1	0	0
Shoplifting	2	6	1	3	0	0	0	2	1	0	0	1	3
Theft from person	0	0	0	0	0	0	0	1	0	0	1	0	0
Vehicle crime	6	3	11	5	4	3	1	4	1	7	3	2	16
Violent offences	7	8	5	8	16	12	7	5	3	5	7	4	11
Total:	64	69	52	67	72	63	54	69	42	44	40	33	92

b) County Councillor report

There was no report under this heading.

c) Borough Councillor Report

There was no report under this heading.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 14 APRIL 2015

Approval of the Minutes

RESOLVED that the Minutes of the meeting held on Tuesday, 14 April 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 71. Highway matters

Dawn Bryan (Project Engineer, Economy, Transport and Environment) had confirmed that DCC was sympathetic to the concerns of local residents regarding the high number of HGV's travelling through Sandiacre. However, as there was an absence of suitable alternative routes, the situation was unlikely to change in the near future.

Page 71. Hanging basket sponsorship with EBC

It was noted that only 4 hanging baskets had been sponsored by local businesses with 2 sponsored by the Parish Council.

Councillors considered that the village centre would look more attractive and colourful with additional hanging baskets displayed and potentially more businesses could offer sponsorship in the future.

The Clerk would ascertain if EBC could supply further baskets at this time.

Cllr Stewart and Cllr Mrs Stewart gave apologies for leaving the Council meeting at 6.45pm to attend another meeting.

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 14 APRIL 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 14 April 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

8. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

Item 10. Clerk's Report: Investigation of Springfield Park stream boundary line

RESOLVED that this item be deemed confidential in view of the item of business to be discussed in that it relates to advice received in connection to a boundary issue with the Authority

9. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

10. REPORT OF THE CLERK ON:

- I. HSBC Bank mandate form: Signatories to be removed and added
The Clerk circulated the bank mandate form for all new Councillors to complete. Those not present would be asked to sign at the June meeting.

- II. Review of the Council's Standing Orders and Financial Regulations

RESOLVED that the above items would be included on the July Agenda

- III. DALC Circular 12: Executive membership / Training events
The DALC circular, previously circulated with meeting papers was noted.

- IV. Memorial Institute: Youth Service sessions commenced
The Clerk reported that youth sessions to be held each Friday evening at the Memorial Institute had commenced and although attendance was initially low, there had been interest in the new initiative.

It was noted that the Parish Council was looking to introduce schemes that could deter young people from causing nuisance on the parks. Sporting Futures was seeking £10,000 in funding to secure free sports provision and the Clerk would soon submit a grant of £10,000 to Awards for All for providing a holiday playscheme at Cloudside Junior School over the coming year.

Councillors considered if it would be possible to include children from the Risley area.

The Clerk would ascertain further details for the next meeting.

- V. Progress on refurbishment of the new Parish Council office
It was noted that office refurbishment work was on target and completion was expected by the end of June.

RESOLVED that the Chairman, Vice-Chairman and Mrs Noskwith, a non-Councillor member, be appointed to oversee the work up to completion

- VI. Maintenance of St Giles' boundary wall at Church Farm
The Clerk had undertaken a site visit to Church Farm and identified two areas for repair work on the Church perimeter retaining wall and noted several self-seeding saplings were in close proximity to graves at the wall edge.

RESOLVED that the Clerk notify the Church Architect that repair work to the retaining wall was required and Poplar Tree Services would be asked to inspect the self-seeding saplings with a view to removal following permission of the Diocese

- VII. Investigation of boundary line at the Parish Council's Cemetery
The Clerk reported that advice had been sought from the Council's Solicitor on details of the title deeds for the Parish Council Cemetery to identify the position of the eastern and southern boundary lines following Land Registry registration several years ago.

Following several searches, the Solicitor had established that the Parish Council was in possession of land extending beyond the perimeter fence at the Cemetery and was therefore responsible for maintenance of a large tract of land with mature trees previously thought to belong to DCC.

RESOLVED that the Clerk contact David Jenkinson at DCC to undertake a site visit of the eastern boundary area beyond the Cemetery perimeter fence to establish a definitive line of responsibility for each Authority.

- VIII. Investigation of Springfield Park stream boundary line
Refer Confidential Section

- IX. Incidents of vandalism since the last meeting
Several incident of vandalism to Parish Council property had recently occurred, including the Cemetery notice board front had been removed from its hinges and there had been an arson attack to a shed belonging to a property on The Greenway. This had resulted in bushes and overhanging tree branches on the park being caught. The police had been informed.

11. YEAR END ACCOUNTS 2014/2015 FOR SUBMISSION TO EXTERNAL AUDITORS

- I. To accept the Annual Return for the financial year 2014/15: Sect's 1 & 2
In accordance with regulations, the Annual Return for 2014/2015 and balance sheets were considered for approval.
- i. **RESOLVED** that the Accounting Statements for 2014/2015 be approved
- ii. **RESOLVED** that the Annual Governance statement be approved

The Chairman and Clerk (as Responsible Financial Officer) signed the documents.

- II. To receive the report of the Internal Auditor
The Internal Auditor's report was received and noted. Financial records and accounts were maintained to a high standard and were in good order.
- III. To appoint the Internal Auditor for 2015/2016
RESOLVED that Mr D Ingman be appointed Internal Auditor for 2015/2016.
- IV. Submission of the Annual Return to Grant Thornton
The Annual Return would be submitted to Grant Thornton (External Auditors).

The Clerk was thanked for her work in preparing the End of Year accounts.

12. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 11	Parish and Town Councils which are inquorate Cilca 2015 ad CPD Points The General Power of Competence Connecting Derbyshire Training
Circ 12	Call for Executive Members for the period 2015-2019 Training events for Clerks and new Councillors
Circ 13	Good Councillor Guide 4 th issue – Addendum New Documents – Finance and Audit section of DALC website Governance and Accountability Connecting Derbyshire – Consultation Derbyshire Dales CVS – Funding Talk Clerk/RFO Vacancy – Holbrook Parish Council

RESOLVED: to note the above circulars

13. FINANCE

I. Accounts for payment

MONTH ENDING 30/4/15			Net	VAT	Gross
DD 2/4	Eclipse	Internet: 12/3/15 - 12/4/15	14.95	2.99	17.94
DD 24/4	Peninsula	Business consultancy: April	200.00	40.00	240.00
DD 30/4	E.on	Christmas Lighting March 2014 - Feb 2015	45.84	2.29	48.13
DD 30/4	E.on	Bridge Lighting: Jan - March 2015	8.81	0.44	9.25
DD 30/4	SITA	Bin collection: April to June 2015	69.24	13.85	83.09
2753	ICCM	Annual subscription: 1/4/15 - 31/3/16	90.00		90.00
2754	EBC	Cemetery: Bin collection April - June 2015	66.30		66.30
2755	Horizon	Shrub planting (Co-op beds)	520.00	104.00	624.00
2756	Viking	New PC office: Supplies	184.97	36.99	221.96
2757	Viking	New PC office: Supplies	34.19	6.84	41.03
2758	Viking	New PC office: Supplies	4.99	1.00	5.99
2759	DECX	Christmas Lighting: Replacement timer	195.00	39.00	234.00
2760	DECX	Christmas lighting: New pea-light strings (15)	480.00	96.00	576.00
2761	Zurich Ins	Insurance cover: 1/6/15-31/5/16	2,840.66	170.44	3,011.10
2762	Viking	New PC office: Supplies	4.99	1.00	5.99
2763	NALC	Good Cllr Guide (20 copies)	29.44		29.44
2764	Mrs Bloor	Salary: April	1,253.24		1,253.24
2765	HMRC	Tax: £116 / NIC: £203.87	319.87		319.87
2766	Andrew's GS	Skatepark: Remove vandalised items	15.00		15.00

2767	Andrew's GS	Cemetery: Infill 4 graves	40.00		40.00
2768	Andrew's GS	Cemetery: Low level maintenance	72.00		72.00
2769	Andrew's GS	DARG: Clear footpath after arson attack	20.00		20.00
2770	Andrew's GS	Litter picking: April	675.00		675.00
Total:			7,184.49	514.84	7,699.33

MONTH ENDING 31/5/15

2771	Mrs Bloor	Safesync (Cloud IT system renewal 2 years)	19.95	3.99	23.94
2772	NALC	Planning booklets (Postage only)	7.65		7.65
2773	EBC	Hanging basket sponsorship (1st of 3 years)	110.00	22.00	132.00
2774	Mr Ingman	Internal audit	185.00		185.00
Total:			322.60	25.99	348.59

RESOLVED: to approve the above payments

II. Income and Interest

		£
01-Apr	G206: Lymn's Craftmen in Stone H/S (NA)	108.00
01-Apr	A24: Hawley - Memorial plaque	60.00
01-Apr	A117: Mrs V Shaw - Transfer of Rights	25.00
01-Apr	A117: Co-op Stapleford - Memorial plaque	55.00
01-Apr	Sect 2 A1: Mr/Mrs Worthington - Res'd grave	405.00
10-Apr	EBC: Concurrent Functions Grant	34,624.00
10-Apr	EBC: Precept	28,981.00
10-Apr	EBC: Council Tax Support Grant	2,396.00
13-Apr	G210: Pre-purchase of grave	625.00
13-Apr	G136: Co-op FS Loughborough H/S approval	56.00
30-Apr	HSBC Interest: Election Account	0.32
30-Apr	HSBC Interest: Savings Account	4.05
Total:		67,339.37

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report tabled at the meeting

IV. Quotations received

The following quotations from Horizon Landscapes were considered:

- Removal of the swing bay on Doncaster Avenue Recreation Ground to a more central position and make good the old surface
- Replace the existing play safety surface beneath the swing bay damaged through vandalism with wet pour and replace at the same time as the swing bay on Springfield Park to reduce labour costs

RESOLVED that the quotation from Horizon Landscapes to replace the play safety surface beneath the swing bay was the most cost effective one received at £2,860.

The cost of moving the swing bay to another area of the park and creating a new play safety surface was rejected due to insufficient funds within the budget.

14. CORRESPONDENCE - ITEMS FOR INFORMATION

1. Zurich insurance renewal documents 2015/2016
2. E.on: Direct Debit established
3. BT: Broadband connection established for new office
4. Corporate Membership Certificate of the National Association of Memorial Masons (NAMM)
5. Clerks and Councils Direct: May 2015 issue

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

15. CONFIDENTIAL ITEM/S

Exclusion of the Press and Public

In accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 (exempt information as defined in Paragraph 2 of Schedule 12A (as amended) of the Act and the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded.

Item 10 VIII Clerk's Report: Investigation of Springfield Park stream boundary line

It was noted that the Parish Council's Solicitor had investigated who had responsibility for maintenance of the bank of the stream running through Springfield Park nearest to properties on Gatcombe Grove and Hollingworth Avenue.

The Solicitor had determined that the boundary line runs along the middle of the stream and that the Parish Council and the properties of Gatcombe Grove and Hollingworth Avenue are each responsible for their own bank.

In addition, properties where bridges had been erected to gain access to Springfield Park will be fully responsible for them, as the Council had not given permission for their construction.

RESOLVED that the Clerk notify a resident who had made enquiries regarding the above as to the determination made by the Council's Solicitor.

16. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 2 JUNE 2015

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 9.00pm

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 2 June 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
A Cllr C Gooday
Cllr A Hardy
Cllr W Major
Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs Dickman
Cllr R Harris
Cllr Stewart

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

14. COMMITTEE VACANCY

RESOLVED that Cllr Mrs Powers be elected to the Planning Committee

15. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Gooday Holiday

16. VARIATION OF ORDER OF BUSINESS

There were no variations in order of business.

17. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

18. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

19. PUBLIC SPEAKING

No items were raised.

20. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

21. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 19 MAY 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 19 May 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

22. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0515/0019 **Unit B Mark Street** Monarch Education Furniture
Application for removal of condition No.3 of planning permission ERE/1113/0034 to allow for 24 hour operation: Variation of Condition

RESOLVED that the following objections be made:

- The request for 24 hours operation will lead to an unacceptable level of noise and disturbance to nearby residential properties some of which are located approximately 25 metres from the application site.
- Councillors are mindful of the benefits a new company would bring to the locality in terms of investment and job opportunities, but 24 operation could create noise and disturbance from manufacturing and also with deliveries and loading and alternating shift patterns.
- If the application is considered for approval, it is suggested that conditions are imposed to lessen the impact upon the surrounding area.

ERE/ 0515/0027 **69 Victor Crescent** Mr A Sheldon
Large garage with work area inside high enough for a 2 post car ramp for hobbies

RESOLVED that the following objections be made:

- The scale and mass of the building is not in keeping with the existing street scene
- The application could have a detrimental impact upon neighbouring properties with adverse noise levels throughout the day or evening created by construction work through installation of a car ramp

23. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0515/0005 **56 Maple Avenue**
Lawful development certificate for a proposed development consisting of a single storey rear extension
EBC refused 19/5/15 for reason of height

24. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

25. CONFIDENTIAL ITEM

There were no items deemed confidential.

26. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 7 JULY 2015

- Planning Committee meeting 7.00pm
- Cemetery and Parks Committee meeting 7.20pm
- Parish Council meeting 7.40pm

The meeting closed at 7.15pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 2 June 2015 at 7.20pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr S Bilbie (Chairman)
Cllr Mrs L Bilbie
A Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr A Hardy
Cllr W Major
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr G Dinsdale
Cllr R Harris
Cllr Mrs Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: Two residents from Recreation Road

PART 1 – NON CONFIDENTIAL INFORMATION

1. ELECTION OF THE COMMITTEE CHAIRMAN

Cllr Major invited nominations for the position of Committee Chairman.

RESOLVED that Cllr Bilbie be elected Chairman of the Cemetery and Parks Committee for the ensuing year 2015/2016

2. COMMITTEE VACANCY

RESOLVED that Cllr Mrs Dickman be elected to the Committee for the ensuing year 2015/2016

3. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler Holiday

4. VARIATION OF ORDER OF BUSINESS

There was no variation of business to the Agenda.

Cllr Harris joined the meeting at 7.22pm

5. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Interest
Cllr S Bilbie	Item 11 Annual Tree Survey Poplar Tree Services	Cllr Bilbie declared a personal, but not pecuniary interest as he was acquainted with Mr Coupe

6. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

7. PUBLIC SPEAKING

Residents from Recreation Road enquired if the Parish Council had considered the possibility of moving play equipment from the current position to a more central area of Doncaster Avenue Recreation Ground to avoid disturbance to nearby properties.

It was confirmed that this matter had been carefully considered at the last full Council meeting taking into account quotations received that indicated a considerable cost to the Council for moving play equipment from one area to another. To avoid any unforeseen pressure on the Council's budget, it had been agreed to only replace the play safety surface beneath the swing bay at this time.

Councillors noted that if external grant funding became available in the future and changes could be made, the option for relocation would be considered further.

Residents thanked Councillors for their comments and left the meeting at 7.28pm.

8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

9. TO CONFIRM THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE

This was the first convened meeting of the newly formed Committee.

10. PARISH COUNCIL CEMETERY

To review the allocation of reserved grave space in the Parish Council's Cemetery

The Clerk circulated copies of the Cemetery Area 1 plan, which identified reserved grave space, together with a list of Cemetery fees for 2015/16.

Councillors noted that they had considered this matter within the previous 6 months and agreed to monitor the position, but further action could be taken at this time to consult with interested parties. Feedback would assist with any future changes to Cemetery policy or an increase in non-residents fees, especially as Funeral Plans were becoming more popular and reserved grave space was more frequently sought.

RESOLVED that the Council consult with the local Funeral Directors' Branch to ascertain their views on the possibility of the Parish Council creating a quota for reserved grave space, not offering reserved grave space in the future to safeguard land or increasing fees for non-residents

11. TO NOTE THE OUTCOME OF THE ANNUAL TREE INSPECTION

To receive and consider the report provide by Poplar Tree Services

The Clerk circulated copies of the annual tree survey recently carried out by Poplar Tree Services. The contents of the report were noted.

The Clerk confirmed that the area beyond the Cemetery boundary fence needed to be inspected, which held mature trees and vegetation.

RESOLVED that the Clerk be given delegated authority to liaise with Mr Coupe to prioritise tree work within the budget allocation and to include the removal of self-seeding saplings in the Churchyards, with approval of the Diocese

12. REPORT OF THE CLERK

I. SITA waste container collection

It was noted that SITA had recently relocated from Leicestershire to Compton Road, Ilkeston and the regular weekly collection service had been disrupted with no collection taking place the previous week on both parks. The Clerk was liaising with SITA to rectify collection issues and seek a refund for non-collection.

II. Cemetery gate

It was reported that the Cemetery metal gate had been forced open and metal work was now required to bring the gate back to its original condition.

It had been considered if metal theft had been the reason for attempted removal.

The Clerk had arranged for Horizon to weld the gate to ensure closure and safety.

III. Cemetery notice board

It was noted that the Cemetery notice board had recently sustained vandalism with the front cover being forced from the hinges. Suitable hinges had been difficult to source locally so the Clerk had placed an order with Greenbarnes for standard replacement hinges.

Mr Wallace would refit the front cover when the hinges were received.

IV. Springfield Park roundabout repairs

It was confirmed that RSS had recently undertaken a play inspection to both parks and replaced missing bolts and brackets on the roundabout footplate.

13. CORRESPONDENCE - ITEMS FOR INFORMATION

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

14. CONFIDENTIAL ITEM

There were no items deemed confidential.

15. DATE AND TIME OF THE NEXT MEETING: TUESDAY 7 JULY 2015

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 7.30pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 2 June 2015 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
A	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
A	Cllr C Gooday	
	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

17. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler	Holiday
Cllr Gooday	Holiday

18. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

19. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

20. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

21. PUBLIC SPEAKING – 10 MINUTES

No items were raised.

a) Police report

There was no report under this heading.

The Clerk was asked to invite Kate Thornhill, Community Safety Partnership Officer to the next Parish Council meeting.

Police website statistics: Reported crimes for Sandiacre

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April
ASB	33	17	30	34	32	25	35	20	17	18	14	27	32
Bicycle theft	1	2	2	1	1	0	2	1	1	0	0	3	0
Burglary	7	6	3	7	4	0	6	9	2	2	4	10	4
Criminal damage/arson	8	5	10	4	5	10	7	3	6	2	2	11	13
Drugs	1	2	3	1	1	2	2	0	1	0	1	4	1
Other crime	0	3	0	2	0	1	1	0	2	0	1	1	0
Other theft	0	0	1	2	5	5	3	4	1	4	3	5	3
Possession of weapons	1	0	1	0	0	0	0	0	0	0	0	0	0
Public order	0	0	1	1	0	3	1	0	2	2	1	1	0
Robbery	1	0	0	0	0	0	0	0	0	1	0	0	1
Shoplifting	6	1	3	0	0	0	2	1	0	0	1	3	3
Theft from person	0	0	0	0	0	0	1	0	0	1	0	0	0
Vehicle crime	3	11	5	4	3	1	4	1	7	3	2	16	6
Violent offences	8	5	8	16	12	7	5	3	5	7	4	11	11
Total:	69	52	67	72	63	54	69	42	44	40	33	92	74

b) County Councillor report

Cllr Major congratulated the Head Teacher, staff and pupils of Friesland School on the successful outcome of their recent Ofsted inspection.

c) Borough Councillor Report

Cllr Major reported that Cllr Mrs Val Custance was the newly elected Mayor of Erewash and she would be welcome to attend Sandiacre's civic events.

22. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 19 MAY 2015

Approval of the Minutes

RESOLVED that the Minutes of the meeting held on Tuesday, 19 May 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 2. Hanging basket sponsorship with EBC

It was confirmed that EBC could not provide additional hanging baskets at this time due to meeting existing demand across the Borough.

Page 4. Cemetery boundary line

It was confirmed that the Clerk would meet with David Jenkinson from DCC on 16/6/15 to undertake a site visit to inspect the boundary of Parish Council land.

23. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 19 MAY 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 19 May 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

24. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

There were no items deemed confidential.

25. COUNCILLORS' DECLARATION OF PECUNIARY INTEREST AND OTHER FORMS

All Councillors were asked to complete the declaration forms in the presence of the Clerk for submission to EBC before the due deadline.

RESOLVED that Cllr Chandler be given dispensation to complete the form at the next full Council meeting

26. COUNCILLORS' ACCEPTANCE OF OFFICE FORMS

It was confirmed that all Councillors had now completed their acceptance of office forms and copies would be submitted to EBC.

27. APPOINTMENT TO COMMITTEES

RESOLVED that the following appointments be made:

Cllr Mrs S Dickman

Cemetery and Parks Committee and Memorial Institute Board of Trustees

Cllr Mrs C Powers

Planning Committee, Finance Committee and Traffic and Road Safety Working Party

28. CHAIRMAN'S ANNOUNCEMENTS

The Chairman noted that a review of Standing Orders would be undertaken at the next full Council meeting. Copies of the document had previously been circulated.

It was intended that a Parish Council newsletter be introduced for the future and this item would be included on the next Agenda.

29. REPORT OF THE CLERK ON:

- I. HSBC Bank mandate form: Signatories to be removed and added
Those Councillors not present at the May Council meeting were asked to complete and sign the HSBC mandate form.

Included

- All newly elected and re-elected Councillors
- The Clerk, as the third signatory on cheques

Removed

1. Miss K Hales
2. Mr A Hughes
3. Mrs J Hulls
4. Mr P Hunt
5. Mr I Judson
6. Mrs A Noskwith
7. Mr L White
8. Mrs N White

II. Progress on refurbishment of the new Parish Council office

It was noted that refurbishment work to the new Parish Council office was nearing completion and the premises would be ready by the end of June.

BT would install a phone line connection on 30/6/15 after which time IT facilities could be installed and the Clerk would again be office based.

The registered address was: Sandiacre Parish Council, 19b Doncaster Avenue, Sandiacre NG10 5FJ

It was noted that in the event of any security or safety issues arising with the premises out of normal office hours, it would be necessary for designated Councillors to have access to the building.

RESOLVED that when the Clerk was unavailable, the Chairman and Vice-Chairman would be the primary contacts and key holders for dealing with any premises issues

III. Workplace Pension Scheme – Automatic enrolment legal duties

It was noted that the law on workplace pensions had changed and every employer with at least one member of staff must automatically enrol those who are eligible into a workplace pension scheme and contribute towards it.

The staging date for the Parish Council was 1 August 2016.

The Clerk confirmed she was attending a training course on 23/6/15 at Ashbourne and would report back on details for enrolment or opting out.

IV. Hanging basket sponsorship 2016

RESOLVED that the Parish Council enter into a 3-year agreement with EBC to sponsor 10 hanging baskets in the village centre from 2016

30. AWARDS FOR ALL APPLICATION FOR A HOLIDAY PLAYScheme

It was confirmed that a joint bid for £10,000 to Awards for All for a school holiday playscheme that included Sandiacre and Risley children would be supported by the Head Teacher of Cloudside Junior School and Risley Lower Grammar CE (VC) Primary School and Mr Metcalf, the service provider.

Potentially, Sandiacre Parish Council could apply for grant funding in the first year and Risley Parish Council in the second year. Each bid would cover a 12 month period. The Sandiacre bid would commence at the October 2015 half-term.

RESOLVED that the Clerk contact Risley Parish Council to enquire if a bid for holiday playschemes at Cloudside Junior School, to include Risley children, would be supported and Risley Parish Council would be willing to bid in the second year to include Sandiacre children

31. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 14	DALC Website sign in details NALC Co-option Legal Briefing Note Electronic Meetings' Summons Training Reminder New Transparency Code Requirements Big Lunch Extras NALC Procurement Toolkit Connecting Derbyshire Consultation
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RESOLVED to note the above circulars

32. FINANCE

I. Accounts for payment

<u>MONTH ENDING 31/5/15</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>
DD 6/5	Eclipse	Internet	14.95	2.99	17.94
DD 8/5	E.on	DARG: Charges 2/3/15-3/6/15	48.45	2.55	51.00
DD 26/5	Peninsula	Business consultancy: May	200.00	40.00	240.00
DD 29/5	SITA	Bin collection: 1/4/15-30/4/15	69.24	13.85	83.09
2771	Mrs Bloor	Safesync (Cloud IT system renewal 2 years)	19.95	3.99	23.94
2772	NALC	Planning booklets (Postage only)	7.65		7.65
2773	EBC	Hanging basket sponsorship (1st of 3 years)	110.00	22.00	132.00
2774	Mr Ingman	Internal audit	185.00		185.00
2775	Horizon	DARG: Secure MUGA posts/Repair grind rail	2,390.00	478.00	2,868.00
2776	Viking	Office supplies: Paper/Envelopes	31.97	6.39	38.36
2777	Mrs Bloor	Salary: May	1,253.24		1,253.24
2778	HMRC	Tax: £116 / NIC: £203.87 - May	319.87		319.87
2779	Horizon	Grounds Maintenance: April	1,014.32	202.86	1,217.18
2780	Mrs Bloor	Postage: Grant Thornton External Auditors	1.84		1.84
2781	Andrew's GS	Cemetery grounds maintenance	72.00		72.00
2782	Andrew's GS	Litter Picking: May	540.00		540.00
2783	Poplar Tree S	Annual Tree Survey	300.00	60.00	360.00
2784	Greenbarnes	Cemetery notice board: New hinges	25.10	5.02	30.12
2785	Ellis-Fermor & N	Solicitor fees: Boundary checks	190.00	35.00	225.00
Total:			6,793.58	872.65	7,666.23

RESOLVED to approve the above payments

II. Income and Interest

01-May	VAT Refund: 1/9/14 to 31/3/15	5,206.04
05-May	DCC Minor Maintenance Grant 2015	385.00
05-May	DCC Litter picking (Old canal towpath) 6 months	468.00

05-May	G126 M S Bailey Masons: Add inscription	28.00
05-May	G206 Transfer of Rights	25.00
13-May	G215 Hawleys: Headstone approval	120.00
30-May	HSBC Interest: Election Account	0.36
30-May	HSBC Interest: Business Account to 30/5/15	5.93
Total:		<u>6,238.33</u>

RESOLVED: to note income and interest received

III. Financial Report

RESOLVED to note the financial report tabled at the meeting

Cllr Mrs Stewart and Cllr Mr Stewart left the meeting at 8.05pm.

33. CORRESPONDENCE - ITEMS FOR INFORMATION

- a) DCC: Meet your local County Councillor 16/6/15 at Ilkeston TH
- b) DCC: Erewash Local Area Committee 16/6/15 at Ilkeston TH
- c) DCC: What's it like in your neighbourhood? 16/6/15 at Ilkeston TH
- d) Wealth and Wellbeing bus: Sandiacre library 10/6/15
- e) Youth Services: Funding request for Wii consoles - Friday evening sessions

I. **RESOLVED** to note the above items of correspondence

II. **RESOLVED** that the request from Youth Services be declined as the Parish Council was currently meeting venue costs during the 3-month trial period

PART 2 - CONFIDENTIAL ITEM

34. CONFIDENTIAL ITEM/S

No items were deemed confidential.

35. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 7 JULY 2015

- Planning Committee meeting 7.00pm
- Cemetery and Parks Committee meeting 7.20pm
- Parish Council meeting 7.40pm

The meeting closed at 8.10pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 7 July 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
Cllr C Gooday
A Cllr A Hardy
Cllr W Major
Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs L Bilbie
Cllr Chandler
Cllr Mrs Dickman
Cllr R Harris
Cllr Stewart

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

27. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy Unwell

28. VARIATION OF ORDER OF BUSINESS

RESOLVED to consider the following applications that were not included on the Agenda, but had recently been received

APPLICATIONS FOR CONSULTATION

ERE/0615/0055 Former Sandiacre Bottom Lock: West of Beech Ho, Lock Lane

ERE/ 0615/0059 Progress Rail Services UK Ltd

ERE/ 0615/0058 52 Stanton Road

ERE/ 0715/0003 10 Spencer Avenue

DECISIONS NOTICE

ERE/ 0415/0031 114 Longmoor Lane (Care Home)

29. DECLARATION OF MEMBERS' INTERESTS

Cllr Major	ERE/0615/0055 Derby & Sandiacre Canal Trust	Cllr Major declared a personal interest as a private Director of the Trust and left the meeting during consideration of the item and did not vote
Cllr Dinsdale	ERE/0615/0055 Derby & Sandiacre Canal Trust	Cllr Dinsdale declared an interest having been a Director of the Trust appointed in his former role as a Borough Councillor.
Cllr Powers	TREE/0615/1549	Cllr Powers declared a personal interest as an acquaintance of the applicant

30. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

31. PUBLIC SPEAKING

No items were raised.

32. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

33. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 JUNE 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 2 June 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

34. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0615/0033 **2 Jackson Avenue** Mr Sheriden

Single storey side extension

RESOLVED that no objections be made

TREE/0615/1549 **Former Sandiacre & Dist Conservative Club, 98a Derby Road**

Applicant: Miss M Eaton 25 Hampshire Drive

TPO: Crown raising works to Oak Tree

RESOLVED that no objections be made

TREE/ 0615/1548 **26 Sycamore Crescent**

TPO: Removal of over-hanging branch to T3 Oak due to excessive shading and effect on ability to enjoy property

RESOLVED that no objections be made

ERE/0615/0055 **Former Sandiacre Bottom Lock: West of Beech Ho, Lock Lane**

Derby and Sandiacre Canal Trust

Excavation of Sandiacre bottom lock

RESOLVED that no objections be made

ERE/ 0615/0059 **Progress Rail Services UK Ltd** Progress Rail Services

Part demolition of an existing building and the installation of 2 portable buildings

RESOLVED that no objections be made

ERE/ 0615/0058 **52 Stanton Road** Mrs A Polley

Erection of a detached dwelling

RESOLVED that no objections be made, but to comment that the side window should include frosted glass

ERE/ 0715/0003 **10 Spencer Avenue** Mr S Pastrana

Erection of conservatory to rear

RESOLVED that no objections be made

35. TO NOTE PLANNING DECISIONS RECEIVED

ERE/ 0415/0042 **Cloud House, Church Drive**
Erection of a detached garage with store over
EBC: Approved 22/6/15

ERE/ 0415/0040 **159 Longmoor Lane**
Ground floor rear extension
EBC: Approved 23/6/15

ERE/0515/1540 **14 Ellerslie Grove**
Removal of pine tree to ground level
EBC: Approved 25/6/15

ERE/0315/0036 **Beech House, Lock Lane**
Listed building consent for the conversion of existing stores to living accommodation including alterations to elevations, erection of single storey rear extension and creation of vehicle parking area
EBC: Approved 25/6/15

ERE/0315/0035 **Beech House, Lock Lane**
Conversion of existing stores to living accommodation including alterations to elevations, erection of single storey rear extension and creation of vehicle parking area
EBC: Approved 25/6/15

ERE/ 0415/0031 **114 Longmoor Lane (Care Home)**
Erection of extensions and alterations to existing care home to provide 11 no. Additional bedrooms (resubmission of ERE/1010/0009 allowed on Appeal).
EBC Committee: Approved 2/7/15

36. DELEGATION OF CONSULTATION DECISIONS OVER THE SUMMER RECESS

RESOLVED that the Clerk be given delegated authority to respond to planning applications over the Summer recess following consultation with the Chairman of Planning, Council Chairman or Vice-Chairman, either two being available.

Should a major application be submitted during this time, the Clerk would notify all Members of the Planning Committee.

37. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

38. CONFIDENTIAL ITEM

There were no items deemed confidential.

39. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 1 SEPTEMBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.25pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 7 July 2015 at 7.20pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr S Bilbie (Chairman)
Cllr Mrs L Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
A Cllr A Hardy
Cllr W Major
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr G Dinsdale
Cllr C Gooday
Cllr R Harris
Cllr Mrs Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

16. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy Unwell

17. VARIATION OF ORDER OF BUSINESS

There was no variation of business to the Agenda.

18. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Interest
Cllr S Bilbie	Item 22 Annual Tree Survey Poplar Tree Services	Cllr Bilbie declared a personal, but not pecuniary interest as he was acquainted with Mr Coupe

19. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

20. PUBLIC SPEAKING

No items were raised.

21. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

22. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON TUESDAY, 2 JUNE 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 2 June 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

Matters Arising

Page 2. Item 10 Parish Council Cemetery – Consultation

To date, the local branch of the Funeral Directors' Association had not responded to the Council's consultation on future allocation of grave space in the Cemetery.

Page 2. Item 11 Annual Tree Inspection

The Clerk would contact Poplar Tree Services to arrange a date for tree work to be carried out once the nesting season was over.

The Clerk would seek written permission from the Diocese of Derby Arch Deacon for removal of self-seeding saplings in St Giles' churchyards near graves.

Page 3. Item 12 – SITA waste container collection

The Clerk had recently contacted the new SITA depot at Ilkeston to report ongoing problems with weekly collections. To date, regular collections were intermittent.

Page 3. Item 12 – Cemetery gate

The Cemetery gate had been repaired and no further damage was reported.

Page 3. Item 12 – Cemetery notice board

New hinge brackets for the notice board had been received, but did not fit correctly and would be returned for replacement.

23. PARISH COUNCIL CEMETERY

I. Burials and interments since the last meeting

There had been no burials or interments since the last meeting.

Forthcoming burials had been arranged, as follows:

- | | | | |
|---------------------|------|---------------|--------------|
| • 8/7/15 at 11pm | G202 | Gillotts | Resident |
| • 8/7/15 at 11pm | G66 | Co-op FC (LE) | Non resident |
| • 15/7/15 at 3.45pm | G205 | Gillotts | Resident |

The Clerk had agreed to attend a burial on 15/7/15 whilst on leave, due to the circumstances of the bereaved family.

II. Reserved plots since the last meeting

The Clerk reported that grave space 211 had been purchased and reserved since the last meeting to local residents.

III. Incidents of vandalism since the last meeting

No incidents of vandalism had occurred in the Cemetery or St Giles' Churchyards since the last meeting.

24. PARISH COUNCIL PARKS

I. RSS: Playground inspection report

Copies of the latest inspection report had previously been circulated.

RESOLVED to note the report

Copies of the monthly inspection report would be forwarded to Committee members to monitor items identified for repair or replacement.

II. SITA waste container collection

SITA had recently improved the frequency of weekly collections for the two waste containers. Since one container was located next to the Parish Council office, the Clerk would ensure SITA upheld a more regular and effective level of service.

III. Swing bay installation / Play safety surface installation

Horizon had recently installed a new swing bay and wet pour play safety surface on Springfield Park and a new play safety surface beneath the existing swing bay on Doncaster Avenue Recreation Ground. Replacement work was now completed.

IV. Incidents of vandalism since the last meeting

During installation of the swing bay and play safety surface on Springfield Park, Horizon had erected security fencing and several panels were vandalised when youths had tried to remove them to access the play area.

A local resident had reported the incident to the Clerk by email, which was received the next day, but had not reported it to the police at the time so immediate action could be taken.

No other vandalism had occurred since the last meeting.

25. CORRESPONDENCE - ITEMS FOR INFORMATION

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

26. CONFIDENTIAL ITEM

There were no items deemed confidential.

27. DATE AND TIME OF THE NEXT MEETING: TUESDAY 1 SEPTEMBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.32pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 7 July 2015 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

36. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy Illness

37. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

38. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

39. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

40. PUBLIC SPEAKING – 10 MINUTES

No items were raised.

a) Police report

PC Hopwell had indicated she would attend the Parish Council meeting.

PCSO Buchanan had prepared a report, but the attachment containing details had not been sent. A reminder had been issued, but no reply received.

In the absence of Officers, there was no report under this heading.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
ASB	30	34	32	25	35	20	17	18	14	27	32	31	25
Bicycle theft	2	1	1	0	2	1	1	0	0	3	0	0	2
Burglary	3	7	4	0	6	9	2	2	4	10	4	4	2
Criminal damage/arson	10	4	5	10	7	3	6	2	2	11	13	9	5
Drugs	3	1	1	2	2	0	1	0	1	4	1	3	2
Other crime	0	2	0	1	1	0	2	0	1	1	0	2	1
Other theft	1	2	5	5	3	4	1	4	3	5	3	1	5
Possession of weapons	1	0	0	0	0	0	0	0	0	0	0	2	0
Public order	1	1	0	3	1	0	2	2	1	1	0	1	0
Robbery	0	0	0	0	0	0	0	1	0	0	1	0	1
Shoplifting	3	0	0	0	2	1	0	0	1	3	3	7	5
Theft from person	0	0	0	0	1	0	0	1	0	0	0	0	0
Vehicle crime	5	4	3	1	4	1	7	3	2	16	6	2	5
Violent offences	8	16	12	7	5	3	5	7	4	11	11	13	7
Total:	67	72	63	54	69	42	44	40	33	92	74	75	60

b) County Councillor report

Cllr Major reported on the following:

- Changes to the provision of Community Transport services - Consultation July
- Proposed Derby and Derbyshire Combined Authority (D2) report submitted to the Secretary of State for decision
- Increase in the price of school meals by 5p and 10p for children and adults from September 2015
- Road signs to Sandiacre along Chalons Way, Ilkeston had been renewed and improved, encouraging HGV traffic to find an alternative route to the M1 via Trowell

c) Borough Councillor Report

Cllr Bilbie reported that Members of the Standards Committee, who were both Borough and Parish Councillors, had received dispensation to vote on the allocation of Concurrent Function's budgets to parishes.

Free parking for the first hour within EBC car parks was expected to continue until October after which time the scheme would be reviewed.

41. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 2 JUNE 2015

Approval of the Minutes

RESOLVED that the Minutes of the meeting held on Tuesday, 2 June 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page11. Awards for All application – Holiday Play Scheme

It was confirmed that Risley and Hopwell Parish Council had agreed to support a bid from Sandiacre Parish Council to Awards for All for funding of £10,000 to support a holiday play scheme at Cloudside Junior School over a twelve month period for children of both parishes.

In the second year, Risley and Hopwell Parish Council could submit a bid covering both parishes and it was hoped Cloudside Junior School would submit a bid in the third year to ensure long-term sustainability.

RESOLVED that the Clerk submit a £10,000 bid to Awards for All for a holiday play scheme covering a 12 month period

42. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 JUNE 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 2 June 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

43. TO RECEIVE THE MINUTES OF THE PARKS AND CEMETERY COMMITTEE MEETING HELD ON TUESDAY, 2 JUNE 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Parks and Cemetery Committee meeting held on Tuesday, 2 June 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

44. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

There were no items deemed confidential.

45. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading

46. REPORT OF THE CLERK ON:

I. Completion of the new Parish Council office

Mr Renshaw, EBC Planning and Building Control Officer had provided written confirmation that building alterations to the new premises had been approved.

Following installation of the telephone, computer and a new BT broadband connection, the office email address was now: clerk@sandiacreparishcouncil.org

All businesses and contractors would be notified of the change in contact details.

The Clerk confirmed there had been a smooth transition to moving premises with only one problem having recently arisen when a new cheque book had gone missing in the post and payment could not be made on time to a contractor.

RESOLVED that the Clerk contact the HSBC bank to establish how the Parish Council could move to on-line payments in the future

The Clerk was thanked for working at home in the interim and for all her involvement and that of her husband in helping set up the new office facilities.

It was noted that by creating a new and permanent Parish Council office, a saving had been made on annual rental costs and a new community resource had been developed from an under-utilised Parish Council building.

The Clerk thanked Councillors for all their help and support with the transition.

It was noted that a post box had originally been installed that was too small for business use and was now surplus to requirements following installation of a larger commercial post box.

RESOLVED that the smaller post box be written off and offered to the Memorial Institute as there was no facility for leaving mail there at the present time.

- II. Meeting with Peninsula consultant 21/7/15: New office premises
Findings of the Consultant would be reported at the next meeting.
- III. Meeting with Mrs K Thornhill 20/7/15: Community Safety Partnership Officer
The outcome of the meeting with Mrs Thornhill, Cllr Major and the Clerk would be reported at the next meeting.
- IV. Summer Play Scheme: EBC Small Grant allocation
EBC had allocated £1,250 through the Small Grant Scheme for a 2 week Summer play scheme at Cloudside Junior School during August. Funding to support a 3 week scheme had not been awarded. The school had been notified.
- V. Sporting Futures: Progress of funding bid (New Officer)
It was reported that Hannah Kearns had recently replaced James Beckett. The Clerk would arrange an appointment to establish how the grant of £672 already received by Sporting Futures could be used and what progress had been made on the £10,000 bid for future youth provision through Sports England.
- VI. Workplace Pension Scheme: Outcome of training course
The Parish Council (as employer) was required to proceed with automatic pension enrolment for the Clerk and to ensure all legal duties were carried out.

The staging date for the Council was 1 August 2016. Guidance would be issued by the Pensions Regulator at regular intervals and details brought to Council.

The Clerk (as Proper Officer) had notified the Pensions Regulator by 30 June 2015 that she was the main contact for the Council.

The Clerk confirmed it was not her intention to opt into the Council's pension scheme, but the process must be legally undertaken, followed by 3-year reviews.

VII. Carols Around the Tree: Replacement choir

The Secretary of Erewash Phoenix Choir had recently notified the Clerk that the choir was unable to attend the event since another engagement had arisen.

Anthony Taylor, Secretary of Sandiacre Male Voice Choir had subsequently confirmed that at least half the choir could attend and lead the carol singing.

RESOLVED that the Clerk write to Mr Taylor expressing the Council's thanks

VIII. Erewash Museum: Fun Day 29/7/15 on Doncaster Avenue Recreation Ground

The above date and time was noted.

IX. Ground Maintenance tenders September 2015: New contract from April 2016

It was noted that the 3 year grounds maintenance contract was due for renewal on 1/4/16. Horizon Landscapes currently held the contract for bedding in the village centre and grass cutting in the Cemetery and Church grounds and on Springfield Park and Doncaster Avenue Recreation Ground.

RESOLVED that the Clerk undertake the tendering process in September and details would appear on the Parish Council's website and notice boards

X. Planting: Bedding areas by Faircroft Avenue

Horizon had suggested the possibility of incorporating small shrubs into the flower beds by Faircroft Avenue to ensure all year round foliage. This would ensure the beds were not left empty when beds were cleared twice per year for new planting and would assist with reducing overall maintenance costs.

RESOLVED that the Clerk ask Horizon to provide a design for each bedding area, which included a cost comparison

XI. Clerk on-leave week commencing 13/7/15

The Clerk confirmed she was on leave the following week, but was willing to attend a burial on Wednesday, 15/7/15 at 3.45pm to meet the needs of the family.

It was noted that an allowance was paid to the Clerk for attending burials out of working hours if no other arrangements could be made and she was available.

47. DELEGATION OVER THE SUMMER RECESS / SIGNING OF CHEQUES

RESOLVED that the Clerk be given delegated authority over the Summer recess to raise cheques with any two Councillors and consider quotations, following consultation with the Chairman, Vice-Chairman and Chairman of the Planning Committee, either two being available.

48. ROAD SAFETY (ADVISORY GROUP)

I. To decide the Advisory Group Chairman

RESOLVED that Cllr Gooday be appointed Chairman of the Advisory Group for the ensuing year

II. To identify highways and side roads that require maintenance work by DCC

RESOLVED that the Advisory Group report their findings to full Council for further action to be agreed. This would be a regular Agenda item.

49. STANDING ORDERS

RESOLVED to defer a review of the Parish Council's Standing Orders to the September meeting

50. PARISH COUNCIL NEWSLETTER

To consider the introduction of a Parish Newsletter and decide the content and means of distribution

- I. **RESOLVED** that an annual Sandiacre Parish Council newsletter be introduced for publication and distribution over the Summer recess to all residents, with a copy displayed on the website
- II. **RESOLVED** that the Clerk edit the publication and liaise with the Chairman over content

51. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 15	Employment of the Clerk and Council Staff Grave Matters: A guide to managing Cemeteries and closed churchyards – Training Allotment Training The Dark Arts! - Minutes & Procedures Training West Hallam Parish Council – Vacancy Clerk/RFO Ripley Town Council – Vacancy Community Officer Morton Parish Council – Vacancy Clerk/RFO
DALC Circ 16	Opportunities – Big Lottery Fund Landfill Communities Fund – SITA Trust £800k funding from The Prince's Trust My Community – Free advice and grants Neighbourhood planning grants available from Locality Power to Change Trust

RESOLVED to note the above circulars

52. FINANCE

I. Accounts for payment

<u>MONTH ENDING 30/6/15</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>
DD 3/6	Eclipse	Internet	14.95	2.99	17.94
DD 8/6	E.on	DARG: Charges 1/5/15-31/5/15	48.45	2.55	51.00
DD 24/6	Peninsula	Business consultancy: May	200.00	40.00	240.00
DD 30/6	BT	Tel/Broadband charges: 1/6-31/8	145.20	29.04	174.24
DD 30/6	SITA	Bin collection: 1/4/15-30/4/15	69.24	13.85	83.09
2786	Crown Mtce	New office building work/Fencing	19,440.00	3,888.00	23,328.00
2787	DHI Interiors	New office carpet	125.00	25.00	150.00
2788	Hags-SMP	RSS: Inspections: April	60.00	12.00	72.00
2789	Hags-SMP	RSS: Inspections: May	60.00	12.00	72.00
2790	Horizon	Grounds Maintenance: May	1,014.32	202.86	1,217.18
2791	Mrs Bloor	Postage: Recorded delivery	3.48		3.48
2792	Mrs Bloor	Keys: Duplicates x 3 Office/Gates	38.50		38.50
2793	DALC	Clerk training course (Pensions)	25.00		25.00
2794	Safe Shop	New office: Letter box	79.92	15.98	95.90

2795	Mrs Bloor	Salary: June	1,253.24		1,253.24
2796	HMRC	Tax: £116 / NIC: £203.87 - June	319.87		319.87
2797	Viking	New office: Floor cupboards x 3	437.00	87.40	524.40
2798	Horizon	New swing bay/Play safety surfaces x 2	8,977.00	1,795.40	10,772.40
2799	Mr J Bloor	New office: B&Q cupboards/Hooks	182.44		182.44
2800	Viking	Office supplies: Administration	5.99	1.20	7.19
Total:			32,499.60	6,128.27	38,627.87

RESOLVED to approve the above payments

II. Income and Interest

	<u>Income</u>	
03-Jun	G194: Headstone approval	120.00
03-Jun	G211: Reserved grave / Interments	660.00
22-Jun	G212: Grave (2) / Interment (1)	540.00
30-Jun	HSBC Interest: Election Account	0.35
30-Jun	HSBC Interest: Business Account	3.88
		<u>1,324.23</u>

RESOLVED: to note income and interest received

III. Financial Report

RESOLVED to note the financial report tabled at the meeting

53. CORRESPONDENCE - ITEMS FOR INFORMATION

- Ellis-Fermor and Negus Solicitors: Due to retirement, Mr William Skinner will be replaced by Mr Jonathan Potter on 8/7/15
- Clerks and Councils Direct - July 2015 issue

RESOLVED to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

54. CONFIDENTIAL ITEM/S

No items were deemed confidential.

55. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 1 SEPTEMBER 2015

FOLLOWING THE SUMMER RECESS

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.25pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 1 September 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
Cllr C Gooday
A Cllr A Hardy
Cllr W Major
Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs L Bilbie
Cllr Mrs Dickman
Cllr R Harris
Cllr Stewart

MEMBERS OF THE PUBLIC: None present

The Chairman welcomed Members to the meeting following the Summer recess.

PART 1 – NON CONFIDENTIAL INFORMATION

40. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy Unwell

41. VARIATION OF ORDER OF BUSINESS

RESOLVED to consider the following application that was not included on the Agenda, but had recently been received

APPLICATIONS FOR CONSULTATION

ERE/0815/1567

Beech House, Lock Lane

Work to 4 trees and felling of 1 tree within a Conservation Area

42. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

43. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

44. PUBLIC SPEAKING

No items were raised.

45. **TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.**

There were no items deemed confidential.

46. **TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 7 JULY 2015**

RESOLVED: that the Minutes of the meeting held on Tuesday, 7 July 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

47. **TO CONSIDER PLANNING APPLICATIONS RECEIVED**

Over the Summer recess, the Clerk had received delegated authority to respond to applications following consultation with at least two Councillors.

ERE/0615/0059 **Progress Rail Services UK Ltd**
Part demolition of an existing building and the construction of a detached two storey brick building

Delegated: That no objections be made

ERE/0715/0017 **56 Maple Avenue**
Lawful development certificate for single storey rear extension
Validated 6/7/15 Officer: V Glew Decision: Planning permission not required
Delegated: To note the decision

TPO/0715/1554 **103 Sandringham Road**
Pine T1. Fell because lightning strike and previous damage to trunk has compromised the tree
Delegated: To note the application

EW8/0715/65 **Erewash Valley Golf Course, Golf Club Road, Stanton by Dale**
Pre-application for proposed importation of inert material to remodel and create an enhanced golf facility,
Delegated: That no objections be made to the pre-application

ERE/0715/0003 **10 Spencer Avenue**
Erection of conservatory to rear
Delegated: That no objections be made

ERE/ 0715/0063 **Land North of Bridge Street**
Erection of 12 dwellings and associated works including carport and covered walkway
Delegated: That no objections be made

TREE/ 0815/1563 **8 Town Street**
Works to chestnut tree, beech tree and copper beech tree in Conservation Area
Delegated: That no objections be made

ERE/0815/0018 **29 Friesland Drive** Mrs M Spalton
Proposed ramped access to front of property
Resolved: That no objections be made

TREE/0815/1566 **Placketts Mill, Church Drive** Esprit Automation Ltd
TPO: Proposed felling of protected tree
Resolved: That no objections be made, but to comment that the felled tree could be replaced to preserve the character and amenity of the area

TREE/0815/1567 **Beech House, Lock Lane** Mrs D Merry
Work to 4 trees and felling of 1 within a Conservation Area
Resolved: That no objections be made, but to comment that the advice of the Tree Officer and Conservation Officer should be observed

Cllr Dinsdale enquired if the Clerk had established if permission had been sought for installation of a dropped kerb and new drive at a Sandringham Road property.

The Clerk confirmed that she had made enquiries with EBC who had confirmed a planning application was not required on this occasion as access was onto an unclassified road, although a certificate of authorisation was required from DCC.

48. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0515/0019 **Unit B Mark Street**
Application for removal of condition No.3 of planning permission ERE/1113/0034 to allow for 24 hour operation: Variation of Condition
EBC: Approved 17/7/15

ERE/ 0515/0027 **69 Victor Crescent**
Large garage with work area inside high enough for a 2 post car ramp for hobbies
EBC: Approved 23/7/15

TPO/ 0615/1548 **26 Sycamore Crescent**
Removal of overhanging branch to T3 - Oak due to excessive shading and effect on ability to enjoy property.
EBC: refused 27/7/15

ERE/0615/0033 **2 Jackson Avenue**
Single storey side extension
EBC: Approved 3/8/15

TREE/0615/1549 **Former Sandiacre & Dist Conservative Club, 98a Derby Road**
Applicant: Miss M Eaton 25 Hampshire Drive
TPO: Crown raising works to Oak Tree
EBC: Approved 11/8/15

ERE/ 0615/0058 **52 Stanton Road**
Erection of a detached dwelling
EBC: Approved 17/8/15

ERE/ 0715/0003 **10 Spencer Avenue**
Erection of conservatory to rear
EBC: Approved 17/8/15

TPO/0715/1554 **103 Sandringham Road**
Pine T1. Fell because lightning strike and previous damage to trunk has compromised the tree
EBC: Approved 26/8/15

49. EBC: PLANNING TRAINING

Introduction to Planning and the role of the Parish Council
Councillors were invited to attend a training course on Thursday, 29th October 2015 at Long Eaton TH commencing at 5.00pm.

Cllr Sanghera, Cllr Gooday, Cllr Mrs Stewart, Cllr Mrs Powers and the Clerk would attend.

50. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

ERE/0213/0001 **Former Stanton Ironworks Site, Lows Lane, Stanton by Dale**
EBC: Planning Committee to decide the application on 29/7/15
EBC: Application withdrawn by applicant 28/7/15

PART 2 - CONFIDENTIAL INFORMATION

51. CONFIDENTIAL ITEM

There were no items deemed confidential.

52. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 6 OCTOBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.25pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 1 September 2015 at 7.20pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr S Bilbie (Chairman)
Cllr Mrs L Bilbie
A Cllr Mrs J Chandler
Cllr Mrs S Dickman
A Cllr A Hardy
Cllr W Major
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr G Dinsdale
Cllr C Gooday
Cllr R Harris
Cllr Mrs Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: Mr S Cartledge - EBC - Neighbourhood Warden Manager

PART 1 – NON CONFIDENTIAL INFORMATION

28. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler Unwell
Cllr Hardy Unwell

29. VARIATION OF ORDER OF BUSINESS

There was no variation of business to the Agenda.

30. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

31. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

32. PUBLIC SPEAKING

No items were raised.

33. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

34. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON TUESDAY, 7 JULY 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 7 July 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

Matters Arising

Page 5. Item 22 Parish Council Cemetery – Consultation

An email copy of the Notts and Derbys National Association of Funeral Directors (NAFD) Minutes of 9/6/15 had been received and indicated that the Parish Council's consultation had been considered and noted, but without response.

Page 5. Item 22 Annual Tree Inspection

Poplar Tree Services had arranged to commence tree work on 23/9/15, as per the annual tree inspection report.

Pruning back the Willow tree on the canal bridge from the pavement area had already been completed as approval from EBC covered a two year period.

Page 5. Item 22 – SITA waste container collection

The Clerk had sought permission over the Summer recess to change provider as the service delivered by SITA UK had reached an unacceptable low level and regular collections were not taking place. Veolia (Derby) had been sourced and the level of service had greatly improved.

35. PARISH COUNCIL CEMETERY

I. Burials and interments since the last meeting

8/7/15	G202	Burial
8/7/15	G66	Burial
15/7/15	G205	Burial

Arranged

3/9/15	G215	Burial
14/9/15	A131	Interment of cremated remains

II. Reserved plots since the last meeting

No plots had been reserved since the last meeting.

36. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

I. RSS: Playground inspection report

Copies of the latest playground inspection report had previously been circulated.

It was noted that the Clerk had contacted RSS to request an itemised quotation that listed all items for work so repairs could be prioritised.

RESOLVED to note the latest report and await the quotation

37. INCIDENTS OF VANDALISM SINCE THE LAST MEETING

- | | |
|-----------------------------|--|
| • DARG 13/7/15 | Public benches: Bolts loosened: Re-installed |
| • Old canal towpath 29/7/15 | Wooden steps damaged: Reported to EBC |
| • Austins Drive 3/8/15 | Notice board door mounts pulled away |
| • Skate park 19/8/15 | Sign vandalised beyond repair |
| • Springfield Park 24/8/15 | Veolia bin lid catch damaged: Repaired |

The Clerk confirmed that the police had been informed (via 101) and crime numbers had been obtained for damage to items of park equipment.

A replacement notice board door costing £254 + VAT would be installed shortly.

It was noted that DCC was responsible for steps by the old canal towpath and the area had recently been cordoned off to ensure public safety.

38. CORRESPONDENCE - ITEMS FOR INFORMATION

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

39. CONFIDENTIAL ITEM

There were no items deemed confidential.

40. DATE AND TIME OF THE NEXT MEETING: TUESDAY 6 OCTOBER 2015

- | | |
|--------------------------------|--------|
| • Planning Committee | 7.00pm |
| • Cemetery and Parks Committee | 7.20pm |
| • Parish Council | 7.40pm |

The meeting closed at 7.25pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 1 September 2015 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
A	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
A	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

EBC NEIGHBOURHOOD WARDEN SERVICE

Prior to the full Council meeting commencing, the Chairman welcomed Mr Scott Cartledge, (Neighbourhood Warden Manager) and invited him to speak on the work undertaken by Neighbourhood Wardens and Dog Wardens throughout Erewash.

Mr Cartledge outlined services that were provided to improve the local environment, which included dealing with fly-tipping and fly-posting, reducing litter, removing graffiti, helping to reduce anti-social behaviour, discouraging dog fouling and reporting crimes to the police.

There were currently two Dog Wardens and it was hoped to recruit a third. Residents were urged to report any incidents witnessed and provide dates, times and a description of the dog and owner. Wardens could patrol areas and fine those responsible. Dog Control Orders were in place for fenced play areas.

From April 2016, the law required all dogs to be micro-chipped and EBC was currently offering a free service for the first 200 residents who applied.

Having given advance apologies, Cllr Stewart and Cllr Mrs Stewart left the presentation at 7.20pm to attend another meeting.

It was noted that Wardens could assist the Parish Council with fly-tipping or fly-posting issues, but the Parish Council would be responsible for clearance costs on its own land.

The Chairman invited questions and noted that it would be useful for the local Neighbourhood Warden to provide regular updates for the Council.

Mr Cartledge answered questions and was thanked for attending before leaving at 7.45pm.

PART 1 - NON-CONFIDENTIAL ITEMS

56. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler	Unwell
Cllr Hardy	Unwell
Cllr Mrs Stewart	Attending another meeting
Cllr Mrs Stewart	Attending another meeting

57. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

58. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

59. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

60. PUBLIC SPEAKING – 10 MINUTES

No items were raised.

a) Police report

PC Hopwell had previously indicated that she would attend the Parish Council meeting, but on the day had notified the Clerk of a prior commitment and provided a brief summary. Copies were circulated at the meeting.

PC Hopwell reported that she was currently unable to provide police surgery dates due to a forthcoming change in shift pattern for herself and PCSO Buchanan.

Councillors noted data provided, as shown below:

<i>Dwelling Burglary – 1/4/15 – 30/7/15</i>	<i>-42.9%</i>
<i>Shop Theft – 1/4/15 – 30/7/15</i>	<i>80%</i>
<i>Theft from Motor Vehicle – 1/4/15 – 30/7/15</i>	<i>38.5%</i>
<i>Criminal Damage – 1/4/15 – 30/7/15</i>	<i>29.2%</i>
<i>Drug Offences – 1/4/15 – 30/7/15</i>	<i>-28.6%</i>
<i>ASB – 1/4/15 – 30/7/15</i>	<i>-17.9%</i>

Councillors considered that percentage figures were not meaningful without further clarification. The summary did not show current policing priorities or current levels of crime and anti-social behaviour that were affecting the local community, or provide an indication of how those issues were being tackled.

It was noted that the Chairman and Clerk would meet Sergeant Pitt on 8/9/15.

The latest Sandiacre crime map statistics taken from the police website were circulated, as shown below.

Police website statistics: Reported crimes for Sandiacre

2014/2015	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July
ASB	34	32	25	35	20	17	18	14	27	32	31	25	39
Bicycle theft	1	1	0	2	1	1	0	0	3	0	0	2	0
Burglary	7	4	0	6	9	2	2	4	10	4	4	2	1
Criminal damage/arson	4	5	10	7	3	6	2	2	11	13	9	5	8
Drugs	1	1	2	2	0	1	0	1	4	1	3	2	0
Other crime	2	0	1	1	0	2	0	1	1	0	2	1	0
Other theft	2	5	5	3	4	1	4	3	5	3	1	5	5
Possession of weapons	0	0	0	0	0	0	0	0	0	0	2	0	0
Public order	1	0	3	1	0	2	2	1	1	0	1	0	1
Robbery	0	0	0	0	0	0	1	0	0	1	0	1	0
Shoplifting	0	0	0	2	1	0	0	1	3	3	7	5	3
Theft from person	0	0	0	1	0	0	1	0	0	0	0	0	0
Vehicle crime	4	3	1	4	1	7	3	2	16	6	2	5	13
Violent offences	16	12	7	5	3	5	7	4	11	11	13	7	8
Total:	72	63	54	69	42	44	40	33	92	74	75	60	78

b) County Councillor report

Cllr Major reported on the following:

- Community transport: Future plans www.derbyshire.gov.uk/shoppingbuses
- Public Rights of Way review eteprow@derbyshire.gov.uk
- Speed limits: 20mph on residential streets www.derbyshire.gov.uk/speedresidential
- Flood Warden workshop 9/9/15 at 5.30pm (County Hall, Matlock)
- Snow Warden scheme 2015

RESOLVED that Cllr Sanghera be appointed as the Council's Snow Warden

The Clerk would continue to arrange refilling of the Parish Council's grit bins and liaise with DCC to receive any free grit they could provide as part of the scheme.

A recent DCC report had indicated that highway incidents had increased during 2014/2015.

c) Borough Councillor Report

Cllr Harris reported that EBC's free one-hour parking scheme in town centre car parks would be extended to October and then reviewed.

61. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 7 JULY 2015

Approval of the Minutes

RESOLVED that the Minutes of the meeting held on Tuesday, 7 July 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 16. Awards for All application – Holiday Play Scheme

It was confirmed that the Clerk would submit a bid for 2016 before the next meeting.

Page 17. Completion of new Parish Council office

The written-off mail box that was too small for business use at the new office had been offered to the Memorial Institute Trustees and accepted.

Page 18. Erewash Museum Fun Day

It was noted that representatives from Erewash Museum had expressed their thanks to the Parish Council for allowing them use of Doncaster Avenue Recreation Ground.

62. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 7 JULY 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 7 July 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

63. TO RECEIVE THE MINUTES OF THE PARKS AND CEMETERY COMMITTEE MEETING HELD ON TUESDAY, 7 JULY 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Parks and Cemetery Committee meeting held on Tuesday, 7 July 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

64. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

Item 74. St Giles Church retaining wall bordering Church Farm

RESOLVED: that in view of the confidential nature of the business to be transacted under Item 74 relating to quotations for work, a resolution was passed to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

65. CHAIRMAN'S ANNOUNCEMENTS

a) Policing - Community engagement

Community Safety Partnership Officer, Mrs Kate Thornhill had recently met with the Chairman and Clerk to discuss ways of developing community engagement with the local police and utilising the services of the Neighbourhood Wardens.

The outcome of the meeting was as follows:

- Long Eaton Division's new Sergeant, Nick Pitt would meet with the Chairman and Clerk on 8/9/15

- EBC Neighbourhood Warden Manager, Mr Scott Cartledge would attend a Council meeting to provide an overview of EBC's Warden service
- Sandiacre Neighbourhood Warden, Mr Scott Jeffrey would meet with the Chairman and Clerk on 23/9/15 to discuss his role within the community

b) Parish Council Newsletter

Copies of the draft newsletter were circulated at the meeting.

The final draft would be completed before the end of the week and sent to Ashbourne Colour Print, Ilkeston for printing. JPW Distribution Ltd, Draycott would then arrange delivery of 4,000 copies to households in Sandiacre.

It was noted that the local Safer Neighbourhood Policing Team had been invited to contribute to the newsletter, but to date there was no response.

The Chairman and Clerk were thanked for producing the Parish Council's first newsletter.

c) Change of service provider: SITA UK (Ilkeston) to Veolia (Derby)

The Chairman confirmed that the Clerk had received approval over the Summer Recess from himself and the Vice-Chairman to change supplier and end the contract with SITA UK who were providing an irregular and infrequent service.

RESOLVED: that action taken to end the contract with SITA UK at short notice and move to a new contract with Veolia was supported by full Council

66. REPORT OF THE CLERK ON:

I. Change from SITA to Veolia (Derby) 6/8/15 for waste collections

This item had previously been reported upon.

Following a change of supplier, the Veolia service was proving satisfactory.

II. Friday evening youth sessions: Progress to date

It was confirmed that Friday evening youth sessions held at the Memorial Institute had proved positive and there appeared to be less vandalism and anti-social behaviour on both parks during the Summer compared to previous years.

RESOLVED: that 2 hour sessions each Friday evening should continue for a further 3 month period with costs for hiring the hall paid for by the Parish Council

The Clerk would contact Youth Services to notify them that further support was being offered. Memorial Institute Board of Trustees and Mrs Riley (Caretaker) would also be notified of the extended booking.

III. Sporting Futures new officer: Ms H Kearns / Funding bids

Ms Kearns had advised that due to departmental restructuring and a change in staffing, the bid to Sports England for £10,000 could not be found. However, as a matter of priority, she would seek funding for Sandiacre to ensure support for young people was introduced.

Ms Kearns would also establish if the successful bid for £672, which was not spent during the Summer months, could be allocated towards a holiday play scheme at Cloudside Junior School during October 2015.

- IV. Outcome of meeting with Mrs K Thornhill (Community Safety Partnership)
This item had previously been reported upon.
- V. Outcome of meeting with Mr A Foster, (Valuations Officer)
Mr Foster would shortly notify the Parish Council and EBC of the building's rateable value following creation of new office space within the building.
- VI. Outcome of meeting with F Beardsley (Peninsula consultant) / Items to be actioned within 3 months of visit
Copies of the report had previously been circulated.

ACTIONED

- A fire risk assessment of the new premises had been undertaken
- The edge of the step leading into the new office was clearly marked with yellow tape until a more permanent fixture could be sourced
- A new supplier had been found for regular removal of litter and dog waste from both parks

TO BE ACTIONED

- Monitor Health and Safety: Risk assessments to be carried out, recorded and monitored as per the Peninsula Management System
- Disability access: Route over grass bank to new office to be resurfaced

a) **RESOLVED:** to note the contents of the report and action required

b) **RESOLVED:** that the Clerk obtain an updated quotation from Horizon Landscapes for resurfacing the bank path leading from the car park to the Parish Council office to ensure public safety

- VII. Summer play scheme: Take-up and feedback
A report on the success of the Summer play scheme from Mr Adam Metcalf (A M Sport Coaching) had previously been circulated.

Feedback received from both children and parents had been very positive. No problems had been identified and each week had been well supported.

Week 1	46	38	45	43	51
Week 2	52	60	39	48	51

- VIII. Parish Council Newsletter: Progress to date
This item was previously reported on under the Chairman's report.

- IX. VAT refund claim: £8,011.55
It was confirmed that the VAT refund had recently been received from HMRC.

- X. Writing-off old office furniture / Other item
Following the recent office move, several items of office furniture had been replaced and were now surplus to requirements and could be written-off.
- Large grey open bookcase
 - Small grey open bookcase
 - Wooden roller shutter bookcase
 - Small metal 2-drawer filing cabinet
 - Office chair
 - Grass shears stored in the Lock-up that were un-useable

RESOLVED: to write-off the items and note the Asset Register accordingly

XI. Headstone testing: ICCM

Ongoing headstone testing for the Parish Council Cemetery's and St Giles' closed Churchyards and had been prioritised in the 2015/2016 budget. The Clerk sought approval to approach the Institute of Cemetery and Crematorium Management (ICCM) for a quote.

RESOLVED: that the Clerk contact ICCM for details of their testing service

XII. Year End Accounts 2014/2015 approved by Grant Thornton (External auditors)
The Clerk confirmed that the Year End Accounts had been approved by Grant Thornton without comment.

The public inspection notice had been displayed on the Council's notice boards.

XIII. DBS checks no longer required for Clerk / Litter Picker (£52 refund from EBC)
The Disclosure and Barring Service (DBS) service had reviewed the need for checks on certain jobs and voluntary work and EBC had confirmed that checks for Council staff and contractors were no longer appropriate.

RESOLVED: that the Clerk contact EBC to request a refund of £52 paid in April that covered two checks

XIV. DALC: Pension enrolment training – Next level 26/11/15 - £40
DALC was running a follow-up training course on pension enrolment in November and the Clerk had been advised it was beneficial to attend and would cover the practical aspects of employers setting up a pension scheme.

RESOLVED: that the Clerk attend the second training course

XV. DALC: New Councillor induction training
All new Councillors were invited to consider undertaking induction training with DALC. Session dates and times were shown in each DALC circular.

Cllr Mrs Powers, Cllr Sanghera and Cllr Gooday expressed interest to attend.

67. ROAD SAFETY (ADVISORY GROUP)

Cllr Gooday advised that there were no issues to report at the present time. However, residents would soon receive the Parish Council newsletter and any responses received on highway matters would set priorities for the Advisory Group.

68. ON-LINE PAYMENTS AND FINANCIAL CONTROLS

To consider introducing on-line payments and decide control measures for authorising electronic payments by the Clerk

It was noted that the Council could move to on-line banking by completing Form 5 for the HSBC bank. This allowed the Clerk to make authorised payments once approved by Councillors at their monthly meetings or in agreed urgent circumstances.

RESOLVED: that Form 5 be completed on behalf of the Council by the Chairman, Vice-Chairman and Clerk (as Proper Officer)

The amount to be paid at any one time would be approved through the Council's Financial Regulations.

RESOLVED: that a review of Financial Regulations would be undertaken at the next full Council meeting

69. NS&I ACCOUNT

I. To change the mandate form for inclusion of the new Vice-Chairman

RESOLVED: that following the retirement of Mrs Noskwith as a Councillor at the May election, Cllr S Bilbie would be approved as a signatory for the account:

- | | | |
|------------------|---------------|--------------------|
| • Chairman | Cllr W Major | Existing signatory |
| • Vice-chairman | Cllr S Bilbie | |
| • Councillor | Cllr A Hardy | Existing signatory |
| • Proper Officer | Mrs M Bloor | Existing signatory |

The Clerk would notify NS&I of the change.

II. To consider future transfers to create a Reserve Revenue Account

It was noted that the Capital Reserve Account held with NS&I had been earmarked in 2014 to create a permanent Parish Council office and to provide improvements to the existing building with installation of a new roof, security fencing and roller shutters.

Additionally, there was currently pressures on the Council's reserves to provide further repairs to St Giles' Churchyard retaining wall. Consequently, contingency funds were reducing over time and needed to be replenished.

RESOLVED: that the NS&I account should be replenished from 2016 and used as a Reserve Revenue Account to meet any large items resulting from unforeseen budget pressures

This item would be included on the Finance Committee Agenda for further consideration of the amount to be allocated as part of the 2016/2017 budget.

70. STANDING ORDERS

Copies of the draft revised Standing Orders had previously been circulated.

RESOLVED: to adopt the revised Standing Orders as presented, with one amendment

Item 23 – Communicating with District and County or Unitary Councillors

To read: An invitation to attend a meeting of the Council shall be sent, together with the Agenda to a Ward Councillor of the Borough Council and County Council representing the area of the Council via email

The Clerk would ensure the following Ward Councillors received documents:

- | | |
|----------------------|---------------------|
| • Cllr G Hickton | Derby Road West |
| • Cllr Mrs G Hickton | Derby Road West |
| • Cllr Mrs Clare | Draycott and Risley |
| • Cllr McCandless | Draycott and Risley |

71. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 17	Smaller Authorities: Transparency Fund - Briefing Note 1 Dethick, Lea & Holloway PC Clerk/RFO vacancy
DALC Circ 18	National Living Wage and pay rises for Town and Parish Council staff Council pay awards capped at 1% per annum ACAS Guidelines - Holiday pay Ten easy ways for employers to lose money at an Employment Tribunal
DALC Circ 19	The General Power of Competence Call for Executive Members for the period 2015-2019 LAIS: Local Associations Information Service
DALC Circ 20	Transparency code for smaller authorities NALC Picked to lead sector-led audit team Legal Updates and Guidance Notes Community control agenda charged up parish power Funds to protect World War One memorials revealed Health Assessing Potential Employees DCC Community Transport Consultation Clerk/RFO Vacancies

RESOLVED: to note the above circulars

72. FINANCE

I. Accounts for payment

<u>MONTH ENDING 31/7/15</u>		<u>PAYMENTS MADE BY CHEQUE 4/8/15</u>	<u>Gross</u>
DD 3/7	Eclipse	Internet	17.94
DD 8/7	E.on	Electricity charges: Office	51.00
DD 13/7	E.on	Electricity charges: Canal bridge	23.42
DD 24/7	Peninsula	Business consultancy	240.00
DD 31/7	SITA	Bin collection:	83.09
2911	Horizon	Grounds maintenance: June	1,217.18
2912	Horizon	Vandalism: Welding to dog bin/Cemetery gate	222.00
2913	EBC	Cemetery: Wheeled bin collection	66.30
2914	Memorial Institute	Youth Service sessions: May to July (13 weeks)	222.00
2915	Mrs Bloor	Salary: July	1,277.49
2916	HMRC	Tax £121 and NIC £210.32 - July	331.32
2917	Grant Thornton	External audit: 2014/2015 Accounts	360.00
2918	Andrew's GS	Spr PK: Additional litter picking (Through ASB)	18.00
2919	Andrew's GS	DARG: Remove vandalised bench to storage	30.00
2920	Andrew's GS	Pinfold: Clearance and tidy	40.00
2921	Andrew's GS	DARG: Remove discarded branches	20.00
2922	Andrew's GS	Cemetery: Replace vandalised notice door	40.00
2923	Andrew's GS	Spr PK: Clear culvert of debris	20.00
2924	Andrew's GS	Cemetery: Low level maintenance	72.00
2925	Andrew's GS	Litter picking: July	540.00
2926	Gillotts FS	Reimbursement of overpayment: Fees already PIF	240.00
Total			<u>5,131.74</u>

<u>MONTH ENDING 31/8/15</u>		Payments	<u>Gross</u>
DD 4/8	Eclipse	Internet	17.94
DD 8/7	E.on	Electricity charges: Office	51.00
DD 18/8	BT (First)	Broadband	29.01
DD 18/8	BT (First)	Telephone	111.50
DD 18/8	BT (First)	Installation charges	40.99
DD 4/8	Eclipse (Last)	Internet to 31/8/15	31.87
DD 24/7	Peninsula	Business consultancy	240.00
DD 31/7	SITA	Bin collection:	83.09
2927	EBC	Building control: Inspection	300.00
2928	Horizon	Grounds maintenance: July	1,217.18
2929	Greenbarnes	Vandalism: New notice board door	305.68
2930	AM Sports Coaching	Summer Play Scheme: Hire of hall/Coaching fees	1,550.00
2931	Mrs Bloor	Salary: August	1,253.04
2932	HMRC	Tax £116.20 and NIC £203.87: August	331.32
2933	DALC	Cemetery training course: Clerk & Cllr Stewart	80.00
2934	HAGS-SMP	Playground inspections	72.00
2935	Andrew's GS	Spr PK: Remove broken branches	20.00
2936	Andrew's GS	DARG: Infill ground to remove tripping hazard	20.00
2937	Andrew's GS	DARG: Remove broken branches	20.00
2938	Andrew's GS	Austins Drive: Tape vandalised notice board	10.00
2939	Andrew's GS	Austins Drive: Remove vandalised notice door	10.00
2940	Andrew's GS	Litter picking: August	486.00
2941	Mr M Dunham	Litter picking cover (2 days)	36.00
2942	Park Hall Designs	Website maintenance / Site hosting / Domain	135.78
2943	Mrs Bloor	Postage stamps: 5 x 2nd (L) for Standing orders	3.70
Total			<u>6,456.10</u>

RESOLVED to approve the above payments

II. Income and Interest

<u>Income July</u>		
06-Jul	Hawleys H/S G197	120.00
06-Jul	Hawleys H/S G205	120.00
10-Jul	EBC Play scheme grant	1,250.00
09-Jul	Co-op (LE) H/S G194	60.00
09-Jul	Co-op (LE) Interment G188	120.00
09-Jul	Co-op (LE) Interment G66 (NR)	240.00
09-Jul	Lymns H/Stone G214	120.00
09-Jul	Ginns & Guttridge Grave/Int's	660.00
15-Jul	BT - Credit (new line/broadband)	98.46
24-Jul	Co-op Food Store (Flower beds)	100.00
24-Jul	Hawleys H/S G181	120.00
24-Jul	Gillotts FS Interment G205 (NR)	240.00
31-Jul	HSBC Election A/C	0.36
31-Jul	HSBC Deposit A/C	3.02
Total		<u>3,251.84</u>

<u>Income August</u>		
11-Aug	Gillotts FS: A129 Interment	180.00
11-Aug	Mrs Burton A138: Pre-paid Plot/Int's x 2	240.00
21-Aug	VAT Refund	8,011.55
31-Aug	HSBC Election A/C	0.36
31-Aug	HSBC Deposit A/C	3.40
Total		<u>8,435.31</u>

RESOLVED: to note income and interest received

III. Financial Report

- a) **RESOLVED:** to note the financial report and budget position from April to July circulated at the meeting
- b) **RESOLVED:** that £750 allocated to the Memorial Institute budget heading should be vired to support publication and distribution of the newsletter since the Memorial Institute had received outside grant funding totalling £11,000 during 2015

73. CORRESPONDENCE - ITEMS FOR INFORMATION

- a) Clerks and Councils Direct – July 2015 issue
- b) NAMM Newsletter July 2015
- c) SLCC: Notice of AGM 16/10/15 Hinckley, Leics
- d) DALC: Service consultation
- e) EBC Small Grants Scheme – Second round
- f) Borough and Parish Councils' Forum meeting: 14/10/15 at Long Eaton TH at 10.30am
- g) Long Eaton and South Community Forum: 14/10/15 at Long Eaton TH at 7pm

- I. **RESOLVED:** to note the above items of correspondence
- II. **RESOLVED:** to respond to the DALC consultation that the Parish Council was satisfied with the present level of service offered
- III. **RESOLVED:** that the Clerk ascertain if there might be funding available for a holiday play scheme though the second round of EBC grant funding
- IV. **RESOLVED:** that the Clerk would attend the Borough and Parish Councils' Forum meeting on 14/10/15 with the Chairman and Cllr Sanghera, if their work commitments allowed

PART 2 - CONFIDENTIAL ITEM

74. CONFIDENTIAL ITEM/S

To move the following resolution - That in view of the confidential nature of the business about to be transacted in respect of quotations for work it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

St Giles' Church / Church Farm retaining wall

To prioritise areas for work and consider associated cost

Following notification of repair work required to the Churchyard retaining wall adjacent to Church Farm, the Church Architect had produced a report showing 3 sections required restoration at the earliest opportunity to ensure stability.

It was noted that the Parish Council had in the past accepted responsibility for maintenance of St Giles' closed churchyard from the Parochial Church Council (PCC) and therefore had a duty to keep all walls, paths, gates and trees in decent order.

A response from Mr Sankey was awaited to establish if EBC could offer any financial support towards restoration costs, but if outside funding could not be found the Parish Council was required to meet all costs.

RESOLVED: that if outside funding could not be obtained, the Parish Council would bear the full cost of £11,000 to meet its legal obligation to restore the Church retaining wall on the boundary of the closed Churchyard and Church Farm

A small section of the wall area had been repaired in 2014 by specialist builders who were used to working for Churches and in Conservation Areas with appropriate materials.

The Clerk would notify the owner of Church Farm that repairs to the Church retaining wall bordering his property would be undertaken shortly.

75. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 6 OCTOBER 2015

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 9.25pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 6 October 2015
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs Dickman
Cllr Stewart

MEMBERS OF THE PUBLIC: Mrs Weaver

PART 1 – NON CONFIDENTIAL INFORMATION

53. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr G Dinsdale	Prior commitment
Cllr C Gooday	Illness
Cllr Hardy	Illness

54. VARIATION OF ORDER OF BUSINESS

I. **RESOLVED** to include this major application on the next Agenda as it had been received on the day of the meeting.

ERE/ 0915/0058 **Progress Rail Services, Midland Foundry, Osmaston Street**
Proposed new industrial building, existing car park to be relocated to north east corner of site and to be resurfaced with associated drainage and fencing works, new storage compound area to be provided to south west corner of site and to be resurfaced with associated drainage and fencing works and demolition of existing buildings as necessary to facilitate the development

Validated: 24/9/15 Officer: Graham Wraight Non Residential: MAJOR

II. **RESOLVED** to note the following decision notice as it was not included on the Agenda, but had been received on the day of the meeting.

ERE/0615/0055 **Former Sandiacre Bottom Lock: West of Beech Ho, Lock Lane**
Derby and Sandiacre Canal Trust
Excavation of Sandiacre bottom lock
EBC: Approved 5/10/15

55. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Subject	Nature of interest
Planning Committee	60	Sandiacre Parish Council: Tree application	Personal interest as Parish Councillors

56. DISPENSATIONS

TREE/0915/1573 St Giles' Churchyard Sandiacre Parish Council

A request for dispensation was received from all Committee Members to consider the application. The Clerk granted dispensation.

57. PUBLIC SPEAKING

No items were raised.

58. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

59. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 SEPTEMBER 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 1 September 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

60. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/0915/0014 **39 Elm Avenue** Mr A Lloyd

Remodelling of existing bungalow to create a two storey dwelling consisting of raising the roof height, gables to both sides, front dormers, two storey rear extension, single storey side & rear extension (garage) and front porch

RESOLVED: that no objections be made

ERE/0915/0025 **183, Derby Road** Mrs C Stables

Dropped kerb

RESOLVED: that no objections be made

TREE/0915/1573 **St Giles' Churchyard** Sandiacre Parish Council

Crown lift T68 Cedar to 2m, crown lift T74 Yew Tree to 2m, remove snapped branches from T80 Conifer and remove 5 x self-set Ash saplings & 3 Holly saplings within a Conservation Area

RESOLVED: to note the application without comment

61. TO NOTE PLANNING DECISIONS RECEIVED

TREE/ 0815/1563 **8 Town Street**

Works to chestnut tree, beech tree and copper beech tree in Conservation Area

EBC: Approved 4/9/15

ERE/0213/0001 **Former Stanton Ironworks Site, Lows Lane, Stanton By Dale**

EBC: WITHDRAWN 28/7/15

TREE/0815/1567 **Beech House, Lock Lane**

Work to 4 trees and felling of 1 within a Conservation Area

EBC: Approved 24/9/15

62. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no items of correspondence.

PART 2 - CONFIDENTIAL INFORMATION

63. CONFIDENTIAL ITEM

There were no items deemed confidential.

64. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 3 NOVEMBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.10pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 6 October 2015 at 7.20pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
A	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Ms C Bilbie
Cllr Mrs Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: Mrs Weaver and Mrs Bishton

PART 1 – NON CONFIDENTIAL INFORMATION

41. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs L Bilbie	Prior commitment
Cllr Hardy	Unwell

42. VARIATION OF ORDER OF BUSINESS

There was no variation of business to the Agenda.

43. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

44. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

45. PUBLIC SPEAKING

No items were raised.

46. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

47. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON TUESDAY, 1 SEPTEMBER 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 1 September 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

Matters Arising

There were no matters arising.

48. PARISH COUNCIL CEMETERY

I. Burials and interments since the last meeting

- Thursday, 3/9/15 G215 Burial
- Monday, 14/9/15 A131 Interment of Ashes
- Thursday, 8/10/15 G197 Burial
- Monday, 26/10/15 A96 Interment of Ashes

II. Reserved plots since the last meeting

No plots had been reserved since the last meeting.

49. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

It was reported that the independent Annual Play Inspection report had recently been received from RSS.

RESOLVED: that copies would be circulated to Committee Members for information and the Clerk would obtain quotations for work, as per the report.

50. INCIDENTS OF VANDALISM SINCE THE LAST MEETING

7/9/15	Springfield Park	Litter bin removed from post
19/9/15	Springfield Park	One bin liner with household waste discarded on park
21/9/15	Springfield Park	Three bin liners with household waste discarded on park
22/9/15	DARG	Household waste discarded on park
22/9/15	DARG	Newspapers discarded in litter bin

The Clerk confirmed that there had also been recent incidents of young tree branches being broken off near the car park area on Doncaster Avenue Recreation Ground and a top bar had been removed from a goal post located within the Multi Use Games Area (MUGA) and then discarded on the park. A quotation for welding repairs would be obtained.

51. CORRESPONDENCE - ITEMS FOR INFORMATION

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

52. CONFIDENTIAL ITEM

There were no items deemed confidential.

53. DATE AND TIME OF THE NEXT MEETING: TUESDAY 6 OCTOBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.20pm

The meeting closed at 7.26pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 6 October 2015 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
A	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO Buchanan – Agenda Item 80 a)

MEMBERS OF THE PUBLIC: Mrs Weaver and Mrs Bishton

PART 1 - NON-CONFIDENTIAL ITEMS

76. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs Bilbie	Prior commitment
Cllr Dinsdale	Prior commitment
Cllr Gooday	Unwell
Cllr Hardy	Unwell
Cllr Harris	Prior commitment

77. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

78. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Subject	Nature of interest
Cllr Stewart Cllr Mrs Stewart	89.1	Notts & DB's Hemlockstone Lions Club: £50 donation towards the Parish Council's Christmas Tree	Personal interest as Members of the Lions Club and Parish Councillors

79. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

80. PUBLIC SPEAKING – 10 MINUTES

Mrs Weaver raised concerns over a noticeable increase in the number of buses now using routes throughout Sandiacre. It created parking problems for residents and increased congestion on side roads, especially near schools at busy times.

Councillors noted that commercial bus companies were now more competitive and did offer more regular and extensive services than in the past, but it could assist those in the community who had no other means of transport. However, the Council was currently looking at local traffic issues and would take all concerns into account.

Following further questions, it was noted that DCC dealt with maintenance of pavements and EBC dealt with removal of leaves from public places.

Mrs Weaver was thanked for attending and left the meeting at 7.55pm.

RESOLVED: to suspend Standing Orders to allow an extension of the Public Session

Mrs Bishton raised concerns over a vehicle parked on a grass verge in close proximity to a junction and busy highway that was restricting visibility for other road users, especially during darker evenings. The Police had been made aware of the situation awhile ago, but to date, no action had been taken to resolve the problem.

RESOLVED: that the Clerk notify Sgt Pitt of the matter and refer to Section 22 of the Road Traffic Act 1988 for further investigation to be made

Mrs Bishton was thanked for attending and left the meeting at 8.05pm.

RESOLVED: to resume Standing Orders for continuation of items on the Agenda

a) Police report

Police statistics for August 2015 compared to August 2014:

ASB			Not shown
Bicycle theft	1	1	Same
Burglary	4	4	Same
Criminal damage	12	10	Up
Drugs	2	2	Same
Other crime	4	3	Up
Robbery	1	0	Up
Shoplifting	1	0	Up
Theft from property	0	0	Same
Vehicle crime	22	21	Up
Violence	10	6	Up
Total:	57	28	Up

ASB September: 2014 = 25 / 2015 = 23

Forthcoming Police surgeries

Tuesday, 13 October	2pm to 3pm	Treetops, Derby Road
Monday, 16 November	12noon to 1pm	Pear Tree Yard Craft Centre
Tuesday, 8 December	3.30pm to 4.30pm	Lidl store
Wednesday, 20 January	3pm to 3.30pm	Ladycross Infant School
Friday, 26 February	5pm to 6pm	Co-op store

It was reported that vehicles were currently being targeted and residents should be vigilant in ensuring their vehicles were secure and valuables were kept out of view. Business vans were also being targeted for tools. This was a priority area.

In response to Halloween, the Police were circulating 'trick or treat' leaflets.

Councillors noted that there had been several high profile crimes in Sandiacre over the past year and it did not always feel a safe environment. PCSO Buchanan explained that these matters were being dealt with by other Police departments, including the Derby Division and High Tech Crime Unit.

PCSO Buchanan confirmed that she would attend future meeting, if on duty and Councillors were welcome to be involved in a new Speed Watch initiative.

Councillors stressed that it was more worthwhile for them to receive a report showing an overview of how the Police were dealing with local issues and tackling crime in the community than to receive statistical data.

PCSO Buchanan was thanked for attending and left the meeting at 8.20pm.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug
ASB	32	25	35	20	17	18	14	27	32	31	25	39	42
Bicycle theft	1	0	2	1	1	0	0	3	0	0	2	0	1
Burglary	4	0	6	9	2	2	4	10	4	4	2	1	3
Criminal damage/arson	5	10	7	3	6	2	2	11	13	9	5	8	9
Drugs	1	2	2	0	1	0	1	4	1	3	2	0	2
Other crime	0	1	1	0	2	0	1	1	0	2	1	0	1
Other theft	5	5	3	4	1	4	3	5	3	1	5	5	3
Possession of weapons	0	0	0	0	0	0	0	0	0	2	0	0	0
Public order	0	3	1	0	2	2	1	1	0	1	0	1	1
Robbery	0	0	0	0	0	1	0	0	1	0	1	0	2
Shoplifting	0	0	2	1	0	0	1	3	3	7	5	3	0
Theft from person	0	0	1	0	0	1	0	0	0	0	0	0	0
Vehicle crime	3	1	4	1	7	3	2	16	6	2	5	13	15
Violent offences	12	7	5	3	5	7	4	11	11	13	7	8	5
Total:	63	54	69	42	44	40	33	92	74	75	60	78	84

b) County Councillor report

Cllr Major reported on the following:

DCC Consultation on a revised Minor Maintenance Scheme

It was noted that Parish Councils could be expected to provide increased services in the future if additional funding was made available, but not all had the necessary resources available to provide an extended service on behalf of DCC.

Currently, the Parish Council received £385 from DCC for low level work to trim and clear vegetation along two public footpaths running alongside local schools.

RESOLVED: to note the consultation without comment

c) Borough Councillor Report

It was noted that EBC had recently approved extending one-hour free parking indefinitely in Town centre car parks.

81. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 SEPTEMBER 2015

Approval of the Minutes

RESOLVED that the Minutes of the meeting held on Tuesday, 1 September 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 19. Office valuation

The Valuation Officer had confirmed that the Parish Council office had a nil rateable value for small business use and no charges were involved.

Page 21. NS&I Account – Change to the mandate

It was noted that Cllr Hardy was currently in hospital, but as a signatory for the NS&I account, he was required to sign the revised mandate form.

It was considered that Cllr Hardy should not be asked to deal with Parish Council matters at this time and another signatory should be appointed.

RESOLVED: that the following Councillors sign the NS&I mandate form:

- | | | |
|------------------|-----------------|--------------------|
| • Chairman | Cllr W Major | Existing signatory |
| • Vice-chairman | Cllr S Bilbie | |
| • Councillor | Cllr T Sanghera | |
| • Proper Officer | Mrs M Bloor | Existing signatory |

The Clerk would notify NS&I of the change.

Page 25. St Giles retaining wall

It was reported that outside funding for repair work to the Church retaining wall could not be sourced. Consequently, work had been approved, as previously agreed.

82. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 SEPTEMBER 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 1 September 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

83. TO RECEIVE THE MINUTES OF THE PARKS AND CEMETERY COMMITTEE MEETING HELD ON TUESDAY, 1 SEPTEMBER 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Parks and Cemetery Committee meeting held on Tuesday, 1 September 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

84. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

There were no items deemed confidential.

85. CHAIRMAN'S ANNOUNCEMENTS

- I. Civic Service 11/10/15 and Remembrance Day Service 8/11/15 arrangements
All Councillors were reminded to attend Parish Council civic events.

Local organisations had responded to the civic invitations and at least 50 people were expected at the Civic Service at St Giles' Church and over 60 people were expected to attend the Remembrance Day Service at the Methodist Church.

- II. Outcome of the meeting with Sgt Pitt
It was confirmed that progress had been made at the meeting and several important issues had been discussed, including receiving a regular Police presence at Council meetings. A review meeting would be held in 6 months' time.

86. REPORT OF THE CLERK ON:

- I. Friday evening youth sessions to commence Friday, 2/10/15 to Friday, 18/12/15
Sessions were again being held each Friday evening in the Memorial Institute for young people of all ages. They could meet with Youth Officers and socialise in a central place during darker and colder evenings away from parks.

Sandiacre Youth Officer, Tunu Hussein had offered to speak to Councillors at the November meeting to report on progress.

- II. Sporting Futures: Funding bid approved to support October play scheme
Ms Kearns (Sporting Futures Officer) had confirmed that £450 had been made available to support a holiday play scheme at Cloudside Junior School during the October half-term from funding not already allocated over the Summer months.

RESOLVED: that £150 be donated by the Parish Council to support the play scheme

- III. Outcome of meeting with Mr S Jeffrey: Sandiacre Neighbourhood Warden
The Clerk confirmed that the meeting with Mr Jeffrey had been useful and he had outlined support that EBC could offer to the Council, especially with fly-tipping and fining those responsible.

- IV. Outcome of Cemetery training course 9/9/15
Cllr Stewart and the Clerk had attended the course and found it informative.

Copies of the training material had previously been circulated.

Councils should look for alternative Cemetery sites at least 10 years before they were needed in order to build up funds for purchasing land. The Parish Council Cemetery had land available for burial space for approximately 30 to 40 years.

Non-residents fees should always be included in charges, but could be much higher than those made for residents.

V. Parish Council Newsletter: Cost and distribution

The newsletter had been distributed into the community and positive feedback had been received. It was uncertain how many households had been missed, but the Clerk would note details ready for distribution of the next issue in 2016.

Publication and distribution costs were low and had remained within budget.

VI. Donation to the Royal British Legion and Sandiacre Methodist Church

It was noted that the Council traditionally gave an annual donation of £25 to the Royal British Legion and also the Methodist Church for allowing the evening Remembrance Day Service to be held on their premises.

RESOLVED: to make a Section 137 donation of £25 to the Royal British Legion and £25 to Sandiacre Methodist Church

VII. Borough and Parish Council Forum meeting

Papers for the previous Forum meeting had been circulated.

Cllr Mrs Stewart and the Clerk confirmed they would attend the next meeting.

VIII. Tree survey beyond the Cemetery and Church perimeter line

It was noted that the woodland area behind the Cemetery and Church grounds running down the steep bank to a public footpath, needed to be thoroughly surveyed. The Clerk recommended that the services of a qualified Tree Surgeon be obtained by the Council to produce an in-depth report.

RESOLVED: that a qualified Tree Surgeon be sourced for the work

IX. Clerk on leave: Week commencing 19/10//15

It was confirmed the Clerk was on leave week commencing 19/10/15 and the Parish Council office would be closed, but urgent items would be dealt with.

87. CLERK'S ANNUAL APPRAISAL

I. To appoint Councillors to conduct the Clerk's appraisal

RESOLVED: to appoint Cllr Major and Cllr Mrs Bilbie to undertake the Clerk's annual appraisal

II. To decide the date and time of the appraisal meeting

The appraisal meeting would be undertaken in October. A date and time would be arranged with Cllr Mrs Bilbie.

88. MEETING DATES TO MAY 2016

As per the Council's Standing Orders Item 5, the following meeting dates were considered for approval, up to and including the next Annual Meeting of the Council:

- Tuesday, 5 January
- Tuesday, 2 February
- Tuesday, 1 March
- Tuesday, 5 April
- Tuesday, 3 May (Following BH Monday)

RESOLVED: to approve the above dates

89. CAROLS AROUND THE TREE

- I. Notts-Derbys Hemlockstone Lions Club: Offer of £50 donation towards the tree

RESOLVED: that the Lions Club be thanked for their kind donation of £50

- II. 20' Spruce ordered: Arrangements for collection by Councillors
It was confirmed that a 20' Spruce had been ordered from Mr Christmas Tree at Ockbrook. The tree would be delivered on Saturday, 5/12/15.

- III. Arrangements for installation and dismantling of the tree by Councillors
Cllr Bilbie would make arrangements nearer the time for installation of the tree and dismantling on Saturday, 2/1/16.

Councillors would again volunteer their time to install and dismantle the tree and fencing in order to save costs. All Councillors were invited to help on the day.

- IV. Cloudside Junior School: Children will produce a festive display for the tree
It had been confirmed with Cloudside Junior School that pupils would produce a festive display for the Christmas Tree fencing.

- V. Regular checks and maintenance of the tree throughout December
Cllr Bilbie would ensure batteries for the Christmas Tree pea-lights were charged ready for installation. This year, the lights would come on earlier at 3.00pm.

Mr Wallace would mow the grass by Faircroft Avenue ready for the Carols Around the Tree event and charge the Christmas Tree pea-light batteries twice per week over December. He would also monitor stability of the tree and lights.

- VI. Safety barriers by the pavement for the public event / Risk assessment
During the Carols Around the Tree event, safety barriers owned by the Parish Council could be used to ensure public safety by the Derby Road pavement.

The Clerk would obtain 3 high visibility tabards for Councillors to steward the public event.

- VII. Sponsorship of mince pies by Sandiacre Co-op food store
The Clerk would contact the new Manager of the Co-op store to ask if mince pies could again be donated for the Carols Around the Tree event.

90. ROAD SAFETY (ADVISORY GROUP)

Cllr Major reported that there had been a good response from residents to highlighting traffic and highway issues in response to the Newsletter.

Councillors on the Working Group would meet to discuss priority areas and see what was achievable to help resolve problems. Their findings would be brought back to full Council for further consideration.

Full Council would then direct the Clerk to either invite Officers to undertake site visits or issue letters to Officers or residents outlining concerns raised.

Councillors were reminded that they could only respond to residents expressing their personal views, but could not respond on behalf of the Council, as this was the role of the Clerk.

91. COUNCILLOR TRAINING

New Councillors were asked to consider their training needs. The Clerk would check with DALC if places were available for forthcoming induction training.

92. FINANCIAL REGULATIONS

RESOLVED: to adopt the draft Financial Regulations, as circulated

93. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 21	DALC Annual Executive & AGM – Chesterfield Football Club Nominations for DALC President and Vice Presidents 2015/2016 Motions for debate Vacancy – Whaley Bridge Town Council
DALC Circ 22	Allotments – Cultivating Your Approach Finance – Basics, Budgets and Precepts Employment of the Clerk and Council staff, and Health and Safety Legislation Code of Conduct – A Review The Dark Arts – Minutes and Procedures How Local Councils can be more effective on line Auto Enrolment
DALC Circ 23	Employment Update September 2015 Towards a better understanding of the Planning Process and the role of Local Councils The Transparency Fund for Smaller Local Councils CiLCA 2015 Training DALC Direct Banking Detail – change of Sort Code Councillor Induction Training Vacancies

RESOLVED: to note the above circulars

94. FINANCE

I. Accounts for payment

<u>MONTH ENDING 30/9/15</u>			<u>Gross</u>
DD 8/9	E.on	Electricity charges: Office (Increasing to £64 pm)	51.00
DD 15/9	BT	Line rental/charges: 1st 30th September	46.22
DD 24/9	Peninsula	Business consultancy	240.00
DD 28/9	Veolia (1st)	Waste container collection x 2	103.56
DD 30/9	SITA (Last)	Bin collection:	83.09
2944	Viking	Waste bags for litter picking	136.76
2945	Viking	Office: Stamps/paper	88.66

2946	Horizon	Install letter box / Bench repairs (vandalism)	312.00
2947	Horizon	Grounds maintenance: July	1,217.18
2948	Building Heritage	Church Architect services fees: St Giles' wall	501.50
2949	Ashbourne Colour Print	Printing PC Newsletter (4,000 copies)	260.00
2950	JPW Distribution	Distribution of newsletter	312.00
2951	BT Business Direct	Office: Replace old monitor	154.42
2952	Mrs Bloor	Salary: September + Burial/Exp's G215	1,277.49
2953	HMRC	Tax £121 and NIC £210.32: September	331.32
2954	Poplar Tree Services	Work undertaken through Tree Survey	500.00
2955	Poplar Tree Services	VAT element (missed above)	100.00
2956	Andrew's GS	Notice board: Replace vandalised door with new	20.00
2957	Andrew's GS	DARG: Cut back hedge and remove/clear debris	250.00
2958	Andrew's GS	Remove fly tipping after fire/Clear dog bin liner	40.00
2959	Andrew's GS	Litter picking: September (5 weeks)	675.00
2960	Breaston Electrical	Office: PAT testing	60.00
Total:			6,760.20

RESOLVED to approve the above payments

II. Income and Interest

11-Sep	Hawleys: G205 Headstone approval	40.00
30-Sep	HSBC Election A/C	0.35
30-Sep	HSBC Deposit A/C	3.88
Total		44.23

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report circulated at the meeting.

IV. Quotations

RESOLVED: to approve the following quotations from Horizon Landscapes:

Path to office

Remove and install new edgings & 3 road kerbs and make up ground and level and tarmac for durability	920.00
Handrail for public safety	110.00
Paint yellow strip around edge of office step	45.00
	<u>1,075.00</u>
Vandalised Skate Park sign with amended wording	<u>197.00</u>

95. CORRESPONDENCE - ITEMS FOR INFORMATION

- I. Notts-Derbys Hemlockstone Lions Club: Offer of £50 donation towards the tree
- II. Sporting Futures: Confirmation that £450 can be allocated to a play scheme
- III. EBC: Non domestic rating for new office from 30/6/15 to 31/3/16 = Nil charge
- IV. The Clerk Magazine: September 2015 issue
- V. HS2 Public Affairs Team: HS2 Autumn Update
- VI. Institute of Cemetery and Crematorium Management: AGM papers

PART 2 - CONFIDENTIAL ITEM

96. CONFIDENTIAL ITEM/S

There were no items deemed confidential.

97. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 3 NOVEMBER 2015

- Planning Committee meeting 7.00pm
- Cemetery and Parks Committee meeting 7.20pm
- Parish Council meeting 7.40pm

The meeting closed at 9.25pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 3 November 2015
at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr T Sanghera	(Chairman)
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr Mrs C Powers	
	Cllr Mrs K Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr Mrs L Bilbie
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

65. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr G Dinsdale	Prior commitment
Cllr Hardy	Long term convalescence

66. VARIATION OF ORDER OF BUSINESS

There were no variations of business.

67. DECLARATION OF MEMBERS' INTERESTS

Member	Minute	Subject	Nature of interest
Cllr W Major	72	ERE/1015/0041 Springfield Hall	Personal interest as County Councillor having been lobbied in the past by the applicant to a previous application.

68. DISPENSATIONS

No dispensations were requested.

69. PUBLIC SPEAKING

No items were raised.

70. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

71. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 6 OCTOBER 2015

RESOLVED: that the Minutes of the meeting held on Tuesday, 6 October 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

72. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/ 0915/0058 **Progress Rail Services, Midland Foundry, Osmaston Street**
Proposed new industrial building, existing car park to be relocated to north east corner of site and to be resurfaced with associated drainage and fencing works, new storage compound area to be provided to south west corner of site and to be resurfaced with associated drainage and fencing works and demolition of existing buildings as necessary
RESOLVED: that no objections be made

ERE/1015/0009 **80 Springfield Avenue** Mr A Thompson
Demolish side extension and new rear extension
RESOLVED: that no objections be made

ERE/1015/0015 **138 Longmoor Lane** Ms C Rhodes
Drop kerb outside property
RESOLVED: that no objections be made

ERE/1015/0042 **35 Albert Road** Mr C Phillips
Rear conservatory and two storey front and side extension with rear Juliet balcony
RESOLVED: that no objections be made

ERE/1015/0041 **Springfield Hall, 18 Grasmere Street** Mrs D Reid
Demolition of an existing single storey extension and construction of a two storey extension to form a ground floor garage and disabled access lift to the first floor
RESOLVED: that no objections be made, but to comment that it would be important for any recommendations put forward by the Conservation Officer to be taken into account for this application.

ERE/1015/0044 **5 Rushy Lane** Mr J Manivannan
Side and rear two storey extensions and single storey rear extensions including car port under side extension
RESOLVED: that no objections be made

ERE/1015/0045 **67 Springfield Avenue** Mr G Charalambous
Two storey rear extension
RESOLVED: that no objections be made, but to comment that it would be important for the amenity of the neighbouring property that the extensions do not create overbearing or overlooking.

73. TO NOTE PLANNING DECISIONS RECEIVED

TREE/0815/1566 **Placketts Mill, Church Drive**
TPO: Proposed felling of protected tree
EBC: Approved 12/10/15

TREE/0915/1573 **St Giles' Churchyard**
Crown lift T68 Cedar to 2m, crown lift T74 Yew Tree to 2m, remove snapped branches from T80 Conifer and remove 5 x self-set Ash saplings & 3 Holly saplings within a Conservation Area
EBC: Approved 23/10/15

ERE/ 0715/0063

Land North of Bridge Street

Erection of 12 dwellings and associated works including carport and covered walkway

EBC: Approved 23/10/15

74. CORRESPONDENCE (ITEMS FOR INFORMATION ONLY)

There were no items of correspondence.

PART 2 - CONFIDENTIAL INFORMATION

75. CONFIDENTIAL ITEM

There were no items deemed confidential.

76. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 1 DECEMBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 7.23pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 3 November 2015 at 7.25pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Cllr C Gooday
	Cllr R Harris
	Cllr Mrs Powers
	Cllr T Sanghera
	Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: None present

PART 1 – NON CONFIDENTIAL INFORMATION

54. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy	Unwell
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55. VARIATION OF ORDER OF BUSINESS

There was no variation of business to the Agenda.

56. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

57. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

58. PUBLIC SPEAKING

No items were raised.

59. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

There were no items deemed confidential.

60. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON TUESDAY, 6 OCTOBER 2015

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 6 October 2015, as previously circulated to Members, were signed by the Chairman as a correct record.

Matters Arising

There were no matters arising.

61. PARISH COUNCIL CEMETERY

I. Burials and interments since the last meeting

It was confirmed that an interment (A96) had taken place on Monday, 26/10/15

II. Reserved plots since the last meeting

It was noted that the Clerk would meet a resident on Tuesday, 10/11/15 to reserve grave space at the Cemetery in Area 2.

62. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

The Clerk circulated an itemised summary of the Annual Play Inspection report, which identified the majority of play equipment items as 'very low risk' or 'low risk'.

Items shown as 'medium risk' were the 4-seat swing bay on Doncaster Avenue Recreation Ground and the 2- seat swing bay on Springfield Park.

It was noted that Horizon Landscapes had replaced a swing seat on Doncaster Avenue Recreation Ground that day.

RESOLVED: that items identified as 'medium risk' should be dealt with at the earliest opportunity and further repair work could be included in the 2016-2017 budget

63. TREE SURGEON REPORT – WOODLAND BEYOND CHURCH / CEMETERY BOUNDARY

The Clerk reported that she had recently met a qualified Tree Surgeon who had provided an estimate for carrying out a tree survey report that was slighter higher than expected.

RESOLVED: that a second quotation for work be obtained from a qualified Tree Surgeon

64. INCIDENTS ON PARKS SINCE THE LAST MEETING

Springfield Park

- Household waste continues to be discarded in dog waste bin
- Entrance gate damaged with vertical metal bar shutter removed

Doncaster Avenue Recreation Ground

- Top bar removed from goal post
- Items found on the park and reported to the police

The Clerk confirmed that Horizon Landscapes had repaired the top bar to the goal post and the entrance gate bar that day.

RESOLVED: that Horizon Landscapes be asked to install the spare Broxap litter bin on Springfield Park and remove the metal dog waste bin that had been fire damaged

It was noted that several items of value had recently been found on both parks and reported to the police if the owners could not be traced.

65. CORRESPONDENCE - ITEMS FOR INFORMATION

There were no correspondence items to consider.

PART 2 - CONFIDENTIAL INFORMATION

66. CONFIDENTIAL ITEM

There were no items deemed confidential.

67. DATE AND TIME OF THE NEXT MEETING: TUESDAY 1 DECEMBER 2015

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.20pm

The meeting closed at 7.35pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 3 November 2015 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PRESENTATION

Prior to the full Council meeting commencing, the Chairman welcomed Mr Tunu Hussein, (Sandiacre Youth Services Officer – Multi Agency Team) and invited him to speak on the work undertaken by himself and his colleagues with young people in the area.

Mr Hussein outlined services that were delivered on a weekly basis to support positive outcomes for young people and which supported residents and the local community by helping to reduce crime, anti-social behaviour and drug taking, especially on parks.

Friday evening youth sessions held at the Memorial Institute were proving successful and Mr Hussein thanked the Parish Council for all their support with covering venue costs. Young people aged between 13 and 19 had welcomed the initiative and wanted it to continue. They were aware the venue should be respected and there had been no problems encountered.

Publicity had been arranged through Youth Services and the Parish Council and Mr Hussein confirmed they were working with schools. Information was also displayed on the 'Derbyshire YouthInc' website, which young people could access for information.

Councillors confirmed their support of the scheme and that funding would be made available for future venue costs. It was evident that there had been a reduction in vandalism and drug taking on the parks since the scheme had been introduced.

Following further questions, Mr Hussein was thanked for attending and left the meeting at 7.50.

PART 1 - NON-CONFIDENTIAL ITEMS

98. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Ms C Bilbie	Prior Commitment
Cllr Dinsdale	Prior commitment
Cllr Hardy	Convalescing

It was noted that Cllr Hardy remained unable to attend Parish Council meetings due to long-term ill health and was currently convalescing following hospital treatment. However, he had indicated that he would attend future meetings once fully recovered.

'Failure to attend any meeting of the Parish Council for a continuous period of six months will render a Member unable to continue in office, unless their absence was due to some reason approved by the Council before the expiry of six months since the date of the last meeting attended'.

RESOLVED: Cllr Hardy's reason for absence over the past five months be approved

Dispensation for absence covering a future period would be given at the next Council meeting.

99. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

100. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

101. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

102. PUBLIC SPEAKING – 10 MINUTES

No items were raised.

a) Police report

Sgt Pitt had provided apologies from PC Hopwell and PCSO Buchanan who were unable to attend the meeting. Police statistics were provided, as given below:

October	2015	2014	% Change
ASB	39	34	14.7
Bicycle theft	3	2	50
Burglary	2	5	-60
Criminal damage	5	7	-28.6
Drugs	4	2	100
Other crime	5	4	25
Robbery	0	0	0
Shoplifting	2	2	0
Theft offences	34	17	100
Vehicle crime	14	3	366.7
Violence	11	5	120

Police website statistics: Reported crimes for Sandiacre

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sep
ASB	25	35	20	17	18	14	27	32	31	25	39	42	25
Bicycle theft	0	2	1	1	0	0	3	0	0	2	0	1	1
Burglary	0	6	9	2	2	4	10	4	4	2	1	3	4
Criminal damage/arson	10	7	3	6	2	2	11	13	9	5	8	9	12
Drugs	2	2	0	1	0	1	4	1	3	2	0	2	2
Other crime	1	1	0	2	0	1	1	0	2	1	0	1	0
Other theft	5	3	4	1	4	3	5	3	1	5	5	3	3
Possession of weapons	0	0	0	0	0	0	0	0	2	0	0	0	0
Public order	3	1	0	2	2	1	1	0	1	0	1	1	0
Robbery	0	0	0	0	1	0	0	1	0	1	0	2	1
Shoplifting	0	2	1	0	0	1	3	3	7	5	3	0	1
Theft from person	0	1	0	0	1	0	0	0	0	0	0	0	0
Vehicle crime	1	4	1	7	3	2	16	6	2	5	13	15	23
Violent offences	7	5	3	5	7	4	11	11	13	7	8	5	11
Total:	54	69	42	44	40	33	92	74	75	60	78	84	83

b) County Councillor report

Cllr Major reported on the following:

- Brookfield Mews proposed as an adopted highway
- Update on progress regarding proposals for a Combined Local Authority following the recent review

c) Borough Councillor Report

There was no report under this item.

103. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 6 OCTOBER 2015

Approval of the Minutes

RESOLVED that the Minutes of the meeting held on Tuesday, 6 October 2015, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 27. Public Session – Bus company competition

Three bus companies continued to compete for business in Sandiacre and were creating ongoing problems with congestion at bus stops and driving too quickly through side roads in close proximity to properties and parked vehicles.

RESOLVED: that the Clerk write to each bus company to request that buses be driven in a safe manner through residential areas and especially near schools

Page 29. NS&I Account

Cllr Major, Cllr Bilbie, Cllr Sanghera and the Clerk had signed the NS&I Account mandate form following changes agreed at the last Council meeting.

Page 30. St Giles Church / Church Farm retaining wall repairs

It was confirmed that all work to the retaining wall at Church Farm had been completed to a high standard. A photograph of the repaired area was displayed.

Page 30. Co-op donation of mince pies

The Clerk would arrange to meet the store Manager to confirm arrangements.

Page 32. Civic Service

The Chairman thanked Councillors for attending the civic event at which 46 people were present.

104. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 6 OCTOBER 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 6 October 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

105. TO RECEIVE THE MINUTES OF THE PARKS AND CEMETERY COMMITTEE MEETING HELD ON TUESDAY, 6 OCTOBER 2015

Minutes of the Meeting

RESOLVED: that the Minutes of the Parks and Cemetery Committee meeting held on Tuesday, 6 October 2015, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

106. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

There were no items deemed confidential.

107. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

108. REPORT OF THE CLERK ON:

I. Outcome of the Borough and Parish Council Forum meeting

Copies of the recently published EBC Forum Minutes were circulated.

II. Police guidance on finding substances or lost items on Parish Council land

Sgt Pitt had provided guidance on contractors finding items of value on parks.

Items would be logged by the Clerk, reported to 101 and kept safe for collection. Should items not be re-claimed after 14 days, they would be disposed of.

109. EBC FUNDING: COMMUNITY GRANT SCHEME 2015-2016

The Chairman outlined the criteria for a new EBC Rural Community Grant Scheme, which Parish Councils could apply to for capital build projects. Following initial enquiries it had been confirmed that a bid to purchase new Christmas lamp column displays was unlikely to be successful. However, installation of a new kitchen for the Memorial Institute would meet the capital build conditions.

Having declared a pecuniary interest as Trustees of the Institute Management Board, Cllr Mrs Dickman, Cllr Mrs Stewart and Cllr Stewart left the meeting and did not vote.

RESOLVED: that the Parish Council would submit a bid for a new kitchen at the Memorial Institute, having sought approval from the Board of Trustees

Cllr Mrs Dickman, Cllr Mrs Stewart and Cllr Stewart returned to the meeting and were informed of the above and expressed their support for the proposal.

Consultation with user groups would be undertaken and costs would be ascertained.

The deadline for submission was 4/12/15, with a decision expected on 14/1/16.

110. GROUNDS MAINTENANCE AND AMENITY TENDERS 2016 / 2017

I. To consider grounds maintenance and amenity tenders received

It was noted that only two of the three companies who had expressed interest to tender for the Parish Council's grounds maintenance contract had responded.

Notice of tendering had been published by the Parish Council.

II. To appoint the Parish Council contractor from 1/4/16

A comparison of charges for each company was circulated at the meeting.

RESOLVED: that the quotation from Horizon Landscapes Ltd for £12,563 + VAT be accepted as they continued to offer good value for money and provided a high level of service

RESOLVED: that the additional quotation from Horizon Landscapes Ltd for £760 + VAT be accepted that incorporated some evergreen planting in beds by Faircroft Avenue and Padmore Moorings, resulting in lower Summer and Autumn bedding costs and which provided all year round colour

The final quotation for 2016 to 2017 would be £13,323 + VAT.

III. To decide the term of the contract

RESOLVED: to enter into a three-year contract with Horizon Landscapes with the option for Horizon to increase its fees by the rate of inflation in Year 2 and Year 3.

The contract would cover the following period:

Year 1	1/4/16 – 31/3/17
Year 2	1/4/17 – 31/3/18
Year 3	1/4/18 – 31/3/19

The tendering process would next be undertaken in October 2018.

111. CONCURRENT FUNCTIONS BUDGET, PRECEPT & CEMETERY FEES 2016 / 2017

I. To confirm the date and time of the Finance Committee meeting

It was confirmed that the Memorial Institute was booked for Tuesday, 24/11/15 at 6.30pm.

Cllr Mrs Powers and Cllr Sanghera gave advance apologies for being unable to attend the meeting, having prior commitments at this time.

II. To consider setting the 2016 / 2017 draft budget

It was noted that details of the Concurrent Functions allocation were not yet known, but the Precept and Cemetery Fees could be decided at the Finance meeting ready for recommendation to full Council.

112. CHRISTMAS CONCERT

I. Site meeting at Friesland School to cover risk assessment: 2/12/15

The Clerk had arranged to visit Friesland School with representatives from Sandiacre Male Voice Choir and Erewash Ladies Choir to undertake a risk assessment with the Site Manager and determine seating plans.

On the night, the Clerk would ensure safety protocols were followed and appointed Councillors would act as Marshalls in the event of an evacuation. Up to 250 people could attend and safety and security procedures were required. The Clerk would liaise with site staff during the concert.

II. Cost of tickets: £5 each

There was no proposed change to the admission price.

III. Mince pies (100) and refreshments: £1.20

The School's PTA would serve refreshments and mince pies during the interval and all proceeds would be given to the PTA on the night.

IV. Mayor and Consort invited and M Throup MP

It was confirmed that the Mayor and Consort were expected to attend the event and seats would be reserved.

V. New start time of 7pm

In order to finish the event on time by 10.00pm, the concert would begin earlier at 7.00pm and provide sufficient time for the interval.

VI. All Councillors invited to attend

All Councillors were invited to attend the concert and tickets were available from the Clerk. Seats for Councillors would be reserved.

113. ROAD SAFETY (ADVISORY GROUP)

Cllr Gooday (Advisory Group Chairman) reported on the following.

Concerns had been raised by a number of residents following circulation of the Parish Council's Newsletter:

- a) There is inconsiderate parking by parents delivering and collecting children from Cloudside Junior School

- b) There are too many HGV's travelling along Town Street and Derby Road causing erosion to the road surface
- c) Drivers use Hayworth Road as a cut through between Longmoor Lane and Derby Road
- d) Some vehicles are parked on Hayworth Road and adjacent to footpaths, not on driveways and can cause a hazard to other vehicles and pedestrians
- e) There are a number of vehicles turning right by the Red Lion PH
- f) Some vehicles are parked at the top of Sandringham Road, not on driveways and can cause a hazard to other vehicles and pedestrians
- g) There is a 'keep clear' sign on King Edward Street that needs replacing
- h) The frequency of the pedestrian lights by the Post Office should be changed
- i) There is concern over the speed of HGV's travelling along Longmoor Lane
- j) Noise from an industrial unit behind Longmoor Lane is causing disturbance to nearby residents, especially at night
- k) A number of commercial bus companies are vying for local business, which creates an adverse impact upon the community and environment

The Clerk would notify DCC that a replacement 'keep clear' sign was required.

RESOLVED: that the Advisory Group meet informally in the coming weeks to consider recommendations to full Council at the December meeting

114. COUNCILLOR TRAINING

DALC - Induction courses:

- 19 November 2015 Bakewell 2pm to 4.30pm
- 9 December 2015 Bakewell 2pm to 4.30pm
- 27 January 2016 Bakewell 2pm to 4.30pm

New Councillors were encouraged to undertake induction training to establish their roles and responsibilities and to gain an overview of how Parish Council's operated and met legal responsibilities and guidelines.

New Councillors could also arrange appointments with the Clerk to see the daily workings of the Council and to discuss any matters they wished to become more familiar with. The Clerk would offer help and support, as required.

115. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 24	Certificate in Local Council Administration 2015 from 18/11/15 Vacancy for Clerk/RFO Whaley Bridge TC
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RESOLVED: to note the above circulars

116. FINANCE

I. Accounts for payment

<u>MONTH ENDING 31/10/15</u>		Payments	<u>Total</u>
DD 9/10	E.on (8660)	Electricity charges: Office	64.00
DD 9/10	E.on (5590)	Electricity charges: Canal bridge lights	14.23
DD 15/10	BT (OM)	Line rental/telephone charges	48.12
DD 15/10	BT (GA)	Internet service (rental)	103.20
DD 26/10	Peninsula	Business consultancy: October	240.00

DD 28/10	Veolia	Waste container collection x 2: October	58.20
2961	Hags-SMP Ltd (RSS)	Annual play equipment inspection	271.20
2962	Horizon	DARG: Repair and re-install bench (vandalised)	288.00
2963	Horizon	Grounds maintenance: September	1,217.18
2964	EBC	Cemetery: Bin collection: 1/10/15 - 31/12/15	66.30
2965	Hags-SMP Ltd (RSS)	Monthly play equipment inspection: Sept	72.00
2966	SLCC	Annual fee	167.00
2967	Mrs Bloor	Salary (October) / Burial G197 / Arrears	1,331.28
2968	HMRC	Tax/NIC: October	367.52
2969	Royal British Legion	Sect 137 donation	25.00
2970	Sandiacre Methodist Ch	Sect 137 donation (Rem. Day service)	25.00
2971	Andrews GS	Church grounds: Civic Service	72.00
2972	Andrews GS	DARG: Discarded items removed	10.00
2973	Andrews GS	Spr Pk: Remove discarded/Fired items dog bin	20.00
2974	Andrews GS	Spr Pk: Remove discarded/Fired items dog bin	20.00
2975	Andrews GS	Spr Pk: Secure vandalised entrance gate	5.00
2976	Andrews GS	Litter picking: October	540.00
2977	Ackroyds	St Giles' retaining wall (3 sections)	11,478.00
2978	Building Heritage	Church Architect: St Giles' retaining wall	276.50
2979	A M Sports Coaching	October Play Scheme	600.00
			<u>Total: 17,379.73</u>

RESOLVED to approve the above payments

The Clerk confirmed that transfers and bill payments could now be undertaken through the HSBC bank, as previously agreed.

II. Income and Interest

OCTOBER	INCOME	£
09-Oct EBC: Refund of Disclosure cheque		52.00
12-Oct Western Power Wayleave payment: DARG		8.05
12-Oct A W Lymn (ST) Burial G197		120.00
12-Oct A W Lymn (ST) Additional Inscription A197		40.00
12-Oct M S Bailey (Mason) G198 H/S approval		108.00
12-Oct Hawley's: A129 Plaque approval		60.00
12-Oct Hawley's: A138 Plaque approval		60.00
23-Oct A W Lymn (LE) A96: Int £120 + £25 T of Rights		145.00
31-Oct HSBC Election A/C		0.36
31-Oct HSBC Deposit A/C		4.15
<u>Total</u>		<u>597.56</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report circulated at the meeting.

IV. Quotations

There were no quotations to consider.

117. CORRESPONDENCE - ITEMS FOR INFORMATION

- DALC 69th AGM Chesterfield 10/11/15 at 11am
- EBC: Gambling Act 2005: Consultation on the Statement of Principles (Three year review)
- Clerks & Councils Direct: November issue

PART II. CONFIDENTIAL INFORMATION

118. TO MOVE THE FOLLOWING RESOLUTION

That in view of the confidential nature of Item 119 about to be transacted relating to a staff member, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

119. CLERK'S ANNUAL APPRAISAL & SALARY REVIEW

I. Annual Appraisal meeting

Cllr Major confirmed that the Clerk's annual appraisal had been conducted on 26/10/15 by himself and Cllr Mrs Bilbie. Everything was satisfactory and the Council had full confidence in Mrs Bloor who was working to a high standard. The Clerk was thanked for all her efforts and the support she provided to the Council.

II. Salary review and recommendation to full Council

The Clerk was asked to leave the meeting for this item and upon her return, Cllr Major informed her of the following:

Councillors had considered that the Clerk currently worked 22 hours week, but a review of the Job Description and evaluation of the current workload and objectives had indicated that an increase in hours to 24 per week would be more appropriate for the Clerk's role supporting a larger Parish Council with 14 Councillors.

The Clerk had not undertaken the Certificate in Local Council Administration (CiLCA) due to continued work pressures, but it was mutually agreed during the appraisal that the Clerk should apply for her own professional development.

RESOLVED: with unanimous agreement:

- a) The Clerk would receive an increase in hours from 22 to 24 hours per week from 3/11/15 at Point 34 of the NJC scale
- b) Once the CiLCA was obtained, the Clerk would move to Point 35 of the scale, as per her contract
- c) There were no other changes to the Terms and Conditions of employment

On behalf of the Parish Council, Cllr Major would confirm details in writing.

The Clerk expressed her thanks and appreciation to Councillors for all their support.

120. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 1 DECEMBER 2015

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 9.20pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Finance Committee meeting held on Tuesday, 24 November 2015 at 6.30pm in the Parish Council Office, 19b Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr S Bilbie	
	Cllr G Dinsdale	
A	Cllr R Harris	
A	Cllr Mrs C Powers	
A	Cllr T Sanghera	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

1. ELECTION OF CHAIRMAN

RESOLVED: that Cllr Major be elected Committee Chairman for the ensuing year

2. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr R Harris	Governor meeting
Cllr Mrs C Powers	Personal commitment
Cllr T Sanghera	Work commitment

RESOLVED: to accept the apologies for absence submitted by Councillors

3. DECLARATION OF MEMBERS' INTERESTS

Councillors declared a Disclosable Pecuniary Interest (DPI), as they were local residents and Members of the Parish Council setting the Precept for ratification by full Council.

4. DISPENSATIONS

The Clerk advised that Councillors had dispensation to set the Precept for the duration of their term.

5. PUBLIC SPEAKING – 10 MINUTES

No members of the public were present.

6. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

RESOLVED: that no items be deemed confidential

7. TO RECEIVE THE MINUTES OF THE PREVIOUS FINANCE COMMITTEE MEETING

The Minutes were noted, having previously been approved on 6 January 2015.

8. BUDGET MONITORING STATEMENT 2015/2016

A copy of the latest budget position was circulated at the meeting.

RESOLVED: to note the financial report presented

9. CONCURRENT FUNCTIONS (CF): ESTIMATED ALLOCATION 2016/2017

At the recent Borough and Parish Forum meeting, it had been confirmed that EBC was awaiting details of a settlement figure from the Government and parishes would soon be notified of their allocation and any Council Tax Support Grant (CTSG).

Mrs Bloor, as Responsible Finance Officer (RFO), presented her report, highlighting the following comparisons:

- Sandiacre Parish Council's budget figures from 2007 to 2015
- Property band charges
- Erewash parishes: Band D charges
- Erewash parishes: Precepts / CTSG / CF's grants 2015/2016
- Parish Councils: Number of Councillors: Sandiacre 14 (highest)
- Sandiacre population and households: 2011 Census: Sandiacre highest Residents: 8,889 / Households 3,827

2015/2016	Precept	CTSG		CF Grant	Total
Sandiacre	28,981.00	2,396.00	31,377.00	34,624.00	66,001

The following draft budget had been prepared with a 9% increase on the Precept and 10% increase on Cemetery fees and assumed no change in the Concurrent Functions budget allocation or CTSG. Should EBC confirm any reduction in allocation, the Precept would be required to meet additional costs to maintain services.

I. PARKS AND OPEN SPACES

a) Grounds Maintenance/Amenity Areas

Horizon Landscapes had previously been awarded a 3-year contract that allowed for an increase at the rate of inflation in year 2 and 3.

Grounds maintenance: £9,757

Amenity areas and additional planting in the first year: £3,566

Total: £13,323

b) Litter / Dog waste collection / Low level work

Mr Wallace was contracted to collect litter and dog waste from bins on Springfield Park, Doncaster Avenue Recreation Ground and a litter bin at Padmore Moorings. He also cleared the old canal towpath of litter and the Parish Council received reimbursement from DCC for this area. Items collected were disposed of in a large Veolia container located on each park.

Mr Wallace had submitted a two-year quotation, increasing his costs from 1/4/16:

- Litter picking/play equipment sight inspections: From £9 to £10 per hour
- Low level maintenance work: From £18 to £20 per hour

The Clerk advised that Mr Wallace's work comprised 89% litter picking and 11% other. The average hourly rate was currently £9.99ph and would move to £11.08ph.

Two large parks	2 hours per day x 6 days (M-Sat) = 12 hours
Padmore Moorings	1 hour per week
Estimated total for 2016/2017	£6,084 to £6,240
Old canal towpath to Lock Cottage	2 hours per week with DCC reimbursement £936 to £1,020

Veolia provided weekly collection of the waste containers at a charge of £74.20 + VAT per month.

c) General Maintenance and Repairs

Mr Wallace was called upon whenever possible to rectify and repair low level items. The services of other contractors were sought for larger tasks, such as Horizon for repairing metal items or RSS for play items that required repair or replacement.

RESOLVED: to recommend a budget of £19,241 for Recreation grounds and Amenity areas, subject to notification of any changes by EBC

II. BURIAL GROUND EXPENSES

Seasonal low level work was undertaken by Mr Wallace who maintained the burial grounds in good order and ensured all areas were litter free throughout the year. Work sometimes included topping up graves and emptying the soil compound.

Councillors considered that the Cemetery and Church grounds were currently well maintained and kept tidy. Should maintenance work reduce, the grounds would become overgrown and require remedial work using reserve funding.

Additional funding for burial grounds maintenance and general repairs would be secured from Cemetery income and Precept contingencies.

Estimated expenditure for work in the burial grounds amounted to £6,713.

RESOLVED: to recommend that the Burial Grounds CF budget reduce to £579, subject to notification of any changes by EBC

Refer Appendix 1. Cemetery fees for predicted income.

III. CLERK'S SALARY

Current arrangements with EBC allowed for 70% of the Clerk's salary to be met by the Concurrent Function's budget and 30% through the Precept. The Clerk was currently on Point 34 (pro-rata) at 24 hours per week.

RESOLVED: to recommend a budget of £14,804 for the Clerk's salary based on movement from P34 to P35 in 2016, subject to obtaining the CiLCA, as per her contract

IV. CONCURRENT FUNCTIONS – BUDGET HEADINGS

CONCURRENT FUNCTIONS HEADINGS	2015/2016	2016/2017
Recreation & Amenities Areas	£19,423	£19,241
Burial Grounds	£1,679	£579
Clerk's salary Pt 35 (70%)	£13,522	£14,804
Total:	£34,624	£34,624

RESOLVED: to recommend to full Council the above provisional Concurrent Function's budget for ratification, with the proviso that any reduction in the CF grant will eventually be funded by a mirrored increase in the Precept.

10. TO SET THE PRECEPT FOR THE PERIOD 2016/2017

In order to sustain high levels of service and offer value for money for the benefit of the whole community, the Precept would need to be increased by 9% to £31,590.

Each heading was considered and Councillors considered the following:

I. Chairman's allowance

RESOLVED: to recommend an allowance of £50

II. Christmas lights / Christmas Tree

It was noted that the Parish Council had sought savings on Christmas lighting over a number of years and the Christmas Tree was installed by Councillors.

The Clerk advised that residents usually raised concerns year on year over the limited Christmas light display in Sandiacre compared to adjacent areas and she informed residents that other areas had Town status and higher budgets.

III. Contingencies

In view of potential saving recently found through Peninsula consultancy services, the contingency heading could increase.

RESOLVED: to recommend a contingency budget of £4,000

IV. Election costs

£1,500 had been ring fenced each year in preparation for the local and national elections in May 2015. The election account currently stood at £7,508.

It was noted that EBC had not yet informed parishes of their election costs.

RESOLVED: to recommend to Council that the election account continue to receive £1,500 per year, but the account should not accrue a carry forward following an election. Money would therefore be held in contingencies.

The Clerk advised that funds might be needed if vacancies arose mid-term.

V. Hanging baskets

The Council had previously approved a 3- year contract from 2016 to increase provision from 3 to 10 hanging baskets.

VI. Peninsula

Peninsula provided a 5-year consultancy service for Health and Safety matters with HR advice. The Council received full legal protection and consultancy support to September 2018.

The Clerk reported that she had negotiated a 22% reduced monthly fee, which would be decided by full Council at the December meeting.

Potentially, 10% could be reduced immediately under customer satisfaction with a further 12% reduction in legal services as the Council had low risk.

VII. Insurance

The Council was fully covered under insurance and was partly covered under Concurrent Functions and the Precept.

RESOLVED: that should the Concurrent Functions allocation was reduced by EBC, the insurance cover would be fully met through the Precept.

VIII. Lighting & Electricity charges

It was noted that the Council maintained the following:

- Lamp columns on the Multi User Games Area (MUGA)
- Lamp columns on the car park
- Four lanterns on the canal bridge
- Office and Lock-up
- E.on requested details of Christmas lighting for a one-off charge

The Clerk was asked to look into the possibility of introducing LED lighting for the lanterns on the canal bridge in order to reduce lighting costs.

VI. Memorial Institute

The Memorial Institute budget heading for general maintenance and repairs was reduced as the Clerk had obtained an Awards for All grant for the Trustees in 2015 amounting to £9,990 and a grant application of £8,300 was currently being submitted for a new kitchen.

VII. Newsletter

With the introduction of a Council newsletter in 2015, this heading had been built-in to the budget.

VIII. Office premises

Since a Parish Council office had been set up independently in 2015, anticipated costs had reduced to £300 for amenity charges and electrical testing. The office was exempt from small business rate.

IX. Training

It was considered important that new Councillors received training on their roles and responsibilities to perform their duties to an acceptable and lawful standard.

X. Tree Maintenance

Tree work was considered a priority area as the land beyond the Cemetery and Churchyard perimeter fence would require work once surveyed.

Predicted income

Councillors considered the following items of predicted income:

- Bank interest
- NS&I interest
- Cemetery fees
- Concurrent Functions grant allocation from EBC
- Council Tax Support Grant (CTSG) from Central Government
- DCC: Litter picking reimbursement
- DCC: Minor Maintenance Grant: Footpath 14
- EBC: Rural community grant
- Awards for All: Holiday play scheme grant

- Precept
- VAT refund

Priorities

Councillors considered the following priorities:

- Cemetery compound for Area 2
- Tree work
- Playground repairs
- Holiday play scheme provision
- Memorial Institute: New kitchen through grant funding
- Repairs to BMX track
- New play equipment

Precept 2016/2017

1. **RESOLVED:** to recommend to full Council that the Precept for 2016/2017 be increased by 9% from £28,981 to £31,590, subject to final details of the Concurrent Functions allocation budget allocation from EBC
2. **RESOLVED:** that the 2016/2017 provisional budget be recommended to full Council for ratification, subject to any necessary adjustments

PROPOSED BUDGET	2015	2016
Precept % increase:	3%	9%
Precept	28,981.00	31,590.00
Council Tax Support Grant	2,396.00	2,396.00
Concurrent Function	34,624.00	34,624.00
Total:	66,001.00	68,610.00
Band D charge per year	11.39	12.41per year 23p per week

11. CEMETERY FEES FROM 1 APRIL 2016

RESOLVED: to recommend to full Council the figures shown in APPENDIX 1.

12. DATE OF THE MEETING FOR RATIFICATION BY FULL COUNCIL

RESOLVED: to recommend a draft budget when details from EBC were finalised

The meeting closed at 8.40pm.

Signed by Chairman _____ Date _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Planning Committee meeting held on Tuesday, 1 December 2015 at 7.00pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr T Sanghera (Chairman)
Cllr G Dinsdale
Cllr C Gooday
A Cllr A Hardy
Cllr W Major
Cllr Mrs C Powers
Cllr Mrs K Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr R Harris
Cllr R Stewart

MEMBERS OF THE PUBLIC: Mr Hardy (resident) and Mr Pitt (resident)

The Chairman welcomed everyone to the meeting.

77. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Hardy Long term convalescence

RESOLVED: to accept the apology for absence

78. TO RECEIVE DECLARATION OF INTERESTS

ERE/1115/0019: Lidl, Station Road

Cllr Mrs Powers declared a personal interest and did not vote on this application.

79. TO CONSIDER REQUESTS FOR DISPENSATION

No dispensations were requested.

80. VARIATION OF ORDER OF BUSINESS

ERE/1115/0040: 7 Richmond Avenue

RESOLVED: to consider the above application that had recently been received

81. PUBLIC PARTICIPATION

No items were raised.

82. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 3 NOVEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 3 November 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

83. TO CONSIDER PLANNING APPLICATIONS RECEIVED

ERE/1115/0005 **34 Bostocks Lane**
Dormers to front & rear and erection of single storey side & rear extension
RESOLVED: that no objections be made to the application

ERE/1115/0008 **Boarding Cattery Building, 21 Starch Lane**
Extension to cattery building
RESOLVED: that no objections be made to the application

ERE/1115/0019 **Lidl, Station Road**
Demolition of existing building and erection of replacement retail store (A1 use) with associated works validated: Full Planning-Non Residential MAJOR
RESOLVED: that no objections be made to the application, but comments submitted as follows for planning conditions to be considered:

- Consideration should be given to restricting construction work and delivery times due to noise levels and disturbance impacting upon occupiers of nearby dwellings
- Although it is noted that vehicle parking on the site is proposed to reduce, it is considered that traffic entering and exiting the site to a larger store will create increased traffic and congestion at busy times along Station Road
- To ensure highway safety for users and pedestrians, it is suggested that a 'no waiting' zone is created outside of the entrance to the site
- Improvements to landscaping are also suggested with increased tree planting and landscaping around the perimeter of the site

ERE/1115/0025 **2 Derby Road**
Change of use of ground floor offices to residential and erection of two storey rear extension (resulting in the enlargement of existing residential units)
RESOLVED: that the following objections be noted:

- There remains concern for access and egress to and from the site with vehicles using Longmoor Lane next to a very busy road junction and crossroads.
- Parking provision is considered inadequate on the small site for additional residential parking.
- Vehicles leaving the site can experience difficulty when nearby traffic lights turn red and highway safety for road users and pedestrians should be considered

ERE/1115/0013 **Westfield, Church Drive**
Demolition of existing dwelling and garage and construction of replacement dwelling, ancillary garage studio and entrance pillars and gate
RESOLVED: that no objections be made to the application

ERE/1115/0040 **7 Richmond Avenue**
Erection of first floor rear extension
RESOLVED: that no objections be made to the application

84. TO NOTE PLANNING DECISIONS RECEIVED

ERE/0915/0014 **39 Elm Avenue**
Remodelling of existing bungalow to create a two storey dwelling consisting of raising the roof height, gables to both sides, front dormers, two storey rear extension, single storey side & rear extension (garage) and front porch
EBC: Approved 2/11/15

ERE/0015/0015 **138, Longmoor Lane**
Dropped kerb
EBC: Approved 12/11/15

ERE/1015/0009 **80 Springfield Avenue**
Demolish side extension and new rear extension
EBC: Approved 12/11/15

ERE/0915/0025 **183, Derby Road**
Dropped kerb
EBC: Approved 12/11/15

85. CORRESPONDENCE

There were no items of correspondence to consider.

86. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

87. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 5 JANUARY 2016

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council Cemetery & Parks Committee meeting held on Tuesday, 1 December 2015 at 7.25pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr S Bilbie	(Chairman)
A	Cllr Mrs L Bilbie	
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr A Hardy	
	Cllr W Major	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
Cllr G Dinsdale
Cllr C Gooday
Cllr R Harris
Cllr Mrs Powers
Cllr T Sanghera
Cllr Mrs K Stewart

MEMBERS OF THE PUBLIC: Mr Hardy and Mr Pitt (Residents)

The Chairman welcomed everyone to the meeting.

68. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Mrs L Bilbie	Work commitment
Cllr Hardy	Convalescing

RESOLVED: to approve the apologies for absence

69. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

70. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

71. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

72. PUBLIC PARTICIPATION

Mr Pitt raised concerns over dog waste being left around local schools and parks.

It was confirmed that Dog Wardens did patrol the area and fines had been issued.

The Clerk was asked to contact the EBC Dog Warden to request increased patrols.

73. TO RESOLVE THAT THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 3 NOVEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 3 November 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

74. PARISH COUNCIL PARKS

I. Burials and interments
Wednesday, 25/11/15 A97 interment

II. Reserved plots since the last meeting
Area 2 / Grave 2 Residents

75. PARISH COUNCIL PARKS (Doncaster Avenue Recreation Ground/Springfield Park)

It was noted that two swing seats and the skate park sign on Doncaster Avenue Recreation Ground had been replaced.

76. WOODLAND AREA BEYOND CHURCH & CEMETERY BOUNDARY

I. Area beyond the Church/Cemetery perimeter
It was noted that several Tree Surgeons had been asked to quote to undertake a survey of the area, but figures varied. The Clerk would make further enquiries.

II. St Giles' Churchyard
It was confirmed that a Tree Surgeon had been sourced at short notice to undertake urgent work to a mature Cedar of Lebanon in St Giles' Churchyard following damage by high winds.

The local Minister and Church Warden had asked for work to be undertaken and the Clerk had informed the EBC Tree Officer and Diocese of Derby that urgent tree work was required in the Conservation Area to ensure public safety.

77. PARK AREAS

It was reported that a makeshift bridge over the brook on Springfield Park leading from a property on Hollingworth Avenue to the park bank had collapsed.

RESOLVED: that the Clerk contact the residents to notify them that the Parish Council did not give permission for erection of makeshift bridges over the brook to the park

78. CORRESPONDENCE (Items for information)

There were no correspondence items to consider.

79. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

80. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 5 JANUARY 2016

- Planning Committee meeting 7.00pm
- Cemetery and Parks Committee meeting 7.20pm
- Parish Council meeting 7.40pm

The meeting closed at 7.40pm.

Signed by the Chairman: _____ **Date:** _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 1 December 2015 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr C Gooday	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE:

Mrs M Bloor - Clerk to the Council
PCSO Buchanan (Refer Item 125)

MEMBERS OF THE PUBLIC: Mr Hardy and Mr Pitt (Residents)

The Chairman welcomed everyone to the meeting.

121. APOLOGIES AND APPROVAL OF ABSENCE

Cllr Ms C Bilbie	Work commitment
Cllr Mrs L Bilbie	Work commitment
Cllr Hardy	Long-term convalescence

RESOLVED: that in view of Cllr Hardy's long term convalescence and continued interest to remain on the Council, he should be granted dispensation to miss meetings for a further 6 month period to June 2016

122. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

123. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

124. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

125. PUBLIC PARTICIPATION

Bus services

Concerns were raised over the number of bus companies vying for business in Sandiacre and causing obstructions when a number of buses queued together.

It was reported that the Clerk had written to all the relevant bus companies and asked that the matter be addressed and an inspection of the service carried out. To date, there had been no response.

PCSO Buchanan confirmed she would investigate further to establish what action could be taken regarding buses causing obstruction.

This item would be included on the next Agenda to receive a report on progress.

Progress on HS2

It was confirmed that no further information was currently available.

a) Police report

PCSO Buchanan presented her report and highlighted current trends. In the run up to Christmas, shop lifting was a common occurrence and residents were urged to be vigilant and secure their vehicles.

The police were currently dealing with travellers in a residential area to ensure they moved on.

It was noted that Long Eaton was currently a priority area, but reactive officers would be sent to incidents reported in Sandiacre.

PCSO Buchanan confirmed that she would continue to liaise with a resident whose vehicle was parked on a public pavement near a busy junction.

Police patrols would be undertaken around Cloudside Junior School to deter parents from inconsiderate parking at school drop-off and collection times.

November 2015 Crime figures

Bicycle theft	0	1	down
Burglary	8	9	down
Criminal damage	5	3	up
Drugs	1	0	up
Other crime	0	2	down
Robbery	0	0	same
Shoplifting	3	1	up
Theft from p	0	0	same
Vehicle crime	7	1	up
Violence	6	5	up
Total	34	25	up

PCSO Buchanan was thanked for her report and left the meeting at 7.55pm

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct
ASB	35	20	17	18	14	27	32	31	25	39	42	25	42
Bicycle theft	2	1	1	0	0	3	0	0	2	0	1	1	3
Burglary	6	9	2	2	4	10	4	4	2	1	3	4	10
Criminal damage/arson	7	3	6	2	2	11	13	9	5	8	9	12	5
Drugs	2	0	1	0	1	4	1	3	2	0	2	2	4
Other crime	1	0	2	0	1	1	0	2	1	0	1	0	1
Other theft	3	4	1	4	3	5	3	1	5	5	3	3	4
Possession of weapons	0	0	0	0	0	0	0	2	0	0	0	0	0
Public order	1	0	2	2	1	1	0	1	0	1	1	0	0
Robbery	0	0	0	1	0	0	1	0	1	0	2	1	0
Shoplifting	2	1	0	0	1	3	3	7	5	3	0	1	2
Theft from person	1	0	0	1	0	0	0	0	0	0	0	0	0
Vehicle crime	4	1	7	3	2	16	6	2	5	13	15	23	15
Violent offences	5	3	5	7	4	11	11	13	7	8	5	11	11
Total:	69	42	44	40	33	92	74	75	60	78	84	83	97

b) County Councillor report

Cllr Major reported on the following:

Proposals for a Combined Local Authority had been halted for the time being. EBC had not supported the scheme.

c) Borough Councillor Report

There was no report under this heading.

126. TO RESOLVE THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 3 NOVEMBER 2015 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 3 November 2015, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

The Chairman advised that since the Clerk was undertaking the CiLCA course, the format of the Agenda had been amended to reflect current best practice. Matters Arising did not comply with requirements to publicise the nature of all business to be transacted. The Clerk's report could provide a summary update.

Should Councillors wish to include an item on the Agenda for discussion, they should contact the Clerk prior to the Agenda being circulated at least 3 clear days before the meeting, otherwise no business may be transacted other than that specified in the summons.

127. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 3 NOVEMBER 2015

RESOLVED: to receive and note the Minutes of the Planning Committee meeting held on 3 November 2015

128. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 3 NOVEMBER 2015

RESOLVED: to receive and note the Minutes of the Cemetery and Parks Committee meeting held on 3 November 2015

129. CHAIRMAN'S ANNOUNCEMENTS

Remembrance Day Service

The Chairman expressed his thanks to Councillors for attending the Remembrance Sunday Service. The Methodist Church had provided refreshments after the event and it had been well supported.

In response to a question, the Chairman confirmed that invitations to the service were officially sent to the Mayor, MP and County Councillor, along with the police and local organisations. No political groups were invited, but any member of the public could attend the service and ask to lay a wreath they had brought with them.

Cllr Dinsdale left the meeting at 8.10pm and returned shortly afterwards.

130. REPORT OF THE CLERK

I. Play equipment structure

Broxtowe Borough Council would shortly replace a large play frame on one of its parks and the Parish Council had been offered the item without charge as it was in good condition and regularly maintained and inspected.

The Clerk confirmed that she had taken advice from RSS and they would need to inspect the item before it was moved to ensure it was structurally sound and a full inspection was required when it was re-instated to ensure continued stability.

Horizon Landscapes would dismantle the item and move to the new location following installation of a new rubber matting play safety surface beneath. Full costs would amount to £3,155 and could be covered by a refund of VAT.

a) **RESOLVED:** that the Parish Council accept the play frame for Doncaster Avenue Recreation Ground and the Clerk instruct RSS to carry out the required structural tests

b) **RESOLVED:** that the Chairman, Vice-Chairman and Clerk be given delegated authority to proceed with arrangements for installation since removal of the play frame would be undertaken shortly

II. CiLCA training covering the 30 learning outcomes (Details enclosed)

The Clerk confirmed that she was now undertaking the CiLCA course and a copy of the 30 learning outcomes had been circulated for information. Training with DALC would take place over the next 4 months at a cost of £250 and it would help the Clerk reach a national standard to support the Council, especially with guidance on legislation and a Council's permitted 'powers and duties'.

The level 3 course required study and commitment for completion within the time scale allowed following registration with SLCC. It was recommended that a Council limit new projects for their Clerk and monitor workload during this time.

Councillors noted their support of the Clerk and the training schedule she was required to undertake in the coming months.

III. New Audit Regime: New audit services for smaller authorities

Following abolition of the Audit Commission, NALC, SLCC and ADA were tasked with procuring audit services for smaller Councils from 2017. Councils could opt out of the scheme, but must make their own arrangements for external audit.

Those Councils who wished to participate didn't need to take action and an auditor would be appointed for a 5 year period.

RESOLVED: to participate in the scheme and await an appointed auditor

IV. EBC Rural Community Grant: Memorial Institute new kitchen / Bid submission

It was confirmed that detailed plans and designs for a new kitchen to the Memorial Institute premises would be submitted to EBC in the coming week with a bid for £8,382.

Following consultation with all user groups, there had been unanimous support for the project, especially as the existing facilities were in immediate need of replacement after many years of use.

V. Borough and Parish Councils' Forum meeting: 18/1/16 – EBC CF Grant & CTSG

It was noted that the Forum meeting had been re-arranged to Monday, 25/1/16.

Cllr Major and the Clerk would attend the meeting where it was expected that details of the 2016/17 Concurrent Functions budget allocations would be given to parishes.

VI. Christmas Tree installation arrangements: Saturday 5/12/15 / Children's art work

Final arrangements for installing the Christmas tree were considered.

The Clerk advised Councillors of the need for Health and Safety and risk assessment during installation. It was confirmed that a safety barrier would be positioned near Derby Road to ensure public safety.

Festive art work had been created by children from Cloudside Junior School and a representative group of children would attend the event to display the work.

VII. Carols Around the Tree arrangements: Saturday 5/12/15

The Mayor of Erewash had been invited to switch-on the Christmas tree lights and the Head Teacher and Chair of Governors of Cloudside Junior School would also be present.

The Co-op store were donating free mince pies and would distribute while members of Sandiacre Male Voice Choir led the carols.

Cllrs Mr and Mrs Stewart, representing Notts-Derbys Hemlockstone Lions Club, would present a cheque for £50 to the Parish Council at the end of the meeting as a donation towards the Parish Council's Christmas tree. A large publicity cheque would be presented to the Parish Council Chairman at the event.

VIII. Christmas concert arrangements: Monday 7/12/15

The Clerk advised that Friesland School required full risk assessment and evacuation procedures to be in place when holding a public event on their premises, especially when up to 250 people could attend.

Cllr Major, Cllr Powers, Cllr Mrs Stewart and Cllr Stewart offered to act as Marshalls on the night to carry out an emergency evacuation procedure, if required.

The Clerk was the 'named person' for liaising with site staff and ensuring all procedures and protocols were correctly followed.

IX. Clerk on leave w/c 21/12/15 and w/c 28/12/15: Office arrangements

RESOLVED: to note the Clerk's leave over the Christmas period and office emergency contact arrangements

X. Arrangements for on-line banking payments

RESOLVED: that this item would be deferred to a future meeting when robust audit and payment systems were in place

131. GRIT BIN REFILLING POLICY

It was noted that the Council's current policy allowed for two refills per year.

Since the Council had signed up for the DCC Snow Warden scheme, additional refills could be provided.

Cloudside Road	Yellow
Hart Avenue	Green
Hillside Grove	Blue wheelie bin
Kilverston Road	Green
Lincoln Avenue	Green
Mountfield Avenue	Green

RESOLVED: that grit bins would be filled at the beginning of the Winter period and then refilled as required with delegated authority given to the Clerk in consultation with the Chairman and Vice-Chairman to decide on subsequent refills and dependent of the supply of grit held

132. ROAD SAFETY (ADVISORY GROUP)

Cllr Gooday reported on the recommendations of the Advisory Group on highway matters:

a) Inconsiderate parking around Cloudside Junior School

It was noted that the school was very pro-active in notifying parents of the problem.

RESOLVED: to note the concerns raised, but consider that no further action could be taken on this matter

b) Traffic turning right at The Red Lion PH

RESOLVED: to note the concerns raised, but consider that no further action could be taken on this matter

c) Vehicles parked along Sandringham Road

It was noted that cars parked on the highway caused inconvenience to other road users and buses trying to pass on a narrow road. Additionally, cars were using the road as a cut-through and driving at speed.

RESOLVED: to note the concerns raised, but consider that no further action could be taken on this matter

d) HGV traffic along Longmoor Lane

Concerns had been raised regarding the number of HGV travelling along the route and vibration could be felt by a resident in his property.

RESOLVED: that no further action be taken as weight restrictions were not imposed along the route

e) Noise from an industrial unit

Concerns had been raised that noise from a generator at one of the units was causing disturbance to a resident late at night

RESOLVED: that the Clerk contact EBC to establish if the industrial unit had permission for 24 operation.

f) King Edward Street road sign

RESOLVED: that no further action be taken as DCC had addressed the problem

g) Traffic light sequence

It was noted that traffic lights at the crossroads of Town Street and Derby Road and pedestrian traffic lights by the Post Office were not in sequence.

RESOLVED: to note the concerns raised, but consider that no further action could be taken on this matter

h) Frequency of buses In Sandiacre

RESOLVED: that no further action be taken as the Clerk had already contacted the bus companies involved and a response was awaited

i) Frequency of HGV traffic on Town Street and Derby Road

Concerns had been raised regarding the number of HGV travelling along the route.

RESOLVED: to note the concerns raised, but consider that no further action could be taken on this matter

It was noted that the Parish Council had previously written to DCC regarding a number of highways matters raised, but the response received had indicated that all appropriate action had been taken.

The Clerk was asked to contact residents and notify them of the Council's decision.

133. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 25	Local Associations Information Services documents Transparency Fund documents Vacancy: Glenfield, Leics
Vacancy	Risley With Hopwell Clerk/RFO

RESOLVED: to note the latest DALC circulars

134. COUNCILLOR TRAINING

Induction training for new Councillors covering roles and responsibilities

9 December 2015	Bakewell	2pm to 4.30pm
January 2016	Bakewell	2pm to 4.30pm

Towards a Better Understanding of the Planning Process and the role of Local Councils

9 December 2015

RESOLVED: to note the latest training offered by DALC for new Members

135. FINANCE

I. Accounts for payment

<u>MONTH ENDING 30/11/15</u>		<u>EXPENDITURE</u>	<u>Total</u>
DD 9/11	E.on (8660)	Electricity charges: Office	64.00
DD 16/11	BT (OM)	Line rental/telephone charges	37.02
DD 24/11	Peninsula	Business consultancy	240.00
DD 30/11	Veolia	Waste container collection x 2	78.84
2980	Horizon	Grounds maintenance: October	1,217.18
2981	Horizon	DARG: Bank ramp/kerbs/rail/step	1,290.00
2982	Mr J Bloor	Office: Kaspersky internet security	21.99
2983	Mrs Bloor	High visibility tabards x 3	12.00
2984	Mrs Bloor	Salary November	1,343.84
2985	HMRC	Tax/NIC: November	381.09
2986	DALC	CiLCA training registration fee	250.00
2987	Friesland School	Christmas concert 7/12/15: Hire of hall	85.00
2988	Hags-SMP (RSS)	Playground inspections: November	72.00
2989	Poplar Tree Services	Completion of tree work	316.67
2990	Andrew's GS	Springfield Park: Play area mow	30.00
2991	Andrew's GS	Grit bin refill (1)	25.00
2992	Andrew's GS	Lock-up/DARG: Clear and remove	20.00
2993	Andrew's GS	Litter picking: November	540.00
2994	Tree Hugger & Son	St Giles' Church: Urgent tree work (Cedar) H/S	475.00
Total:			<u>6,499.63</u>

RESOLVED: to approve the above payments

II. Income and Interest

<u>NOVEMBER</u>	<u>INCOME</u>	£
02-Nov Lymn: Plaque A96		40.00
02-Nov Hawleys: H/Stone G212		120.00
30-Nov HSBC Election A/C		0.35
30-Nov HSBC Deposit A/C		2.67
	<u>Total</u>	<u>163.02</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report and latest budget position report presented at the meeting.

IV. Quotations

Peninsula consultancy services

Peninsula had indicated they would be prepared to reduce monthly consultancy fees by 10% as part of a recent customer satisfaction survey with the Clerk.

In addition, due to a reduction in the level of legal services required for a small business, a further 12% reduction could be offered.

RESOLVED: that the Council enter into a new agreement with Peninsula until September 2018 and accept the reduced rate in order to create a saving of £499.20 per year over the next 3 years.

136. CORRESPONDENCE

- I. Severn Trent Water: Confirmation that a water metre has been installed for the Parish Council office. Payments due December and June each year
- II. Western Power Distribution: Confirmation of Way Leave Agreement 140110962 for Doncaster Avenue Recreation Ground (Payment previously received of £8.05)
- III. Concerns raised by resident regarding Christmas lighting provision

RESOLVED: to note the above items of correspondence and that the Clerk had responded to the resident's concerns

137. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

138. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 5 JANUARY 2016

- | | |
|--|--------|
| • Planning Committee meeting | 7.00pm |
| • Cemetery and Parks Committee meeting | 7.20pm |
| • Parish Council meeting | 7.40pm |

The meeting closed at 9.00pm

Signed by the Chairman: _____

Date: _____