

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 16 May 2023 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
A	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr G Hickton	
	Cllr Mrs G Hickton	
A	Cllr S Jarratt	
	Cllr J Lowrie	
	Cllr R Pound	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Two

The meeting commenced at 7.05pm at the close of the Annual Parish Council meeting.

1. TO RECEIVE APOLOGIES FOR ABSENCE

	Apology for absence received and noted
Cllr S Jarratt	Meeting commitment

RESOLVED: to approve the apology for absence received

2. TO RECEIVE DECLARATIONS OF INTERESTS

Cllr Stewart and Cllr Mrs Stewart declared a personal interest in planning application ERE/0423/0027 11, Richmond Avenue as they were neighbours of the applicant.

3. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

4. VARIATION OF ORDER OF BUSINESS

RESOLVED: to consider the following planning application and two decision notices under Agenda Item 9 that were received after the Agenda was issued:

Application - ERE/0523/0001 **78 Springfield Avenue**

5. PUBLIC PARTICIPATION

No items were raised.

6. CO-OPTION VACANCY

It was confirmed the Parish Council could now move straight to co-option of a new Councillor to fill the vacancy left after the uncontested local parish elections. Any vacancy arising must be filled before 26/6/23, therefore expressions of interest and co-option would be considered at the June meeting.

The Clerk confirmed the vacancy had been advertised on the website and within the community and EBC had been notified.

Anyone wishing to stand would be asked to contact the Clerk for advice and to ensure they qualified. A questionnaire would be issued to all applicants.

Should there be more than one applicant, a vote would be taken during the meeting and the person co-opted would be appointed by majority vote.

RESOLVED: this item be included on the next Agenda

7. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

There was no report under this heading.

The Clerk was asked to invite an officer to attend the June meeting.

2. County Councillor

Cllr Major reported on the following:

- Public consultation was currently taking place on a boundary review to ensure fairness of voting areas before the next county elections were held in May 2025
- DCC was moving forward with the creation of a Combined Local Authority, which would introduce additional funding and an elected Mayor
- Consultation on a new Minerals Local Plan for Derbyshire and Derby had recently closed
- The Local Flood Risk Management Strategy consultation had recently closed and comments had been received

3. Borough Councillors

It was noted the Borough Council elections had brought about a change in control.

8. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 4 APRIL 2023 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 4 April 2023, copies of which have been previously circulated to Members, were confirmed as a true record

9. PLANNING

1. To consider planning application consultations received from EBC

ERE/0423/0009

(Former Gas Works), Welbeck House, Bridge Street

Application for approval of the reserved matter of landscaping following outline approval in relation to demolition of existing structures and erection of 53 dwellings (outline approval ref ERE/0920/0050)

RESOLVED: to comment that additional planting should be introduced to that already proposed, in order to further enhance the character of the village centre and street scene with wider coverage of planting mature trees and hedgerows

ERE/0423/0027 **11 Richmond Avenue**
Single storey side/rear extension and first floor rear extension.
RESOLVED: that no objections be made

ERE/0523/0001 **78 Springfield Avenue**
Detached garage
RESOLVED: that objections be made to the introduction of a large detached garage that would be out of character with existing properties and overbearing in nature

2. To receive planning decisions taken by EBC

ERE/0323/0041 **42 Spencer Avenue**
Construct wrap-around side and rear single-storey extension in connection with disabled access and internal facilities
EBC Approved: 27/4/23

ERE/0323/0004 **16 Albert Road**
Two storey rear and part first floor rear extension, removal of chimney, addition of first floor side window, replacement roof to single storey and external alterations.
EBC Approved: 11/5/23

RESOLVED: to note the decision notices

10. **CHAIRMAN'S REPORT**

Cllr Major noted the coronation had been a popular event and was widely celebrated within communities. As County Councillor, he had been able to offer grant funding to local groups and organisations, but £1,000 remained unallocated.

To commemorate the special occasion, he felt remaining funds could be used to plant two mature commemorative trees on Springfield Park, which would mark the crowning of the King and Queen. They could be maintained by the Parish Council and would enhance the park for nearby residents and all park users for many years to come.

The Clerk would ascertain costs for 2 trees, planting and commemorative plaques.

11. **REPORT OF THE CLERK**

1. Crime figures, latest reported: March 2022 = 60 / March 2023 = 99

It was noted that reported crime figures had risen in certain areas.

2. Police & Crime Commissioner Grant (£5,000). Progress to date

The Clerk reported that the police and Friesland School were supportive of a scheme to introduce a Thursday evening Club at the Memorial Institute for young people aged 11 to 14.

It had been agreed with the school that they would consult with young people to establish interest for a number of activities that could be offered by qualified coaches, including boxing fitness, circuit training and Zumba.

Consultation responses were expected shortly and the Clerk would then apply for £5,000 through the P&CC grant to help reduce anti-social behaviour in the area and keep young people fit and healthy and out of trouble.

3. Clerk's appraisal: New date to be set
Cllr Major and Cllr Bilbie would undertake the Clerk's appraisal on 6/6/23.
4. Litter picking / Low level work: Contractors returned to work
It was noted Mr Wallace had returned to work to resume litter picking and would soon begin to maintain the Amenity Areas in the centre of Sandiacre.

Mr Spencer had been covering for him during his recent convalescence, but had recently suffered a health scare and needed to take time off.

In the interim, Mr Wilford had offered his services to cover both contractors in order to support the Council, as and when needed.

The Clerk expressed her thanks to them for helping out at short notice and for working together to ensure services were maintained.

5. Longmoor Lane site: Proposed road names: Bletchley Gardens Way / Enigma Close. EBC to consider approval 31/5/23
It was noted Royal Mail had agreed the proposed names. EBC would meet at the end of May to formally consider adopting the site names.
6. Premises: Change to British Gas Lite from 27/4/23 to 26/4/25 (2 year contract)
It was confirmed the E.on account had been changed over to British Gas Lite in order to obtain a small saving on energy costs.

12. COUNCILLOR TRAINING

For new Councillors to consider attending Induction Training.
Councillors were encouraged to attend DALC training.

13. YEAR END ACCOUNTS

Councillors were presented with an overview and comparison of the Council's Precept and Concurrent Functions Grant income from 2014 to 2023.

- Sandiacre was the largest Parish Council in Erewash with 14 members
- Sandiacre had the lowest Band D property charge in Erewash in 2022/23
- Sandiacre had the 3rd highest Precept in Erewash in 2022/23

Councillors received the End of Year income and expenditure breakdown.

1. Annual Internal Audit
A copy of the internal auditor's report was circulated at the meeting and it was noted no items were raised for attention.

The Clerk was thanked for all her work on the Accounts.

2. Section 1 - Annual Governance Statement 2022/23
RESOLVED: to approve the Annual Governance Statement for 2022/23

Page 4 was signed by the Chairman and Clerk.

3. Section 2. Accounting Statements 2022/23
RESOLVED: to approve the Accounting Statements for 2022/2023

Page 5 was signed by the Chairman and Clerk.

Cumulative Funds showing End of Year figures was signed by the Chairman.

4. Notice of the period for the exercise of Public Rights / Declaration that the accounting statements are not yet audited

The date of announcement would be published on Wednesday, 7/6/23.

14. CONSULTATIONS

1. EBC: Public Conveniences - Longmoor Lane

For the Parish Council to consider taking over the lease and maintenance of the building.

- a) For Councillors to agree in principle and request more information
- b) To reject the proposal based on available resources and cost implications

Following discussion on the long-term implications of the proposal, it was

RESOLVED: to note the consultation without comment until such time as more detailed information was provided by EBC

2. DCC: Derbyshire Electric Vehicle Charging Survey

To determine where demand is highest for future charging infrastructure in local areas. Enquiries: sustainable.travel@derbyshire.gov.uk

RESOLVED: to note the above consultation without comment

3. DCC – Consultation of Division Boundaries

Consultation inviting proposals for new council divisions and division boundaries for DCC. Consultation closes 17/7/23 and a draft report will be published October 2023. Final recommendations are expected in March 2024 when new electoral arrangements will come into effect at the local elections in May 2025.

[Derbyshire | LGBCE](#)

RESOLVED: to note the above consultation without comment

15. NEIGHBOURHOOD DEVELOPMENT PLAN

Report on progress by the Chairman/Steering Group Chairman

Neighbourhood Plan website: <https://sandiacre.neighbourhoodplan.uk>

Cllr Major reported that the draft Neighbourhood Plan and Master Plan were now finalised and could be published and the Steering Group could proceed to public consultation in June.

The two Plans had been drafted with the intention of reconciling problems facing the community and developing Sandiacre for the future, which included opening up the canal side and introducing development that created good design and street greening.

If the Plans were approved by the community and EBC, future development in Sandiacre would be based on the requirements of the adopted policies.

The whole community would be invited to comment and responses would be taken into account before the final documents were submitted for Referendum and examination.

The Clerk would issue a copy of the documents to new Councillors.

16. CEMETERY MATTERS

1. Burials since the last meeting
5/4/23 Area 2, Row D, Grave 11
11/4/23 G168
2. Interments since the last meeting
12/4/23 A169
20/4/23 A201
3. Reserved Graves / Plots since the last meeting
None.

It was noted two interment were scheduled for the coming weeks.

17. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue Recreation Ground

- Vandalism to BMX track fencing panels resulting in removal
- Increase in activity and discarded litter during warmer evenings

Padmore Moorings

The Clerk reported the canal embankment at Padmore Moorings was now in urgent need of attention to keep it stable and edging stones and temporary safety fencing in the middle section were continuing to sink and come away.

She had notified the Canal & River Trust that day that the problem was becoming more apparent and had asked for an Engineer to carry out an urgent assessment.

The Parish Council maintained the area with mowing and it was a public open space.

18. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters and information were electronically circulated to Councillors upon receipt.

Latest circulars issued: Two for May

19. FINANCE

1. To note the monthly financial report
 - a. **RESOLVED:** to note the report presented at the meeting
 - b. **RESOLVED:** the Clerk be given delegated authority to transfer £5,000 from the Deposit Account to the Current Account ready for payments expected during May

2. To authorise payments

DD 3/4	Water Plus (9648)	Office supply	18.05
DD 17/4	Npower (3192)	Street lighting: Bridge lights 1/1/23 - 31/3/23	26.30
DD 17/4	BT (3766)	Phone rental	7.73
DD 21/4	E.on (6719)	Office supply/MUGA/Car park: 1/3/23 - 31/3/23	94.76
CHG 21/4	HSBC	Bank: Monthly charge - March	8.00
BP 1/4	DALC	Annual subscription 2023/24	1,141.35
BP 6/4	N Wilford	Cemetery: Infilling graves/Seed	200.00
BP 11/4	ICCM	Cemetery management: Annual subscription 2023/24	95.00
BP 11/4	Viking	Office supplies: Stamps / Paper / Address labels	134.79
BP 23/4	Mrs Bloor	Coronation bunting x 2	11.99
BP 24/4	East Mid Audit Serv	Internal audit (Mr B Wood)	183.25
BP 24/4	Water Plus (5065)	Cemetery water supply	72.13
BP 24/4	E.on Next	Arrears due: A/C 6719	147.87
BP 24/4	Mr N Wilford	Cover: 22/4 Litter picking £54 / Amenity areas £132.15	186.15
BP 25/4	Civic Pride	Christmas lights: Lamp column check x 37	421.80
BP 26/4	EBC	Cemetery: Bin collection 1/4/23 - 30/6/23	110.50
BP 28/4	Mrs Bloor	Monthly salary: April	1,665.13
BP 28/4	HMRC	TAX/NIC's: April	455.53
BP 28/4	Andrew's GS	Litter picking (2 weeks)	264.00
BP 28/4	Andrew's GS	Low level work	30.00
BP 28/4	Spen's G & B Mtce	Litter picking (3 weeks)	438.00
BP 28/4	Spen's G & B Mtce	Low level work & covering Mr Wallace / Amenity areas	789.58
Total:			<u>6,501.91</u>

RESOLVED: to approve the accounts for payment, as shown above

3. To note income received - April

3	Lymns: G144 Burial	170.00
3	Area 2, Row D, G11: Grave/Burial	750.00
6	EBC: Precept 2023/24	57,600.00
6	EBC: CF Grant 2023/24	26,718.00
14	Co-op Borr: G168 Burial	170.00
14	M Bailey (Mason) A169 plaque	65.00
18	Gillotts: A201 Plot/Interment	275.00
21	M Bailey (Mason) A201 plaque	90.00
30	HSBC Savings (Deposit) A/C - Interest	117.67
30	HSBC Savings A/C: Polling station costs - Interest	8.45
30	HSBC Savings A/C: Grants - Interest	0.10
Total		<u>85,964.22</u>

RESOLVED: to note the above income received

20. **CORRESPONDENCE**

None to date.

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

Members of the public left the meeting at 8.05pm.

22. CONFIDENTIAL ITEM – STAFFING MATTERS

To consider amending the Clerk's contract to include an extra day of leave entitlement, as per the NJC agreement

It was confirmed the latest pay award from the National Joint Council included an increase in holiday entitlement for employees from 22 days to 23 days, with a further three days after five years of continuous service = 25 days to 26 days.

Advice had been provided by DALC and NALC as it created a change in an employee's Contract of Employment.

A confirmation letter of the revised annual leave entitlement was signed by the Chairman and Clerk.

23. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 6 JUNE 2023 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

The meeting closed at 8.10pm

Signed by the Chairman: _____ Date: _____