

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 14 May 2019 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs S Dickman	
A	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr S Jarratt	
	Cllr Mrs C Powers	
	Cllr N Raycraft	
A	Cllr T Sanghera	
A	Cllr G Stratford	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Over 50 residents attended the meeting for the Public Session

The Chairman welcomed everyone to the meeting.

1. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
A Gibson	Work commitment
T Sanghera	Work commitment
G Stratford	Abroad

RESOLVED: to approve the apologies for absence received

2. TO RECEIVE DECLARATIONS OF INTERESTS

Councillor	Agenda	Item	Personal interest
W Major	13.XII	Joint Summer play scheme with Risley with Hopwell and Stanton-by-Dale Parish Council	Cloudside Academy Governor Memorial Institute Trustee
S Bilbie	13.XII		Memorial Institute Trustee
S Dickman			Memorial Institute Trustee
K Stewart			Memorial Institute Trustee
R Stewart			Memorial Institute Trustee
S Jarratt	13.XII	Risley with Hopwell Parish Councillor	

3. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

4. VARIATION OF ORDER OF BUSINESS

Planning application received after the Agenda was issued

ERE/0519/0007

90, Longmoor Lane

RESOLVED: to consider the application under Agenda Item 12

Planning decision received after the Agenda was issued

ERE/0319/0030

72, Springfield Avenue

RESOLVED: to note the application under Agenda Item 12

5. PUBLIC PARTICIPATION SESSION

Standing Orders were suspended at 7.05pm to allow residents an opportunity to speak with Councillors on the following matter:

Residents raised concerns over the sudden felling of trees at a property on Longmoor Lane, which had been carried out without prior notice.

Residents felt there had been an adverse impact on the amenity of nearby properties through noise and disturbance and also wildlife that existed on the site had been disturbed. It gave the impression that development of the land was imminent, but no information was available.

Councillors declared an interest as they knew the resident referred to.

The Chairman invited residents to comment and the following concerns were raised:

- Work to fell trees had begun at the start of a bank holiday weekend and advice could not be sought as Council offices were closed
- Felling work usually started at 8.00am and continued throughout the day causing noise and disturbance to neighbouring properties
- Work had been carried out during the bird nesting season
- It was thought protected species of birds existed on the land
- Tree Preservation Orders (TPO's) protected a number of trees and it was important they should be retained
- It was considered the site layout could cause access and egress problems for any future development, especially near a busy highway and during construction work

Residents were advised that no planning application had been submitted to the Borough Council and an EBC Officer had visited the site during tree work to assess that work was permitted.

The EBC Tree Officer could be contacted for advice and the Parish Council would be consulted on any future planning application. Until that time, no details were available.

The Chairman confirmed he would obtain the latest position from EBC and the Clerk was asked to display a list of Material Considerations on the Parish Council's website.

Cllr Major invited further comments and thanked residents for attending.

Standing Orders were resumed at 8pm after the public had left.

Three residents remained for the duration of the meeting.

6. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

None received.

II. Borough Councillor report

The Chairman reported on the outcome of recent elections and outlined the new composition of EBC.

7. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 APRIL 2019 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 2 April 2019, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

8. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

Item 252: Public Session – Doncaster Avenue Recreation Ground (DARG) Incident

The police had confirmed that the person responsible for fire damage to the basket swing on DARG could not be identified and the case had been closed.

It was noted that park refurbishment had been completed and new play equipment was proving very popular.

9. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 2 APRIL 2019

RESOLVED: to receive and note the Minutes of the meeting held on 2 April 2019

10. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 2 APRIL 2019

RESOLVED: to receive and note the Minutes of the meeting held on 2 April 2019

11. CHAIRMAN'S ANNOUNCEMENTS

I. Meetings of the Council

The Chairman confirmed that following the Annual Parish Council Meeting, only meetings of the full Council would now be held each month. All council business could be transacted at one main meeting creating more efficient use of time.

Between meetings and over the Summer Recess, the Clerk would continue to consult with the following 2 Councillors, as before:

Planning matters	Cemetery, Parks and Highways matters
The Chairman Cllr T Sanghera	The Chairman Cllr S Bilbie (Vice-Chairman)

II. Bostocks Lane

Proposed plans to close the M1 northbound at J25 and block access to Bostocks lane were undergoing changes.

12. PLANNING

I. To consider applications

ERE/0419/0070 **10, Queens Drive**

Single storey side and rear extension

RESOLVED: that no objections be made

ERE/0519/0007 **90, Longmoor Lane**

Demolish existing bungalow and construct two detached dwellings

RESOLVED: that no objections be made

Cllr S Bilbie declared a personal interest in ERE/0519/0007 and did not vote as he knew the applicant.

II. To note EBC decisions

ERE/0319/0009 **Unit 3, Mornington Business Park**

EBC: Approved 2/5/19

ERE/0319/0030 **72, Springfield Avenue**

EBC: Approved 8/5/19

13. REPORT OF THE CLERK

I. Sandiacre reported crimes: March 2018 = 55 / March 2019 = 75

The above figures were noted.

II. Cemetery: Burials / Interments / Reserved plots – April = None

The above was noted.

III. Cemetery: Application for memorial bench

A request to install a bench facing recent memorial plaques in the Cemetery had been received. The Clerk briefly outlined the circumstances of the request.

RESOLVED: that a memorial bench be approved for the location identified

IV. Cemetery: EBC commercial waste collection notice completed 21/4/19–20/4/20

The above was noted.

V. Cemetery retaining wall: Completion of work in 2 parts during 2019

The Clerk confirmed that the first stage of repairs to the Church retaining wall had been completed in 2018 and work was prioritised for completion during 2019.

The contractor was willing to undertake completion work in two-parts and begin work to repair the stone wall by a neighbouring property in the coming weeks.

RESOLVED: that completion work proceed and the Clerk would apply for a VAT refund to cover costs

VI. Poppy display 2019: Displaying poppies in November (DALC Circ 6 / Item 8)

RESOLVED: that poppies should be displayed on lamp columns and around the Parish Council office for the time being while they remained in good condition

VII. DARG: Completion of play area / Release of funds from WREN

Work had been undertaken to refurbish the play area and provide fencing and a new a picnic area. Five trees would soon be planted with tree guards.

The sub-contracted work had taken much longer than expected, but the official opening would take place on Tuesday, 21 May at 10am and Councillors were invited to attend. Children from the Pre-School would also be present.

RESOLVED: that as soon as work was finalised and the invoice received, the Clerk would apply for release of grant funding from WREN to cover costs

VIII. DARG: Replacement basket swing – Installation

It was confirmed a replacement basket swing had recently been installed.

IX. Footpath repairs by Parish Council office / Quotes being obtained

DCC had inspected the footpath by the Parish Council office some time ago, but had not notified the Clerk that work could not be carried out as the path was on private land owned by the Parish Council.

Following clarification, the Clerk was obtaining quotes for remedial work to be carried out.

X. HS2: Revised date for officers to attend Parish Council meeting with update

RESOLVED: that representatives from HS2 would be invited to the July meeting to provide an update on progress

XI. Internal audit conducted by Mr B Wood 8/5/19 / External audit / Public Notice

Mr Wood had carried out an internal audit of the 2017/2018 End of Year Accounts and noted that everything was in good order and they had been signed off.

The Clerk was thanked for all her work.

The AGAR form would be brought to the next meeting for completion and the Exercise of Public Rights notice would be displayed on Monday, 17/6/19.

XII. Joint parishes Summer play scheme 2019: EBC grant funding / Venues

The Clerk would shortly apply to EBC for the Summer play scheme grant of £1,200 and liaise with the Clerks of Risley with Hopwell and Stanton-by-Dale to organise a joint scheme.

Cloudside Academy was willing to hold the scheme for 4 weeks of the Summer holidays and the remaining 2 weeks could be held at the Memorial Institute.

It was confirmed that the Memorial Institute Trustees had approved the Parish Council using the venue at the same rate offered by the school in order to avoid any additional costs being incurred by parents.

XIII. Springfield Park: Refurbishment of play area

The Clerk confirmed that she was in the process of establishing if grant funding could be obtained to improve the Springfield Park play area and she was meeting with representatives from suppliers to look at costs.

A consultation with neighbouring residents was also required.

XIV. Staffing: NEST Pension Scheme 2015-2019

The Clerk had contacted the HR Manager at EBC for advice on updating the Council's pension scheme with NEST from 2019 to 2022.

The Parish Council would offer a continuation of the existing pension scheme for a further 3-year period and the Clerk confirmed she would again choose to opt-out.

RESOLVED: that the Chairman and Clerk undertake all necessary correspondence to ensure the Council was compliant with extending the pension scheme

XV. Staffing: HMRC P60 issued to Clerk / End of Year submission made

It was noted that the Clerk had received a P60 and the payroll system had been updated.

XVI. Website: Progress to date

The Clerk confirmed she had met with Mr Broughton, the existing provider, that morning and he was seeking to hand over the website at the earliest opportunity.

The Clerk confirmed she had endeavoured to provide all the necessary information and documentation required for the new website to be set up over many months, but there appeared to be little movement.

RESOLVED: that the new website provider ensure the website was established with the information already provided before the next meeting of the Council

14. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 5	• DALC Excellence Awards – Year 2 launch • Internal Audit Check List • External Audit • Data Protection – clarification of Councillor exemption to paying a separate Data Protection fee • Adverse Publicity for Parish and Town Councils • Training courses
Circ 6	• DALC Spring Seminar 2019 – A huge success • Precept increases for Parish & Town Council Sector across the country • Community Infrastructure Levy (CIL) Legal Briefing • Plunkett trusteeships • Police and Crime Commissioner Spring Newsletter • Funding streams currently available • Changes to pension credit • Derbyshire Lamp Post Poppy 2019

15. CONSULTATION

Nottinghamshire County Council: Draft Local Minerals Plan

Public consultation: 27/7/19 to 28/9/19

Councillors were invited to send comments to the Clerk if they wished to respond.

16. HSBC BANK MANDATE

RESOLVED: that all re-elected and newly elected Members of the Council and the Clerk complete a new bank mandate form, all other names would be removed

17. FINANCIAL STATEMENT

RESOLVED: to note the financial statement circulated at the meeting and transfers between accounts

18. ACCOUNTS FOR PAYMENT

To authorise payments as listed below:

<u>DD 1/4</u>	Water Plus (9648)	Office supply	10.17
<u>DD 12/4</u>	E.on (5590)	Bridge lights: Canal 1/1/19 – 31/3/19	23.76
<u>DD 16/4</u>	BT (3066)	Line rental / Usage: March/April	94.40
<u>DD 20/3</u>	Sovereign (L&Z)	Play area inspections	47.99
<u>DD 12/4</u>	E.on (8660)	Office/DARG/Car park = 2/3/19 - 2/4/19	67.79
Paid	DALC	Annual subscription from 1/4/18 - 31/3/19	
Paid	Water Plus	Cemetery water charges: 1/4/18 - 31/3/19	
3552	Fox Grounds Mtce	Install dog waste bin (SP) / Litter bin (DARG)	264.00
3553	EBC	Cemetery bin collection: 1/4/19 - 30/6/19	93.86
3554	ICCM	Subscription 1/4/19 - 31/3/20	95.00
3555	MH-P	Website hosting 19/6/19 - 18/6/20	108.00
3556	Wicksteed	DARG: Replacement basket swing	1,131.44
3557	Mrs Bloor	Salary: April	1,448.37
3558	HMRC	Tax/NIC's: April	382.73
3559	EBC	Waste removal 48 weeks 30/4/18 - 25/3/19	1,262.80
3560	Zurich Municipal	Insurance cover: 1/6/19 - 31/5/20	2,603.34
3561	Mr Verney	DARG: Concrete bases / Shrub clearance	340.00
3562	DALC	Good Councillor Guide x 20	94.00
3563	Andrew's GS	Litter picking: May	632.40
3564	Andrew's GS	Low level maintenance work	260.00
3565	Mrs Bloor	Office: Postal charges - Cllr papers x 4	5.28
3566	Mrs Bloor	Office planter: Summer bedding	30.43
3567	Mr B Wood	Internal audit 8/5/19	166.80
Total			<u>9,162.56</u>

RESOLVED: that the accounts presented for payment be approved

19. INCOME RECEIVED

5	Precept	44,450.00
5	Concurrent Functions Grant (EBC)	26,718.00
5	Council Tax Support Grant	2,396.00
16	Co-op (LE) A183 plaque	146.00
30	HSBC Election Costs Account - Interest	0.87
30	HSBC Savings (Business) Account - Interest	7.31
30	HSBC Grant Account - Interest	0.17
Total		<u>73,718.35</u>

RESOLVED: to note the income received

20. CORRESPONDENCE

- I. AGAR 2018/19 PKF Littlejohn: Instructions for accounts and external audit
- II. Clerks and Councils Direct: May 2019 edition
- III. Erewash in Bloom: Gardening competition 2019
- IV. HS2: Request for new date to meet the Parish Council with a progress update
- V. Request for Cemetery memorial bench
- VI. Rural Action Derbyshire: Government grants to improve village halls

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No items were deemed confidential.

22. TO NOTE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Tuesday, 4 June 2019 at 7.00pm

The meeting closed at 8.50pm.

Signed by the Chairman: _____ Date: _____