

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 14 January 2025 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
	Cllr T Ford	
A	Cllr A Gibson	
A	Cllr Mrs S Hales	
	Cllr T Hales	
A	Cllr G Hickton	
A	Cllr Mrs G Hickton	
	Cllr S Jarratt	
	Cllr J Lowrie	
	Cllr R Pound	
A	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor Clerk to the Parish Council

MEMBERS OF THE PUBLIC: None

The Chairman welcomed Members to the meeting and wished everyone a Happy New Year.

157. APOLOGIES & APPROVAL FOR ABSENCE

Councillor	Apology for absence received
Cllr Mrs S Hales	Family commitment
Cllr G Hickton	Prior commitment
Cllr Mrs G Hickton	Prior commitment
Cllr T Sanghera	Work commitment
Mrs K Stewart	Ill health

RESOLVED: to accept the apologies for absence received

It was noted Cllr Gibson had not forwarded apologies for absence.

158. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

159. TO CONSIDER REQUESTS FOR DISPENSATION

There were no requests for dispensations

160. VARIATION OF ORDER OF BUSINESS

There was no variation of order of business.

161. PUBLIC PARTICIPATION

No items were raised.

162. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

There was no report under this heading.

2. County Councillor

Cllr Major reported on the following:

The English Devolution White Paper

The devolution of power from central government and restructuring of local authorities and abolishing 2-tier systems, which included the abolition of Borough Councils.

Cllr Major explained the level of services provided by DCC and EBC and the numbers of residents each Councillor served in their community, which would potentially increase from approximately 2,000 to 10,000.

Discussion followed on the implications of the new system and the impact it would have on Parish Councils, who would be expected to take on greater responsibilities and expand services.

Consultation with local authorities was currently taking place, which could affect local elections being held in May 2025.

Budget position

DCC was seeking large savings to balance the coming year's budget. Services were demand led and increases were expected in all areas and with staffing costs.

3. Borough Councillors

Cllr Bilbie considered the Borough Council was not in debt and had funds available to spend on community services.

He expressed his concerns and reservations on changes that could be brought about by the implementation of the Devolution White Paper.

163. TO RESOLVE THAT THE DRAFT MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON TUESDAY, 28 NOVEMBER 2024 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Finance Committee meeting held on 28 November 2024, copies of which have been previously circulated to Members, were confirmed as a true record

164. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 3 DECEMBER 2024 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 3 December 2024, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment: Item 142.3 'early bird charge' to show £20, not £22

165. PLANNING

1. To consider planning application consultations received from EBC

ERE/1224/0003

9 Stanton Road

Erect new fencing / wall to front boundary, erect new canopy to entrance door, insert new windows to rear elevation, insert amended replacement windows to front elevation

Delegated response: No objection

ERE/1124/0049

1 Orchard Way

Application for variation of the plans condition following grant of planning permission

ERE/0923/0022 to allow design alterations to the approved plans

Delegated response: No objection

2. To note tree application submissions to EBC

None to date.

3. To note Certificate of Lawfulness application

ERE/1224/0019

4 Balmoral Close

Certificate of Lawful Development (Proposed) Drop kerb and Extension of existing driveway (3.6m) to allow access.

RESOLVED: to note the above

4. To note planning decisions taken by EBC

ERE/1024/0027

36 Shaftesbury Avenue

Certificate of Lawful Development - Dropped kerb and widening of vehicular access

EBC: Approved 4/12/24

ERE/1124/0036

1 Sycamore Crescent

Lawful Development Certificate for the proposed use of the dwelling for an HMO for between 3-6 unrelated people

EBC: Approved 10/12/24

ERE/0924/0033

61 Maple Avenue

Erection of Two Storey Rear Extension to Chalet Bungalow

EBC: Approved 11/12/24

ERE/1024/0039

Public House, East of 9 Derby Road

Convert existing public house to form 10 residential apartments along with external alterations including new windows and roof lights and a first floor rear extension

EBC: Approved 19/12/24 with conditions

ERE/1124/0001

14 Barker Avenue North

Retrospective planning application for rear single storey extension and front porch

EBC: Approved 23/12/24

ERE/1024/0042

52 Bostocks Lane

Erection of single storey extension to front elevation, Erection of single and two storey extensions to rear elevations, Alterations to roof

EBC: Approved 24/12/24

ERE/1024/0029

264 Derby Road

Single storey rear extensions. Loft conversion with addition of front & rear facing dormers

EBC: Approved 30/12/24

RESOLVED: to note the above

166. CHAIRMAN'S REPORT

There was no report under this heading.

167. REPORT OF THE CLERK

1. Crime figures, latest recorded

Details of the most recent crime figures were circulated at the meeting:
November 2023 = 50 / November 2024 = 56

It was noted there was no reported incidents of ASB. However, it was considered the recent spell of snow and heavy rain would deter ASB activity.

2. Christmas lights dismantling/storage

It was reported Leisure Lites was currently in the process of dismantling the Christmas tree and removing lamp column motifs.

3. DPI for Cllr Jarratt updated and issued to EBC

The above was noted.

4. EBC: Missed collections from parks 21/12/24, 25/12/24 & 28/12/24

EBC had recently missed several waste collections from Springfield Park and Doncaster Avenue RG resulting in a build-up of bags waiting for disposal.

The Clerk had contact EBC to seek clarification and to request no charges be made for missed days.

It was not a domestic service and several bags of park rubbish and dog waste had been left to accumulate by the kerbside each Wednesday and Saturday.

To date, no reply had been received. However, an EBC operative was in the area the previous day and had agreed to collect bags from the parks that had been missed at the weekend.

The Clerk would continue to seek clarification on EBC providing a regular service.

5. Newsletter submitted for printing / Distribution expected w/c 20/1/25

It was confirmed Cllr Major and the Clerk had finalised the newsletter and it was in the process of being printed ready for distribution to local homes and businesses. It was expected 3,650 copies would be delivered before the end of January.

Not all groups and organisations had provided content, but the newsletter issued at this later time, included details of the Neighbourhood Plan and Referendum and invited residents to use their vote.

6. Revised mandate form submitted to HSBC

It was confirmed HSBC bank had received details of new and existing signatories.

7. Risk Assessment: Carols Around the Tree & Installation of Tree by Derby Road

The Clerk circulated a copy of the Risk Assessment she had produced for each event and noted they could be amended and updated as changes occurred.

RESOLVED: to note the Risk Assessments

8. Snow Warden scheme: Grit received 8/1/25

It was confirmed a tonne of grit (40 bags) had been received from DCC and the 6 Parish Council grit bins had recently been filled.

The Council's current policy was to fill the green bins twice per year, depending on use. It was confirmed DCC provided 14 yellow grit bins throughout the parish.

RESOLVED: to review the Council's policy on filling grit bins

This item would be included on the next Agenda.

9. Tower Surveys: Location of Cemetery boundary line to be established

The Clerk would shortly arrange a site meeting with Tower Surveys to identify the Cemetery boundary line with the neighbouring property.

10. VAT refund claimed from 1/7/24 to 31/12/24

It was confirmed a refund of VAT amounting to £5,137.48 had been received.

168. SPRINGFIELD PARK PERIMETER FOOTPATH - TENDERING PROCESS

- Invitation to tender issued 6/1/25 with 3 weeks' notice given for postal submission
- Notices displayed and shown on website. 4 companies confirmed interest
- Contract decision to be made at the February meeting.

The Clerk was thanked for all her involvement in the process and meeting with contractors to undertake site visits.

Resolved: to note the above and include on the next Agenda

169. FINANCE POLICY

Councillors to review and update the Policy.

The Clerk explained she wished to examine the NALC policy in further detail.

RESOLVED: the Clerk and Chairman be delegated to liaise over the content of the new Policy to ensure it reflected the work of the Parish Council

This item would be included on the next Agenda.

170. BUDGET RATIFICATION 2025/2026

A copy of the following documents were circulated at the meeting:

- Comparison of Precepts and Band D charges for all parishes in Erewash
- Predicted income for 2025/26
- Budget monitoring to 31/10/24
- Proposed Precept 2025/26
- Proposed Cemetery fees 2025/26

Cllr Major explained the recommendations of the Finance Committee who had considered the draft budget in detail.

1. To note a reduction in income from 1/4/25

2025/26	EBC Concurrent functions (CF) grant	£2,000	Grant withdrawn from 1/4/25 = NIL
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RESOLVED UNANIMOUSLY: to note the above

2. To ratify a Precept of £100,360 for 2025/26 with a 4% increase, as determined by the Finance Committee and recommended to full Council.

RESOLVED UNANIMOUSLY: to ratify the 2025/26 Precept at £100,360, as recommended by the Finance Committee to maintain and safeguard services and take into account cost increase for utilities, services and contracts

Recovery of the withdrawn EBC CF grant of £2,000, now supported by the Precept, would provide an overall budget increase of 1.85%.

3. To ratify the overall budget for 2025/26, taking into account predicted and known income and expenditure, as determined by the Finance Committee and recommended to full Council.

RESOLVED UNANIMOUSLY: to ratify the overall budget, as recommended by the Finance Committee

171. CEMETERY FEES 2025/2026

To ratify Cemetery fees from 1/4/25 with a 4% increase, as determined by the Finance Committee and recommended to full Council.

- a) **RESOLVED UNANIMOUSLY:** to set the level of Cemetery fees, as recommended by the Finance Committee with a 4% increase (rounded up)
- b) **RESOLVED UNANIMOUSLY:** to remove costs for interment of 4 caskets into grave as interment into a Plot or Grave would be the same

172. PUBLIC CONSULTATIONS

1. Derbyshire County Council & Derbyshire Community Health Services: Annual budget consultation on services closes 16/1/25 tell.adultcare@derbyshire.gov.uk
2. Derbyshire Fire & Rescue Service: Annual budget consultation on services closes 2/2/25
<https://online1.snapsurveys.com/Interview/28e6659b-ad70-45cd-a64d-0bc4b815400c>
3. Notts & Nottingham Waste Local Plan: Main Modification Consultation Responses to be received by 19/2/25
[New Waste Local Plan | Nottinghamshire County Council](#)

RESOLVED: to note the above consultations without comment

173. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Report on progress

- Referendum called by EBC for Thursday, 13 February 2025
- Polling cards to be issued
- Polling Stations: Sandiacre Memorial Institute and Sandiacre Cricket Club Pavilion

It was considered not all residents would be aware of the importance of the NDP or had access to digital information. However, it was noted the Clerk and Councillors were available to answer any questions raised and hard copies of documents were available.

Referendum notices were displayed on the Parish Council's notice boards, in the library and on both Council's website. Polling cards were now being received.

174. CEMETERY MATTERS

1. Burials since the last meeting

3/12/24 G169

2. Interment of Ashes since the last meeting

5/12/24 A202

9/12/24 A216

3. Reserved Graves / Plots since the last meeting

4/12/24 Area 2, Row E, G8

4. Grave digging in Sandiacre Cemetery

Mr Wilford had confirmed he wished to remain with Sandiacre Parish Council for grave digging for a further 6 month period to June 2025.

175. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting

It was noted the ground conditions on parks were waterlogged and had been frozen over the past months during spells of heavy rain and freezing temperatures.

176. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt.

177. FINANCE

1. To note the monthly financial report

The financial report, including bank reconciliation to month end were circulated at the meeting. Cllr Major signed the reports for monitoring purposes.

a) **RESOLVED:** to receive and note the monthly financial report presented

b) **RESOLVED:** to give delegated responsibility to the Clerk to transfer £7,000 per month from the Deposit Account to the Current Account to top-up funds, as and when required

2. To authorise payments

DD 2/12	Water Plus (9648)	Premises supply	17.11
DD 10/12	British Gas (0778)	Premises electricity supply	117.40
CHG 21/12	HSBC	Banking services: A/C fee: £8	11.50
BP 9/12	SMVC	Carols Around the Tree: Chair's donation	50.00
BP 9/12	Fox	Grounds Maintenance: November	1,590.42
BP 9/12	EBC	Cemetery: Trade waste collections 1/10 - 31/12 (2 bins)	260.00

BP 31/12	Mrs Bloor	Monthly salary: December	1,826.88
BP 31/12	HMRC	TAX/NIC's: December	492.26
BP 31/12	Andrew's GS	Litter picking: December (4 weeks)	775.00
BP 31/12	Andrew's GS	DARG: Low level work parks	65.00
BP 31/12	Spen's GS	Low level work: Burial grounds/Padmore fitted new bin	418.00
BP 31/12	Broxap	Padmore: new waste bin/fittings/delivery	415.14
Total:			<u>6,038.71</u>

RESOLVED: to note and approve the above payments

3. To note income received

2	Hawleys: A212 Plaque	95.00
16	Reserved grave x 1: Area 2, Row E, G8	640.00
23	Co-op LE: H/S Area 2, Row D, G15	190.00
31	HSBC Savings (Deposit) A/C - Interest	51.47
31	Savings A/C: EBC electoral admin. costs - Interest	3.13
31	HSBC Savings A/C: Grants - Interest	0.02
Total:		<u>979.62</u>

RESOLVED: to note income received

178. CORRESPONDENCE

Sandiacre Male Voice Choir: Carols Around the Tree - Letter of thanks for donation

179. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

180. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 4 FEBRUARY 2025 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.20pm.

Signed by the Chairman: _____ **Date:** _____