

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 7 October 2025 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
A	Cllr S Bilbie	Vice-Chairman
	Cllr I Draper-Morgan	
	Cllr T Ford	
	Cllr A Gibson	
	Cllr Mrs P Hallam	
	Cllr G Hickton	
	Cllr Mrs G Hickton	
	Cllr S Jarratt	
	Cllr J Lowrie	
A	Cllr R Pound	
	Cllr T Sanghera	

IN ATTENDANCE: Mrs M Bloor Clerk to the Parish Council

MEMBERS OF THE PUBLIC: One: Public session only

98. APOLOGIES & APPROVAL FOR ABSENCE

Councillor	Apology for absence received
S Bilbie	Abroad
I Pound	Illness

RESOLVED: to accept the apologies for absence received

99. CASUAL VACANCIES: 1 NORTH & 1 SOUTH

- EBC notified of 2nd vacancy created by the passing of Cllr R Stewart (South Ward)
The above was noted.
- Date of Notice to be issued by Parish Council
RESOLVED: to issue the Notice of Casual Vacancy and inform EBC accordingly
- Existing vacancy for the North Ward
The casual vacancy for the North Ward would continue to be advertised.

100. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

101. TO CONSIDER REQUESTS FOR DISPENSATION

There were no requests for dispensations.

102. VARIATION OF ORDER OF BUSINESS

Refer Agenda Item 106. Planning applications received after the Agenda was issued

To include:

103. PUBLIC PARTICIPATION

In answer to a question, it was confirmed EBC had responsibility for addressing the issue of the derelict property on Station Road, which had remained in a rundown condition for many years. The Clerk was asked to contact EBC to ascertain the latest position with ownership and enquire if there were plans for any future development.

In response to a question, it was confirmed there were no current plans to develop the derelict site between Lidl and the canal side. Cllr Major would contact EBC to establish if the old perimeter fascia could be replaced, as it was having a long-term detrimental impact on the appearance of the village centre. Future development of the site had been considered in the Sandiacre Neighbourhood Development Plan.

104. TO RECEIVE REPORTS

a) Police

There was no report under this heading.

b) County Councillor

Cllr Major reported on the following:

- DCC was now experiencing a shortage of senior staff
- Through Local Government Reorganisation, DCC would absorb borough and district councils with estimated costs in the region of £18m

c) Borough Councillors

- A decision on the Larch Drive planning application was expected to be made in the New Year
- EBC would hold a meeting the following day to consider if action could be taken to prevent the Best Western Hotel from housing Asylum Seekers

105. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 2 SEPTEMBER 2025 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on Tuesday, 2 September 2025, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

106. PLANNING

1. To consider planning application consultations received from EBC

ERE/0925/0048 **22 Gatcombe Grove**

Works to Protected Tree: DC5 TPO 423 - T1 Silver Birch - Remove approx. 4m overhanging branches

RESOLVED: that no objections be made

ERE/0825/0028 **Land to West of Boyah Grange, Potato Pit Lane, Dale Abbey**

Installation and operation of solar farm for 40 years, comprising ground-mounted solar arrays, with ancillary buildings and plant, and including CCTV cameras, weather station, access works/tracks, landscaping/ecological works, deer/security fencing, and temporary compound/facilities for construction phase.

RESOLVED: that objections be made on the following grounds:

- Surrounding greenbelt and agricultural land should be protected for future generations.
- Wildlife, including deer should be protected in the surrounding greenbelt
- The introduction of a solar farm prevents use of arable land
- Disruption to nearby parishes would be experienced through increased traffic construction and congestion
- The introduction of a solar farm doesn't add value to the amenity of the surrounding area and valued green open space

2. To note planning decisions taken by EBC

ERE/0725/0035 **2 Orchard Way**

Erection of 5 dwellings

EBC approved 21/8/25 (Committee)

ERE/0925/0006 **38 York Avenue**

Lawful Development Certificates (LDC) - Proposed Extension to dropped kerb - 8 kerbs to be dropped.

EBC approved 15/9/25

ERE/0925/0008 **15 Linden Grove**

Lawful Development Certificates (LDC) - Proposed dropped kerb at the front of property

EBC approved 24/9/25

ERE/0825/0062 **83 Wood Avenue**

LDC - Proposed creation of vehicular access, dropped kerb and driveway

EBC approved 24/9/25

ERE/0325/0057 **The Chestnuts, Paige Gardens**

Prune small diameter branches for a clearance of 2.5m from buildings

EBC approved 25/9/25

ERE/0925/0027 **45 Beech Avenue**

Lawful Development Certificates (LDC): Proposed dropped kerb/widening of vehicular access. Including a soakaway for drainage within the curtilage of the property

EBC approved 26/9/25

ERE/0725/0049 **16 Friesland Drive**

Extension to front porch, including bricking up of existing first floor side window

EBC approved 26/9/25

ERE/0725/0064 **21 Maple Avenue**

Works to protected tree - DC5 TPO 263 - T8 Lime Tree: Pollard of 6 metres

EBC approved 26/9/25

107. **HGV TRAFFIC – ALTERNATIVE ROUTES TO THE M1**

To receive a copy of the map produced by Cllr Lowrie showing previously considered routes HGV could travel to the M1 to avoid Sandiacre and neighbouring parishes.

Cllr Lowrie explained previously identified routes that could be considered in order to alleviate HGV movement in and around Sandiacre from vehicles accessing M1/J25.

Cllr Lowrie was thanked for his time in producing the detailed map, a copy of which had been presented to the MP.

Cllr Major had met with the MP and details would be provided to Highways England.

It was felt the MP could also investigate if the nearby rail network at Toton could be used more to transport ballast and other goods.

108. CHAIRMAN'S REPORT

There was no report under this heading.

109. REPORT OF THE CLERK

1. Crimes reported: Updated to August

July 2024 = 72 July 2025 = 56

August 2024 = 56 August 2025 = 41

2. Annual tree survey quotes

The Clerk had sourced 3 quotes for obtaining an annual tree survey, but costs far exceeded those first estimated in the budget.

Following discussion, it was **RESOLVED**: the cost of approximately £1,500 be accepted and the Clerk, in consultation with the Chairman, be delegated to select the services of a qualified Arborist from those obtained

3. Clerk training (DALC) - Website Accessibility for Councils (Part 1) 16/9/25

The Clerk would attend Part 2 shortly, which covered guidance on meeting Assertion 10 of the Annual Governance and Accountability Return (AGAR) form from 2026.

4. EBC: Borough & Parish Council Forum meeting 9/10/25 at 6.30pm at Ilkeston TH

Cllr Gibson expressed interest to attend the meeting.

5. Hanging baskets – 3-year contract from 2026

On behalf of the Council, the Clerk had entered into a 3-year agreement for 10 hanging baskets.

6. Insight youth sessions: Commenced 17/9/25 at the Memorial Institute

The sessions were held each Wednesday evening and were going well.

7. Newsletter: Next edition 2026

Cllr Major explained there was an opportunity to outsource work to produce the annual Parish Council newsletter and increase publication to 3 copies per the year, allowing for more regular news features and consultations.

Following discussion, it was **RESOLVED**: the Clerk and Cllr Major would look into costs and bring back details for consideration.

8. Notice boards x 2 on order

The Clerk confirmed there had been a problem delivering the metal frames on time, but they were expected by the end of the month.

9. Planter village centre: Permit

The Clerk was working with DCC to finalise the permit application.

10. Springfield Park: Welcome sign

This item was ongoing.

11. Summer play scheme: Attendance and feedback report

Mr Metcalf had successfully run another summer play scheme and there had been excellent feedback.

RESOLVED: the Clerk thank Mr Metcalf and his team for all their good work.

110. AGAR ASSERTION 10 – DIGITAL & DATA COMPLIANCE

- | | |
|------------------------------------|-------------------------------------|
| 1. IT Policy | Adopted / Review October 26 |
| 2. Website Accessibility Statement | Displayed on website |
| 3. Data Protection Policy | Reviewed April 25 / Review April 26 |
| 4. Publication Scheme | Reviewed April 25 / Review April 26 |
| 5. Records Retention Policy | Reviewed |

RESOLVED: to note and approve the above policies, as presented

111. HEARTWOOD COMMUNITY FOREST PLANTING SCHEME – SPRINGFIELD PARK

1. Outcomes
 - Create a new area of low-density planting
 - Contribute towards DCC's Million Trees project and Biodiversity targets
 - Create a sustainable and resilient carbon store
2. Grant funding
 - Contribution offered through the Trees for Climate programme: Total: £26,299.70
 - Initial planting of 54 trees to be completed by 23/4/26
 - Funds paid in stages:
 - Stage 1. Planting costs
 - Stage 2. First 2 year's maintenance costs
 - Stage 3. General maintenance payments covering 15 years
3. Scheme includes:
 - Create 2.15 hectares of low density planting
 - Plant 54 feathered whip sized trees in total (Mid-November 25 to Mid-March 26)
 - Protect trees with weldmesh guards and stakes
 - Replace any tree through loss, 10% of total for the first year after planting, 5% for second year
 - Install mulch for keeping down weeds and locking in moisture/adding nutrients, with 3 further applications.
 - Annual general maintenance fee of approximately, £860 for years 3 to 15
4. Landowner agreement & Terms & Conditions

Signed by the Clerk following Council approval.

RESOLVED: to note the above

112. CONSULTATIONS

Adoption of the Nottinghamshire & Nottingham Waste Local Plan

To note the Notts & Nottingham Waste Local Plan was formally adopted on 8/9/25 and 18/9/25 respectively. (The Parish Council is a consultee, as a neighbouring authority).

RESOLVED: to note the above without comment

113. CEMETERY MATTERS

1. Burials since the last meeting
19/9/25 Area 2, Row E, G6
2. Interment of Ashes since the last meeting
10/9/25 A220
15/10/25 A221
3. Reserved Graves / Plots since the last meeting
None.

RESOLVED: to note the above

114. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue RG

Several recent incidents of broken glass by seating areas.

Springfield Park

Stream cleared of debris by grill and new slabbed steps created for safety.

RESOLVED: to note the above

115. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

RESOLVED: to note electronic copies circulated to Councillors for September

116. FINANCIAL MATTERS

1. Financial report

The Clerk circulated the following information:

- Bank reconciliation aligned to month ending statements
- Details of income received
- Potential risks affecting the Council's finances
- Schedule of payments to be authorised
- Transfer between accounts by the Clerk: £7,000 on 1/9/25
- VAT accumulated from 1/4/25 to 30/9/25: £15,559.59

2. Payment schedules to be authorised

DD 8/9	N Power	Invoice not received - Discrepancy	106.67
DD 9/9	British Gas (78)	Premises electricity supply: 22/7/25 - 26/8/25	80.86
CHG 21/9	HSBC	Banking service: Monthly fee (Final charge)	4.00
DD 30/9	Water Plus (48)	Premises supply: New charge (month end)	18.30
BP 1/9	Fox GM	Grounds Maintenance (June)	1,638.13
BP 10/9	Npower (92)	Canal bridge: 1/1/25 - 31/3/25	63.14
BP 10/9	Npower (91)	Xmas illuminations	327.57
BP 10/9	Npower (92)	Canal bridge: 1/4/25 - 31/6/25	43.53
BP 26/9	Mr Wilford	Amenity areas contract: Month 6 of 6	575.00
BP 30/9	Viking	Office: Replacement shredder	143.99

BP 30/9	Mrs Bloor	Monthly salary: September	1,876.27
BP 30/9	HMRC	Tax & NIC: September	588.97
BP 30/9	Mr Wallace	Litter picking	837.00
BP 30/9	Mr Wallace	Parks: Low level work	170.00
BP 30/9	Spens Garden Serv's	Burial grounds/ Spr. Pk. Low level work (5 weeks)	1,000.00
Total:			<u>7,473.43</u>

RESOLVED: to authorise the above payments

3. To note income received

3	B Birkett-Smith (Mason - Loughborough) A220: Plaque (O of A)	196.00
10	Lymns: Craftsmen in Stone - Refused (Transfer of Rights) G199	70.00
11	Gillotts: Burial Area 2, Row E, G6	1,057.00
19	A215: Plot/Interment of Ashes	294.00
30	A182: Transfer of Rights	52.00
30	HSBC Savings (Deposit) A/C - Interest	90.49
30	Savings A/C: EBC electoral admin. costs - Interest	5.25
30	HSBC Savings A/C: Grants - Interest	8.07
Total:		<u>1,772.81</u>

RESOLVED: to note income received

4. To consider any financial risks affecting the Council

The Clerk noted the following:

- An invoice for the Npower Direct Debit payment of £106.67 had not been received.
- Three quotes for the annual tree survey indicated costs had significantly increased to those predicted.

- I. **RESOLVED:** the Clerk verify the Npower charge and obtain an invoice
- II. **RESOLVED:** the additional cost of the annual tree survey not met by the budget would be allocated from reserves

117. CORRESPONDENCE

None to date.

118. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

119. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 4 NOVEMBER 2025 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.20pm

Signed by the Chairman: _____ **Date:** _____