

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 6 June 2023 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
	Cllr T Ford	Co-opted
A	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr G Hickton	
	Cllr Mrs G Hickton	
	Cllr S Jarratt	
	Cllr J Lowrie	
	Cllr R Pound	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Two throughout the meeting. Police officers part meeting.

The Chairman welcomed everyone to the meeting.

24. TO RECEIVE APOLOGIES FOR ABSENCE

	Apology for absence received and noted
Cllr A Gibson	Abroad - Work commitment

RESOLVED: to accept the apology for absence sent to the Chairman.

The Clerk was asked to remind Cllr Gibson that prior to a meeting he must contact the Clerk directly to provide an apology and explanation for absence.

25. CO-OPTION

To fill a vacancy on the Council by co-option following the uncontested parish election.
Following the uncontested parish election, a vacancy had arisen which allowed the Parish Council to proceed straight to co-option.

The vacancy had been advertised in the community and 4 candidates had expressed interest to stand, with 3 applying. One of the applicants could not attend the meeting.

Both candidates were invited to separately address Councillors while the other left the room. When both candidates returned to the meeting a majority vote was taken.

First round votes	Second round votes
Candidate A - 8	Candidate A – 7 <i>Co-opted</i>
Candidate B - 4	Candidate B – 5
Candidate C - 0	

Cllr Tony Ford was duly co-opted and invited to join Councillors round the table.

The Chairman thanked all those who had applied.

A short recess followed for Cllr Ford to sign his Acceptance of Office in the presence of the Clerk and he was given a welcome pack containing the DPI.

26. TO RECEIVE ACCEPTANCE OF OFFICE & DPI'S

1. To receive Acceptance of Office forms from Cllr Gibson and Cllr Jarratt signed in the presence of the Clerk

It was confirmed Cllr Jarratt had completed his Acceptance of Office form in the presence of the Clerk between meetings and his DPI had been received.

It was **RESOLVED**: that with Cllr Gibson temporarily working overseas, he be given dispensation to complete his Acceptance of Office form in the presence of the Clerk or another Councillor before, or at, the July meeting

2. To receive Cllr Gibson's DPI form

It was **RESOLVED**: that Cllr Gibson be given dispensation to submit his DPI before, or at, the July meeting as required by the Parish Council and EBC

The Clerk would remind Cllr Gibson of the importance of submitting these forms at the earliest opportunity.

3. EBC to receive election expense claim forms, even if a 'NIL return'

It was noted all parish election NIL return forms had been submitted to EBC.

27. TO RECEIVE DECLARATIONS OF INTERESTS

Agenda Item 34. Planning

ERE/0523/0046

Forte Posthouse Hotel / Holiday Inn, Bostocks Lane

Cllr Lowrie declared a personal interest as he lived in close proximity to the hotel.

28. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

29. VARIATION OF ORDER OF BUSINESS

RESOLVED: to consider the following planning application under Agenda Item 34 that was received on the day of the meeting

ERE/0623/0006 **50 Bostocks Lane**

Two storey front extension and rear extension, first floor side extension and loft conversion with rear dormers windows and roof lights

30. PUBLIC PARTICIPATION

No items were raised.

31. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

PC Tim Dutton and PCSO Ian Hawksworth were present at the meeting to introduce themselves and report on police matters within the community and answer Councillors' questions.

Officers were asked to consider that Springfield Park and the children's play area were being used by groups of adults during the day, which had raised concerns.

Officers confirmed those involved would be made aware of the problem. In some communities football clubs had invited Asylum Seekers to use their facilities.

Officers were actively involved in the local community and visiting schools to speak with young people to help reduce ASB, drug use, bullying and knife crime.

Cllr Mrs Stewart thanked officers for attending the recent Friends of Hayworth Road Park public event.

It was confirmed that Ladycross House on Travers Road was now being used by the police as a dog training centre, so more officers could be visible in the area.

The Chairman thanked officers for attending and highlighted it was good to see them attend a Council meeting to discuss local matters. Officers left the meeting.

2. County Councillor

Cllr Major reported on the following:

- DCC had organised the first Producers' Market, which had proved popular with local farmers, growers and the public
- Further investment into highways was being made to reduce pot holes and undertake road repairs across the county
- The consultation on 20mph speed limits being introduced into areas of Long Eaton had recently closed and a decision would shortly be made
- All landowners across the county were being asked to introduce trees to reach a 1 million target

3. Borough Councillors

Borough Councillors had recently undertaken planning training, which highlighted the importance of decisions taken and gave an awareness of the appeal process.

32. **TO RESOLVE THAT THE DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 16 MAY 2023 ARE A CORRECT RECORD**

RESOLVED: the Minutes of the Parish Council meeting held on 16 May 2023, copies of which have been previously circulated to Members, were confirmed as a true record

33. **TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 16 MAY 2023 ARE A CORRECT RECORD**

RESOLVED: the Minutes of the Parish Council meeting held on 16 May 2023, copies of which have been previously circulated to Members, were confirmed as a true record

34. **PLANNING**

1. To consider planning application consultations received from EBC

ERE/0523/0029

9 Faircroft Avenue

Erect single storey front porch, two storey side extension and single storey rear extension.

RESOLVED: that no objections be made

ERE/0523/0046 **Forte Posthouse Hotel / Holiday Inn, Bostocks Lane**

Installation of 7 Electric vehicle chargers, lighting and associated work

RESOLVED: that no objections be made

ERE/0623/0006 **50 Bostocks Lane**

Two storey front extension and rear extension, first floor side extension and loft conversion with rear dormers windows and roof lights

RESOLVED: that no objections be made

2. To receive planning decisions taken by EBC

ERE/0323/0055 **30 York Avenue**

External alterations including installation of mineral wool insulation to all the exterior walls with decorative finish paint and replacement of windows with like-to-like.

EBC: Approved 18/5/23

ERE/0323/0050 **Scientific House, 17 Bridge Street**

Change of use from offices to day centre

EBC: Approved 22/5/23

ERE/0323/0056 **16 New Terrace**

Single storey side extension and new insulated render to existing dwelling

EBC: Approved 22/5/23

RESOLVED: to note the above decision notices

35. CHAIRMAN'S REPORT

Cllr Major reported on the following:

1. Parish Council logo

A new Parish Council logo had been created as part of the Neighbourhood Planning process, which illustrated 2 swans and a narrow boat to represent local features.

2. Street naming 111 and 124, Longmoor Lane

Ilkeston Life was featuring EBC's approval of the site's new names to Bletchley Gardens Way and Enigma Close, as suggested by the Parish Council, in recognition of the former land owner who was the last of the WW2 Code Breakers.

36. REPORT OF THE CLERK

1. Crime figures, latest reported: April not yet shown

The above was noted.

2. Clerk's appraisal: To be undertaken 6/6/23

The appraisal had been conducted by Cllr Major and Cllr Bilbie. The Clerk had been commended for all her support of the Council and no issues were raised.

The Clerk thanked Councillors for all their support over the past year.

3. Grounds maintenance: Compliments received

It was noted both compliments and concerns had been raised by the public and the Clerk continued to liaise with the grounds maintenance company to ensure high standards were maintained, especially in the burial grounds.

4. Information Commissioner's Office (ICO) – Data Protection renewal July 2023
It was noted the Parish Council was compliant.

5. Longmoor Lane conveniences: EBC response

EBC had approached all Parish Councils in Erewash to consider taking over the lease to local toilet blocks to cover running costs and provide operatives to open and close and maintain the buildings.

If Parish Councils did not agree to take over responsibility, EBC intended to close the premises by 31/7/23.

Estimated figures had been obtained from EBC that showed annual running costs for the toilets on Longmoor Lane were currently £34,400.

Councillors considered that the significant and unexpected costs could not be met from the Council's budget since there was not extra funding available. It would also be unfair to expect Parish Councils to increase their Precept demand by nearly 30%, when responsibility for the buildings lay with the Borough Council.

Following discussion, it was unanimously **RESOLVED**: that EBC held responsibility for toilet blocks and should consider other means of ensuring they remained open. If Longmoor Lane was closed, EBC still retained ownership of the building and it must not be allowed to remain empty and fall into disrepair.

Councillors considered that EBC should consider other means of seeking partnership agreements to maintain important community assets.

6. Padmore Moorings: Canal & River Trust: Engineer visited 23/5/23

The Clerk confirmed she had met C&RT Engineers and they were in the process of scheduling structural repairs to the receding bank edge and the sinking embankment ridge line.

C&RT were seeking to undertake remedial work before August to introduce steel plates to shore up the canal side and they would also infill the embankment to stabilise it from further movement or sinkage.

7. Police & Crime Commissioner Grant: Application £5,000 submitted

The above was noted.

8. Springfield Park: Two commemorative coronation trees update

Fox Landscapes had provided a quote for planting 2 Rock Hampton Red Maples with secure stakes and ties amounting to £785 + VAT.

RESOLVED: to approve the quote and for the Clerk to ascertain the cost of a commemorative plaque

It was noted Mr Wallace could water the trees each fortnight over the Summer months to ensure they survived the warmer weather.

9. Summer play scheme x 4 weeks from 24/7/23: Funding

It was noted there was no guarantee EBC would offer funding of £1,200 to parishes to support their summer play scheme and it was likely Mr Metcalf would have to increase his fees above £10 per day in order to meet additional costs.

The Clerk would liaise with Mr Metcalf for further details.

37. SPRINGFIELD PARK - TREES

It was confirmed an application had been made by a resident to EBC for all trees on the park to be placed under a TPO following grounds maintenance work carried by the Parish Council to pollard (not remove) 3 Norway Maples that had matured over time and overhanging branches were reducing light to several adjacent properties.

It was considered the Council had responsibility for tree management on their land and it was important for maintenance work to be carried out, as and when needed and following requests from neighbouring residents when mature trees required attention.

Councillors felt trees on the park were a community asset and it was not intended to remove them, but plant more over time for the benefit of all park users. However, regular maintenance was required as they matured and a tree placed under a TPO would require application for work to EBC, together with a fee.

RESOLVED: that application for placing TPO's on any trees on Parish Council parks would be opposed

38. CIVIC SERVICE

To consider if the Civic Service should continue based on declining numbers attending
It was confirmed 57 invitations were annually sent to local schools, community groups and organisations for the Civic and Remembrance evening services, but year on year, numbers were dwindling for the Civic Service and only 6 groups had responded to say they would send representatives.

Consideration was given to the location, accessibility issues and it being held in the evening. Some representatives were no longer able to attend for health reasons and organisations might not recognise the service was being held to bring the community together and for them to be thanked for all their good work and community service.

Following discussion, it was **RESOLVED:** the Clerk contact St Giles' Church PCC to enquire if they considered the Civic service should continue and if the Church would consider organising it as part of a regular service

39. CONSULTATION

Draft Stapleford Neighbourhood Plan and Design Code

The current consultation of the Neighbourhood Plan was at the draft pre-submission stage and public consultation will be held from 19th May until 30th June 2023.

RESOLVED: to comment that the Parish Council supported Stapleford Town Council's Neighbourhood Plan

40. COUNCILLOR TRAINING

For new Councillors to consider attending Induction Training.

Councillors were encouraged to attend DALC training and money had been set aside in the budget for the purpose.

The Clerk would provide new Councillors with contact details for arranging induction training through DALC.

41. NEIGHBOURHOOD DEVELOPMENT PLAN

Report on progress by the Chairman/Steering Group Chairman

Neighbourhood Plan website: <https://sandiacre.neighbourhoodplan.uk>

Cllr Major and the Clerk reported on the following:

- The Neighbourhood Plan, Master Plan and Design Code were now prepared
- The 13 week (Reg 14) public consultation on the proposed policies, would commence Monday, 12/6/23 until Friday, 8/9/23
- Details of the community consultation would be displayed on the PC and NP website. The NP website invited comments through Survey Monkey
- 4,500 leaflets would be distributed into the community w/c 12/6/23 and 19/3/23
- Copies of the drop-in session leaflets, questionnaires and 2 hard copies of the Plans would be available at the library and the Parish Council office
- Drop-in sessions would be held with the public on Saturday, 1/7/23 10am to 12 noon and Tuesday 18/7/23 6pm to 8pm in the Memorial Institute
- It was hoped to reach all sectors of the community, including schools, businesses and homes since it was important to reach the whole community for comments
- Once the consultation period closed, the consultant would collate comments on the policies and any adjustments would be made before going out to further consultation for the final draft (Reg 16)
- The final Neighbourhood Plan draft would then be submitted to EBC Planning Department prior to inspection and referendum
- Further grant funding was expected to be made available shortly for consultancy fees

42. CEMETERY MATTERS

1. Burials since the last meeting

None.

2. Interments since the last meeting

23/5/23 A205

30/5/23 A200

3. Reserved Graves / Plots since the last meeting

None.

43. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue Recreation Ground

Continued vandalism to BMX track fencing panels resulting in removal

44. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

1. Newsletters and information circulated electronically to Councillors upon receipt
2. DALC Day: Tuesday, 27 June 2023 at Technique Stadium, Chesterfield, 9.30am
All Councillors invited to attend

45. FINANCE

1. To note the monthly financial report

- a. **RESOLVED:** to note the report presented at the meeting
- b. **RESOLVED:** the Clerk be given delegated authority to transfer £5,000 from the Deposit Account to the Current Account during June to cover payments

2. To authorise payments

DD 2/5	Water Plus (9648)	Office supply	18.05
DD 16/5	BT (3766)	Phone rental	7.73
DD 3/5	BT (2269)	Broadband: 1/4/23 - 30/6/23	247.68
CHG 21/5	HSBC	Bank: Monthly charge - April £8 + £4.50	12.50
BP 10/5	Fox GM	Grounds Maintenance: April	1,529.24
BP 10/5	N Wilford	Litter picker cover 29/4/23 & 6/5/23	108.00
BP 16/5	Slater Electrical	Premises: Repairs to heater	79.78
BP 25/5	Zurich Insurance	Three year contract: 1/6/23 - 31/5/24	2,410.91
BP 25/5	Fox GM	Spr Park: Tree work to pollard 3 Maples	744.00
BP 31/5	Mrs Bloor	Monthly salary: May	1,665.13
BP 31/5	HMRC	TAX/NIC's: May	455.53
BP 31/5	Spen's G & B Mtce	Litter picking (11 hours)	132.00
BP 31/5	Spen's G & B Mtce	Low level work/covering Mr Wallace/Amenity areas	1,176.30
BP 31/5	Andrew's GS	Litter picking: May	528.00
BP 31/5	Andrew's GS	Low level work: May	76.00
Total:			<u>9,190.85</u>

RESOLVED: to approve the accounts for payment shown above

3. To note income received

9	A205 Plot x 1 + Interment - Out of Area	550.00
15	A195 Memorial plaque	90.00
15	Area 2, Row D, G6 - Transfer of Rights	49.00
31	HSBC Savings (Deposit) A/C - Interest	143.84
31	HSBC Savings A/C: Polling station costs - Interest	9.40
31	HSBC Savings A/C: Grants - Interest	0.14
Total		<u>842.38</u>

RESOLVED: to note the above income received

43. CORRESPONDENCE

None to date.

44. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

45. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 4 JULY 2023 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 9.20pm

Signed by the Chairman: _____ **Date:** _____