

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 5 December 2023 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT: Cllr W Major Chairman
Cllr S Bilbie Vice-Chairman
Cllr T Ford
A Cllr A Gibson
Cllr Mrs S Hales
Cllr T Hales
Cllr G Hickton
Cllr Mrs G Hickton
Cllr S Jarratt
Cllr J Lowrie
Cllr R Pound
Cllr T Sanghera
Cllr Mrs K Stewart
Cllr R Stewart

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: None

The Chairman welcomed everyone to the meeting.

142. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apology for absence received and noted
A Gibson	Prior commitment

RESOLVED: to accept the apology for absence received

Cllr Hickton and Cllr Mrs Hickton had sent advance apologies for lateness due to flooding on roads and were expected shortly.

143. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

144. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

145. VARIATION OF ORDER OF BUSINESS

RESOLVED: to consider a planning application issued by EBC that day, after the Agenda was issued

ERE/1223/0001 **100 Derby Road**

146. PUBLIC PARTICIPATION

No items were raised.

147. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

PCSO Hawksworth's report was noted.

Councillors were pleased officers had attended the Carols Around the Tree event to meet with the community.

2. County Councillor

Cllr Major reported on the following:

- DCC was expecting significant financial pressure on a number of essential services in 2024 with a predicted overspend of £32m. In order to make savings and balance the budget, a series of measures were being introduced, including freezing job vacancies and delaying projects, such as repairs to Sandiacre library and replacing railings on the corner of Longmoor Lane
- Adult Social Care and Children's Services had the highest expenditure, but were demand led
- Full Council would meet shortly to approve the introduction of a Combined East Midlands Authority with an elected Mayor, which would allow the region to benefit from investment through Government funding
- County elections were expected to take place in May 2024

Cllr Hickton and Cllr Mrs Hickton joined the meeting at 7.10pm.

In response to a question, it was confirmed information and consultations were displayed on the DCC website. For those without internet access, public libraries offered free use of computers and support to use them.

3. Borough Councillors

Cllr Major, Cllr Bilbie and Cllr Sanghera reported on the following:

- EBC's Extraordinary Meeting scheduled for 30/11/23 to consider withdrawal of the Core Strategy in its present format had been adjourned due to intervention by the Secretary of State under a Sec. 27 Order (planning law). It must proceed with the updated version and policies or face legal costs and challenges
- EBC was in the process of looking to house asylum seekers locally
- Cllr Major had spoken with residents over numerous concerns being raised on the upkeep of Hayworth Road Park, which EBC owned and maintained. He had contacted EBC to ask that they introduce improvements as soon as possible.

Cllr Mrs Stewart expressed her concern that the three remaining Friends of Hayworth Road Park were doing everything they could to make the park look well cared for and attractive for park users and families. The volunteers were limited in what they could do and relied upon EBC to regularly maintain the park.

Cllr Major complimented the work undertaken by volunteers, which was very much appreciated and noted it was a popular park that people cared for. Concerns raised by residents referred directly to a lack of regular maintenance and upkeep by EBC.

148. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 7 NOVEMBER 2023 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 7 November 2023, copies of which have been previously circulated to Members, were confirmed as a true record

149. PLANNING

1. To consider planning application consultations received from EBC

ERE/1023/0049

3 Denton Avenue

Retrospective variation of condition 3 of ERE/0420/0039 - variation of roof tile finishes

RESOLVED: that no objections be made

ERE/1123/0009

Unit 4 Bradley Street

Change of use from light industrial unit to a premises for the conversion of combustion engine cars to electric cars Unit 4 Bradley Street - E(g)(iii)) to a Mixed Use - E(g)/B2/B8 to comprise automotive / engineering services

RESOLVED: that no objections be made

Cllr Jarrett left the meeting at 7.40pm.

ERE/1123/0010

51 Sycamore Crescent

Part retrospective application for retention of decking and proposed new 1.1 metre high handrail

RESOLVED: that no objections be made

ERE/1123/0015

32 Orchard Way

Demolish existing canopy to dwelling, convert existing workshop building to annex

RESOLVED: that no objections be made

ERE/1123/0017

50 Beech Avenue

Single storey side extension, Installation of render to property

RESOLVED: that no objections be made

ERE/1123/0025

62 Wood Avenue

Single storey rear extension and raised platform

RESOLVED: that no objections be made

ERE/1123/0030

37 Derby Road

Proposed development reinstatement of the former petrol filling station as a self-serve/automated facility, including installation of 4no. pay at pump, electric vehicle charging points.

RESOLVED: to support the reinstatement of a petrol station in the community

ERE/1223/0001

100 Derby Road

Proposed single-storey rear/side extension and other external alterations

RESOLVED: that no objections be made

2. To note tree applications

ERE/1123/0035

South of 61 Town Street

Tree(s) in conservation area notification: Leylandii Hedge - 5 metre height reduction

RESOLVED: to note the application

3. To note Certificate of Lawfulness

None to date.

4. To receive planning decisions taken by EBC

ERE/0923/0029

14 Coronation Avenue

New single storey mono pitched roof side extension, new single storey flat roof side extension. Additional hardstanding and ramp access to the front of the property.

EBC approved 14/11/23

RESOLVED: to note the above

150. CHAIRMAN'S REPORT

The Chairman was pleased to announce that the official switch-on of the Christmas Tree lights was a great success with over 100 people attending.

Sandiacre Male Voice Choir led the carols and Sandiacre Co-op donated mince pies and chocolates. Festive artwork had been created by children from Ladycroft Infant School and Cloudside Academy for display on panels surrounding the tree.

New lamp column motifs were introduced this year, which included 2 designs created by children from Cloudside Academy. The competition winner and runner-up had been invited to join Cllr Major for the official switch-on of the tree lights.

Cllr Major offered his thanks to all those involved, it had been a very enjoyable event.

The Clerk would ascertain if an outdoor PA system could be obtained for the future.

151. REPORT OF THE CLERK

1. Crime figures, latest recorded: September 22: 48 / September 23: 77

The above was noted.

2. Carols Around the Tree / New Christmas motifs

The Clerk confirmed everyone had been thanked for contributing to the event.

Sandiacre Male Voice Choir would receive the customary £50 donation through the Chairman's allowance as a thank you for their support and involvement.

3. EBC: Polling Station Review – Outcome: No change proposed for Sandiacre

The above was noted.

4. Finance Committee met on 28/11/23

It was confirmed the Finance Committee had met and set a draft budget ready for ratification by full Council at the January meeting.

There would be a steep increase in the Precept to maintain safe delivery of service levels and offset the removal of £22,046 Concurrent Functions grant by EBC.

2023/2024	Actual	£24, 046	
2024/2025	Withdrawn	£22,046	£2,000 remaining
2025/2026	Withdrawn	£2,000	Nil

5. Office closed: Monday, 18/12/22 to Tuesday, 2/1/24 (two weeks)

The above was noted.

6. Remembrance evening service: Attendance

There had been a good attendance at the Remembrance Sunday evening services with representatives from numerous local groups and organisations present to display colours and lay wreaths.

7. ROSPA findings: Repairs being undertaken on both parks

Dewbar Fabrications was currently carrying out repairs and maintenance work to play equipment on Springfield Park and Doncaster Avenue RG, as highlighted for attention in the recent ROSPA annual inspection report.

152. LOCAL GOVERNMENT SERVICE PAY AGREEMENT

Employers are asked to implement the 3.88% pay award from 1/4/23.

RESOLVED: that the pay award to the Clerk/Responsible Finance Officer (RFO), including arrears, be implemented forthwith

153. DELEGATION UNTIL THE NEXT ORDINARY MEETING OF THE COUNCIL

To consider the Clerk be given delegated authority to make BACS payments, consider quotations, deal with urgent matters and respond to planning applications, following consultation with the Chairman, Vice-Chairman and Cllr Sanghera (any 2 as available), until the next ordinary meeting of the Council held on Tuesday, 9 January 2023, the Second Tuesday in the month.

RESOLVED: to approve delegation, as shown above

154. NEWSLETTER CONSULTATION FEEDBACK

It was noted 3,650 newsletters had been distributed by hand throughout Sandiacre with 23 responses to the consultation being returned. Responses were varied and highlighted majority support for a perimeter footpath around Springfield Park.

Copies of all the responses received were circulated to Councillors.

155. SPRINGFIELD PARK IMPROVEMENTS

Councillors considered responses received from local residents, which by majority, supported the introduction of a perimeter footpath on Springfield Park through outside grant funding. People wanted all year round use as it would benefit all park users.

It was confirmed the police had been part of the consultation process and had given their support to the scheme, which would allow them to visibly patrol the park.

RESOLVED: that the Clerk apply to FCC for funding of £92,000 to see the introduction of a perimeter footpath which would create all year round use and be accessible for all

If approved, the Parish Council was required to make a 10.75% contribution.

FCC Communities Foundation awards grants to community projects from funds donated by FCC Environment through the Landfill Communities Fund

156. INTRODUCTION OF A 'THANK YOU' COMMUNITY EVENT

This item was included on the Agenda at the request of Cllr Ford.

Cllr Ford suggested a number of options that could be considered for recognising and thanking local groups and organisations for all the good work they carried out in the community. The matter was being raised as the Parish Council had recently agreed a Civic Service was no longer viable due to decreasing numbers attending.

Discussion followed on the suggestions made and how a new event or award scheme could be introduced by the Parish Council to recognise community and voluntary work.

Councillors considered a 4-year special award scheme could be organised and a certificate or trophy could be presented at an awards ceremony.

The award could be offered when a new Council was elected and voting would be by 75% majority.

157. POLICY REVIEW

To review Standing Orders

RESOLVED: to review and adopt Standing Orders as seen without amendment

158. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Report on progress by the Chairman/Steering Group Chairman.

It was confirmed the Sandiacre Neighbourhood Development Plan had been submitted to EBC Planning Authority on 29/11/23.

Thanks were expressed to all members of the Steering Group for their involvement.

EBC would now take the process forward in preparation for inspection and a public referendum.

A short list of Inspectors would be produced, which the Parish Council could consider.

159. CEMETERY MATTERS

1. Burials since the last meeting
23/11/23 Area 2, Row D, G13
2. Interment of Ashes since the last meeting
None.
3. Reserved Graves / Plots since the last meeting
None.

RESOLVED: to note the above

160. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

The Clerk reported that a section of the retaining wall of the closed churchyard by St. Giles' Church had collapsed due to excessive rain. Remedial work had been undertaken that day and barrier fencing put in place. Full repair work was expected to be carried out in March when the bank had dried out. Ackroyd Electricals who had carried out previous repairs to the wall, had risk assessed the area for safety.

161. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt.

162. FINANCE

1. To note the monthly financial report

- a) **RESOLVED:** to note the report presented by the Clerk
- b) **RESOLVED:** that the Clerk be given delegated authority to transfer £5,000 from the Deposit Account to the Current Account during the month, if necessary, in readiness for payments

2. To authorise payments

<u>DD 1/11</u>	Water Plus (9648)	Office supply	15.20
<u>DD 2/11</u>	BT (2269)	Broadband: 1/10/23 - 31/12/23	225.01
<u>DD 7/11</u>	British Gas (0778)	Office electricity supply: 25/9 - 24/10	109.61
<u>DD 16/11</u>	BT (3766)	Phone rental	2.93
<u>CHG 21/11</u>	HSBC	Account fee £8 + £4.24 activity charges	12.24
BP 3/11	Mr J Bloor	Website hosting & maintenance 1/4/23-30/9/23	150.00
BP 3/11	Mr J Bloor	Security cert./Domain name/UK2.net A/C 23/24	33.86
BP 3/11	Fox Landscapes	Grounds maintenance: October	1,529.24
BP 6/11	Fox Landscapes	Grounds maintenance: August (Missed payment)	1,529.24
BP 6/11	Mr N Wilford	Cemetery: Urgent grave infill	50.00
BP 6/11	Erewash Local Leaflet	Newsletter distribution (3,650)	322.00
BP 9/11	Dewbar Fabrications	Springfield Park: Gate refit/Spring re-tension	84.00
BP 20/11	Mr N Wilford	Litter picker cover for AW (1 day)	30.00
BP 27/11	Shaw & Sons Ltd	PC Receipt Book	26.00
BP 29/11	Planning for People	NP: Completing submission documents	1,100.00
BP 29/11	LeisureLites Ltd	Christmas lights rental agreement - Half payment	5,958.00
BP 30/11	LeisureLites Ltd	Christmas lights rental agreement - Half payment	5,958.00
BP 30/11	Mrs Bloor	Monthly salary: Nov (Incl. pay award 1/4-31/10)	2,254.57
BP 30/11	HMRC	TAX/NIC's: November	852.33
BP 30/11	Andrew's GS	Litter picking: November	708.00
BP 30/11	Andrew's GS	Low level work: November	102.00
Total:			<u>21,052.23</u>

RESOLVED: to approve the accounts for payment shown above

3. To note income received

1	C-in-Stone: G53 (Plaque for grave)	65.00
1	G144 Transfer of Rights	49.00
7	Wayleave payment	8.05
7	Co-op LE: A200 Plaque	90.00
9	C-in-Stone: G53 (Plaque for grave)	30.00
17	Hawleys: G173	65.00
24	A15: Transfer of Rights	49.00

30	HSBC Savings (Deposit) A/C - Interest	118.23
30	Savings A/C: EBC - Electoral costs	11.91
30	HSBC Savings A/C: Grants - Interest	0.19
Total:		<u>486.38</u>

RESOLVED: to note income received

163. CORRESPONDENCE

None.

164. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

165. BOUNDARY ISSUE

It was confirmed Cllr Major, Cllr Bilbie and the Clerk had recently met with the land owner and agreed that a Surveyor Report would be required in order to clearly identify the boundary line between both areas of land to finalise the matter.

As there were no identifying features to establish a definitive boundary line, both parties had amicably agreed to share costs and abide by the report findings.

The Clerk would arrange for a report to be produced and liaise with the land owner accordingly.

166. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 9 JANUARY 2024 at 7.00pm

SECOND TUESDAY IN THE MONTH

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 9.05pm

Signed by the Chairman: _____ **Date:** _____