

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 5 March 2024 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
	Cllr T Ford	
A	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr G Hickton	
	Cllr Mrs G Hickton	
A	Cllr S Jarratt	
	Cllr J Lowrie	
	Cllr R Pound	
A	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: 1

The Chairman welcomed everyone to the meeting.

210. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apology for absence received and noted
S Jarrett	Work commitment
T Sanghera	Work commitment
Mrs K Stewart	Mobility problems

RESOLVED: to accept the apologies for absence received

211. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

212. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

213. VARIATION OF ORDER OF BUSINESS

Refer Item 217. Planning

RESOLVED: to note a decision notice recently published on the EBC website

Decision notice: ERE/1223/0039 **7 Maple Avenue**

214. PUBLIC PARTICIPATION

No items were raised.

215. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

PCSO Hawksworth's latest report was circulated at the meeting.

2. County Councillor

Cllr Major reported on the following:

- DCC had set a balanced budget but for the first time had increased Council Tax by 4.99% in order to safeguard essential services
- Pot holes remained a big issue and work was ongoing. Snow had hampered repairs in some areas, but there were 25 reactive teams working 7 days per week. Potholes on Derby Road and Lenton Street had been reported.
- Investment into new equipment for repairing pot holes was planned
- All parents were encouraged to apply for their child's Primary or Secondary School place with 94% of parent's first choice places being accepted.
- For those aged between 40 and 74, free NHS health check were available in GP surgeries and community venues
- DCC continued to support the Safe Place Scheme and more locations were being sought, such as local shops
- Consultation on future improvements to local bus services would end on 18/3/24

3. Borough Councillors

Cllr Major and Cllr Bilbie reported on the following:

- The 2024/25 budget would be approved by full Council on 7/3/24
- Cllr R Parkinson would soon be given the Freedom of the Borough having served the community since 1973
- A recent proposal to sell the Pewitt Golf Course for housing had been overturned due to public pressure. Funding had originally been set aside for the site to be redeveloped as a nature reserve
- A Peer Review had raised several issues, including leadership and becoming a more digital council, which would reduce callers and reception hours
- The Garden Waste Collection service charge would reduce to £20 if people signed up electronically before 31st March
- It was considered people without on-line access were greatly disadvantaged

216. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 6 FEBRUARY 2024 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 6 February 2024, copies of which have been previously circulated to Members, were confirmed as a true record

217. PLANNING

1. To consider planning application consultations received from EBC

ERE/0224/0035

29 Mountfield Avenue

Single storey front extension with other external alterations to forward elevation

RESOLVED: no objections be made

2. To note tree applications submitted to EBC

None to date.

3. To note Certificate of Lawfulness applications submitted to EBC

None to date.

4. To note planning decisions taken by EBC

ERE/0124/0012

23 York Avenue

Prior Notification for Larger Home Extension - Proposed single storey rear extension.

Maximum height 3.4 metres, 5.34m wide x 6 metres projection from the rear elevation

EBC: Prior approval not required 7/2/24

ERE/1223/0029

123 Longmoor Lane

T1 and T1 - Holly and Sycamore - Fell

EBC: Approved 7/2/24

ERE/1223/0024

79 Springfield Avenue

Single storey extension to existing garage

EBC: Refused 9/2/24

ERE/1223/0026

7 Buckingham Road

Lawful Development Certificate (Proposed) - Extension of dropped kerb of 7 metres

EBC: Approved 12/2/24

ERE/1223/0039

7 Maple Avenue

Single storey front extension, two storey side extension and single storey rear extension with raised patio

EBC: Approved 29/2/24

RESOLVED: to note the above

218. CHAIRMAN'S REPORT

There was no report under this heading.

219. REPORT OF THE CLERK

1. Crime figures, latest recorded: Dec 22: 64 / Dec 23: 51

The above was noted.

2. Christmas tree costs for 2024 to remain the same at £725 + VAT

The above was noted.

3. Clerk's appraisal: Date to be confirmed

Cllr Major and Cllr Bilbie would arrange a date with the Clerk in the coming weeks to undertake her annual appraisal.

4. Mowing to commence end of March – Fox Grounds Maintenance

The first cut of the mowing season was expected w/c 25/3/24.

5. Office closed: Week commencing 18/3/24 / Clerk on leave

The above was noted.

6. Padmore Moorings flower beds future maintenance

It was confirmed volunteers who had maintained the flower beds at Padmore Moorings had handed them back and been thanked for all their services.

RESOLVED: Mr Wallace would take over maintenance and planting of the flower beds with immediate effect to ensure a neat and tidy appearance continued

Ongoing maintenance of the beds would be included in the 2025 contract.

7. Remembrance Sunday evening service: 10/11/24 at 6.30pm confirmed
The above was noted.

220. FCC GRANT: SPRINGFIELD PARK PERIMETER FOOTPATH

1. Third Party contribution for a grant of £91,496.69 + VAT = £9,835.89 through refund of VAT

RESOLVED: that £9,835.89 be ring-fenced to cover the 10.75% contribution

2. To approve the preferred provider and quote provided: Enhance Gardens, Moorgreen, Nottm

a) **RESOLVED:** to formally approve the preferred provider: Enhance Gardens, Unit 2, Beggaree Park, Moorgreen, Nottingham

b) **RESOLVED:** to approve the quote received from Enhance Gardens

3. To approve the design and layout plan

The design and layout plan was presented at the meeting, showing a 740m circular route reaching each of the 3 park entrance gates at a width of 150cms.

RESOLVED: the design and layout plan be formally approved

4. To note the submission date 27/2/24 and decision date 5/6/24

The above was noted.

Besides the large application itself, supporting evidence had been provided of widespread community consultation with the Parish Council through the 2023 Neighbourhood Plan process and the annual newsletter issued to all households.

Following discussion, it was

RESOLVED: that EBC would be asked if S.106 money was available from development of the new housing estate on 111 and 123 Longmoor Lane to support developing connectivity (walking/cycling) on the park

The Clerk was thanked for all her time and effort in preparing the extensive bid.

221. BOROUGH & PARISH FORUM MEETING

Minutes of the meeting were circulated electronically in advance of the meeting.

The above was noted without comment.

222. P&CC GRANT £5,000 TO REDUCE ANTI-SOCIAL BEHAVIOUR

To consider ending the Thursday evening Club due to lack of participants.

It was explained the Parish Council had been successful in obtaining the 2-part grant and a large amount of publicity had been provided to advertise the free weekly sessions.

Although there had been interest at the beginning of the scheme and local schools had offered their support to promote the initiative, the number of participant had reduced. Over the past weeks, coaches had continued to attend but there were no participants.

It was noted funding was in 2 halves and the last session in the first half would end on 14/3/24. Therefore a decision was required on whether to continue the sessions.

RESOLVED: due to lack of support, the free Thursday evening sessions would be discontinued

The Clerk would notify the P&CC office that provision had been withdrawn.

223. DCC PUBLIC RIGHTS OF WAY MINOR MAINTENANCE GRANT £385

To consider any public footpaths requiring attention.

Following discussion, it was considered beneficial to consult directly with residents to establish if any footpaths required attention that could be covered through the grant.

This item would be included in the next edition of the annual newsletter.

224. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Report on progress.

The Reg. 16 consultation conducted by EBC with stakeholders ended on 28/2/24.

EBC Planning had not yet notified the Parish Council of the outcome.

225. CHURCH GROUNDS - TREE WORK

To consider the annual report of the Tree Surgeon and associated costs.

The Annual Tree Survey had been produced that identified urgent work was required to trees in the two closed churchyards, including a number of self-seeding Ash trees.

The Tree Surgeon had estimated total work required to all trees in the grounds would be in the region of £10,000, but it could be carried out in stages after being prioritised.

The Clerk confirmed 3 trees had already been identified for urgent remedial work. The Tree Surgeon was liaising with EBC to have work approved as the trees were located in the Conservation Area. The cost would be approximately £1,500.

- a) **RESOLVED:** to approve urgent tree work to 3 trees in the burial grounds
- b) **RESOLVED:** urgent tree work covered by the report in the closed churchyards would be prioritised and a quote obtained to consider meeting costs from the new budget

226. BIODIVERSITY

Cllr Ford reported he had recently attended a DALC training course which highlighted the importance of recognising biodiversity issues within communities.

Councillors considered the Parish Council was already mindful of raising awareness of biodiversity and had actively encouraged working with volunteers over several years to plant daffodil bulbs and trees on parks and in the Cemetery and burial grounds.

In 2021, the Woodland Trust had provided the Parish Council with 420 free saplings to plant in the community as part of the Queen's Green Canopy project and children from Cloudside Academy had been involved.

This item would be included in the next edition of the annual newsletter for public consultation on further developing biodiversity within the community.

227. CEMETERY MATTERS

1. Burials since the last meeting
None.
2. Interment of Ashes since the last meeting
None.
3. Reserved Graves / Plots since the last meeting
None.

228. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

- Cemetery tree damage – Previously discussed under Agenda Item 225
- Parks continue to be water logged
- Springfield Park: Increased activity at night with drinking

It was confirmed the police had been notified of increased activity on both parks during the evenings.

229. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt. Latest issued: January and February 2024

No items were raised.

230. FINANCE

1. To note the monthly financial report

The Clerk provided a verbal update of Council funds.

- a) **RESOLVED:** that the Clerk transfer £7,000 per month from A/C 9880 to Current A/C 9872 to top-up funds, as and when required

- b) **RESOLVED:** that £6,509.34 (VAT refund) be transferred to A/C 9906 to be ring-fenced for the FCC contribution and church wall repairs

2. To authorise payments

DD 1/2	Water Plus (9648)	Office supply	15.20
DD 2/2	BT (2269)	Broadband: 1/1/24 - 31/3/24	234.25
DD 5/2	British Gas (0778)	Office electricity supply: 22/11/23 - 22/1/24	126.80
DD 16/2	BT (3766)	Phone rental	7.73
CHG 21/2	HSBC	Account fee £8	8.00
BP 13/2	Mr Christmas Tree	Tree and installation	870.00
BP 13/2	Mr J Bloor	Cloud renewal annual fee	20.68
BP 21/2	O Heap	Premises: Fire alarm system / Emergency lighting	312.28
BP 27/2	Dukeries Domestic	Waste bags: 12 month supply	576.72
BP 27/2	Dukeries Domestic	Waste bags: 12 month supply	91.80
BP 29/2	Mrs Bloor	Monthly salary: February	1,738.66
BP 29/2	HMRC	TAX/NIC's: February	505.28
BP 29/2	Andrew's GS	Litter picking: February	713.00
BP 29/2	Andrew's GS	Low level work: February	750.00
BP 29/2	Spen's GS	Burial grounds/Park: Low level work: Feb	1,173.00
Total:			<u>7,143.40</u>

RESOLVED: to approve the accounts for payment shown above

3. To note income received

1	Co-op Leics: G41 Headstone (O of A)	360.00
1	Co-op LE: Grave/burial Area 2, Row D, G15	790.00
19	VAT refund: 1/3/23 - 31/1/24	6,509.34
20	Transfer of Rights: A63	49.00
23	Baileys: A15 Plaque	180.00
23	Baileys: A63 Plaque additional inscription	65.00
		<u>7,953.34</u>

RESOLVED: to note income received

231. CORRESPONDENCE

Local Authorities: Free portrait of HM the King

232. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No items were raised.

233. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 2 APRIL 2024 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.20pm

Signed by the Chairman: _____ **Date:** _____