

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 4 July 2023 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
	Cllr T Ford	Co-opted
	Cllr A Gibson	
A	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr G Hickton	
A	Cllr Mrs G Hickton	
	Cllr S Jarratt	
	Cllr J Lowrie	
A	Cllr R Pound	
A	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: One / Police officers - Part meeting to 7.25pm

The Chairman welcomed everyone to the meeting.

49. TO RECEIVE APOLOGIES FOR ABSENCE

	Apology for absence received and noted
Cllr Mrs Hales	Family commitment
Cllr Mrs Hickton	Family commitment
Cllr Pound	Health reasons
Cllr Sanghera	Work commitment

RESOLVED: to accept the apologies for absent

50. TO RECEIVE ACCEPTANCE OF OFFICE & DPI

It was noted that prior to the meeting, Cllr Gibson had completed his Acceptance of Office in the presence of the Clerk. His DPI was submitted at the close of the meeting.

51. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

52. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

53. VARIATION OF ORDER OF BUSINESS

RESOLVED: to note the following planning application decision notices under Agenda Item 57 received after the Agenda was issued

ERE/0523/0029	9 Faircroft Avenue
ERE/0423/0027	11 Richmond Avenue
ERE/0523/0001	78 Springfield Avenue
ERE/0423/0009	(Former Gas Works), Welbeck House, Bridge Street

54. PUBLIC PARTICIPATION

No items were raised.

55. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

PC Tim Dutton, PCSO Ian Hawksworth and the new PCSO were present to discuss their report, recent incidents, trends and latest reported crime figures.

Following a question and answer session, officers were thanked for attending.

2. County Councillor

Cllr Major reported on the following:

- DCC was currently consulting on adult social care provision
- An Autumn announcement would be made on the introduction of a combined East Midlands Authority with an elected Mayor
- DCC was carrying out a review of properties and assets including surplus and under-used buildings in order to make savings, which included County Hall
- With additional funding from Central Government, the My15 bus service was being enhanced in Sandiacre

3. Borough Councillors

- Cllr Bilbie noted he had proposed EBC consider closing one of the two Town Halls to create significant savings and reduce commuting between locations
- Changes to the Local Plan (Core Strategy) were expected and further public consultation would be required
- Visits to look at potential planning application sites had been cancelled in order to create savings, but it was considered this would reduce awareness and understanding of the overall proposals being made
- Town Hall opening times were being reduced to create savings

56. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 6 JUNE 2023 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 6 June 2023, copies of which have been previously circulated to Members, were confirmed as a true record

57. PLANNING

1. To consider planning application consultations received from EBC

ERE/0623/0025 **22 Hart Avenue**

New build, 3 bedroom property on land adjacent to 22 Hart Avenue. New dropped curb and driveway installed for no. 22

RESOLVED: that no objections be made

2. To receive planning decisions taken by EBC

ERE/0523/0029 **9 Faircroft Avenue**

Erect single storey front porch, two storey side extension and single storey rear extension.
EBC approved

ERE/0423/0027 **11 Richmond Avenue**

Single storey side/rear extension and first floor rear extension.
EBC approved

Cllr Stewart and Cllr Mrs Stewart declared an interest as a neighbour of the applicant. Cllr Gibson declared an interest as he knew the applicant.

ERE/0523/0001 **78 Springfield Avenue**

Detached garage
EBC refused

ERE/0423/0009 **(Former Gas Works), Welbeck House, Bridge Street**

Application for approval of the reserved matter of landscaping following outline approval in relation to demolition of existing structures and erection of 53 dwellings (outline approval ref ERE/0920/0050)
EBC approved

RESOLVED: to note the above decision notices

58. **CHAIRMAN'S REPORT**

There was no report under this heading.

59. **REPORT OF THE CLERK**

1. Crime figures, latest recorded: April 2022 = 74 / April 2023 = 75

The above was noted.

2. Christmas lights: New motifs

Leisure Lites had recently provided details for Cloudside Academy to organise a children's motif completion. This item would be included on the next Agenda.

3. Civic Service: St Giles' Church consulted over future services

The Clerk had written to Rev. Trelenberg, Chairman of St Giles' PCC, to ask for views on the future of the Civic Service. The group would meet in mid-July, so this item would be included on the next Agenda.

Cllr Major noted the Parish Council did review events to ensure they remained relevant to the community over time and did not continue if interest diminished.

4. Longmoor Lane conveniences: Consultation response submitted to EBC

The above was noted.

5. Parish & Town Council's Liaison Forum: County Hall, Matlock on 18/9/23 at 5pm

The Agenda and details of the event were circulated at the meeting.

6. Police & Crime Commissioner Grant: Application for £5,000 approved

It was confirmed the Parish Council had been successful in obtaining the full amount of the grant and dates would now be finalised. It was expected the project would start on 14/9/23 and run each Thursday evening at the Memorial Institute.

7. Public Rights of Way - Minor Maintenance Grant 2023/24

Since Footpaths 13 and 19 could no longer be supported as they ran alongside DCC schools, the Clerk was asked to enquire if repairs could be carried out to a small pot hole that had developed between Church Drive and Maple Avenue.

8. Premises: Extinguishers checked 20/6/23

The above was noted.

9. Springfield Park: Two coronation trees – Update

Two 3m Hornbeam trees had been received that day and were in storage with the grounds maintenance contractor until commemorative plaques could be arranged in the coming week.

It was proposed to plant them by the daffodil bench at the top of Springfield Park.

10. Springfield Park: EBC rejected resident's request for TPO on trees

The above was noted.

11. Summer play scheme x 4 weeks: Monday, 24/7/23 to Friday, 18/8/23

EBC had been unable to offer parishes £1,200 to support summer play schemes this year, consequently there was a shortfall in funding. However, reinstating the grant was being considered for 2024. The Parish Council had allocated £3,000.

Following discussion, it was **RESOLVED**: to vire £850 from the Polling Station costs account (that wasn't used in 2023) to support the summer play scheme

It was noted Mr Metcalf had also been able to support the scheme by applying for outside funding, so parents would pay only £12 per day for their child's place.

60. DELEGATION OVER SUMMER RECESS

For the Clerk be given delegated authority to make decisions on behalf of the Council where such a decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.

This would include: making BAC's payments, considering quotations, dealing with urgent matters and responding to planning applications, following consultation with the Chairman, Vice-chairman and Cllr Sanghera (any 2 as available) until the date of the next meeting.

Should a major planning application be received, the Clerk would notify all Members.

RESOLVED: to approve the above delegation until the next meeting

61. COUNCILLOR TRAINING

It was confirmed Cllr Ford and Cllr Pound were booked onto induction training with DALC on 24/7/23, via Zoom.

62. NEIGHBOURHOOD DEVELOPMENT PLAN

www.sandiacre.neighbourhoodplan.uk

Report on progress by the Chairman/Steering Group Chairman.

Public consultation period

Monday, 12/6/23 to Friday, 8/9/23 (13 weeks)

Published documents

1. Draft Sandiacre Neighbourhood Plan 2022-2037
2. Design Guidance & Codes (Final Report) - February 2023
3. Mark Street Masterplan - February 2023
4. Reference copies were displayed in Sandiacre library and the Parish Council office

Drop-in sessions

1. Saturday, 1/7/23 10am - 12 noon
2. Tuesday, 18/7/23 6pm - 8pm

It was confirmed there had been community wide publicity for the drop-in sessions and up to 60 people had attended the first one. There had been a very positive response to the NP documents and they were considered to be aspirational.

Cllr Bilbie thanked Steering Group members for taking part and the Clerk who had organised the event.

Following completion of the Reg. 14 public consultation, further funding was awaited.

Cllr Hickton left the meeting at 8.30pm.

63. CEMETERY MATTERS

1. Burials since the last meeting
None.
2. Interments since the last meeting
16/6/23 A63
3. Reserved Graves / Plots since the last meeting
None.

64. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

The police had been informed that glass was being smashed on a regular basis against the Springfield Park sub-station. Additional patrols were being introduced.

65. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters and information circulated electronically to Councillors upon receipt

66. FINANCE

1. To note the monthly financial report

- a. **RESOLVED:** to note the report presented at the meeting
- b. **RESOLVED:** the Clerk be given delegated authority to transfer £10,000 from the Deposit Account to the Current Account to cover payments over the summer
- c. **RESOLVED:** to vire costs from the Polling Station costs account to the Current Account to support printing and distribution of NP leaflets and booklets

Neighbourhood Plan – Reg. 14 public consultation

Diamond Print:	£707
Erewash Local Leaflets:	£410.55
Total:	<u>£1,117.55</u>

2. To authorise payments

Cllr Gibson declared a pecuniary interest as his family ran Diamond Print. He did not vote on this item.

<u>DD 1/6</u>	Water Plus (9648)	Office supply	18.05
<u>DD 16/6</u>	BT (3766)	Phone rental	7.73
<u>DD 12/6</u>	British Gas (0778)	Office electricity supply: 27/4/23-28/5/23	113.13
<u>CHG 21/6</u>	HSBC	Bank: Monthly charge	10.00
BP 2/6	Fox GM	Grounds Maintenance: May	1,529.24
BP 6/6	Mem. Institute	Hire of meeting room: April 2022 - June 2023	451.50
BP 9/6	Diamond Print	NP: Printing 4,500 leaflets/15 booklets	707.00
BP 26/6	DALC	Councillor essential training x 2	100.00
BP 26/6	Erewash Local Leaflets	NP: Distribution 4,500 leaflets/15 booklets	410.55
BP 30/6	Mrs Bloor	Monthly salary: June	1,665.13
BP 30/6	HMRC	TAX/NIC's: June	455.53
BP 30/6	Mrs Bloor	Batteries	4.00
BP 30/6	Andrew's GS	Litter picking: June	930.00
BP 30/6	Andrew's GS	Low level work: June	136.00
BP 30/6	Andrew's GS	Amenity areas/planting	408.33
BP 30/6	Spen's G & B Mtce	Burial grounds/Low level work	932.00
Total:			<u>7,878.19</u>

RESOLVED: to approve the accounts for payment shown above

3. To note income received

2	Baileys Memorials: A205 Plaque	90.00
2	Baileys Memorials: A205 Plaque (Out of area fee)	90.00
26	Craftsmen in Stone: Row D, G6	180.00
31	HSBC Savings (Deposit) A/C - Interest	142.21
31	HSBC Savings A/C: Polling station costs - Interest	10.22
31	HSBC Savings A/C: Grants - Interest	0.14
Total		<u>512.57</u>

RESOLVED: to note income received

67. CORRESPONDENCE

None to date.

68. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

69. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 5 SEPTEMBER 2023 at 7.00pm

FOLLOWING SUMMER RECESS

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.50pm

Signed by the Chairman: _____ **Date:** _____