

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 June 2019 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs S Dickman	
	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
A	Cllr S Jarratt	
A	Cllr Mrs C Powers	
	Cllr N Raycraft	
	Cllr T Sanghera	
A	Cllr G Stratford	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Eleven

The Chairman welcomed everyone to the meeting.

23. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
S Jarrett	Delayed due to travelling
Mrs C Powers	Illness
G Stratford	Away

RESOLVED: to approve the apologies for absence received from Cllr Jarrett and Cllr Mrs Powers

24. TO RECEIVE COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE & MEMBERS' DISCLOSABLE PECUNIARY INTEREST (DPI) FORM

Cllr A Gibson

The Clerk confirmed Cllr Gibson had signed his Declaration of Acceptance of office in her presence upon arrival and completed the DPI form.

Cllr Gibson was welcomed to the meeting.

Cllr G Stratford

The Clerk advised that Cllr Stratford had not attended any Council meetings since the local election.

Since he had failed to make the appropriate Declaration of Acceptance of Office on time and in the prescribed form, it had caused the office of Councillor to 'automatically' become vacant, as per LGA 1972 s.83.

- I. **RESOLVED:** to note that the position of Parish Councillor for the North Ward had automatically become vacant
- II. **RESOLVED:** that the Clerk inform EBC that a Casual Vacancy had arisen and notify Cllr Stratford accordingly

25. APPOINTMENT TO OUTSIDE BODIES

Dr Bland's Alms Houses – Board of Trustees

It was confirmed the Board of Trustees was comprised of the following members, as per the Trust's constitution:

- Vicar of St Giles' Church (Chairman)
- County Councillor
- Parish Council Chairman
- Parish Council Vice-Chairman
- Community representative appointed by the Board of Trustees

RESOLVED: that Cllr S Bilbie, as Vice-Chairman, be appointed to the Board of Trustees for the ensuing year

26. TO RECEIVE DECLARATIONS OF INTERESTS

Councillor	Agenda	Item	Personal interest
W Major S Bilbie T Sanghera	35.IX	Joint Summer play scheme with Risley with Hopwell PC and Stanton-by-Dale PC	EBC Executive Member EBC Member EBC Member

27. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

28. VARIATION OF ORDER OF BUSINESS

Planning application received after the Agenda was issued

ERE/0419/0003 **Land North East of 275 Bostocks Lane**

RESOLVED: to consider the application under Agenda Item 34.1

Planning decision notices received after the Agenda was issued

ERE/0519/0061 **155 Longmoor Lane**

RESOLVED: to note the decision notice under Agenda Item 34.2

ERE/0718/0061 **The Old Stables, 2A Westminster Avenue**

RESOLVED: to note the decision notice under Agenda Item 34.2

29. PUBLIC PARTICIPATION SESSION

CCTV – Springfield Park

Several members of the public were calling for a CCTV camera be located by Springfield Park to help deter anti-social behaviour in the area. Two local meetings had been held and support for the project had been received.

It was confirmed the average cost of installing and monitoring a CCTV camera was in the region of £20,000 and the Parish Council did not have this level of funds available.

Unless outside funding could be sourced, the parish Precept would have to be substantially increased in order to avoid budget pressures on other services.

It was noted that no formal invitation had been received for Parish Councillors to attend the public meeting on 28/5/19 and notice given to individual Councillors, including Cllr Major (as County Councillor) had been received at too short notice.

The Chairman confirmed this item was included later on the Agenda for further discussion and members of the public were invited to remain.

Land at Longmoor Lane

It was confirmed there was no additional information available at this time.

30. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

- Bostocks Lane would be closed for 10 weeks during improvement work
- The Derbyshire Climate and Carbon Reduction statement had been published

II. Borough Councillor report

It was confirmed Cllr Mrs S Beardsley had been elected Mayor of Erewash and Cllr Mrs D Briggs elected Deputy Mayor for the new civic year.

31. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MAY 2019 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 14 May 2019, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

32. MATTERS FOR REPORT

There were no matters to report.

33. CHAIRMAN'S ANNOUNCEMENTS

- Councillors were reminded to claim local election expenses from EBC
- The official opening of the new play area on Doncaster Avenue Recreation Ground had been a great success and details had appeared in the local press
- In the coming months it was intended to seek outside funding to develop the play area on Springfield Park
- Western Power had quickly removed graffiti on the sub-station at Springfield Park

34. PLANNING

I. To consider applications

ERE/0519/0023 **2 Briar Avenue**

Proposed rear and side ground floor extension

RESOLVED: that no objections be made

ERE/0519/0023 **20 Beech Avenue**

Two storey side extension incorporating dormer windows and single storey front and rear extensions

RESOLVED: that no objections be made

ERE/0419/0003 **Land North East of 275 Bostocks Lane**
Erection of a three bedroom chalet bungalow with detached single garage.
RESOLVED: that no objections be made

II. To note EBC decisions

ERE/0319/0030 **72 Springfield Avenue**
EBC: Approved 8/5/19

ERE/0319/0021 **59, Wood Avenue**
EBC: Approved 20/5/19

ERE/0519/0061 **155 Longmoor Lane**
EBC: Certificate of Lawfulness - Approved 20/5/19

ERE/0718/0051 **The Old Stables, 2A Westminster Avenue**
EBC: Approved 29/5/19

35. REPORT OF THE CLERK

I. Sandiacre reported crimes

April 2018: 55 / April 2019: 82

The Clerk was asked to invite PCSO M Boyer to the next meeting.

II. Awards for All Grant: DARG play area: Toddler play equipment

The Clerk confirmed she had submitted the Awards for All Grant for £10,000 and a response was expected in the coming weeks.

III. Cemetery: Burials / Interments / Reserved plots – May

It was confirmed no applications had been received since the last meeting.

IV. Cemetery: Benches owned by families

Two memorial benches in the Cemetery had been identified as in need of repair or removal. The Clerk would notify the families accordingly.

V. Clerk's leave/Office closure: W/c 10/6/19 until Monday, 17/6/19

Details were noted.

VI. DCC: Minor Maintenance Grant 2019/20 £385 – Footpath 14 & Footpath 19

The Clerk confirmed that Mr Wallace annually cut back undergrowth along the footpaths by Ladycross Infant School and Cloudside Academy on behalf of DCC.

RESOLVED: that the Council participate in the DCC Public Rights of Way Minor Maintenance Scheme for 2019/2020 to control surface vegetation

VII. DALC: Town and Parish Council VE Day 75 – 8 May 2020

Details of the 2020 VE Day 75 commemorations were noted. The Clerk had notified the Heritage Group that information had been received.

VIII. DARG: Completion of play area: Equipment / Litter bin

Completion of the scheme was expected shortly with 5 trees being planted w/c 10/6/19. The Clerk was currently liaising with Wicksteed to obtain a small rocker to replace items that were surplus to requirements, such as safety matting.

The Clerk confirmed that the enclosed picnic area would benefit from a litter bin, which could not be funded through the WREN grant.

RESOLVED: that the Parish Council arrange for installation of a litter bin by the picnic area

IX. Joint parishes Summer play scheme 2019

Parishes could now apply to EBC for funding of £1,200. The Clerk would liaise with the Clerks from Risley with Hopwell and Stanton-by-Dale to proceed with an application that involved all 3 parishes in order to benefit a wide range of families.

It was highlighted that families were only asked to pay £7 per day for child care through the grant funded scheme and it was excellent value for money over 6 weeks of the school holidays.

X. Library: Spare seating (9 seats)

Sandiacre library held 9 chairs that were surplus to requirements and had been written-off. They had enquired if the Parish Council or Memorial Institute would find them useful for events.

RESOLVED: that the Parish Council would store them at the present time and enquire if the Memorial Institute had available space

XI. Springfield Park: CCTV camera

The Clerk had sourced three private companies that provided full CCTV monitoring equipment and coverage.

The Chairman confirmed that the Parish Council was not in a position to fund a CCTV camera as costs had been shown to exceed £20,000.

The scheme could be considered as part of the new budget, but this would require the parish Precept to rise significantly, unless outside funding could be sourced.

It had been suggested by the Derbyshire Police and Crime Commissioner on BBC radio Derby that a CCTV camera could be installed for £2,000.

RESOLVED: that the Clerk write to the Police and Crime Commissioner to clarify details of CCTV coverage and monitoring systems available for £2,000 and to ascertain what grant funding could be offered

XII. Website: Progress to date

There was no progress to report at this time.

36. YEAR END ACCOUNTS 2018/2019

Internal audit had been undertaken on the Accounts for the Year Ended 31 March 2019 and they were now ready to submit to PKF Littlejohn for external audit.

The Notice of Public Rights would be displayed on Monday 17/6/19.

I. Section 1. Annual Governance statement 2018/2019

RESOLVED: to approve the Annual Governance Statement for 2018/2019

II. Section 2. Accounting Statements 2018/2019

RESOLVED: to approve the Accounting Statement for 2018/2019

37. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 7	• DALC Excellence Awards: Year 2 • Community Organising Training: Change of date • Summary of House of Lords Select Committee Report on the Rural Economy • Town and Parish Council VE Day 75 – 8 May 2020 • Use of the Council Seal • Councillor Essential Training Course: 3 July 2019
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38. COUNCILLOR TRAINING

Councillors were invited to consider their training needs and notify the Clerk if they wished to attend a forthcoming DALC training course, especially newly elected Councillors.

39. HSBC BANK MANDATE

RESOLVED: to include Cllr Mrs Bilbie and Cllr Gibson on the bank mandate form.

40. FINANCIAL STATEMENT

RESOLVED: to note the financial statement circulated at the meeting and agree transfer between the accounts

41. ACCOUNTS FOR PAYMENT

To authorise payments as listed below:

<u>DD 1/5</u>	Water Plus (9648)	Office supply	10.17
<u>DD 16/5</u>	BT (3066)	Line rental: May	118.01
<u>DD 20/5</u>	Sovereign (L&Z)	Play area inspections	47.99
<u>DD 21/5</u>	E.on (8660)	Electricity charges: Office/DARG	59.08
3568	Millennium Quest	Xmas lights: Year 3 of 3 Rental	9,348.00
3569	Andrew's GS	Litter picking: May	632.40
3570	Andrew's GS	Low level maintenance work:	240.00
3571	Mrs Bloor	Salary: May	1,448.17
3572	BT (2269)	Internet/Broadband (DD failed)	136.44
3573	Horizon	Grounds maintenance: April	1,329.70
3574	HMRC	Tax/NIC's: May	382.93
3575	DALC	Training course: 2018	45.00
Total			<u>13,797.89</u>

- a) **RESOLVED:** that the accounts presented for payment be approved
- b) **RESOLVED:** that due to unreliable Direct Debit withdrawals made by BT, the Council would revert to cheque payments

42. INCOME RECEIVED

01-May	DCC: Litter picking (Final)	1,060.80
08-May	Craftsmen In Stone: Headstone G171	160.00
08-May	Craftsmen In Stone: Headstone G172	160.00
09-May	Millenium Quest: Refund	889.50
31-May	HSBC Election Costs Account	1.15

31-May	HSBC Savings (Business) Account	17.99
31-May	HSBC Grant Account	0.01
	Total	<u>2,289.45</u>

RESOLVED: to note the income received

43. CORRESPONDENCE

DCC: Economy, Transport and Environment Works Notification - Highways Department
 Bostocks Lane/A52: Work commencing 03/06/19 being carried out Monday to Saturday working
 07:00 – 16:00 hours. A northbound lane closure will be in operation from 03/06/19.

44. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No items were deemed confidential.

45. TO NOTE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Tuesday, 2 July 2019 at 7.00pm

The meeting closed at 8.00pm.

Signed by the Chairman: _____ **Date:** _____