

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 February 2025 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
	Cllr T Ford	
	Cllr A Gibson	
A	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr G Hickton	
	Cllr Mrs G Hickton	
A	Cllr S Jarratt	
	Cllr J Lowrie	
A	Cllr R Pound	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Three

The Chairman welcomed everyone to the meeting.

181. APOLOGIES & APPROVAL FOR ABSENCE

Councillor	Apology for absence received
Mrs S Hales	Family commitment
S Jarratt	Work commitment
Mrs K Stewart	Ill health

RESOLVED: to accept the apologies for absence received

It was noted Cllr Pound had not forwarded apologies.

182. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

183. TO CONSIDER REQUESTS FOR DISPENSATION

There were no requests for dispensations

184. VARIATION OF ORDER OF BUSINESS

Refer Agenda Item 188.4 - Planning

Decision notice received after the Agenda was issued:

ERE/1225/0003 **9 Stanton Road**

185. PUBLIC PARTICIPATION

A question was raised enquiring why the Neighbourhood Development Plan did not identify future pharmacy provision in Sandiacre.

It was confirmed the issue had not been raised during the public consultation process.

186. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police

There was no report under this heading.

The Clerk was asked to invite Officers to attend the next meeting as it was helpful to have regular contact regarding community issues.

b) County Councillor

Cllr Major reported on the following:

a) Local Government Reorganisation

Central Government had not yet finalised local government reorganisation and it required Parliamentary approval before it could be implemented.

b) Budget position

DCC was setting the Council Tax to rise by the maximum 4.99%.

c) Borough Councillors

Cllr Major and Cllr Bilbie reported on the following:

a) Budget position

EBC Council Tax was set to rise by the maximum 2.99%.

The Stanton Site redevelopment had raised £1.4m in business rates.

EBC had received £1.1m to support the Shared Prosperity Fund.

Councillors felt reserve funds should now be directed towards services, such as regular grass cutting and parks maintenance, in order to benefit local people.

c) Waste

Central Government now required food waste to be separated from general waste, but it was considered this could introduce problems with odours and confusion when separating items.

187. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 14 JANUARY 2025 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 14 January 2025, copies of which have been previously circulated to Members, were confirmed as a true record

188. PLANNING

1. To consider planning application consultations received from EBC
None to date.
2. To note tree application submissions to EBC
None to date.
3. To note Certificate of Lawfulness applications
None to date.
4. To note planning decisions taken by EBC

ERE/1124/0049 **1 Orchard Way**

Application for variation of the plans condition following grant of planning permission
ERE/0923/0022 to allow design alterations to the approved plans
EBC: Approved 13/1/25

ERE/1124/0034 **29 Barker Avenue North**

New porch to front elevation
EBC: Approved 20/1/25

ERE/1224/0003 **9 Stanton Road**

Erect new fencing / wall to front boundary, erect new canopy to entrance door, insert new windows to rear elevation, insert amended replacement windows to front elevation
EBC: Refused 29/1/25

RESOLVED: to note the above

189. CHAIRMAN'S REPORT

It was confirmed the newsletter had been distributed within the community and was well received. The Chairman and Clerk were thanked for all their involvement.

It was noted staff safety and office security for lone working were being reviewed.

190. REPORT OF THE CLERK

1. Crimes reported: Latest figures
Figures for November 2024 had not yet been updated.
2. EBC: Collections of waste bags from Parish Council parks
It was confirmed Saturday collections of waste bags by EBC from Doncaster Avenue RG and Springfield Park had been intermittent due to a resource issue.

The Clerk had been advised by EBC they could no longer guarantee a Saturday service at this time and no refund would be offered for any missed collections.

However, it appeared collections had recently resumed, but with no clear indication of a specific collection time, as previously. If collections were made earlier than expected, bags left out by the litter picker would be missed.

Since sourcing a new provider had proved difficult in the past, the Clerk was asked to monitor the existing service.

3. EBC: New recycling legislation from 1/4/25 for commercial users
Under new legislation, the separation of recyclable waste should be separated from general waste. If premises had less than 10 employees the requirements become effective from 31/3/27.

It was noted Parish Council waste collections applied to parks and open spaces, which included the disposal of dog waste bags.

It was considered further guidance was required for collections from public open spaces, which required safe handling and storage.

4. Electricity contact: British Gas Light
A comparison of tariffs had been obtained with the most cost effective rates being offered by British Gas Light. Added savings could be made through a 3-year agreement.

Charges covered the office and grounds, car park and Multi-Use Games Area.

Annual cost £	Cover	Difference	% saving
1,037.26			
830.00	3 year	-207.23	-19.98

RESOLVED: the Parish Council would enter into a 3-year agreement from 27/4/25

5. Newsletter distribution by 31/1/25
Distribution was now completed and an electronic copy was displayed on the Council's website with hard copies available from the library and council office.

Erewash Leaflet Distribution was thanked for their services.

6. Notice boards for Padmore Moorings and Austins Drive
It was reported two wooden notice boards were now in need of replacement due to age and poor condition.

The 2025/26 budget identified replacement of the 2 notice boards as a priority and also obtaining a new metal Cemetery sign.

RESOLVED: the Clerk ascertain the cost of 3 metal signs for purchase in the new financial year

7. Parish & Town Council meeting: Wednesday, 5/3/25 Matlock 5pm – 8pm
The above was noted.

191. POLICY REVIEW

1. To review and update the Finance Policy
This item would be brought to the next meeting.
2. To review and update the grit bin Refill Policy. (Parish Council = 6 bins)
It was considered winter weather conditions were now milder and grit could remain unused.

RESOLVED: to update the policy as follows: The six Parish Council grit bins would be filled as deemed necessary and as the budget allowed

192. PUBLIC CONSULTATIONS

1. Derbyshire and Derby Minerals Local Plan
DCC and Derby City Council have submitted the Plan to the Planning Inspectorate for examination: www.derbyshire.gov.uk/Minerals-Local-Plan
2. DCC Developer Contributions Protocol consultation
Three year review. Consultation open to 24/2/25.
<https://www.derbyshire.gov.uk/council/have-your-say/consultation-search/consultation-details/developer-contributions-protocol-update-2025.aspx>

RESOLVED: to note the above without comment

193. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Report on progress

Details of the Referendum and importance of voting highlighted in 3,650 newsletters distributed to households throughout Sandiacre during January 2025.

Referendum called by EBC for Thursday, 13/2/25.

Polling Stations: Sandiacre Cricket Club and Sandiacre Memorial Institute.

Cllr Major and Cllr Bilbie would be present at the count following completion of polling.

194. HEARTWOOD COMMUNITY FOREST SCHEME

Grants for Parish Councils to plant trees and increase biodiversity on their land:

<https://www.derbyshire.gov.uk/environment/conservation/trees-and-woodland/derbyshires-heartwood-community-forest/derbyshires-heartwood-community-forest.aspx>

A DCC grant was available for planting trees to create more green spaces through a community forest in the eastern and southern fringes of Derbyshire & Derby.

Parish Councils could apply and advice and guidance was available to help with design, management of planting and ensuring ongoing maintenance for 10 years.

RESOLVED: the Council sign up to the scheme and apply for funding for additional planting to develop Springfield Park (2.65 hectares / 6.55 acres)

195. CEMETERY MATTERS

1. Burials since the last meeting
23/1/25 G210
2. Interment of Ashes since the last meeting
15/1/25 Area 2, Row E, G3 Out of area
27/1/25 Area 2, Row E, G2 Out of area / Ashes into grave
3. Reserved Graves / Plots since the last meeting
None to date.
4. Removal of items from graves and plots
Reports of flowers and memorabilia being removed from graves and plots had been received since December. However, the person responsible had recently been reported to the police and it was hoped items could now be returned.

196. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

To replace wooden notice board by the junction of Austins Drive & Longmoor Lane.

This item was considered under Agenda Item 190.6.

197. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt.

198. FINANCE

1. To note the monthly financial report

The financial report, including bank reconciliation to month end were circulated at the meeting.

a) **RESOLVED:** to receive and note the monthly financial report presented

b) **RESOLVED:** to give delegated responsibility to the Clerk to transfer £7,000 per month from the Deposit Account to the Current Account to top-up funds, as and when required

2. To authorise payments

DD 2/1	Water Plus (9648)	Premises supply	17.11
DD 10/1	British Gas (0778)	Premises electricity supply	98.14
DD 14/1	N Power (3192)	Padmore: Bridge lights x 4	60.82
CHG 21/1	HSBC	Banking services: A/C fee: £8 + Activity charges	12.00
BP 6/1	Fox	Grounds Maintenance: December (12172)	1,590.42
BP 21/1	Diamond Print	2024 Newsletter printed	1,115.00
BP 21/1	EBC	Cemetery: Trade waste collections 1/1 - 31/3 (2 bins)	260.00
BP 22/1	Mr Xmas Tree	Supply / Install Spruce	870.00
BP 29/1	Fox	Grounds Maintenance: January (12293)	1,590.42
BP 31/1	Mrs Bloor	Monthly salary: January	1,827.08
BP 31/1	HMRC	TAX/NIC's: January	492.06
BP 31/1	Andrew's GS	Litter picking: January	775.00
BP 31/1	Andrew's GS	DARG: Low level work parks	240.00
BP 31/1	Spen's GS	Low level work: Burial grounds (Fortnightly)	352.00
Total:			<u>9,300.05</u>

RESOLVED: to note and approve the above payments

3. To note income received

2	Hawleys: G211 Headstone	190.00
2	Hawleys: Area 2, Row E, G2 H/S	190.00
7	Jepson Funerals: For Ryde FD, Belper: Area 2, Row E, G3	1,658.00
8	Hawleys: Area 2, Row E, G2 H/S (Out of Area fee)	190.00
10	HMRC VAT refund	5,137.48
31	Co-op ST: Area 2, Row E, G2 Int of casket (O of A)	1,660.00

31	HSBC Savings (Deposit) A/C - Interest	45.97
31	Savings A/C: EBC electoral admin. costs - Interest	3.23
31	HSBC Savings A/C: Grants - Interest	0.02
Total:		<u>9,074.70</u>

RESOLVED: to note income received

199. CORRESPONDENCE

None to date.

200. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

201. SPRINGFIELD PARK PERIMETER FOOTPATH - TENDERING

1. To note 4 tenders received by the closing date 27/1/25

A Tender Evaluation Report (TER) and breakdown of costs was provided by the Clerk for consideration by Councillors and submission to FCC.

The tender submitted by Lightmain Company Ltd, when compared with the other 3 companies, was competitive and around 0.72% lower than the second placed tender and 30% lower than the fourth.

Based on the information provided in the TER, the recommendation was to accept the tender submitted by Lightmain for the sum of £64,028.57 + VAT = £76,834.28

2. To approve a contractor

RESOLVED: to approve Lightmain as the preferred supplier for the project

3. Payment of FCC grant and arrangements

The Clerk would notify FCC of the decision and make arrangements for payment of the grant.

A refund of £2,952.81 was expected for the 10.75% contribution already made with the new lower quote.

4. Date for commencement of work

Once funding was in place, it was anticipated work could commence in April when ground conditions were dryer.

202. ESTABLISHMENT OF CEMETERY BOUNDARY LINE

Outcome of site meeting with Tower Surveys, resident, Cllr Bilbie and the Clerk on 29/1/25.

Tower Surveys were marking the original boundary line with temporary small wooden stakes based on established evidence of ownership and their precise measurements.

Some areas of the original line remained on Cemetery land and some, approximately 60 metres, on land divided by a wooden fence erected by the neighbouring property.

It had been agreed by both parties the markers could be placed on the original line and the Parish Council would erect more permanent markers on its side.

Once both parties agreed the boundary line, Land Registry would be notified of the changes in order to resolve the disputed area for the future.

In the first instance, the Clerk was asked to ascertain suitable permanent markers for the Cemetery side

203. DATE & TIME OF NEXT PARISH COUNCIL MEETINGS

TUESDAY, 4 MARCH 2025

1. ANNUAL PARISH MEETING at 6.40pm

2. FULL COUNCIL MEETING at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.10pm.

Signed by the Chairman: _____ **Date:** _____