

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 1 September 2026 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr S Bilbie	Vice-Chairman
	Cllr I Draper-Morgan	
	Cllr T Ford	
	Cllr A Gibson	
A	Cllr Mrs P Hallam	
A	Cllr G Hickton	
A	Cllr Mrs G Hickton	
A	Cllr S Jarratt	
	Cllr R Jenkins	
	Cllr J Lowrie	
A	Cllr R Pound	
A	Cllr T Sanghera	

IN ATTENDANCE: Mrs M Bloor – Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Two & Mr Hayward (Erewash Youth Council Network)

The Chairman invited Mr Hayward to speak under Agenda Item 84.

72. APOLOGIES & APPROVAL FOR ABSENCE

Councillor	Apology for absence received
Cllr Mrs P Hallam	Holiday
Cllr G Hickton	Holiday
Cllr Mrs G Hickton	Holiday
Cllr S Jarratt	Holiday
Cllr R Pound	Personal commitment
Cllr T Sanghera	Personal commitment

RESOLVED: to accept the apologies for absence received

73. CASUAL VACANCY – SOUTH WARD

RESOLVED: to move to co-option to fill the vacancy and give public notice

74. DISCLOSABLE PECUNIARY INTEREST (DPI) FORMS

Cllr Jarratt and Cllr Pound were not present at the meeting.

This item would be included on the next Agenda.

75. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received.

76. TO CONSIDER REQUESTS FOR DISPENSATION

There were no requests for dispensation.

Initialled by the Chairman: _____

77. VARIATION OF ORDER OF BUSINESS

There were no variations of business.

78. PUBLIC PARTICIPATION

No items were raised.

79. TO RECEIVE REPORTS

1. Police

PCSO Hawksworth's report was circulated at the meeting.

- I. It was noted PC Moore would shortly be transferring to the Derby East Team. The Council would be notified once his replacement was announced.
- II. It was considered important residents continue to report any incidents.
- III. It was noted the area surrounding Lidl and nearby retailers did not have CCTV cameras in place, creating safety and security issues for pedestrians and vehicles.

RESOLVED: the Clerk contact the manager of Lidl to enquire if the introduction of surveillance cameras could be considered

2. County Councillor

Cllr Major reported on the following:

- I. Speed camera removal: Derby Road
DCC was in the process of removing the faulty speed camera on Derby Road as it was beyond repair. DCC was not seeking to replace the device.
- II. The Head Teacher of Friesland School, a Highway Inspector and Cllr Major had recently met to discuss parking issues around the junction of Derby Road and Nursery Avenue, to ensure greater safety for children moving to and from the school. Following public consultation, it was planned to introduce double yellow lines at the junction.

A resident expressed her concerns that restrictions placed on parking in the area indicating no waiting at any time, would create problems for nearby residents and it seemed more sensible to introduce single yellow lines, with limited time restrictions.

Cllr Bilbie joined the meeting at 7.20pm and gave apologies for late arrival due to travelling from a previous meeting.

EBC Councillors

Cllr Major and Cllr Bilbie reported on the following:

- I. Cllr Major and Cllr Bilbie had moved a motion for EBC to fund a feasibility study to look into establishing a new J25A, in order to alleviate traffic movement through Sandiacre.
- II. EBC was moving forward with spending £300,000 on introducing street murals.
- III. EBC had approved grant funding for introducing new play equipment on St. Giles' Park, which would see positive improvements to the EBC park.
- IV. Concerns remained ongoing over EBC's reduced grass cutting programme.
- V. Fly tipping remained an issue, especially on Bostocks Lane, but was being addressed.
- VI. EBC's Core Strategy remained under review before being re-issued.

80. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 7 JULY 2026 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on Tuesday, 7 July 2026, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

81. PLANNING

1. To consider planning application consultations received from EBC

PA/2026/0436

37 Derby Road, V & K Garages Ltd

Reinstatement of the former petrol filling station as a self-serve/automated facility, including installation of 4no. Pay at pump, electric vehicle charging points

Delegated response: No objections

2. To note planning decisions taken by EBC

EBC/0725/0059

20 Park Drive

Proposed Development Demolition of Existing Dwelling and Development of 13 Dwellings, comprising 12 New-builds with Access Road off Park Drive, and Conversion and Extension of Outbuilding on Orchard Way to 1 Dwelling Location 20,

EBC: Committee approved

PA/2026/0495

17 Chestnut Grove

(Lawful development: Proposed use)

Proposed dropped kerb

EBC: Approved 12/8/26

PA/2026/0162

58 Station Road

Convert offices to commercial units and apartments. Comprising of 4 commercial units (Unit 1 = Ea Usage and Units 2-4 Ec Usage), plus x 2 two bed flats. Erection of a two-storey rear extension

EBC: Approved 11/8/26

PA/2026/0383

167 Longmoor Lane

Certificate of Lawfulness (proposed): Single storey rear extension.

EBC: Approved 12/8/26

RESOLVED: to note the above

82. CHAIRMAN'S REPORT

Cllr Major reported on the following:

Local Government Review (LGR)

Derbyshire to be split into 2 Unitary Authorities: Derbyshire South Council will include Derby City Council, Erewash BC, South Derbyshire DC and parts of Amber Valley BC.

The Government's objective for re-organisation was to achieve savings, create efficiencies and limit each authority area to a population of around 500,000.

- Elections for new shadow authorities will take place in 2027
- New councils will start to operate by 1st April 2028
- Vesting day: When EBC is dissolved and the new Council takes over services

RESOLVED: to note the above

83. REPORT OF THE CLERK

I. Crimes reported: May 25: 67 / May 26: 60 & June 25: 52 / June 26: 51

The latest figures were noted.

II. DCC: 1 tonne of grit remains outstanding

Despite numerous chaser emails, DCC had not notified the Clerk that a delivery would soon be made by the supplier. The Council Parish now held no stock of grit in storage.

RESOLVED: that if DCC could not guarantee delivery of free grit by the end of October, the Parish Council would move to obtain their own supply ready for the Winter months

III. DCC: Removal of damaged speed camera: Derby Road

The above item was previously considered under Agenda Item 79.2.

IV. Hanging baskets: Charges

It was noted the Parish Council currently provided 10 hanging baskets, sited on lamp columns in the village centre and 4 positioned on the new basket tree planter.

Initial costs had included: Removing existing brackets to support heavier baskets with deeper water reservoirs, sponsorship signs, planting of baskets twice yearly, insurance cover and arranging annual column checks through DCC to ensure ongoing stability.

Initial enquiries with the supplier had indicated the cost to individual businesses wishing to sponsor a basket could be in the region of £200 per column.

RESOLVED: The Clerk ascertain the cost to the Parish Council of supporting necessary set-up fees, with the potential for local businesses to sponsor baskets

This item would be considered by the Finance Committee at their November budget setting meeting in order to consider introducing additional flower baskets, if funds allowed, or absorbing set-up costs to attract outside sponsorship.

V. Village sign: Progress to date

It was confirmed the sign was currently in production, but 2 other signs were in the process of completion before delivery could be made. However, completion of the sign was expected shortly.

VI. Clerk's appraisal: Date to be arranged

Cllr Major and Cllr Bilbie would arrange a date and time to meet with the Clerk for her annual appraisal.

VII. External audit: AGAR Section 3 signed off without comment. Conclusion of Audit notice displayed 18/7/26

The Clerk was pleased to report the Annual Governance and Accountability Return (AGAR) had been signed-off without comment and the Conclusion of Audit notice had been publicly displayed.

VIII. Premises: Roller shutter check

Arrangements were being made for the annual check to be undertaken the following week.

IX. Summer play scheme: Attendance / feedback

Mr Metcalf had confirmed the play scheme had been a great success. He would soon produce a report to the Council on numbers attending and feedback given by parents. He would also produce an article for the newsletter.

84. EREWASH YOUTH COUNCIL NETWORK

To consider the following request:

- To support and endorse the Erewash Youth Council Network
- To consider Sandiacre as one of the pilot parishes
- To identify a potential Adult Co-ordinator to support the Youth Council

Mr Hayward circulated a report highlighting the aims and objectives of the Youth Council and was invited to give a short presentation.

In principle, the Council offered initial support to the project, but considered more details were required once everything was in place.

Cllr Major offered his personal support to the project and would be pleased to speak with pupils from Friesland School on the work of the Parish Council and local governance.

Mr Hayward was thanked for attending and Councillors wished him well with the project.

85. INTERNAL AUDIT SERVICE 2026 / 2027

To consider retaining East Midlands Audit Services Ltd for the 2026/27 financial year, as per their Terms of Engagement.

RESOLVED: the Parish Council retain the services of East Midlands Audit Services Ltd at a cost of £210 and appoint them for the 2026/27 financial year, as per their terms of engagement

The Clerk would sign the agreement on behalf of the Council.

86. EBC GRANT FUNDING TO PARISH COUNCILS

Village Investment Fund	Amount	Submission end date	Decision
1. Special Projects	Up to £180,000	30 June 26	Awaited
2. Allocated Funding	Sandiacre: £22,500	30 September 26	October 26

Special Projects Grant - Doncaster Avenue RG

Refurbishment of 30-year-old BMX Track: Indicative costing £100,000 + VAT

1. Outcome of the EBC Grant Panel's decision.

The outcome of the Panel's decision was still awaited due to the number of requests for grant funding received from Parish Councils, which far exceeded allocated funds.

2. Tender process.

It was confirmed the Parish Council would move to tender and introduce final specifications if the grant was approved.

Allocated Funding £22,500

Application to be submitted for benches and bins.

The Clerk confirmed she would make application for the allocated funding before the submission closing date.

87. NEWSLETTER

Summer issue: Closing date / Content / Printing / Distribution

It was confirmed it was proving difficult to produce the next issue with a limited amount of content and availability of the person collating articles and producing the layout. However, it was intended to finalise the next issue in the coming weeks and take to print before the end of September.

The Clerk was asked to establish if Diamond Print could help with producing the layout and content and establish what costs were involved.

The Clerk was asked to include a Sandiacre boundary map and also a link to the Sandiacre Neighbourhood Plan.

88. CHRISTMAS LIGHTS

To consider new designs, as part of the 3-year contract with Leisure Lites for 2026, 2027 & 2028.

It was noted details of new design options were still awaited.

RESOLVED: this item would be included on the next Agenda

In the interim, once designs were received, residents could be asked their views via Facebook.

89. CEMETERY MATTERS

1. Burials since the last meeting

13/8/26 Row G: Graves 1

27/8/26 Row E, Grave 7

2. Interment of Ashes since the last meeting

23/7/26 A70

28/7/26 A228

19/8/26 A180

25/8/26 A229

26/8/26 Row C, Grave 12 (Ashes into grave)

3. Reserved Graves / Plots since the last meeting

Plot A156 For 1

RESOLVED: to note the above

90. CEMETERY RULES & REGULATIONS REVIEW

1. Graves and Cremated Remains Plots allocation.

To consider inclusion of the following clauses:

'Burial plots are not available for selection in areas not currently active.

Only graves or Plots shown on the Cemetery Plans will be allocated, as determined by the Parish Council, prior to burial.

Each new grave or Cremated Remains plot is allocated as the next one available in the row, or in the adjacent row above.

Graves or Cremated Remains Plots, in most cases, will be allocated at the discretion of the Council, however the Council can make an appointment to meet a family and the wishes of an applicant will be taken into account, wherever possible’.

It was confirmed the above clause would give greater clarity to families and Funeral Directors on how the Parish Council allocated graves and plots, according to structured plans in place laying out burial space in chronological order.

RESOLVED: to include the above clause in the Cemetery Rules and Regulations with immediate effect for circulation to Funeral Directors

2. Review of Cemetery Bench Policy

It was confirmed that as the Cemetery filled over time, more requests for memorial benches were being received and some on land already allocated for burial space.

Consequently, it had become problematic to refuse requests for benches without offending recently bereaved families who would contest a decision.

A copy of a revised Policy had previously been circulated, together with the application form.

Following discussion, it was **RESOLVED:** to adopt the revised policy including the proviso that families cover the cost of placing a bench on any assigned grave or plot spaces to reduce the risk of lost income to the Council and avoid challenge or complaint

91. CEMETERY BENCH REQUESTS

To consider requests for memorial benches

It was noted 2 requests had recently been received, including one requiring to place a memorial bench on several allocated plot spaces.

The Clerk was asked to notify the applicants of the Council’s reviewed decision.

92. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting

- Play Areas: Repairs to play items undertaken by Dewbar 7/7/26
- Doncaster Avenue RG: DCC to replace removed lamp columns by footpath and Ladycross Infant School
- Doncaster Avenue RG play area: Recommend to replace 4 swing-bay
- Springfield Park: Tree vandalism – Reported to police by resident
- Springfield Park: Trees watered weekly by Mr Spencer
- Springfield Park: Mr Spencer cleared debris from stream in dryer conditions
- Village centre planters: Watered weekly by Mr Spencer

1. The Clerk was asked to thank Mr Spencer for all his efforts with weekly watering of the newly planted trees on Springfield Park to ensure they survived the very dry weather conditions.
2. Following repairs to play equipment, it had been recommended that the Parish Council replace the swing bay on Doncaster Avenue Recreation Ground.

RESOLVED: to note the above

93. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

A copy of the latest newsletter had been emailed to Councillors upon receipt: July & August.

RESOLVED: to note the above

94. FINANCIAL MATTERS

1. Financial report to be presented at the meeting

- a. To include bank reconciliation and cashbook balances to month end.
- b. To note Cllr Bilbie and Cllr Sanghera monitored all invoice payments against bank statements for June and July. No items were raised.

The Clerk circulated a financial report to month end, which included the following:

- Schedule of all payments made
- Record of all income received
- Record of all transfers made between accounts
- Amount of VAT accumulating from 1/4/26
- Identified potential risks affecting the Council's finances, if any

Date	Amount	From Deposit A/C to Current A/C
29/7/26	10,000	To top-up the account ready for payments
18/8/26	10,000	

Cllr Major signed the monthly financial report, as meeting Chairman.

Cllr Bilbie and Cllr Sanghera would monitor payments against bank statements prior to the next meeting.

2. Payment schedule to be authorised

July

DD 9/7	ICO Renewal	Data Protection: Annual fee	47.00
DD 13/7	Npower (92)	Canal bridge lighting: 1/4/26 - 30/6/26	31.46
DD 31/7	Water Plus (9648)	Premises supply	18.32
BP 1/7	Fox Landscapes	Grounds Maintenance (June)	2,159.72
BP 3/7	DCC	Legal fees: Siting village planter by highway	110.00
BP 29/7	Fox Landscapes	DARG: Replace MUGA fence panel	759.31
BP 31/7	EBC	Trade waste Church Dr. 1/7/26 to 30/9/26	286.00
BP 31/7	EBC	Trade waste Springfield Pk. 1/7/26 to 30/9/26	208.00
BP 31/7	EBC	Trade waste Church Dr. 1/7/26 to 30/9/26	208.00
BP 31/7	Mrs Bloor	Monthly salary	1,876.07
BP 31/7	HMRC	Monthly tax & NIC's	589.17
BP 31/7	Spens Garden Serv's	Burial grounds: Low level work / Spr. Park watering trees	820.00
BP 31/7	Mr Wallace	Litter picking	924.00
BP 31/7	Mr Wallace	Low level work	40.00
Total:			8,077.05

August

DD 3/8	BT (2269)	Broadband: 1/7/26 - 30/9/26	245.54
DD 5/8	British Gas (78)	Premises: 25/3/26 - 26/4/26	18.89
DD 22/8	HSBC	Bank charge	2.50
BP 3/8	Fox Landscapes	Grounds Maintenance (July)	2,159.72
BP 3/8	Fox Landscapes	Spr. Park: Goal posts/Installation	2,184.00
BP 4/8	Mrs Bloor	Amazon: Premises - Padlocks x 4	91.96
BP 4/8	Mrs Bloor	Timpson: Premises - Spare keys	61.20
BP 17/8	Mr Wallace	Litter picking: Final payment to 15/8/26	693.00
BP 17/8	PKF Littlejohn	External audit: 2025/26 Accounts	504.00
BP 18/8	A M Sports	Summer play scheme	4,800.00
BP 20/8	Viking	Office supplies	109.94
BP 24/8	Glasdon	Litta-Pikka x 2	124.56
BP 26/8	Carpmail Heating	Premises: New water boiler	136.80
BP 28/8	Mrs Bloor	Monthly salary	1,876.07
BP 28/8	HMRC	Monthly tax & NIC's	589.17
BP 28/8	Spen's Gdn Services	Burial grounds: Low level work / Spr. Park watering trees	1,020.00
BP 28/8	Mr C Wilford	Litter picking: Commencing 17/8/26	448.00
Total:			<u>15,065.35</u>

RESOLVED: to authorise the above payments

4. To note income received

July

15	A228: Craftsmen-In-Stone: Plaque additional inscription	75.00
22	A70: Co-op ST - Interment (O of Area)	204.00
22	A222: Co-op ST - Interment x 2	409.00
30	HSBC Savings (Deposit) A/C - Interest	105.85
30	Savings A/C: EBC electoral admin. costs - Interest	6.44
30	HSBC Savings A/C: Grants - Interest	6.66
Total:		<u>806.95</u>

August

3	A156: Plot / Interment x 1	614.00
3	Row C, G12: Ashes into grave	204.00
5	A138: Transfer of Rights	54.00
5	Row E, G7: Grave x 2 / Burial x 1 & Pre-paid burial	1,100.00
14	Baileys: A232 Plaque	102.00
17	G181: Transfer of Rights	54.00
31	HSBC Savings (Deposit) A/C - Interest	93.10
31	Savings A/C: EBC electoral admin. costs - Interest	6.66
31	HSBC Savings A/C: Grants - Interest	6.90
Total:		<u>2,234.66</u>

RESOLVED: to note the above income

5. To consider any financial risks affecting the Council
No financial risks identified to date.

RESOLVED: to note the above

95. CORRESPONDENCE

None to date, not already considered on the Agenda.

96. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

Remaining members of the public left the meeting at 8.50pm.

97. LITTER PICKING & COLLECTION OF WASTE

To note the following and ratify the appointment of the new Litter Picker:

1. Outcome of the recent tendering process following a review and update of Specifications to include changes introduced by EBC for weekly waste collection.

The above was noted.

2. Two tenders received and new contractor appointed from 17/8/26, allowing the Parish Council to achieve value for money for ongoing community services.

It was confirmed Mr C Wilford had submitted a competitive quote based on detailed specifications of work provided. His quote was considered value for money and a significant saving for the Council.

Following a month-long tender process with clear timelines, he had been appointed from 17/8/26. The contract would be annually reviewed from 1st April for a 12-month period.

RESOLVED: to ratify the appointment from 17/8/26 to 31/3/27

98. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 6 OCTOBER 2026 at 7pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 9.10pm

Signed by the Chairman: _____ Date: _____

Initialled by the Chairman: _____