

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

To: The Members of Sandiacre Parish Council

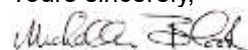
Date: 10/5/23

Dear Councillor,

You are **SUMMONED** to attend the **ANNUAL PARISH COUNCIL** meeting of Sandiacre Parish Council to be held at **6.40pm** on **Tuesday, 16 May 2023** in the Memorial Institute, 19a, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours sincerely,



Mrs Michelle Bloor – Clerk to the Parish Council

AGENDA

1. TO ELECT THE CHAIR OF THE PARISH COUNCIL AND RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
2. TO ELECT THE VICE-CHAIR OF THE PARISH COUNCIL AND RECEIVE THE VICE-CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
3. TO RECEIVE COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE
4. COMPLETION OF MEMBERS' DISCLOSABLE PECUNIARY INTEREST FORM (DPI)
5. TO RECEIVE APOLOGIES FOR ABSENCE
6. TO RECEIVE ANY DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

7. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

8. TO RECEIVE A COPY OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 3 MAY 2022

The Minutes were approved at the Parish Council meeting held on Tuesday, 7 June 2022. Copy enclosed.

9. TO APPOINT AN INTERNAL AUDITOR

To consider re-appointing East Midlands Audit Service: Mr B Wood

10. TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES

- I. Finance Committee
- II. Grievance, Disciplinary and Appeal Panel
- III. Personnel Committee

11. TO REVIEW TERMS OF REFERENCE

To consider re-adopting Terms of Reference for the above committees.

12. TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES FOR A TERM OF 4 YEARS

To agree Parish Council representation on the following:

- a) Sandiacre Memorial Institute Management Board of Trustees
- b) Dr Bland's Alms Houses Charity Trust
- c) Risley Education Foundation Trust

13. TO SET DATES AND TIMES OF ORDINARY MEETINGS OF THE COUNCIL 2023/2024

The Parish Council meets at 7pm unless otherwise stated.

Tuesday, 6 June 2023	
Tuesday, 4 July	
August – Summer Recess	NO MEETING HELD
Tuesday, 5 September	
Tuesday, 3 October	
Tuesday, 7 November	
Tuesday, 5 December	
Tuesday, 9 January 2024	SECOND TUESDAY
Tuesday, 6 February	
Tuesday, 5 March	6.40pm ANNUAL PARISH MEETING
Tuesday, 2 April	
Tuesday, 7 May	6.40pm ANNUAL PARISH COUNCIL MEETING

14. TO NOTE CIVIC DATES 2023

Sunday, 15 October	6.30pm	Civic evening service	St Giles' Church
Sunday, 12 November	6.30pm	Remembrance evening service	St Giles' Church
Saturday, 2 December	4.30pm	Carols Around the Tree	Opposite the White Lion PH