

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

To: The Members of Sandiacre Parish Council

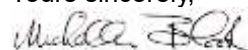
Date: 30/4/25

Dear Councillor,

You are **SUMMONED** to attend the **ANNUAL PARISH COUNCIL** meeting of Sandiacre Parish Council to be held at **6.40pm** on **Tuesday, 6 May 2025** in the Memorial Institute, 19a, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours sincerely,



Mrs Michelle Bloor – Clerk to the Parish Council

AGENDA

1. ELECTION OF PARISH COUNCIL CHAIR

To elect a Council Chair for the 2025/2026 municipal year and to receive the Chairman's Declaration of Acceptance of Office.

2. ELECTION OF PARISH COUNCIL VICE-CHAIR

To elect a Council Vice-Chairman for the 2025/2026 municipal year and to receive the Vice-Chairman's Declaration of Acceptance of Office.

3. APOLOGIES & APPROVAL FOR ABSENCE

To receive apologies and reasons for absence.

4. TO RECEIVE ANY DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

5. PUBLIC PARTICIPATION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited and items may be raised at the full council meeting, to follow.

In accordance with Standing Orders, a question shall not require a response at the meeting nor start a debate. No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

6. TO RESOLVE THAT THE DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 7 MAY 2024 ARE A CORRECT RECORD

7. TO APPOINT AN INTERNAL AUDITOR

To consider re-appointment of Mrs S Stack (East Midlands Audit Service Ltd)

8. TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES

- I. Finance Committee
- II. Grievance, Disciplinary and Appeal Panel
- III. Personnel Committee

9. TO REVIEW TERMS OF REFERENCE

To consider re-adopting Terms of Reference for the above committees. (Enclosed)

10. PARISH COUNCIL REPRESENTATIVES TO OUTSIDE BODIES 2023 - 2027

The following Councillors were appointed to the Board of Trustees for a 4-year term of office:

- a) Sandiacre Memorial Institute Management Board of Trustees
Cllr Major, Cllr Bilbie, Cllr Jarrett, Cllr Stewart & Cllr Mrs Stewart
- b) Dr Bland's Alms Houses Charity Trust
Cllr Major & Cllr Bilbie
- c) Risley Education Foundation Trust
Cllr Major

11. TO SET DATES AND TIMES OF ORDINARY MEETINGS OF THE COUNCIL 2025/2026

To agree the dates and times of Council meetings for the coming year 2025/2026, up to and including, the next annual Council meeting in May 2026

Date	Sandiacre Memorial Institute <i>19a Doncaster Avenue, NG10 5FJ</i>	Time
Tuesday, 3 June 2025		7pm
Tuesday, 1 July		7pm
August – Recess		
Tuesday, 2 September		7pm
Tuesday, 7 October		7pm
Tuesday, 4 November		7pm
Tuesday, 2 December		7pm
Tuesday, 13 January 2026	SECOND TUESDAY	7pm
Tuesday, 3 February		7pm
Tuesday, 3 March	ANNUAL PARISH MEETING 6.40pm	7pm
Tuesday, 7 April		7pm
Tuesday, 5 May	ANNUAL PARISH COUNCIL 6.40pm	7pm

12. DIARY DATES 2025 – CIVIC EVENTS

Sunday, 9 November	6.30pm	Remembrance Evening Service	St. Giles' Church
Saturday, 29 November	4.30pm	Carols Around the Tree	Opposite the White Lion PH