

# **SANDIACRE PARISH COUNCIL**

[www.sandiacreparishcouncil.org](http://www.sandiacreparishcouncil.org)

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Date: 8/5/19

**To: All Members of Sandiacre Parish Council**

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 14 May 2019** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

**Members are asked to complete the attendance sheet upon arrival.**

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

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## **AGENDA**

### **1. APOLOGIES AND APPROVAL OF ABSENCES**

### **2. TO RECEIVE DECLARATIONS OF INTERESTS**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.*

### **3. TO CONSIDER REQUESTS FOR DISPENSATIONS**

### **4. VARIATION OF ORDER OF BUSINESS**

### **5. PUBLIC PARTICIPATION SESSION**

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

### **6. TO RECEIVE REPORTS FROM THE FOLLOWING:**

- I. County Councillor
- II. Borough Councillors

### **7. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 APRIL 2019 ARE A CORRECT RECORD**

### **8. MATTERS FOR REPORT**

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

Item 252: Public Session – Doncaster Avenue Recreation Ground (DARG) Incident

The police had confirmed that the person responsible for fire damage to the basket swing on DARG could not be identified and the case had been closed.

9. TO RESOLVE THAT THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 2 APRIL 2019 ARE A CORRECT RECORD

10. TO RESOLVE THAT THE MINUTES OF THE CEMETERY, PARKS AND HIGHWAYS COMMITTEE MEETING HELD ON 2 APRIL 2019 ARE A CORRECT RECORD

11. CHAIRMAN'S ANNOUNCEMENTS

12. PLANNING

I. To consider applications

ERE/0419/0070      **10 Queens Drive**  
Single storey side / rear extension

II. To note EBC decisions

ERE/0319/0009      **Unit 3, Mornington Business Park, Mornington Close**  
Change of Use from Office/Storage & Distribution (Use Class B1/B8 to Class D1 - Education centre (Use Class D1) and the installation of 2no. windows - one to the south gable elevation and one to the rear east elevation  
*EBC: Approved 2/5/19*

13. REPORT OF THE CLERK

- I. Sandiacre reported crimes: March 2018 = 55 / March 2019 = 75
- II. Cemetery: Burials / Interments / Reserved plots – April = None
- III. Cemetery: Application for memorial bench
- IV. Cemetery: EBC commercial waste collection notice completed 21/4/19–20/4/20
- V. Cemetery retaining wall: Completion of work in 2 parts during 2019
- VI. Poppy display 2019: Displaying poppies in November (DALC Circ 6 / Item 8)
- VII. DARG: Completion of play area / Release of funds from WREN
- VIII. DARG: Replacement basket swing - Installation
- IX. Footpath repairs by Parish Council office / Quotes being obtained
- X. HS2: Revised date for officers to attend Parish Council meeting with update
- XI. Internal audit conducted by Mr B Wood 8/5/19 / External audit / Public Notice
- XII. Joint parishes Summer play scheme 2019: EBC grant funding / Venues
- XIII. Springfield Park: Refurbishment of play area
- XIV. Staffing: NEST Pension Scheme 2015-2019
- XV. Staffing: HMRC P60 issued to Clerk / End of Year submission made
- XVI. Website: Progress to date

14. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Circ 5 | <ul style="list-style-type: none"><li>• DALC Excellence Awards – Year 2 launch</li><li>• Internal Audit Check List</li><li>• External Audit</li><li>• Data Protection – clarification of Councillor exemption to paying a separate Data Protection fee</li><li>• Adverse Publicity for Parish and Town Councils</li><li>• Training courses</li></ul>                                                                                                               |
| Circ 6 | <ul style="list-style-type: none"><li>• DALC Spring Seminar 2019 – A huge success</li><li>• Precept increases for Parish &amp; Town Council Sector across the country</li><li>• Community Infrastructure Levy (CIL) Legal Briefing</li><li>• Plunkett trusteeships</li><li>• Police and Crime Commissioner Spring Newsletter</li><li>• Funding streams currently available</li><li>• Changes to pension credit</li><li>• Derbyshire Lamp Post Poppy 2019</li></ul> |

## 15. CONSULTATION

Nottinghamshire County Council: Draft Local Minerals Plan  
Public consultation: 27/7/19 to 28/9/19

## 16. HSBC BANK MANDATE

To include the Clerk and all Council Members on the bank mandate.

## 17. FINANCIAL STATEMENT

Report to be presented at the meeting.

## 18. ACCOUNTS FOR PAYMENT

|                |                   |                                                |          |
|----------------|-------------------|------------------------------------------------|----------|
| <u>DD 1/4</u>  | Water Plus (9648) | Office supply                                  | 10.17    |
| <u>DD 12/4</u> | E.on (5590)       | Bridge lights: Canal 1/1/19 – 31/3/19          | 23.76    |
| <u>DD 16/4</u> | BT (3066)         | Line rental / Usage: March/April               | 94.40    |
| <u>DD 20/3</u> | Sovereign (L&Z)   | Play area inspections                          | 47.99    |
| <u>DD 12/4</u> | E.on (8660)       | Office/DARG/Car park = 2/3/19 - 2/4/19         | 67.79    |
| Paid           | DALC              | Annual subscription from 1/4/18 - 31/3/19      |          |
| Paid           | Waterplus         | Cemetery water charges: 1/4/18 - 31/3/19       |          |
| 3552           | Fox Grounds Mtce  | Install dog waste bin (SP) / Litter bin (DARG) | 264.00   |
| 3553           | EBC               | Cemetery bin collection: 1/4/19 - 30/6/19      | 93.86    |
| 3554           | ICCM              | Subscription 1/4/19 - 31/3/20                  | 95.00    |
| 3555           | MH-P              | Website hosting 19/6/19 - 18/6/20              | 108.00   |
| 3556           | Wicksteed         | DARG: Replacement basket swing                 | 1,131.44 |
| 3557           | Mrs Bloor         | Salary: April                                  | 1,448.37 |
| 3558           | HMRC              | Tax/NIC's: April                               | 382.73   |
| 3559           | EBC               | Waste removal 48 weeks 30/4/18 - 25/3/19       | 1,262.80 |
| 3560           | Zurich Municipal  | Insurance cover: 1/6/19 - 31/5/20              | 2,603.34 |
| 3561           | Mr Verney         | DARG: Concrete bases / Shrub clearance         | 340.00   |
| 3562           | DALC              | Good Councillor Guide x 20                     | 94.00    |
| 3563           | Andrew's GS       | Litter picking: May                            | 632.40   |
| 3564           | Andrew's GS       | Low level maintenance work                     | 260.00   |
| Total          |                   |                                                | 8,960.05 |

## 19. INCOME RECEIVED

|       |                                            |           |
|-------|--------------------------------------------|-----------|
| 5/4   | Precept                                    | 44,450.00 |
| 5/4   | Concurrent Functions Grant (EBC)           | 26,718.00 |
| 5/4   | Council Tax Support Grant                  | 2,396.00  |
| 16/4  | Co-op (LE) A183 plaque                     | 146.00    |
| 30/4  | HSBC Election Costs Account - Interest     | 0.87      |
| 3/40  | HSBC Savings (Business) Account - Interest | 7.31      |
| 30/4  | HSBC Grant Account - Interest              | 0.17      |
| Total |                                            | 73,718.35 |

**20. CORRESPONDENCE**

- I. AGAR 2018/19 PKF Littlejohn: Instructions for accounts and external audit
- II. Clerks and Councils Direct: May 2019 edition
- III. Erewash in Bloom: Gardening competition 2019
- IV. HS2: Request for new date to meet Parish Council with update on progress
- V. Request for Cemetery memorial bench
- VI. Rural Action Derbyshire: Government grants to improve village halls

**21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:*

**RESOLVED:** *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**22. TO NOTE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

**Tuesday, 4 June 2019 at 7.00pm**