

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Date: 1/4/24

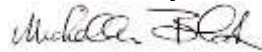
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 7 May 2024** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

The Architect leading development of the former Ladycross Care Home on Travers Road may join the meeting following closure of a public open session at Sandiacre Cricket Club that day. This item will be included under Public Session.

AGENDA

1. APOLOGIES & APPROVAL FOR ABSENCE

2. DISPENSATION FOR ABSENCE

To consider granting Cllr Mrs Stewart dispensation for absence due to ongoing mobility issues.

3. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

4. TO CONSIDER REQUESTS FOR DISPENSATION

5. VARIATION OF ORDER OF BUSINESS

6. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman under this item.

The public session will last no longer than 10 minutes, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

7. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police
2. County Councillor A verbal report will be presented at the meeting
3. Borough Councillors A verbal report will be presented at the meeting

8. TO RESOLVE THAT THE DRAFT MINUTES OF THE ANNUAL PARISH MEETING HELD ON TUESDAY, 5 MARCH 2024 ARE A CORRECT RECORD

9. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 2 APRIL 2024 ARE A CORRECT RECORD

10. PLANNING

1. To consider planning application consultations received from EBC

ERE/0424/0012 **23a Barker Avenue North**
Single storey extension to the front elevation

ERE/0424/0035 **82, Stanton Road**
Single storey rear/side extension

2. To note Certificate of Lawfulness application

ERE/0424/0014 **4 Lincoln Avenue**
Certificate of Lawfulness for a change of conservatory roof from polycarbonate to solid metal tile roof sheets

3. To note planning decisions taken by EBC

ERE/0324/0012 **St. Giles' Church**
Tree work in a Conservation Area: G9 - Yew Tree - Fell and grind
EBC: Approved: 3/4/24

ERE/0224/0035 **29 Mountfield Avenue**
Single storey front extension with other external alterations to forward elevation
EBC: Approved: 10/4/24

ERE/0124/0046 **25 Maple Avenue**
Single Storey extension to forward elevation, Installation of balcony to rear elevation
EBC: Approved: 24/4/24

11. CHAIRMAN'S REPORT

The Chairman will provide a verbal report at the meeting.

1. How to notify EBC directly of complaints over reduced services, such as grass cutting and maintaining verges, local parks and open spaces

12. REPORT OF THE CLERK

1. Crime figures, latest recorded: February 23: 83 / February 24: 1
2. EBC: Annual summer play scheme grant withdrawn
3. Padmore Moorings: C&RT undertaking structural repairs to embankment
4. Play Area Inspections:
 - Mr Wallace: Daily site checks (Monday to Saturday)
 - ROSPA: Annual inspection scheduled for May 2024
 - 'Play Maintain Repair': Inspections every 3 months following ROSPA inspection
5. Premises: Annual Fire Risk Assessment undertaken 9/4/24 - Findings
6. Staffing: P60 2023/2024 issued to Clerk

13. CEMETERY MATTERS

1. Cemetery Deeds: Received from Solicitors and scanned for history of site
2. Cemetery & Closed Churchyards memorial headstone testing schedule
3. Cemetery: Quote to create new footpath by Ashes Plots
4. Parish Council Cemetery sign
5. St. Giles' Church closed churchyard tree work (Part of Annual Tree Survey)
6. To adopt a Cemetery & Closed Churchyard Policy & Risk Assessment
7. To review the grave digger Risk Assessment

14. YEAR END ACCOUNTS 2023/2024

1. Annual Internal Audit conducted 22/4/24
Internal audit report completed by Mrs S Stack - AGAR Page 3.
(East Midlands Audit Services Ltd)
2. Section 1 - Annual Governance Statement 2023/24
To be approved and signed by the Chairman and Clerk – Page 4.
3. Section 2. Accounting Statements 2023/24
To be approved and signed by the Chairman – Page 5.
4. Notice of the period for the exercise of Public Rights
Date of announcement: Wednesday, 29/5/24
5. Parish Council Precept Charges 2024/2025
Comparison of Precept and Band D charges across Erewash parishes

15. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Report on progress.

16. CEMETERY MATTERS

1. Burials since the last meeting
23/4/24 Area 2, Row D, G14
2. Interment of Ashes since the last meeting
12/4/24 A207
3. Reserved Graves / Plots since the last meeting
None.

17. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting
None to date.

18. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt.

19. FINANCE

1. To note the monthly financial report

Financial report to be presented at the meeting by the Clerk.

2. To authorise payments

DD 3/4	Water Plus (48)	Premises supply	15.20
DD 10/4	British Gas (78)	Premises electricity supply	131.31
DD 15/4	N Power (92)	Padmore: Bridge lights x 4	62.14
DD 16/4	BT (66)	Phone rental	8.81
CHG 21/4	HSBC	Banking services monthly fee: £8	8.00
BP 1/4	Viking	Office supplies: Paper/envelopes	117.26
BP 18/4	DALC	Annual subscription 1/4/24 - 31/3/25	1,214.54
BP 18/4	ICCM	Inst. of Cemetery Management: Membership 24/25	100.00
BP 18/4	Canopy Tree Serv.	St. Giles' church wall: Fell, grind & remove Yew	1,920.00
BP 23/4	EMAS Ltd	Internal audit	183.10
BP 27/4	O Heap	Premises: Fire Risk Assessment	714.00
BP 29/4	Waterplus	Burial grounds supply: 1/4/24 - 1/4/25	190.64
BP 30/4	Mrs Bloor	Monthly salary: April	1,779.49
BP 30/4	HMRC	TAX/NIC's: April	464.45
BP 30/4	Spen's GS	Low level work: Veg. clearance DARG/Burial grounds	1,056.00
BP 30/4	Andrew's GS	Litter picking: April	775.00
BP 30/4	Andrew's GS	Low level work: Veg. removal DARG/Burial grounds	560.00
BP 30/4	Andrew's GS	Grounds Maintenance: Padmore / Village centre	400.00
Total:			9,699.94

3. To note income received

2	Lymns LE: Plot x 2, Int x 2 (Out of area)	758.00
5	EBC: Precept £96,500 / CF Grant £2,000	98,500.00
8	A127: Prepaid Plot x 2	189.00
8	Hawleys: Headstone - Area 2, Row C, G12	180.00
30	HSBC Savings (Deposit) A/C - Interest	160.93
30	Savings A/C: EBC electoral admin. costs - Interest	2.45
30	HSBC Savings A/C: Grants - Interest	22.21
Total:		99,812.59

20. CORRESPONDENCE

None to date.

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

22. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 4 JUNE 2024 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ