

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 30/4/25

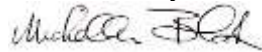
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 6 May 2025** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

1. APOLOGIES & APPROVAL FOR ABSENCE

To receive apologies and reasons for absence.

2. CASUAL VACANCY

Cllr Mrs Stewart's funeral had been arranged for Wednesday, 7/5/25.

1. For Councillors to set a date for advertising the casual vacancy
2. For Councillors to approve removal of the late, Cllr Mrs Stewart's name from the bank mandate

3. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

4. TO CONSIDER REQUESTS FOR DISPENSATION

5. VARIATION OF ORDER OF BUSINESS

6. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman. A member of the public shall not speak for more than 3 minutes, as per Standing Orders.

The period of time designated for public participation at the meeting will not exceed 10 minutes, unless directed by the Chairman.

In accordance with Standing Orders, a question shall not require a response at the meeting nor start a debate. No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

7. TO RECEIVE REPORTS

1. Police
2. County Councillor Verbal report to be provided at the meeting
3. Borough Councillors Verbal report to be provided at the meeting

8. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 1 APRIL 2025 ARE A CORRECT RECORD

9. PLANNING

1. To consider planning application consultations received from EBC

None to date.

2. To consider Certificate of Lawfulness applications received from EBC

ERE/0425/0019

The Hewarths, No Mans Lane

Certificate of lawful development for an existing use of the barn and curtilage for storage of building materials and equestrian equipment only since July 2013

ERE/0425/0073

55 Wood Avenue

Certificate of Lawfulness: Proposed dropped kerb / hardstanding to allow vehicular access

ERE/0425/0075

17 Woburn Croft

Certificate of lawfulness for a single storey extension to the side of the building on the rear, for use as a living space. Extension will be 4.35M x 4.31M with a pitched room reaching a maximum height of 3.8M and with a double glazed window looking out onto the rear garden. The existing rear bay window will be replaced with a three panel double glazed bi-fold door. The exterior of the building will be constructed in brick, matching the existing house walls and the roof tiles will match the existing roof tiles.

3. To note tree applications

ERE/0325/0057

The Chestnuts, Paige Gardens

Reduce crown and lower branches by framework pollard of maximum 3 metres around crown, reducing the canopy by up to 3 metres around the circumference of the tree.

4. To note planning decisions taken by EBC

ERE/0225/0052

83 Derby Road

Resubmission of 0921/0042 - The demolition of the existing garage & form new garage building with first floor ancillary accommodation & the installation of new electronic gates to replace existing hinged gates to the side elevation.

EBC Approved: 2/4/25

ERE/0225/0020

9 Stanton Road

Erection of new fencing/wall to front boundary. Erect new canopy to entrance door, insert new windows to rear elevation and insert amended replacement windows to front elevation

EBC Approved: 3/4/25

ERE/0425/0006

1 Sycamore Crescent

Application for a Lawful Development Certificate for a Proposed Children's Home for a maximum of three children and one resident carer.

Validated: 8/4/25

EBC Approved: 25/4/25

ERE/0325/0009

Co-op Market Place, Derby Road

Digital display screen positioned inside the store advertising deals, produce etc.

EBC Approved: 25/4/25

5. Appeal

(Not yet decided)

APP/N1025/W/25 3360220

Land East of 56 Bostocks Lane

Objections re-submitted by Parish Council to Planning Inspectorate 9/4/25

10. CHAIRMAN'S REPORT

Verbal report to be presented at the meeting.

11. REPORT OF THE CLERK

1. Crimes reported: February 24 = 67 / February 25 = 51
2. Cemetery boundary markers: Installation date
3. Mr Wallace to resume litter picking 5/5/25
4. ROSPA: Annual play area inspection to be undertaken during May
5. Springfield Park: Perimeter footpath: Progress to date
6. Village sign opposite the White Lion PH: Options for consideration / Design / Cost

12. INSURANCE RENEWAL

1. To consider entering into a new contract with Zurich Insurance following end of previous 3-year contract on 31/5/25.
2. To consider adequacy of insurance cover.

13. YEAR END ACCOUNTS 2024/2025

1. Annual Internal Audit Report
To receive and note the Annual Internal Audit Report undertaken by Mrs S Stack (East Midlands Audit Services Ltd) on 30/4/25 (AGAR Page 3).
2. To receive the Year End Financial Accounts
 - a) Consolidated year-end bank reconciliation as at 31/3/24
 - b) Receipt and Payment Accounts
 - c) Budget monitoring to year end
 - d) Explanation of significant variances
3. Notice of the Period for the Exercise of Public Rights
To note the date of announcement: Wednesday, 28/5/25
Period covered: Tuesday, 3/6/25 to Monday, 14/7/25
4. The Annual Governance Statement (Section 1)
To approve at the meeting and for the Chairman and Clerk to sign. (AGAR Page 4).
5. The Accounting Statement (Section 2)
For the RFO to sign and present to Council at the meeting. (AGAR Page 5).
6. Annual Governance & Accountability Return (AGAR)
To approve submission of the completed AGAR, together with supporting documentation to the independent external auditor.

14. POLICY REVIEW

Model Standing Orders - To adopt the latest version with updated amendments:

1. To comply with new procurement legislation and consistency with Model Financial Regulations: 18.a.v, 18.c, 18.d & 18.f
2. To better reflect Code of Conduct Requirements 14.a, 14.b, & 14.c = *Removed*
3. To incorporate gender-neutral terms

15. PUBLIC CONSULTATION

EBC Core Strategy Review / Allocated Green Belt sites

Six-week public consultation from 7/4/25 to 19/5/25 regarding the revised Core Strategy, including housing allocations in the borough's Green Belt.

<https://www.erewash.gov.uk/planning/planning-information/erewash-core-strategy-review/core-strategy-review-amendment-consultation>

16. HEARTWOOD COMMUNITY FOREST PLANTING SCHEME

Springfield Park: Working group.

17. CEMETERY MATTERS

1. Burials since the last meeting

None to date.

2. Interment of Ashes since the last meeting

24/4/25 A219

25/4/25 UN-C area by footpath

25/4/25 A225

3. Reserved Graves / Plots since the last meeting

None to date.

18. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

1. BMX track fence panels removed due to age.
2. To consider writing off remaining wooden fence panels surrounding the track.

19. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt. Last issue: April.

20. FINANCIAL MATTERS

1. To note the monthly financial report

- a. To receive and approve the monthly financial payments schedule
- b. To approve the month-end bank reconciliation
- c. To give delegated authority to the Clerk to transfer funds from the Deposit Account to the Current Account to ensure sufficient funds available for payments.

2. To authorise payments

DD 1/4	Water Plus (9648)	Premises supply	17.11
DD 7/4	British Gas (0778)	Premises electricity supply	111.39
CHG 21/4	HSBC	Account fee: £8 + activity charge	10.50
BP 1/4	Fox GM	Springfield Park: Tree work	900.00
BP 1/4	DALC	Annual lower subscription	1,390.62
BP 7/4	N Wilford	Litter picker cover: 2 days	101.25
BP 7/4	N Wilford	Patmore Moorings: Resizing/Infilling/Planting beds	600.00
BP 11/4	Waterplus	Burial grounds water supply: 1/4/25 - 1/4/26	215.57
BP 21/4	EBC	Waste collection: Spry Park & DARG April 25 - March 26	3,088.80

BP 30/4	EBC	Burial grounds: Bin collection x 2 from 1/4/25 to 30/6/25	286.00
BP 30/4	Viking	Office supplies: Paper/stamps/toner	346.18
BP 30/4	Dewbar	Cemetery boundary markers (20)	320.00
BP 30/4	Mrs Bloor	Monthly salary	1,827.08
BP 30/4	HMRC	Tax & NIC	559.67
BP 30/4	Mr Wallace	Litter picking (3 days)	128.25
BP 30/4	Spens Garden Serv's	Burial grounds : Low level vegetation work/clearance	770.00
BP 30/4	Mr Wilford	Litter picker cover	965.25
BP 30/4	Mr Wilford	Amenity areas contract 1 / 6	575.00
BP 30/4	Mr Wilford	Low level work	612.50
Total:			<u>12,825.17</u>

3. To note income received

4	EBC: Precept 2025/26	100,360.00
8	A225: Plot / Interment / P/P interment	379.00
9	Alpha Memorials: A158 Plaque	95.00
14	Area 2, Row E, G5 (Pre-paid grave)	665.00
15	Plot/Interment: UN-C by footpath	294.00
22	Hawleys: Additional inscription	72.00
23	Co-op ST: Plot / Interment / P/P interment	392.00
23	Co-op Chilwell: Row E, G4 (O of A) Grave/Bur/P/P burial	2,036.00
23	Co-op ST: A224 Plot/Interment/P/P interment	379.00
23	Lymns: A214 Plot/Interment	284.00
23	Co-op ST: UN-C by footpath (Baby)	142.00
25	Baileys: A213 Plaque (Overpaid £2)	100.00
Total:		<u>105,198.00</u>

21. CORRESPONDENCE

None to date.

22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

23. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 3 JUNE 2025 at 7.00pm

Venue: The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ