

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 30/8/23

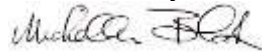
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 5 September 2023** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

70. APOLOGIES & APPROVAL FOR ABSENCE

71. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

72. TO CONSIDER REQUESTS FOR DISPENSATIONS

73. VARIATION OF ORDER OF BUSINESS

74. PUBLIC SESSION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman under this item.

The public session will last no longer than 10 minutes, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

75. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police
2. County Councillor
3. Borough Councillors

76. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 4 JULY 2023 ARE A CORRECT RECORD

77. PLANNING

1. To consider planning application consultations received from EBC

ERE/0723/0044 12 Nursery Avenue

Change of use of dwelling to a mixed use to include the construction of an outbuilding in rear garden to be used for a physiotherapy business

Delegated response: No objections

ERE/0723/0053 8 Town Street

Works to various trees within the Conservation Area

Delegated response: No objections

ERE/0823/0001 8 Town Street

Works to 2 Yew trees and 1 Yew hedge. Reduce height down to 12ft. Cut all lateral branches back to trunk

Delegated response: No objections

ERE/0823/0028 78 Springfield Avenue

Two storey front extensions, new raised roof with dormers to rear and addition of roof lights. New doors and windows to rear elevation

Delegated response: No objections

ERE/0823/0030 21 Maple Avenue

Construction of a new House in the garden of 21 Maple Avenue

Delegated response: No objections

2. To receive planning decisions taken by EBC

ERE/0223/0046 Land Rear of Beech House, Lock Lane

Demolition and replacement of existing agricultural stores to form one new dwelling, with associated landscape works

Withdrawn

ERE/1222/0022 34 Bostocks Lane

Erect first floor front extension, single storey front extension and detached garage / convert existing garage and apply new render finish to front elevation walls

EBC approved

ERE/0523/0046 Forte Posthouse Hotel / Holiday Inn, Bostocks Lane

Installation of 7 Electric vehicle chargers, lighting and associated work

EBC approved

ERE/0623/0006 50 Bostocks Lane

Two storey front extension and rear extension, first floor side extension and loft conversion with rear dormers windows and roof lights

EBC approved

ERE/0723/0019 52 Lancaster Avenue

Prior Notification for proposed single storey orangery to the rear

EBC: Prior approval not required

ERE/0723/0019 15 Nursery Avenue

Certificate of Lawfulness for dropped kerbs

EBC: Approved 18/7/23

78. CHAIRMAN'S REPORT

79. REPORT OF THE CLERK

1. Crime figures, latest recorded:

May 2022	92	May 2023	91
June 2022	94	June 2023	79

2. Christmas lights: New motifs / School competition
3. DCC to repair small surface hole by Church Drive / Maple Avenue
4. External audit: AGAR Section 3 signed off without comment. Certificate issued.
5. Planting of 2 commemorative trees
6. Summer play scheme x 4 weeks feedback: Monday, 24/7/23 to Friday, 18/8/23.
Evaluation form enclosed.

80. EBC STANDARDS COMMITTEE

Expressions of interest to be appointed to the Borough Council Standards Committee.

81. CONCURRENT FUNCTIONS GRANT

Notification from EBC that all parishes in Erewash will receive only £2,000 in 2024/25. In 2025/26, the CF grant will be withdrawn completely.

2023/2024	Actual	£24, 046	
2024/2025	Reduction	£22,046	£2,000 remaining
2025/2026	Reduction	£2,000	Nil

Councillors to consider no reduction in service levels and all CF costs to be met through the Precept from 1/4/24 onwards.

82. GROUNDS MAINTENANCE CONTRACTS – TENDERING 2024/2025

Compliments received on work carried out by Fox Landscapes to parks, the Cemetery and burial grounds and to Mr Wallace for work on Amenity Areas in the centre of Sandiacre.

Parks, Cemetery and Burial Grounds

To consider reinstatement of Fox Landscapes for a further 12 month period from 1/4/24.

Amenity Areas

To consider reinstatement of Mr Wallace for a further 12 month period from 1/4/24.

83. CANCELLATION OF CIVIC SERVICE

For Councillors to consider cancelling future Civic Services from October 2023.

84. COUNCILLOR TRAINING

To receive feedback on induction training held by DALC on 24 July 2023.

85. NEIGHBOURHOOD DEVELOPMENT PLAN

Report on progress by the Chairman/Steering Group Chairman.

Public consultation period

- Monday, 12/6/23 to Friday, 8/9/23 = 13 weeks
- 4,500 leaflets distributed into the community: Houses and businesses
- Details provided on Parish Council website, Sandiacre NP website and library
- Consultation: Erewash parishes, local council authorities and statutory consultees

Public drop-in sessions

- Saturday, 1/7/23 10am to 12noon Over 60 attended
- Tuesday, 18/7/23 6pm to 8pm Over 50 attended

Future funding

Government funding for 2023/2024 now available.

Claim submitted for £5,525 for additional consultancy fees. Notified £5,000 approved.

86. CEMETERY MATTERS

1. Burials since the last meeting

9/8/23 Area 2, Row D, Grave 9
30/8/23 Area 2, Row B, Grave 13

2. Interment of Ashes since the last meeting

31/7/23 G53 Ashes into grave

3. Reserved Graves / Plots since the last meeting

None.

87. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

88. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt: August 2023

89. FINANCE

1. To note the monthly financial report for August

Details to be presented at the meeting.

2. To receive the 1st Quarter budget monitoring report

Report enclosed covering the period 1/4/23 to 30/6/23.

3. To authorise payments - July

<u>DD 3/7</u>	Water Plus (9648)	Office supply	18.05
<u>DD 7/7</u>	ICO	Data protection renewal fee	35.00
<u>DD 10/7</u>	British Gas (0778)	Office electricity supply: 27/4/23 - 26/6/23	91.46
<u>DD 17/7</u>	Npower (3192)	Street lighting: Bridge lights 1/4/23 - 30/6/23	34.21
<u>DD 17/7</u>	BT (3766)	Phone rental	7.73
<u>DR 21/7</u>	HSBC	Bank: Monthly charge	8.00

BP 4/7	Fox GM	Grounds Maintenance: June	1,529.24
BP 4/7	O Heap	Annual fire extinguisher check	76.80
BP 20/7	EBC	Cost for organising parish election: Uncontested	421.00
BP 31/7	Mrs Bloor	Monthly salary: July	1,665.13
BP 31/7	HMRC	TAX/NIC's: July	455.53
BP 31/7	Andrew's GS	Litter picking: July	744.00
BP 31/7	Andrew's GS	Low level work: July	265.00
BP 31/7	Andrew's GS	Amenity areas maintenance/planting	408.33
BP 31/7	Spen's GS	Burial grounds/Park: Low level work	837.00
Total:			<u>6,596.48</u>

4. To note income received - July

3	Lymns: A63 Interment (2 nd)	95.00
14	Baileys: Area 2, Row C, G10 H/S	360.00
19	G53: Transfer of Rights	49.00
27	Hawleys: A206 Plaque	85.00
31	HSBC Savings (Deposit) A/C - Interest	132.02
31	HSBC Savings A/C: Polling station costs - Interest	10.36
31	HSBC Savings A/C: Grants - Interest	0.16
Total:		<u>731.54</u>

5. To authorise payments - August

DD 1/8	Water Plus (9648)	Office supply	18.05
DD 2/8	BT (2269)	Broadband: 1/7/23 - 30/9/23	255.78
DD 8/8	British Gas (0778)	Office electricity supply: 26/6/23 - 25/7/23	91.46
DD 16/8	BT (3766)	Phone rental	7.73
DR 21/8	HSBC	Bank: Monthly charge	10.00
BP 9/8	Fox GM	Grounds Maintenance: June	1,529.24
BP 9/8	EBC	Hanging baskets Year 3 of 3	1,056.00
BP 14/8	Fox GM	DCC Grant: Planting 2 coronation trees	942.00
BP 14/8	Fox GM	Spr. Park: Excavate and level stream bank	84.00
BP 15/8	Fox GM	Spr. Park: Repairs to entrance gate/fence	780.00
BP 15/8	Mrs Bloor	Premises: Two new mats	10.00
BP 23/8	Ashfield Ind. Doors	Premises: Annual roller shutter service	120.00
BP 29/8	PKF Littlejohn	External audit	504.00
BP 29/8	A.M Sports	Summer play scheme x 4 weeks 24/7 - 18/8	3,850.00
Total:			<u>9,258.26</u>

6. To note income received - August

7	A206: Plot / Interment x 2	370.00	
10	Craftsmen-in-Stone: TBC	33.00	Part payment
15	Craftsmen-in-Stone: Area 2, Row D, G6	180.00	
18	Craftsmen-in-Stone: TBC	32.00	Part payment
10	Bailey: Area 2, Row C, G2 - H/S	180.00	
Total:		<u>795.00</u>	

90. CORRESPONDENCE

EBC: Notification of reduction in Concurrent Functions grant. Item 80 refers.

91. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

92. CEMETERY BOUNDARY LINE

Report on progress to resolve the boundary line issue.

93. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 3 OCTOBER 2023 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ