

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 29/5/24

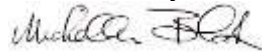
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 4 June 2024** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

23. APOLOGIES & APPROVAL FOR ABSENCE

24. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

25. TO CONSIDER REQUESTS FOR DISPENSATION

26. VARIATION OF ORDER OF BUSINESS

27. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman under this item.

The public session will last no longer than **10 minutes**, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

28. TO RECEIVE REPORTS FROM THE FOLLOWING:

- | | |
|------------------------|---|
| 1. Police | |
| 2. County Councillor | Verbal report to be provided at the meeting |
| 3. Borough Councillors | Verbal report to be provided at the meeting |

29. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 7 MAY 2024 ARE A CORRECT RECORD

30. PLANNING

1. To consider planning application consultations received from EBC

ERE/0424/0043

17 Ilkeston Road

Construct single storey extension to side, construct part single and part two storey extension to rear and construct dormer roof to rear.

ERE/0524/0021

6 Barker Avenue North

Single storey side and rear extension

ERE/0524/0030

37 Sudbury Avenue

Single storey side and front extension

2. Certificate of Lawfulness

ERE/0524/0009

23 Hart Avenue

Certificate of Lawfulness for 11 dropped kerbs approximately 33 feet

3. To note planning decisions taken by EBC

ERE/0224/0035

29 Mountfield Avenue

Single storey front extension with other external alterations to forward elevation

EBC: Approved 10/4/24

ERE/0124/0046

25 Maple Avenue

Single Storey extension to forward elevation, Installation of balcony to rear elevation

EBC: Approved 24/4/24

ERE/0424/0014

4 Lincoln Avenue

Certificate of Lawfulness for a change of conservatory roof

EBC: Approved 24/5/24

31. CHAIRMAN'S REPORT

Verbal report to be provided at the meeting

32. REPORT OF THE CLERK

1. Crime figures, latest recorded:

February 23: 83 / February 24: 67 - Updated	March 23: 99 / March 24: 46
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2. Clerk's appraisal 4/6/24

3. Padmore Moorings: Bank restoration work undertaken

4. P&CC grant: Mid Term report submitted / Notified project ceased

5. ROSPA: Annual inspection completed 10/5/24: Findings

6. Summer play scheme: Ladycross Infant School new venue / costs

33. INTERNAL AUDIT REPORT

1. Internal audit: Amended report to Council

2. To consider a mid-year review or End of Year review

34. INSURANCE: YEAR 3 of 3

Small increase introduced by the legal cover provider for 2024/25.

35. POLICY REVIEW

1. Action Plan

2. Complaints Policy

3. GDPR Privacy Policy
4. NALC: New Financial Regulations introduced – Next Agenda
5. Risk Management Assessment

36. CONSULTATIONS

1. National Grid Electricity Transmission (NGET) Upgrade – Stage 1 consultation
Public information events cancelled following timing of the general election. New dates will be announced.
2. Community Flood Warden Scheme
How to become a community volunteer: Event at County Hall, Matlock 13/6/24 - 5.30pm to 8pm

37. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Report on progress

Chris Collison (Examiner) to examine the NDP w/c 24/6/24

38. CEMETERY MATTERS

1. Burials since the last meeting
G158 22/5/24
2. Interment of Ashes since the last meeting
A203 11/5/24
A174 20/5/24
3. Reserved Graves / Plots since the last meeting
A203 Plot for 2
4. To note NALC Legal Topics on management and responsibility for burial grounds
 - a) LTN 64: Tombstones and Memorials
 - b) LTN 65: Closed Churchyards and disused Burial Grounds (Updated Nov 2021)
5. Memorial headstone testing
Inspection of closed churchyard (1) surrounding St. Giles' Church
6. Closed churchyard (1) maintenance
Meeting to be arranged with Church Architect, Church Warden and Mr M Ackroyd to consider tree work and future restoration of perimeter wall

39. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting

Repairs required to section of public footpath by Memorial Institute and office fence.

40. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt: Newsletter May 2024

41. FINANCE

1. To note the monthly financial report
Financial report to be presented by the Clerk.

2. To authorise payments

DD 1/5	Water Plus (48)	Premises supply	15.20
DD 3/5	BT 69)	Broadband 1/4/24 - 30/6/24	272.63
DD 7/5	British Gas (78)	Premises electricity supply	94.72
DD 16/5	BT (66)	Phone rental	8.81
CHG 21/5	HSBC	Banking services monthly fee: £8 + £2 activity charge	10.00
BP 6/5	Mem. Institute	Hire of hall: PC meetings £205/Thurs. Club £270	475.00
BP 9/5	Fox GM	Parks/Burial grounds mowing: April	1,590.42
BP 26/5	ROSPA	Annual inspection x 5 areas	501.60
BP 26/5	Civic Pride	Lamp column testing for 38 motifs	456.00
BP 31/5	Mrs Bloor	Monthly salary: May	1,779.49
BP 31/5	HMRC	TAX/NIC's: May	464.45
BP 31/5	Spen's GS	Low level work: Burial grounds: May (4 weeks)	704.00
BP 31/5	Andrew's GS	Litter picking: May	750.00
BP 31/5	Andrew's GS	Low level work: Veg. removal Burial grounds	440.00
BP 31/5	Andrew's GS	Grounds Maintenance: Padmore / Village centre	400.00
Total:			<u>7,962.32</u>

3. To note income received

22	Hawley's: Headstone - Area 2, Row C, G12 fee due	10.00
24	A208: Pre-paid plot x 2	189.00
24	Lymns ST: Un-consecrated ground: Plot opp. row 18	379.00
24	Lymns LE: G158	367.00
24	Lymns LE: G158 additional fee due	11.00
Total:		<u>956.00</u>

42. **CORRESPONDENCE**

Rural Village Services Group for Council: Reminder to join: Subscription £50 p.a.

43. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

44. **CEMETERY BOUNDARY ISSUE**

Tower Surveys Associates Ltd: Chartered Surveyors
Findings to determine Cemetery boundary line

45. **DATE & TIME OF NEXT PARISH COUNCIL MEETING**

TUESDAY, 2 JULY 2024 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ