

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 28/5/25

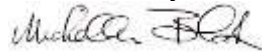
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 3 June 2025** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

24. APOLOGIES & APPROVAL FOR ABSENCE

To receive apologies for absence.

25. DISCLOSABLE PECUNIARY INTERESTS (DPI's)

To receive updated DPI's from Cllr Gibson and Cllr Hickton.

26. CASUAL VACANCIES x 3

To note the following casual vacancies have arisen:

1. One vacancy due to the passing of a Councillor – Notice currently displayed
2. Two vacancies following the resignation of Cllr Hales and Cllr Mrs Hales on 20/5/25 due to increased commitments
3. To notify EBC of additional vacancies and issue the Public Notice
4. To remove signatories from the bank mandate list and update the website

27. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

28. TO CONSIDER REQUESTS FOR DISPENSATION

29. VARIATION OF ORDER OF BUSINESS

30. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman. A member of the public shall not speak for more than 3 minutes, as per Standing Orders.

The period of time designated for public participation at the meeting will not exceed 10 minutes, unless directed by the Chairman.

In accordance with Standing Orders, a question shall not require a response at the meeting nor start a debate. No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

31. TO RECEIVE REPORTS

1. Police
2. County Councillor Verbal report to be provided at the meeting
3. Borough Councillors Verbal report to be provided at the meeting

32. TO RESOLVE THAT THE DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 6 MAY 2025 ARE A CORRECT RECORD

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34. PLANNING

1. To consider planning application consultations received from EBC

ERE/0525/0007 **52 Bostocks Lane**
Variation of conditions 2 (Approved Plans) and 3 (Materials) of planning permission
ERE/1024/0042

2. To note planning decisions taken by EBC

ERE/0325/0027 **18 Enigma Close**
Erect outbuilding for use as beauty treatment business, resulting in a mixed use plot (residential and beauty treatment business)
EBC Approved: 14/5/25

ERE/0325/0044 **8 Lancaster Avenue**
Erection of a two storey side extension, Erection of single storey front extension
EBC Approved: 15/5/25

ERE/0425/0073 **55 Wood Avenue**
Certificate of Lawfulness: Proposed dropped kerb / hardstanding to allow vehicular access
EBC Approved: 22/5/25

ERE/0325/0075 **17 Woburn Croft**
Certificate of lawfulness for a single storey extension to the side of the building on the rear, for use as a living space
EBC Approved: 20/5/25

35. CHAIRMAN'S REPORT

Verbal report to be presented at the meeting.

- Installation of Cemetery boundary markers
- Response to EBC re housing allocation on green belt site in Sandiacre

36. REPORT OF THE CLERK

1. Crimes reported: March 24 = 46 / March 25 = 81
2. Change of domain name for compliance: www.sandiacreparishcouncil.org.uk
3. Clerk's appraisal: Date to be confirmed / Contract of employment to be updated
4. Pension Regulator: Re-declaration of compliance / Re-enrolment (Clerk to opt-out)

5. ROSPA: Annual play area inspection: Findings
6. Springfield Park: Perimeter footpath: Progress to date
7. Village sign: Order placed for ornate metal sign (Village Sign People, Norfolk)

37. COUNCILLOR TRAINING

For Councillors to consider their training needs.

38. POLICY REVIEW

1. NALC Model Standing Orders: 2025 version
2. NALC Model Financial Regulations: 2025 version
3. Cemetery Rules and Regulations: Update following ICCM recommendation

39. BLUE PLAQUE SCHEME - HISTORIC ENGLAND

Nominations invited for remarkable individuals in the community. Submissions can be made between 16/5/25 & 10/7/25

40. HEARTWOOD COMMUNITY FOREST PLANTING SCHEME

Springfield Park Working Group

Proposed evening site meeting: 8/7/25 with Matt Smith, Woodland Creation Advisor

41. CEMETERY MATTERS

1. Burials since the last meeting
6/5/25 Area 2, Row D, G15
2. Interment of Ashes since the last meeting
None to date.
3. Reserved Graves / Plots since the last meeting
A226

42. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

1. Doncaster Avenue Recreation Ground
 - a) Vandalism: Drilled screws and litter items placed on tree by office.
 - b) Removal of bolts to play area fence panels with power tool.
Emergency repairs £108. Crime number obtained.
 - c) Stolen motorbike abandoned on park. Owner found and bike retrieved.
2. Amenity Areas / Flower bed planting
Village centre: Summer bedding planted by Mr Wilford.

43. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors: May

44. FINANCIAL MATTERS

- a. Financial report
To note the latest bank reconciliation and cashbook balances

b. Payments schedule to be authorised

DD 1/5	Water Plus (9648)	Premises supply	17.11
DD 3/5	BT	Broadband: 1/4/25 - 30/6/25	264.77
DD 10/5	British Gas (0778)	Premises electricity supply: 24/3/25 - 27/4/25	107.33
CHG	HSBC	Account fee: £8 = Activity charges	13.50
BP 2/5	Fox GM	Grounds Maintenance (1st - April)	1,638.13
BP 9/5	East Mids. Audit Serv.	Internal audit 2024/25	197.65
BP 12/5	ROSPA	Annual inspection check for DARG/Spr Park	513.60
BP 13/5	Dewbar Fabrications	DARG: Emergency callout to repair fence panels	108.00
BP 19/5	ICCM	Annual subscription: Cemetery management	105.00
BP 19/5	Mrs Bloor	Premises: Sweeping brush/dustpan and brush (B&Q)	25.00
BP 30/5	Civic Pride	Lamp column testing x 38 for Xmas light motifs	456.00
BP 30/5	Zurich Insurance	Annual renewal (Year 1 of 3)	2,674.51
BP 30/5	Mrs Bloor	Monthly salary	1,826.88
BP 30/5	HMRC	Tax & NIC	559.87
BP 30/5	Mr Wallace	Litter picking	627.75
BP 30/5	Mr Wilford	Amenity areas contract: 2 / 6	575.00
BP 30/5	Mr N Wilford	Litter licking: 2 days cover	101.25
BP 30/5	Spens Garden Serv's	Burial grounds/Parks : Low level work	950.00
BP 30/5	Spens Garden Serv's	Litter picking: 4 days cover	121.50
Total:			<u>10,882.85</u>

c. To note income received

8	Hawleys: Plaque A176	72.00
15	Co-op LE: Row D, G15 burial	196.00
15	Plot for 2: A226	392.00
15	Plot for 2: A227	196.00
15	Plot for 2: A227	196.00
Total:		<u>1,052.00</u>

d. To consider any financial risks affecting the Council

45. **CORRESPONDENCE**

To receive correspondence not already considered on the Agenda.

46. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

47. **DATE & TIME OF NEXT PARISH COUNCIL MEETING**

TUESDAY, 1 JULY 2025 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ