

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 26/11/25

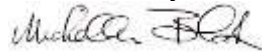
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 2 December 2025** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

139. CLERK'S RETURN TO WORK

To note the Clerk's return to work on 17/11/25 following her convalescence.

140. APOLOGIES & APPROVAL FOR ABSENCE

To receive apologies for absence.

141. CASUAL VACANCIES: 1 NORTH WARD & 1 SOUTH WARD

Update on progress.

142. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

143. TO CONSIDER REQUESTS FOR DISPENSATION

144. VARIATION OF ORDER OF BUSINESS

145. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman. A member of the public shall not speak for more than 3 minutes, as per Standing Orders.

The period of time designated for public participation at the meeting will not exceed 10 minutes, unless directed by the Chairman.

In accordance with Standing Orders, a question shall not require a response at the meeting nor start a debate. No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

146. TO RECEIVE REPORTS

- | | |
|------------------------|---|
| 1. Police | None this month |
| 2. County Councillor | Verbal report to be provided at the meeting |
| 3. Borough Councillors | Verbal report to be provided at the meeting |

147. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 4 NOVEMBER 2025 ARE A CORRECT RECORD

148. PLANNING

1. To consider planning application consultations received from EBC

ERE/0825/0062 **Novotel, Bostocks Lane**

Construction of 76-bedroom care home and relocation of the hotel car parking, along with associated works and landscaping

ERE/0825/0063 **Novotel, Bostocks Lane**

Construction of residential development to provide 14 dwellings and the reconfiguration of the car parking arrangement, along with associated works and landscaping

2. To note planning decisions taken by EBC

ERE/0925/0004 **22 Gatcombe Grove**

Works to Protected Tree: DC5 TPO 423 - T1 Silver Birch - Remove approx. 4m overhanging branches

ERE/1125/0004 **113 Travers Road**

Certificate of Lawfulness: Proposed Dropped Kerb and Reinstatement of Tarmac.

EBC: Validated: 7/11/25 & Approved: 7/11/25

149. CHAIRMAN'S REPORT

Verbal report to be presented at the meeting.

150. REPORT OF THE CLERK

1. Crimes reported: September 24 = 74 / September 25 = 43
2. Grit bin request: Larch Drive
3. HSBC: No further bank interest charges. Last charge £2 on 21/10/25
4. LeisureLites: Asked to supply a new 3-year quote for December
5. Notice boards x 2: Fox Landscapes to take delivery and install
6. Office closure: Monday, 22/12/25. Re-opens: Monday, 7/1/26 (two weeks)
7. Remembrance lamp column poppies: Dismantled 25/11/25 (15 discarded)
8. Remembrance Sunday evening service: Attendance
9. Tree survey arranged: J Booth Arboricultural Consultants Ltd (Derby)

151. NEWSLETTER

To consider outsourcing services for introducing more regular issues throughout the year.

152. FINANCE COMMITTEE MEETING

Budget preparation - 2026/2027

Due to time restraints and the Clerk's availability, it is recommended the Finance meeting is not re-scheduled and setting the draft budget is delegated to the Clerk, Chairman and Vice-Chairman ready for approval by full Council in January 2026.

153. DELEGATION UNTIL THE NEXT ORDINARY MEETING OF THE COUNCIL

To consider the Clerk be given delegated authority to make BACS payments, consider quotations, deal with urgent matters and respond to planning applications, following consultation with the Chairman, Vice-Chairman and Cllr Sanghera (any 2 as available), until the next ordinary meeting of the Council held on Tuesday, 13 January 2026, the Second Tuesday in the month.

154. DCC: PARISH & TOWN COUNCIL LIAISON FORUM MEETING

To note a meeting will be held on Monday, 8/12/25 at County Hall between 5.30pm and 7pm to update Members on proposals for restructuring local government.

155. HEARTWOOD COMMUNITY FOREST PLANTING SCHEME - SPRINGFIELD PARK

Update on progress: Photographs being taken of the site as it currently appears without proposed planting.

156. CEMETERY MATTERS

1. Burials since the last meeting
27/11/25 G220
2. Interment of Ashes since the last meeting
None to date.
3. Reserved Graves / Plots since the last meeting
None to date.

157. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue RG
None reported.

Springfield Park
None reported.

158. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt.

159. FINANCIAL MATTERS

1. Financial report to be presented at the meeting
To note the bank reconciliation, cashbook balances & identify any financial risks.
2. Payments schedule to be authorised

October

DD 6/10	British Gas (78)	Premises electricity supply	22.50
DD 30/10	Water Plus (48)	Premises supply: Month ending	18.30
CHG 21/10	HSBC	Banking service: Final monthly fee / charge	2.00
BP 4/10	Fox GM	Grounds Maintenance (September)	1,638.13

BP 4/10	J Bloor	Website hosting 1/4/25 - 30/9/25 / Domain to 28/8/26	188.03
BP 5/10	J Bloor	Screwfix: Broom for litter picking	41.98
BP 31/10	Mr Wallace	Litter picking (5 weeks)	1,046.25
BP 31/10	Fox GM	Grounds Maintenance (October)	1,638.13
BP 31/10	Mrs Bloor	Monthly salary (October)	1,876.07
BP 31/10	Spens GS	Burial grounds x 2 weeks / Vegetation clearance / Poppies	670.00
BP 31/10	HMRC	Tax & NIC (October)	589.17
BP 31/10	Mr Wallace	Poppies displayed on lamp columns with Mr Spencer	125.00
BP 31/10	Mr Wallace	Invoice: Cable ties for poppies	6.89
Total:			<u>7,862.45</u>

November

DD 30/11	Water Plus (48)	Premises supply: Month ending	18.30
BP 23/11	EBC	Cemetery & burial grounds: Waste collection 1/10 - 31/12	286.00
BP 25/11	Greenbarnes	Notice boards x 2	1,516.73
BP 25/11	LeisureLites Ltd	Xmas lights rental agreement: Year 3 of 3 (Half)	5,958.00
BP 25/11	J Bloor	Grave stakes (20) & mallet	49.00
BP 26/11	LeisureLites Ltd	Xmas lights rental agreement: Year 3 of 3 (Half)	5,958.00
BP 28/11	Mrs Bloor	Monthly salary: November	1,876.07
BP 28/11	HMRC	Tax & NIC: November	589.17
BP 28/11	Mr Wallace	Litter picking (4 weeks)	837.00
BP 28/11	Mr Wallace	Parks: Grill clearance/grass cutting/tree barriers	210.00
Total:			<u>17,298.27</u>

3. To note income received

October

31	HSBC Savings (Deposit) A/C - Interest	79.98
31	Savings A/C: EBC electoral admin. costs - Interest	4.97
31	HSBC Savings A/C: Grants - Interest	8.13
Total:		<u>93.08</u>

4. To consider any financial risks affecting the Council None identified to date.

160. CORRESPONDENCE

To receive correspondence not already covered on the Agenda.

161. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

162. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 13 JANUARY 2026 at 7.00pm **2ND TUESDAY IN THE MONTH**

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ