

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Date: 27/8/25

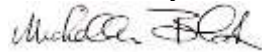
To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby **SUMMONED** to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 2 September 2025** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to complete the attendance sheet upon arrival.

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

PRESENTATION

To receive a 10 minute presentation by Clare Ejiofor, (Erewash Voluntary Services) Community Activator for Sawley & Sandiacre Community Networks on community cohesion work taking place throughout Sandiacre.

The main meeting will commence after the presentation has been made.

AGENDA

72. APOLOGIES & APPROVAL FOR ABSENCE

To receive apologies for absence.

73. CO-OPTION - 3 VACANCIES FOR THE NORTH WARD

1. To consider co-option to the Council with immediate effect
2. For new Members to sign the Declaration of Acceptance of Office
3. For new Members to complete a Disclosable Pecuniary Interest form
4. To continue to advertise the remaining vacancy

74. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by Sandiacre Parish Council's Code of Conduct for Members and by the Localism Act 2011.

75. TO CONSIDER REQUESTS FOR DISPENSATION

76. VARIATION OF ORDER OF BUSINESS

77. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman. A member of the public shall not speak for more than 3 minutes, as per Standing Orders.

The period of time designated for public participation at the meeting will not exceed 10 minutes, unless directed by the Chairman.

In accordance with Standing Orders, a question shall not require a response at the meeting nor start a debate. No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

78. JUNCTION 25A: OPTION FOR REDUCING HGV

To consider notifying the local MP of problems experienced by Sandiacre residents affected by an increase in HGV traffic travelling through the parish to the M1 / A52.

79. TO RECEIVE REPORTS

- | | |
|------------------------|---|
| 1. Police | |
| 2. County Councillor | Verbal report to be provided at the meeting |
| 3. Borough Councillors | Verbal report to be provided at the meeting |

80. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 1 JULY 2025 ARE A CORRECT RECORD

81. PLANNING

1. To consider planning application consultations received from EBC

ERE/0725/0020 **38 Park Drive**
T1 - Copper Beech present - Removal request
Delegated response: No objections

ERE/0725/0035 **2 Orchard Way**
Erection of 5 dwellings
Delegated response: Objections submitted on the following grounds:

- It is considered that the proposed residential development of 5 detached properties (houses) is not acceptable due to their intended height and scale.
- EBC Decision Notice of 8/10/24 (ERE/0824/0020), refers to '*four single storey dwellings and one two storey dwelling*', but the application now refers to '*5 houses*', therefore raising concerns over appearance, height, density, mass, scale and layout.
- It is considered there will be a detrimental impact upon neighbouring properties and bring about loss of light and overlooking issues.
- The proposed boundary line will be in close proximity (within 3 metres) to 12 Orchard Way, which will have a detrimental impact on this property and its amenity.
- Construction of a new road access will be required and provision made for adequate additional parking.
- The appearance of the new development will negatively impact upon the character of the street scene and not be in-keeping with surrounding properties.

SANDIACRE NEIGHBOURHOOD PLAN - POLICIES

Policy 1. Sustainable Development

2. As appropriate to its scale, nature and location, proposals should;
- b) Be of a scale, density, layout and design that is compatible with the local character, appearance and amenity of that part of the Parish in which it is located

Policy 3. Achieving Well Designed Places

3. As appropriate to their scale, nature and location, development proposals should;

- a) Respond to the local character of the area and immediately adjoining neighbouring properties
- b) Demonstrate sensitive positioning within plots and be of such a scale and form as to not dominate neighbouring properties or the streetscape

ERE/0725/0049 **16 Friesland Drive**

Extension to front porch, including bricking up of existing first floor side window

Delegated response: No objections

ERE/0825/0012 **St John Ambulance, Grasmere Street (Conservation Area)**

Erection of a new workshop building

ERE/0825/0027 **10 Richmond Avenue**

Part two storey, part single storey rear extension, raised patio to the rear, and additional first floor side window

2. To note planning decisions taken by EBC

ERE/0325/0063 **2 Briar Avenue**

Construction of outbuilding for use as a beautician's business, resulting in a mixed-use plot (residential and beautician business)

EBC: Approved 2/7/25

ERE/0525/0007 **52 Bostocks Lane**

Variation of conditions 2 (Approved Plans) and 3 (Materials) of planning permission

ERE/1024/0042

EBC: Approved 2/7/25

ERE/0525/0028 **15 Park Drive**

Rear extension (ground floor and room in the roof) to create kitchen / dining space on the ground floor and master bedroom within roof space, single storey side extension to create new attached garage and to extend existing garage

EBC: Approved 9/7/25

ERE/0525/0030 **Sandiacre library**

Retrospective application for siting an in-post parcel locker

EBC: Approved 9/7/25

ERE/0525/0038 **6 Far New Close**

First floor extension over existing garage incl. garage conversion and new render to front façade, garage rear wall and side gable

EBC: Approved 15/7/25

ERE/0625/0017 **256 Derby Road**

Retrospective application for single-storey side extension & outbuilding.

EBC: Approved 4/8/25

ERE/0625/0017 **38 Park Drive**

T1 - Copper Beech (*Meripilus Giganteus*) present - Removal request

EBC: Approved 13/8/25

82. CHAIRMAN'S REPORT

Verbal report to be presented at the meeting.

To consider that the titles of Chairman and Vice-Chairman remain unchanged and are not amended to Chair and Vice-Chair on Council documents.

83. REPORT OF THE CLERK

1. Crimes reported:

May 24 = 48 / May 25 = 67	June 24 = 64 / June 25 = 52
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2. Carols Around the Tree: LE Silver Prize Band training band confirmed
3. Clerk's appraisal 12/8/25 with Chairman & Vice-chairman outcome
4. Clerk's Contract of Employment & Job Description updated to NALC versions
5. Clerk free on-line DALC training 23/7/25: Public event risk assessments
6. External audit: AGAR Section 3 signed off without comment. Certificate issued
7. Land Registry: Registering the determined Cemetery boundary line
8. NEST pension enrolment 7/7/25 / Clerk opted-out of pension scheme 14/7/25
9. Notice boards x 2 ordered: Padmore Moorings & Austins Drive
10. Parish & Town Council Liaison Forum 5pm on Monday, 15/9/25 at Matlock
11. Planter & Hanging basket tree on order / Permit / Base / Autumn planting
12. Police: Donated new netball post nets for the multi-use games area (MUGA)
13. Premises: Roller shutter checks completed 11/8/25
14. Springfield Park: Official footpath opening 12/8/25 / Press releases
15. Springfield Park: Welcome sign
16. Summer play scheme: Attendance and feedback
17. Village sign design option
18. Youth sessions run by Insight from September 2025

84. DELEGATION OVER SUMMER RECESS

To note decisions taken over the Summer Recess through delegation not otherwise shown on the Agenda.

Comparison of quotes considered and approved for clearance of flower bed to introduce solid base by village sign for planter (Fox Landscapes = £1,150 + VAT)

85. NJC PAY AWARD 2025/26 - AGREEMENT REACHED

For the Council to apply the 3.2% pay award for the Clerk, back dated from 1/4/25, as per the NJC agreement.

86. DIGITAL & DATA COMPLIANCE / AGAR 2025/26 – ASSERTION 10

- For the Council to adopt an official website domain name of .org.uk owned and maintained by the Parish Council
- Official council email addresses offered to Councillors with IT access
- To introduce a new IT Policy covering GDPR and FOI requirements

87. HANGING BASKETS 2026

To consider re-introducing 10 hanging baskets on lamp columns in village centre from 2026 to compliment new hanging basket tree by village sign.

88. CONSULTATION ON REVISED GREEN BELT ASSESSMENT FRAMEWORK

Sandiacre Parish Council consultee

Consultation by Gedling BC on an updated Framework for undertaking Green Belt assessments. Between 14/8/25 and 12/9/25.

Gedling Borough Council Planning Policy team by email
planningpolicy@gedling.gov.uk or by phoning (0115) 901 3733/34

89. SANDIACRE NEIGHBOURHOOD DEVELOPMENT PLAN (SNDP)

For Councillors to note decision taken by EBC:

EBC full Council meeting 24/7/25

'To make the SNDP part of the statutory Development Plan for Erewash. The policies of the SNDP would become principal material considerations in the determination of planning applications in the parish'.

To note the resolution taken

'**RESOLVED:** that the SNDP be made part of the Development Plan for the Sandiacre Parish of Erewash Borough'.

90. HEARTWOOD COMMUNITY FOREST PLANTING SCHEME

Springfield Park Working Group

Outcome of the meeting with Matt Smith (Woodland Creation Advisor) on 8/7/25 and final recommendation for planting.

91. CEMETERY MATTERS

1. Burials since the last meeting

16/7/25	Area 2, Row F, G1
24/7/25	G27

2. Interment of Ashes since the last meeting

7/8/25	A215
13/8/25	Un-consecrated area
28/8/25	A228

3. Reserved Graves / Plots since the last meeting

A218 (Out of area)

92. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue RG

1. Damage to tree branches around park
2. Skate Park fence panel removed. Police notified 23/7/25 & Crime number obtained
3. Fence panels running along Albert Road: Screws removed
4. Illegal disposal of cat litter fly-tipped into park bins

Springfield Park

1. Report of dog hindering residents from using the park (July)
2. Official opening of footpath 12/8/25

93. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors: July & August

94. FINANCIAL MATTERS

1. Financial report
To note the bank reconciliation, cashbook balances & identify any financial risks.
2. Payments schedule to be authorised

July

DD 1/7	Water Plus (48)	Premises supply	17.11
DD 7/7	British Gas (78)	Premises electricity supply	72.46
DD 8/7	ICO	GDPR: Data Protection Registration to 9/7/26	47.00
CHG 21/7	HSBC	Banking service: Monthly fee	8.00
BP 3/7	Fox GM	Grounds Maintenance (June)	1,638.13
BP 3/7	Dukeries Domestic	Waste collection bags - Annual supply	213.84
BP 13/7	WRS (Tree Services)	DARG: Uplifting 4 trees	720.00
BP 31/7	Mrs Bloor	Monthly salary	1,826.88
BP 31/7	HMRC	Tax & NIC	559.87
BP 31/7	Mr Wallace	Litter picking (4 weeks)	837.00
BP 31/7	Mr Wallace	Parks: Low level work	300.00
BP 31/7	Spens Garden Serv's	Burial grounds x 5 weeks: Veg. clearance & Park work	1,147.86
BP 31/7	Mr Wilford	Amenity areas contract: 4 of 6	575.00
BP 31/7	Mr Wilford	Padmore Moorings: Uplift trees / Vegetation clearance	300.00
Total:			<u>8,263.15</u>

August

Report to be presented at the meeting.

3. To note income received

July

2	A218: Plot/Interment x 2 (Out of area)	588.00
15	VAT refund claim: 1/2/25 to 30/6/25	16,274.52
24	A224: Plaque	98.00
24	A228: Plot / Interment / Pre-paid interment	392.00
24	Area 2, Row F, G1: Grave/burial (Out of area)	861.00
30	Lymns C-in-Stone: Row E, G4 - Headstone / £14 due for new fees	380.00
31	A219: Co-op FC (ST) Plaque	98.00
31	G27 Burial	392.00
31	HSBC Savings (Deposit) A/C - Interest	103.12
31	Savings A/C: EBC electoral admin. costs - Interest	5.46
31	HSBC Savings A/C: Grants - Interest	4.88
Total:		<u>19,196.98</u>

August

Report to be presented at the meeting.

4. To consider any financial risks affecting the Council
None identified to date.

95. CORRESPONDENCE

To receive correspondence not already covered on the Agenda.

96. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

97. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 7 OCTOBER 2025 at 7.00pm

The Memorial Institute, 19a Doncaster Avenue, Sandiacre NG10 5FJ